



Bryan D. Albrecht, Ed.D.
President and CEO

December 12, 2018

BURLINGTON CENTER

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NOTICE OF MEETING

**GATEWAY TECHNICAL COLLEGE
DISTRICT BOARD
Regular Meeting**

**Thursday, December 20, 2018 - 3:00 p.m.
Kenosha Campus, Academic Building Room S100A
3520 30th Avenue, Kenosha, WI 53144**

The Gateway Technical College District Board will hold its regular meeting on Thursday, December 20, 2018 at 3:00 p.m. at the Kenosha Campus, Academic Building Room S100A, 3520 30th Avenue, Kenosha, WI. The agenda is included.

Following the regular meeting, the Gateway Technical College District Board will meet in executive session pursuant to Wisconsin Statutes 19.85(1)(c) to discuss the President's goals. The Board reserves the right to reconvene in open session to take action on items discussed in executive session. Following the executive session, the Gateway Technical College Board will gather for a social event and there will be no official action taken.

Bryan D. Albrecht, Ed.D.
President and Chief Executive Officer

To request disability accommodations, contact the Compliance Manager at [262-564-3062](tel:262-564-3062)/Wisconsin Relay 711, or vollendorfi@gtc.edu, at least three days in advance.

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Regular Meeting – Thursday, December 20, 2018 – 3:00 p.m.

Kenosha Campus, Academic Building Room S100A, 3520 30th Avenue, Kenosha, WI 53144

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	X			A. Ends Statement Monitoring	
				1. College Ends Policy - The tri-county community benefits from affordable higher education that allows residents to develop knowledge and skills for family-supporting careers that contribute to the growth and sustainability of the local economy at a cost commensurate with the value of services provided.	53
	X			4) Families are strengthened by the prosperity of their graduates, reduced unemployment or underemployment, and the availability of local jobs for family members. Outstanding Alumni, Stephanie Sklba and Celeste Henken	
				2. Policy Governance Review – Ends Policy #4	54
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X			XI.	Next Meeting Date and Adjourn	
				A. Regular Meeting - Thursday, January 24, 2019, 8:00 am, Elkhorn Campus, Rooms 112/114	61
		X		B. Adjourn – Following the regular meeting, the Gateway Technical College District Board will meet in executive session pursuant to Wisconsin Statutes 19.85(1)(c) to discuss the President's goals. The Board reserves the right to reconvene in open session to take action on items discussed in executive session. Following the executive session, the Gateway Technical College Board will gather for a social event and there will be no official action taken.	61

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Regular Meeting

Thursday, December 20, 2018 – 3:00 p.m.
Kenosha Campus, Academic Building Room S100A
3520 30th Avenue, Kenosha, WI 53144

- I. CALL TO ORDER
 - A. Open Meeting Compliance

II. ROLL CALL

Jesse Adams	_____
Ram Bhatia	_____
William Duncan	_____
Ronald J. Frederick	_____
Scott Pierce	_____
Roger Zacharias	_____
Pamela Zenner-Richards	_____
Bethany Ormseth	_____

Our Positive Core – Gateway Technical College District Board

Our shared strengths as a Board that we draw upon to do our work:

- Belief in the value of Gateway Technical College
- Commitment to our community
- Common sense of mission
- Mutual respect
- Sense of humor
- Open-mindedness & willingness to question

III. APPROVAL OF AGENDA

Items on the Consent Agenda for discussion

IV. APPROVAL OF MINUTES

A. November 15, 2018 – Regular Meeting

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD
Regular Meeting, November 15, 2018

The Gateway Technical College District Board met on Thursday, November 15, 2018 at the Racine Campus, Quad Rooms R102/R104, 1001 S. Main Street, Racine, WI. The meeting was called to order at 8:00 a.m. by Bethany Ormseth, Chairperson.

I. Call to Order

A. Open Meeting Compliance

- K. Bartlett confirmed the meeting was duly noticed in accordance with state statutes for open meeting compliance.

II. Roll Call

Jesse Adams	Present
Ram Bhatia	Present
William Duncan	Present
Ronald J. Frederick	Present
Scott Pierce	Present
Roger Zacharias	Excused
Pamela Zenner-Richards	Present
Bethany Ormseth	Present

Also in attendance were Bryan Albrecht, Kelly Bartlett, Mary Harpe and 21 citizens/reporters.

III. Approval of Agenda

- A. It was moved by S. Pierce and seconded by R. Frederick and carried to approve the agenda.

IV. Approval of Minutes

- A. It was moved by W. Duncan, seconded by P. Zenner-Richards and carried to approve the minutes of the October 18, 2018 Regular Meeting.

V. Citizen Comments

There were no citizen comments

VI. Chairperson's Report

- A. Dashboard Report items included updates on:
- Governor Walker announced the \$5,000,000 grant to expand iMET.
 - Ashley Furniture has agreed to support our IoT training partnership.
 - Ribbon cutting ceremony for "The Cut" expanding Cosmetology/Barbering program was held November 12, 2018.
- B. Board Evaluation Summary
- 7 of 9 Trustee Responses to the Survey: Good meeting. Committee of the Whole presentation was excellent. Congratulations to Gateway for leadership in helping make life changing decisions for many students. Similarly, good presentations on financial commentary. Committee of Whole on Alternate High School was excellent.
- C. ACCT Conference
- Trustees; Beth, Scott, Ram, Roger and Bill attended the ACCT Conference in New York.
 - Gateway staff and Trustees presented at ACCT.

- The Trustees enjoyed the conference and shared with the Board details from the events and sessions that they attended.

VII. President's Report

A. Announcements

- Bryan introduced and welcomed the following Gateway Journey member: Angela Peters
- S. Riley announced the ACE (Achieve Campus Efficiency) Award. This recognition is awarded to institutions disbursing more than 90% of refunds electronically and have more than 40% of all students, regardless of financial aid eligibility, complete the refund selection process.
- J. Robshaw recently received the National CIO Award for Leadership.
- J. Thibodeau spoke on current pathways grants.
- B. Whyte mentioned the Top Workplace survey that employees would be receiving soon.
- M. Janisin mentioned that November is Apprenticeship month.
- Z. Haywood shared the Ovation Award that she accepted on behalf of Gateway.
- Gateway also received the NAACP award in recognition of Gateway's 25th year of the MLK program celebration.

B. Campus Welcome

- Cyndean Jennings welcomed the Trustees to the Racine Campus and shared updates and events that have been happening on campus including recent visits from Australian students and faculty, the ribbon cutting for MMOPP, a visit from German students and faculty, and recent campus remodels.

C. Racine Superintendent

- Dr. Eric Gallian presented to the Trustees on Racine Unified School District. Dr. Gallian spoke on the importance of a strong partnership with Gateway and the opportunities of RUSD.
- Dr. Gallian spoke on career pathways and the academies of RUSD and the experiential learning model across all pathways.

VIII. Operational Agenda

A. Action Agenda

1. Resolution No. M-2018 B – Resolution Authorizing A Taxable Tax and Revenue Anticipation Promissory Note for Cash Flow Purposes in An Amount Not to Exceed \$5,000,000.

The administration is recommending Board approval of a resolution authorizing the short-term borrowing (if needed) of an amount not to exceed \$5,000,000.

Following discussion it was moved by J. Adams, seconded by P. Zenner-Richards and carried by roll call vote to approve Resolution No. M-2018 B – Resolution Authorizing A Taxable Tax and Revenue Anticipation Promissory Note for Cash Flow Purposes in An Amount Not to Exceed \$5,000,000.

Aye: 7

Nay: 0

Abstaining: 0

Absent: 1

2. Resolution Numbers B-2018 G.1 & G.2 – Approval of Project for the Kenosha Campus Academic Building 2nd Floor Classroom and Office Remodel.

The administration is recommending approval by the Gateway Technical College District Board of Resolution Numbers B-2018 G.1 and G.2 for the Kenosha Campus Academic Building 2nd Floor Classroom and Office Remodel project. The administration also recommends approval from the Wisconsin Technical College System (WTCS) Board for the Kenosha Campus Academic Building 2nd Floor Classroom and Office Remodel project.

Following discussion it was moved by S. Pierce, seconded by R. Bhatia and carried to approve Resolution Numbers B-2018 G.1 & G.2 – Approval of Project for the Kenosha Campus Academic Building 2nd Floor Classroom and Office Remodel.

3. Comprehensive Annual Financial Report for Fiscal Year Ending June 30, 2018.

A representative from the College's audit firm, Schenck S.C., will present the Comprehensive Annual Financial Report and Single Audit Report for the fiscal year ended June 30, 2018 for receipt by the Gateway Technical College Board of Trustees.

Following discussion it was moved by R. Bhatia, seconded by W. Duncan and carried to approve Comprehensive Annual Financial Report for Fiscal Year Ending June 30, 2018.

B. Consent Agenda

It was moved by S. Pierce, seconded by P. Zenner-Richards and carried that the following items in the consent agenda be approved:

1. **Finance**
 - a) **Financial Statement and Expenditures over \$2,500:** Approved the financial statement and expenditures as of October 31, 2018.
 - b) **Cash and Investment Schedules:** Approved the monthly cash reconciliation, investment schedule and investment report.
2. **Personnel Report:** Approved the personnel report of one (1) new hires; three (3) promotions; one (1) resignation; no employment approvals-casual, non-instructional; and no employment approvals-adjunct faculty.
3. **Grants Awards:** There were no grants for approval
4. **Contracts for Instructional Delivery:** Approved the contracts for instructional delivery report for October 2018
5. **Advisory Committee Activity Report:** Approved the advisory committee 2018-2019 meeting schedule and new members as of November 1, 2018

IX. Policy Governance Monitoring Reports

A. Ends Statement Monitoring

College Ends Policy – The tri-county community benefits from affordable higher education that allows residents to develop knowledge and skills for family-supporting careers that contribute to the growth and sustainability of the local economy at a cost commensurate with the value of services provided. **3) Taxpayers receive a positive return on investment from Gateway's impact on the local tax base, property values, and overall economic development as well as the contributions of graduates to the tri-county community.**

Sharon Johnson presented on the Comprehensive Annual Financial Report for Fiscal Year Ending June 30, 2018 (CAFR).

Following discussion, it was moved by S. Pierce, seconded by W. Duncan and carried that this report is evidence that the college is making progress on Ends Policy #3.

B. Executive Limitations

Bill Whyte and Jeff Robshaw reported on 3.6 Asset Protection.

Following discussion, it was moved by R. Bhatia, seconded by S. Pierce and carried to approve 3.6 Asset Protection.

X. Board Member Community Reports

- Beth Ormseth mentioned the upcoming District Boards Association Meeting in January 2019 and the Legislative Summit in February 2019.
- Bill Duncan and Jesse Adams attended the WCEDA meeting.

XI. Next Meeting Date and Adjourn

- A. Regular Meeting – Thursday, December 20, 2018, 3:00 pm, Kenosha, Horizon Center, Room 106
- B. At approximately 10:30 a.m. it was moved by W. Duncan, seconded by S. Pierce and carried that the meeting was adjourned.

Submitted by,

Pamela Zenner-Richards
Secretary

V. CITIZEN COMMENTS

The Gateway Technical College District Board has established a limit of thirty minutes for citizen comments. Individuals will be limited to three to five minutes for their comments depending on the number of individuals who wish to address the Board. Citizens wishing to address the Board are to sign up prior to the meeting on the forms provided at the entrance to the meeting room.

- VI. CHAIRPERSON'S REPORT
 - A. Dashboard Report
 - B. Board Evaluation Summary

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X
Discussion _____

CHAIRPERSON'S REPORT Dashboard Report

Governance Process:
Board Liaison:

Policy 1.2 – Governing Philosophy
William Duncan

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X
Discussion _____

CHAIRPERSON'S REPORT Board Evaluation Summary

Governance Process:
Board Liaison:

Policy 1.2 – Governing Philosophy
William Duncan

- VII. PRESIDENT'S REPORT
 - A. Announcements
 - B. Campus Welcome
 - C. Civic Engagement

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X
Discussion _____

PRESIDENT'S REPORT **Announcements**

Policy/Ends Statement: Policy 2.1

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X
Discussion _____

PRESIDENT'S REPORT Campus Welcome

Policy/Ends Statement: Policy 2.1

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X
Discussion _____

PRESIDENT'S REPORT Civic Engagement

Policy/Ends Statement: Policy 2.1

VIII. OPERATIONAL AGENDA

A. Action Agenda

There are no action agenda items for review.

VIII. OPERATIONAL AGENDA

B. Consent Agenda

1. Finance
 - a) Financial Statement and Expenditures over \$2,500
 - b) Cash and Investment Schedules
2. Personnel Report
3. Grant Awards
4. Contracts for Instructional Delivery
5. Advisory Committee Activity Report

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call
Action X
Information
Discussion

FINANCIAL STATEMENT AND EXPENDITURES OVER \$2,500

Summary of Item: Summary of revenue and expenditures as of **11/30/18**

Ends Statements and/or Executive Limitations
Section 3 - Executive Limitations
Policy 3.5 Financial Condition

Staff Liaison: William Whyte

GATEWAY TECHNICAL COLLEGE
2018-19 SUMMARY OF REVENUE & EXPENDITURES AS OF 11/30/18

<u>COMBINED FUNDS</u>	2018-19 APPROVED BUDGET	2018-19 WORKING BUDGET	2018-19 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
LOCAL GOVERNMENT	\$ 34,856,919	\$ 34,780,642	\$ (1)	0.00%
STATE AIDS	43,677,734	44,110,601	6,189,228	14.03%
STATUTORY PROGRAM FEES	15,523,266	15,523,266	12,511,696	80.60%
MATERIAL FEES	830,257	830,257	666,780	80.31%
OTHER STUDENT FEES	2,993,780	2,993,780	2,137,340	71.39%
INSTITUTIONAL	7,855,696	7,855,696	2,445,317	31.13%
FEDERAL	26,212,564	26,212,564	13,457,240	51.34%
OTHER RESOURCES	13,325,000	15,667,624	9,366,391	59.78%
TOTAL REVENUE & OTHER RESOURCES	<u>\$ 145,275,216</u>	<u>\$ 147,974,430</u>	<u>\$ 46,773,992</u>	31.61%
 EXPENDITURES BY FUNCTION:				
INSTRUCTIONAL	\$ 60,178,352	\$ 61,615,166	\$ 22,325,229	36.23%
INSTRUCTIONAL RESOURCES	1,382,054	1,382,054	524,414	37.94%
STUDENT SERVICES	43,142,376	43,207,321	19,772,921	45.76%
GENERAL INSTITUTIONAL	10,550,982	11,748,437	6,033,699	51.36%
PHYSICAL PLANT	29,043,952	29,043,952	14,518,807	49.99%
AUXILIARY SERVICES	575,000	575,000	229,996	40.00%
PUBLIC SERVICES	395,500	395,500	181,837	45.98%
TOTAL EXPENDITURES	<u>\$ 145,268,216</u>	<u>\$ 147,967,430</u>	<u>\$ 63,586,903</u>	42.97%
 EXPENDITURES BY FUNDS:				
GENERAL	\$ 81,425,186	\$ 81,781,776	\$ 31,747,370	38.82%
SPECIAL REVENUE - OPERATIONAL	7,309,830	7,309,830	1,979,242	27.08%
SPECIAL REVENUE - NON AIDABLE	29,533,200	29,533,200	14,651,345	49.61%
CAPITAL PROJECTS	13,260,000	15,602,624	13,711,933	87.88%
DEBT SERVICE	13,165,000	13,165,000	1,267,017	9.62%
ENTERPRISE	575,000	575,000	229,996	40.00%
TOTAL EXPENDITURES	<u>\$ 145,268,216</u>	<u>\$ 147,967,430</u>	<u>\$ 63,586,903</u>	42.97%

GATEWAY TECHNICAL COLLEGE
2018-19 SUMMARY OF REVENUE & EXPENDITURES AS OF 11/30/18

<u>GENERAL FUND</u>	2018-19 APPROVED BUDGET	2018-19 WORKING BUDGET	2018-19 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
LOCAL GOVERNMENT	\$ 19,945,714	\$ 19,869,437	\$ (1)	0.00%
STATE AIDS	38,882,209	39,315,076	4,826,594	12.28%
STATUTORY PROGRAM FEES	15,523,266	15,523,266	12,511,696	80.60%
MATERIAL FEES	830,257	830,257	666,780	80.31%
OTHER STUDENT FEES	2,007,780	2,007,780	1,400,639	69.76%
FEDERAL REVENUE	30,000	30,000	-	0.00%
INSTITUTIONAL	<u>4,205,960</u>	<u>4,205,960</u>	<u>709,980</u>	16.88%
TOTAL REVENUE & OTHER RESOURCES	<u><u>\$ 81,425,186</u></u>	<u><u>\$ 81,781,776</u></u>	<u><u>\$ 20,115,689</u></u>	24.60%
 EXPENDITURES BY FUNCTION:				
INSTRUCTIONAL	\$ 52,823,011	\$ 53,179,601	\$ 20,033,635	37.67%
INSTRUCTIONAL RESOURCES	1,362,054	1,362,054	524,414	38.50%
STUDENT SERVICES	11,486,706	11,548,886	4,388,676	38.00%
GENERAL INSTITUTIONAL	8,074,463	8,012,283	4,131,290	51.56%
PHYSICAL PLANT	<u>7,678,952</u>	<u>7,678,952</u>	<u>2,669,355</u>	34.76%
TOTAL EXPENDITURES	<u><u>\$ 81,425,186</u></u>	<u><u>\$ 81,781,776</u></u>	<u><u>\$ 31,747,370</u></u>	38.82%

**GATEWAY TECHNICAL COLLEGE
2018-19 SUMMARY OF REVENUE & EXPENDITURES AS OF 11/30/18**

<u>SPECIAL REVENUE-OPERATIONAL FUND</u>	2018-19 APPROVED BUDGET	2018-19 WORKING BUDGET	2018-19 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
LOCAL GOVERNMENT	\$ 2,049,205	\$ 2,049,205	\$ -	0.00%
STATE AIDS	2,740,525	2,740,525	243,382	8.88%
FEDERAL	2,455,564	2,455,564	487,230	19.84%
INSTITUTIONAL	<u>64,536</u>	<u>64,536</u>	<u>44,910</u>	69.59%
TOTAL REVENUE & OTHER RESOURCES	<u>\$ 7,309,830</u>	<u>\$ 7,309,830</u>	<u>\$ 775,523</u>	10.61%
EXPENDITURES BY FUNCTION:				
INSTRUCTIONAL	\$ 4,275,341	\$ 4,275,341	\$ 908,037	21.24%
STUDENT SERVICES	2,112,470	2,112,470	723,790	34.26%
GENERAL INSTITUTIONAL	551,519	551,519	174,034	31.56%
PHYSICAL PLANT	-	-	8,250	-
PUBLIC SERVICES	<u>370,500</u>	<u>370,500</u>	<u>165,131</u>	44.57%
TOTAL EXPENDITURES	<u>\$ 7,309,830</u>	<u>\$ 7,309,830</u>	<u>\$ 1,979,242</u>	27.08%

GATEWAY TECHNICAL COLLEGE
2018-19 SUMMARY OF REVENUE & EXPENDITURES AS OF 11/30/18

<u>SPECIAL REVENUE-NON AIDABLE FUND</u>	2018-19 APPROVED BUDGET	2018-19 WORKING BUDGET	2018-19 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
STATE AIDS	\$ 1,895,000	\$ 1,895,000	\$ 1,095,100	57.79%
OTHER STUDENT FEES	781,000	781,000	715,503	91.61%
INSTITUTIONAL	3,130,200	3,130,200	1,294,000	41.34%
FEDERAL	<u>23,727,000</u>	<u>23,727,000</u>	<u>12,970,010</u>	54.66%
TOTAL REVENUE & OTHER RESOURCES	<u>\$ 29,533,200</u>	<u>\$ 29,533,200</u>	<u>\$ 16,074,612</u>	54.43%
 EXPENDITURES BY FUNCTION:				
STUDENT SERVICES	\$ 29,523,200	\$ 29,523,200	\$ 14,649,380	49.62%
GENERAL INSTITUTIONAL	<u>10,000</u>	<u>10,000</u>	<u>1,965</u>	19.65%
TOTAL EXPENDITURES	<u>\$ 29,533,200</u>	<u>\$ 29,533,200</u>	<u>\$ 14,651,345</u>	49.61%

**GATEWAY TECHNICAL COLLEGE
2018-19 SUMMARY OF REVENUE & EXPENDITURES AS OF 11/30/18**

<u>CAPITAL PROJECTS FUND</u>	2018-19 APPROVED BUDGET	2018-19 WORKING BUDGET	2018-19 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
STATE AIDS	\$ 160,000	\$ 160,000	\$ 24,152	15.10%
INSTITUTIONAL	100,000	100,000	218,651	218.65%
OTHER RESOURCES	<u>13,000,000</u>	<u>15,342,624</u>	<u>9,000,000</u>	58.66%
TOTAL REVENUE & OTHER RESOURCES	<u>\$ 13,260,000</u>	<u>\$ 15,602,624</u>	<u>\$ 9,242,803</u>	59.24%
EXPENDITURES BY FUNCTION:				
INSTRUCTIONAL	\$ 3,080,000	\$ 4,160,224	\$ 1,383,557	33.26%
INSTRUCTIONAL - RESOURCES	20,000	20,000	-	0.00%
STUDENT SERVICES	20,000	22,765	11,075	48.65%
GENERAL INSTITUTIONAL	1,915,000	3,174,635	1,726,410	54.38%
PHYSICAL PLANT	8,200,000	8,200,000	10,574,186	128.95%
PUBLIC SERVICE	<u>25,000</u>	<u>25,000</u>	<u>16,706</u>	66.82%
TOTAL EXPENDITURES	<u>\$ 13,260,000</u>	<u>\$ 15,602,624</u>	<u>\$ 13,711,933</u>	87.88%

**GATEWAY TECHNICAL COLLEGE
2018-19 SUMMARY OF REVENUE & EXPENDITURES AS OF 11/30/18**

<u>DEBT SERVICE FUND</u>	2018-19 APPROVED BUDGET	2018-19 WORKING BUDGET	2018-19 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
LOCAL GOVERNMENT	\$ 12,817,000	\$ 12,817,000	\$ -	0.00%
INSTITUTIONAL	30,000	30,000	-	0.00%
OTHER RESOURCES	<u>325,000</u>	<u>325,000</u>	<u>366,391</u>	112.74%
TOTAL REVENUE & OTHER RESOURCES	<u>\$ 13,172,000</u>	<u>\$ 13,172,000</u>	<u>\$ 366,391</u>	2.78%
EXPENDITURES BY FUNCTION:				
PHYSICAL PLANT	<u>\$ 13,165,000</u>	<u>\$ 13,165,000</u>	<u>\$ 1,267,017</u>	9.62%
TOTAL EXPENDITURES	<u>\$ 13,165,000</u>	<u>\$ 13,165,000</u>	<u>\$ 1,267,017</u>	9.62%

GATEWAY TECHNICAL COLLEGE
2018-19 SUMMARY OF REVENUE & EXPENDITURES AS OF 11/30/18

<u>ENTERPRISE FUND</u>	2018-19 APPROVED BUDGET	2018-19 WORKING BUDGET	2018-19 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
LOCAL GOVERNMENT	\$ 45,000	\$ 45,000	\$ -	0.00%
OTHER STUDENT FEES	205,000	205,000	21,198	10.34%
INSTITUTIONAL	<u>325,000</u>	<u>325,000</u>	<u>177,776</u>	54.70%
TOTAL REVENUE & OTHER RESOURCES	<u>\$ 575,000</u>	<u>\$ 575,000</u>	<u>\$ 198,974</u>	34.60%
EXPENDITURES BY FUNCTION:				
AUXILIARY SERVICES	<u>\$ 575,000</u>	<u>\$ 575,000</u>	<u>\$ 229,996</u>	40.00%
TOTAL EXPENDITURES	<u>\$ 575,000</u>	<u>\$ 575,000</u>	<u>\$ 229,996</u>	40.00%

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call
Action X
Information
Discussion

CASH AND INVESTMENT SCHEDULES

Summary of Item: Monthly cash and investment schedules

Ends Statements and/or Executive Limitations:
Section 3 - Executive Limitations
Policy 3.5 Financial Condition

Staff Liaison: Bill Whyte

GATEWAY TECHNICAL COLLEGE

MONTHLY CASH RECONCILIATION

FOR THE MONTH ENDING OCTOBER 31, 2018

Cash Balance September 30, 2018 \$ 34,755,724.37

PLUS:

Cash Receipts 10,882,432.76

\$ 45,638,157.13

LESS:

Disbursement:

Payroll 4,056,608.31

Accounts Payable 10,085,722.91

14,142,331.22

Cash Balance: October 31, 2018 \$ 31,495,825.91

DISPOSITION OF FUNDS

Cash in Bank 202,452.02

Cash in Transit 55,860.48

Investments 31,232,738.41

Cash on Hand 4,775.00

Total: October 31, 2018 \$ 31,495,825.91

GATEWAY TECHNICAL COLLEGE
MONTHLY INVESTMENT REPORT

JULY 2018 - JUNE 2019

	Investments at Beginning of Month	Investments at End of Month	Change in Investments for Month	Investments Income for Month	YTD Investments Income	Average Monthly Rate of Investment Income
July-18	\$ 37,294,311	\$ 35,261,987	\$ (2,032,324)	\$ 32,663	\$ 32,663	1.14
AUGUST	35,261,987	38,095,430	2,833,443	35,981	68,644	1.13
SEPTEMBER	38,095,430	33,174,963	(4,920,467)	34,998	103,642	1.21
OCTOBER	33,174,963	31,232,738	(1,942,225)	35,209	138,851	1.30
NOVEMBER						
DECEMBER						
January-19						
FEBRUARY						
MARCH						
APRIL						
MAY						
JUNE						

INVESTMENT SCHEDULE

October 31, 2018

<u>NAME OF BANK/INST</u>	<u>DATE INVESTED</u>	<u>DATE OF MATURITY</u>	<u>AMOUNT</u>	<u>INTEREST RATE</u>	<u>PRESENT STATUS</u>
LOCAL GOV'T POOL	Various	Open	\$ 12,581,967	2.20	OPEN
JOHNSON BANK	Various	Open	\$ 18,650,771	0.70	OPEN
		TOTAL	<u>\$ 31,232,738</u>		

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action X
Information _____
Discussion _____

PERSONNEL REPORT

Summary of Item: Monthly Personnel Activity Report

**Employment Approvals: New Hire(s)
Retirement(s)
Resignation(s)**

**Ends Statements and/or Executive Limitations:
Section 3: Executive Limitations
Policy 3.3 – Employment, Compensation & Benefits**

Staff Liaison: William Whyte

PERSONNEL REPORT

December 2018

EMPLOYMENT APPROVALS: NEW HIRES

Caitlin Brug, Marketing Communications Specialist, Community & Government Relations; Kenosha; Annual Salary: \$53,040; effective December 3, 2018

Pedro Harvey, Academic Advisor, Student Services; Racine; Annual Salary: \$57,000; effective November 12, 2018

Samantha Ingo, New Student Specialist, Student Services; Elkhorn; Annual Salary: \$55,000; effective December 3, 2018

Scott Moody, Mechanic, Facilities; Elkhorn; Annual Salary: \$54,080; effective November 19, 2018

Lisa Maxon, Divisional Apprenticeship Associate (Limited Term), Business & Workforce Solutions (BWS); iMET-Sturtevant; \$41,600; effective November 5, 2018

Karina Mendoza, Admissions Associate, Student Services; Elkhorn; Annual Salary: \$41,600; effective December 10, 2018

Nicholas Ravnikar, Marketing Communications Specialist, Community & Government Relations; Kenosha; Annual Salary: \$54,080; effective December 10, 2018

Timothy A. Williamson, Program Director, EMS/Paramedic, School of Protective & Human Services (PHS); Burlington-Hero Center ; Annual Salary: \$77,000; effective November 12, 2018

Kristine Yesbeck, New Student Specialist, Student Services; Elkhorn; Annual Salary: \$55,000; effective December 3, 2018

RETIREMENT(S)

Richard Lofy, Instructor, MFG Processes, Lean Six Sigma, Business & Workforce Solutions (BWS); iMET-Sturtevant; effective December 20, 2018

Michael Skender, Instructor, Welding, School of Manufacturing, Engineering & Information Technology (MEIT); Elkhorn; effective December 14, 2018

John Ujcich, Instructor Nursing, School of Nursing; Kenosha; effective December 14, 2018

RESIGNATION(S)

Emily Raclaw, TRIO SSS Program Lead Specialist, Learning Success; Elkhorn; effective November 26, 2018

Jacqueline Watson, Student Employment Specialist, Student Success; Racine; effective December 7, 2018

DECEMBER 2018 GRANT AWARDS

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____X
Information _____
Discussion _____

GRANT AWARDS

Summary of Item: The college has received one new grant award from the Wisconsin Technical College System which will provide training equipment for the fire training program.

Attachments: Grant Awards – December 2018

College Strategic Directions
and/or Executive Limitations: Wisconsin Statutes 38.14(4)
Section 3 - Executive Limitations
Policy 3.5 - Financial Condition
College Strategic Direction #1

Staff Liaison: Anne Whynott

DECEMBER 2018 GRANT AWARDS

Project Number	Title	Purpose	Grant Period	Number Served	Funding Source	Total Budget	Grant Award	Matching Funds
013	Assistance to Firefighters	This grant will be used to purchase student turn-out gear, which includes pants, coats, boots and face shields, in support of Gateway Technical College's Fire Training program.	11/14/18 – 6/30/19	N/A	Federal Emergency Management Agency (FEMA) through the Wisconsin Technical College System	\$35,650	\$31,000	\$4,650

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call	_____
Action	<u> X </u>
Information	_____
Discussion	_____

CONTRACTS FOR INSTRUCTIONAL DELIVERY

Summary of Items: **1. 38.14 Contract reports for November 2018**
lists all contracts for service completed or
in progress 2018/2019 fiscal year.

Ends Statements and/or Executive Limitations:
Policy 4.4 College Strategic Directions/Ends Statements #1 and #3

Staff Liaison: Matt Janisin

BWS CFS Board Report FY19



Contract #	Sponsor Name	Type	WATG #	Course Numbers	Estimated CFS Cost	CFS Date / Date Req.	BY:
1 0001	Whitewater Unified School Dist			531-427-1z1a, 1z1b	\$638.40	03/22/18	Lori Maccari
2 0002	GTCF - SCJ			316-170-1bab	\$3,332.60	03/28/18	Michelle Miller
3 0003	WI DOC - Ellsworth			444-338-1cbc, 801-302-1cbc	\$15,300.00	03/28/18	Robin Widmar
4 0004	Forest County Potawatomi Gaming Commission			150-411-1CBA, 900-019-1CBA	\$6,637.50	04/04/18	Robin Widmar
5 0005	Kenosha Fire Dept			531-805-1BZA	\$1,360.00	04/12/18	Robin Widmar
6 0006	St. Joseph's Nursing Home			503-447-1ZBA, 503-447-1ZBB, 503-447-1ZBC, 503-447-1ZBD, 503-447-1ZBE, 503-447-1ZBF	\$2,052.00	04/06/18	Robin Widmar
7 0007	REAL School			https://docs.google.com/spreadsheets/d/ID-SUGHTakwgsnLRnHKC9QEBIQUBnCWwJvBBXbp-IMteqf#gid=1816531902 607-406-2C1A>F, 606-741-2C1A>F, 664-401-2C1A>F, 614-401-2C1A>F	\$50,178.00	07/10/18	Robin Widmar
8 0008	REAL School			https://docs.google.com/spreadsheets/d/ID-SUGHTakwgsnLRnHKC9QEBIQUBnCWwJvBBXbp-IMteqf#gid=1816531902 606-128-2C1A, 606-128-2C1B, 152-182-2C1B, 900-019-2M1RS, 900-019-2C1AB	\$33,180.80	07/10/18	Robin Widmar
9 0009	KABA			196-848-1ZBA	\$2,052.00	05/11/18	Robin Widmar
10 0010	KABA			196-849-2ZBA, 196-850-2ZBA	\$4,104.00	05/11/18	Robin Widmar
11 0011	Royal Basket			623-823-1ZBA, 900-019-1ZBA	\$20,856.00	04/20/18	Robin Widmar
12 0012	Parallel Employment Group			196-834E-1ZBA	\$569.53	08/13/13	Robin Widmar
13 0013	Amazon			152-182-1ZBA, 152-184-1ZBA; 900-003-1M1AF	\$6,860.55	05/31/18	Robin Widmar
14 0014	Kenosha Public Library			204-422-1ZBA	\$2,240.00	05/11/18	Robin Widmar
15 0015	Darien FD			503-742-1z11	\$1,228.86	04/23/18	Lori Maccari
16 0016	Darien FD			503-746-1z9a	\$443.34	04/23/18	Lori Maccari
17 0017	GTCF - KLOSS & BWS Teach Out for Igor			444-338-1ebb, (See 2018-0448- 900-003-1em1)	\$2,496.00	04/24/18	Michelle Miller
18 0018	RCWS - Teeth Hire			152-187-1RMA, 152-088-1R1A, 152-184-1R1A, 152-182-1R1A, 152-146-1R1A, 152-097-1R1A, 152-087-1R1A, 152-183-1R1A, 152-178-1R1A, 152-150-1R1A, 152-129-1R1A	\$0.00	04/26/18	Michelle Miller
19 0019	BRP			606-423-1ZBA	\$12,370.00	04/27/18	Robin Widmar
20 0020	RCWS - Start IT			154-127-1z1a, 107-193-1z1a	\$14,375.27	04/27/18	Michelle Miller
21 0021	Kenall Mfg - CANCELLED			605-458-1ZBA	\$6.00	04/27/18	Robin Widmar
22 0022	Lyons Fire Department			503-867a-1z11	\$125.44	04/30/18	Lori Maccari
23 0023	Lyons Fire Department			503-836b-1z11	\$247.52	04/30/18	Lori Maccari
24 0024	East Troy HS			Primary w/0025	\$4,712.40	05/01/18	Michelle Miller
25 0025	Westosha CentralHS			Secondary s/0024	\$4,712.40	05/01/18	Michelle Miller

Contract #	Sponsor Name	Type	WATG #	Course Numbers	Estimated CFS Cost	CFS Date / Date Req.	BY:
26	Waterford Area Cooperative Schools			531-448-1z1a	\$2,323.20	07/12/18	Lori Maccari
27	Heartland Business Systems		165	150-411-1CBB, 150-412-1CBB; 900-003-1M1HB	\$4,435.00	05/07/18	Robin Widmar
28	RCWS			SU18: TechHire Web/Java	\$0.00		Michelle Miller
29	RCWS			FA18: TechHire Web/Java	\$0.00		Michelle Miller
30	BRP			103-466-1ZBA	\$1,598.50	05/11/18	Robin Widmar
31	UMOS			449-411-1CBA, 420-434A-1CBA, 420-438-1CBA, 196-821A-1CBA	\$7,157.00	05/14/18	Robin Widmar
32	WRTP / Big Step			607-104-1CMA	\$7,240.00	05/16/18	Robin Widmar
33	InSinkErator			504-482-1ZBA, 103-417C-1ZBA, 103-432C-1ZBA, 623-401C-1ZBA	\$4,829.97	05/24/18	Robin Widmar
34	Badger High School			543-300-1ZBA	\$4,712.40		Michelle Miller
35	Wilnot High School			543-300-1ZBB	\$4,712.40		Michelle Miller
36	RUSD			543-300-1RBA, 543-300-1RBB	\$9,424.80		Michelle Miller
37	Union Grove High School			543-300-1Z1B	\$4,712.40		Michelle Miller
38	RUSD			510-407-1RBA, 510-407-1RBB	\$811.00		Michelle Miller
39	RCWS			152-187-1r1a, 152-184-1rma, 107-193-1rma, 152-182-1rma, 152-146-1rma	\$33,252.00	05/29/18	Michelle Miller
40	RCWS			804-107-2rba, 152-097-2r1a, 152-174-2r1a, 152-188-2r1a, 801-136-2rba, 152-150-2RBA	\$33,696.00	05/29/18	Michelle Miller
41	Wisconsin Oven			606-111-1ZBA, 623-491B, 1ZBA, 442-321-1ZBA	\$23,125.00	06/13/18	Robin Widmar
42	Good Foods					06/14/18	Robin Widmar
43	Lavelle Industries		193	462-469-1ZBA, 462-466-1ZBA, 462-468A-1ZBA; 900-003-1M1LI	\$2,255.00	11/07/18	Robin Widmar
44	Elkhorn HS			533-126-2zca https://docs.google.com/spreadsheets/d/1kMgm74ZUXIDggMHZYWpeirT4X_ZPUULDtv9Kyf4Tair/euif#gid=0	\$2,976.60	06/20/18	Michelle Miller
45	Union Grove HS			501-101-2eca	\$4,442.40	06/20/18	Michelle Miller
46	Burlington HS			501-101-2zca	\$4,442.40	06/20/18	Michelle Miller
47	Union Grove HS			809-188-2zca	\$4,442.40	06/20/18	Michelle Miller
48	Waterford HS			809-188-2zcb	\$4,442.40	06/20/18	Michelle Miller
49	Westosha Central HS			809-188-2zcc	\$4,442.40	06/20/18	Michelle Miller
50	Big Foot HS			501-101-2ecb	\$4,442.40	06/20/18	Michelle Miller
51	Burlington HS			501-101-2zcb	\$4,442.40	06/20/18	Michelle Miller
52	Union Grove HS			501-101-2zcc	\$4,442.40	06/20/18	Michelle Miller
53	Williams Bay HS			501-101-2zcd	\$4,442.40	06/20/18	Michelle Miller
54	Westosha Central HS			533-126-2eca	\$2,976.60	06/20/18	Michelle Miller
55	Waterford HS			533-126-2zcb	\$2,976.60	06/20/18	Michelle Miller

Contract #	Sponsor Name	Type	WATG #	Course Numbers	Estimated CFS Cost	CFS Date / Date Req.	BY:
56	Burlington HS			533-126-2zcc	\$2,976.60	06/20/18	Michelle Miller
57	Waterford HS			809-198-2zca	\$4,442.40	06/20/18	Michelle Miller
58	Waterford HS			809-198-2zcb	\$4,442.40	06/20/18	Michelle Miller
59	Elkhorn HS			533-131-2zca	\$0.00	06/20/18	Michelle Miller
60	Williams Bay HS			533-131-2zcb	\$0.00	06/20/18	Michelle Miller
61	Badger HS			501-101-2ecc	\$4,442.40	06/20/18	Michelle Miller
62	Williams Bay HS			533-126-2ecb	\$2,976.60	06/20/18	Michelle Miller
63	Faith Christian HS			533-126-2zcd	\$2,976.60	06/20/18	Michelle Miller
64	Waterford HS			809-196-2zca	\$4,442.40	06/20/18	Michelle Miller
65	Union Grove HS			809-196-2zcb	\$4,442.40	06/20/18	Michelle Miller
66	Burlington HS			533-126-2ecc	\$2,976.60	06/20/18	Michelle Miller
67	Williams Bay HS			533-126-2zce	\$2,976.60	06/20/18	Michelle Miller
68	Westosha Central HS			533-126-2zcf	\$2,976.60	06/20/18	Michelle Miller
69	Burlington HS			533-126-2ecd	\$2,976.60	06/20/18	Michelle Miller
70	Union Grove HS			533-126-2zcg	\$2,976.60	06/20/18	Michelle Miller
71	Big Foot HS			533-126-2zch	\$2,976.60	06/20/18	Michelle Miller
72	Union Grove			809-196-2zcc	\$4,442.40	06/20/18	Michelle Miller
73	Waterford HS			533-126-2ecf	\$2,976.60	06/20/18	Michelle Miller
74	Union Grove HS			533-126-2zcm	\$2,976.60	06/20/18	Michelle Miller
75	Burlington HS			533-126-2zck	\$2,976.60	06/20/18	Michelle Miller
76	Williams Bay HS			533-128-2zca	\$2,976.60	06/20/18	Michelle Miller
77	Westosha Central HS			533-128-2eca	\$2,976.60	06/20/18	Michelle Miller
78	Big Foot HS			533-128-2zcb	\$0.00	06/20/18	Michelle Miller
79	Faith Christian HS			533-128-2zcc	\$2,976.60	06/20/18	Michelle Miller
80	Big Foot HS			152-126-2zca	\$6,003.20	06/20/18	Michelle Miller
81	Burlington HS			152-126-2zcb	\$6,003.20	06/20/18	Michelle Miller
82	Union Grove HS			152-126-2zcc	\$6,003.20	06/20/18	Michelle Miller
83	Westosha Central HS			152-126-2zcd	\$6,003.20	06/20/18	Michelle Miller
84	Elkhorn HS			533-128-2ecb	\$2,976.60	06/20/18	Michelle Miller
85	Burlington HS			533-128-2zcd	\$2,976.60	06/20/18	Michelle Miller
86	Waterford HS			533-128-2zce	\$2,976.60	06/20/18	Michelle Miller
87	Union Grove HS			533-128-2zcf	\$2,976.60	06/20/18	Michelle Miller
88	WE Energies			420-408-1CBA	\$16,536.00	06/26/18	Robin Widmar
89	GTC - Foundation			607-104-1CMB, 607-102-1CMB, 607-169-1CMB	\$16,000.00	06/13/18	Robin Widmar
90	Premier Products of Racine			900-019-1ZBB, 623-437A-1ZBA, 623-447B-1ZBA, 623-482-1ZBA	\$1,305.18	06/14/18	Robin Widmar

Contract #	Sponsor Name	Type	WATG #	Course Numbers	Estimated CFS Cost	CFS Date / Date Req.	BY:
91	0091 Westosha Central HS			https://docs.google.com/spreadsheets/d/1Y1JgJJYV5my-ON9BapoTILF4QSNRhd9Ir96f6FmMX0/edit#gid=0	\$4,146.66	06/11/18	Dawn Herrmann
92	0092 Wilmot High School			https://docs.google.com/spreadsheets/d/1Y1JgJJYV5my-ON9BapoTILF4QSNRhd9Ir96f6FmMX0/edit#gid=0	\$7,107.84	06/11/18	Dawn Herrmann
93	0093 NC3			900-019-1M1Q3, 900-019-1M1QC	\$18,650.00	08/16/18	Robin Widmar
94	0094 GTGF -- GANCELLED			900-003-1m12	\$1,950.00	06/25/18	Michelle Miller
95	0095 Parallel Employment Group			196-407A-1ZBA	\$1,074.53	08/13/18	Robin Widmar
96	0096 GTC Learning Innovation Dept			605-451-1CBA, 605-463-1CBA, 900-019-1CBA	\$1,404.00	07/03/18	Robin Widmar
97	0097 NC3			900-003-1M1JL	\$3,900.00	07/02/18	Robin Widmar
98	0098 Senior Flexonics - GA Precision			421-434-1CBA	\$4,365.98	08/03/18	Robin Widmar
99	0099 GTGF -- GANCELLED			900-003-1m13	\$1,950.00	07/05/18	Michelle Miller
100	0100 REAL School			https://docs.google.com/spreadsheets/d/1D50cH1akiwq5nLRnHKC9QEBiQrUbhCwWJVBBXbp-TM/edit#gid=1816531902	\$49,428.00	07/10/18	Robin Widmar
101	0101 REAL School			https://docs.google.com/spreadsheets/d/1D50cH1akiwq5nLRnHKC9QEBiQrUbhCwWJVBBXbp-TM/edit#gid=1816531902	\$24,104.00	11/28/18	Robin Widmar
102	0102 WI DOC - RCI			444-331-1ZBA, 444-337-1ZBA, 444-338-1ZBA, 444-339-1ZBA, 804-370-1ZBB	\$51,108.00	07/12/18	Robin Widmar
103	0103 WI DOC - REECC			444-331-2cbb, 444-337-2cbb, 444-339-2cbb, 804-370-2cbb, 801-302-2cbb,	\$60,768.00	07/18/18	Michelle Miller
104	0104 CC&N			413-463-3CBA, 605-166-3CBA, 804-507-3CBA, 413-464-3CBA, 150-417-3CBA, 196-155-3CBA, 605-159-3CBA, 900-019-3ZBA		10/18/18	Robin Widmar
105	0105 NAMI, Kenosha County			900-019-1KF2	\$946.28	07/19/18	Molly Meagher
106	0106 WI Oven			442-323-1ZBA	\$15,390.00	07/23/18	Robin Widmar
107	0107 RCI - DOC			see google doc dh		07/24/18	Nancy Jorgensen
108	0108 RYOC - DOC			see google doc dh		07/24/18	Nancy Jorgensen
109	0109 Ellsworth - DOC			see google doc dh		07/24/18	Nancy Jorgensen
110	0110 Felss Shortcut Technologies			605-453-1ZBA, 605-453-1ZBB, 605-450-1ZBA, 605-450-1ZBB, 605-429H-1ZBA, 605-429H-1ZBB, 605-446-1ZBA, 605-446-1ZBB	\$6,246.10	07/26/18	Robin Widmar
111	0111 Walworth County Jail			890-721-2ZBA, 854-733-2ZBA, 859-777-2ZBA	\$4,485.00	08/03/18	Robin Widmar
112	0112 Kenosha County Sheriff's Dept.			504-481-1K1F	\$300.00	07/31/18	Molly Meagher
113	0113 Kenosha Police Dept.			504-481-1K1G	\$200.00	07/31/18	Molly Meagher
114	0114 Racine Police Dept.			504-481-1K1H	\$100.00	07/31/18	Molly Meagher
115	0115 Pleasant Prairie PD			504-481-1K1J	\$65.00	07/31/18	Molly Meagher

Contract #	Sponsor Name	Type	WATG #	Course Numbers	Estimated CFS Cost	CFS Date / Date Req.	BY:
116	UW-Parkside PD			504-481-1K1K	\$31.34	07/31/18	Molly Meagher
117	Racine County Sheriff's Office			504-481-1K1M	\$65.00	07/31/18	Molly Meagher
118	Kenosha Fire Dept			531-805-2ZBA, 531-805-2ZBB, 531-805-2ZBC, 531-801-2ZBA, 531-801-2ZBB, 531-801-2ZBC	\$2,496.00	08/01/18	Robin Widmar
119	InSinkErator			606-111-2ZBA, 628-109-2ZBA, 103-417C-2ZBA, 103-432C-2ZBA, 628-115-2LB1	\$34,524.00	08/02/18	Robin Widmar
120	KUSD - Lakeview			152-126-2L1A, 152-150-2L1A, 152-182-2L1A, 152-178-2L1A	\$39,020.80	08/02/18	Robin Widmar
121	Kenall Mfg		166	605-458-2ZBA, 605-458-2ZBB, 103-417C-2ZBK, 103-828A-2ZBK, 103-817A-2ZBK, 103-804-2ZBK, 900-003-2M1KM	\$3,964.00	08/09/18	Robin Widmar
122	WI DOC - REECC			444-338-3cbb		08/09/18	Michelle Miller
123	NC3			900-003-1M1DS	\$3,900.00	08/08/18	Robin Widmar
124	Kenall Mfg			605-458-3ZBA, 605-458-3ZBB		08/09/18	Robin Widmar
125	Logos Concepts, LLC - Telecom Consortium		149	150-411-2CBA, 150-412-2CBA, 150-410-2CBA, 900-019-2CBA, 900-003-2M1TC		10/09/18	Robin Widmar
126	Parallel Employment			196-834G-1ZBB, 196-407B-1ZBB	\$1,074.53	10/03/18	Robin Widmar
127	WRTP / Big Step			607-104-1CBB	\$6,415.00	08/17/18	Robin Widmar
128	Staff Electric			150-412-2CB1, 900-019-2CB1	\$13,272.00	08/17/18	Robin Widmar
129	NC3			900-003-2M1AT	\$3,900.00	08/20/18	Robin Widmar
130	RCK Foods		143				Robin Widmar
131	CNC Consortium - Basin Mfg		173	CANCELLED 444-337-2eba, 444-339-2eba, 444-338-2eba, 444-331-2eba, 804-370-2eba, 623-812-2eba		09/18/18	Robin Widmar
132	CNC Consortium - Precision Plus		173	CANCELLED 444-337-2ebb, 444-339-2ebb, 444-338-2ebb, 444-331-2ebb, 804-370-2ebb, 623-812-2ebb		09/18/18	Robin Widmar
133	SC Johnson			628-410-2CBA	\$684.00	11/16/18	Robin Widmar
134	Good Foods						Robin Widmar
135	Racine Lutheran High School			664-100-2CBA, 664-110-2CBA		08/23/18	Robin Widmar
136	RUSD			664-100-2CBB, 664-110-2CBB	\$749.92	08/31/18	Robin Widmar
137	Union Grove High School			664-110-2CBC, 664-110-2CBC	\$2,249.46	08/31/18	Robin Widmar
138	Shoreland Lutheran High School					N/A	Robin Widmar
139	Elkhorn High School			See CNA Google Doc here	\$4,712.40	08/24/18	Michelle Miller
140	Westosha Central High School			See CNA Google doc here	\$4,712.40	08/24/18	Michelle Miller
141	East Troy High School			https://docs.google.com/spreadsheets/d/1dND1TE2IHFNEA3GVKHGXGu-TDPCFX6MOUHQj80RW_Q/edit#gid=0	\$4,712.40	08/24/18	Michelle Miller
142	Burlington High School			https://docs.google.com/spreadsheets/d/1dND1TE2IHFNEA3GVKHGXGu-TDPCFX6MOUHQj80RW_Q/edit#gid=0	\$4,712.40	08/24/18	Michelle Miller
143	Waterford High School			https://docs.google.com/spreadsheets/d/1dND1TE2IHFNEA3GVKHGXGu-TDPCFX6MOUHQj80RW_Q/edit#gid=0	\$4,712.40	08/24/18	Michelle Miller

Contract #	Sponsor Name	Type	WATG #	Course Numbers	Estimated CFS Cost	CFS Date / Date Req.	BY:
144	0146 Badger High School			https://docs.google.com/spreadsheets/d/1dND6TET2IHNEA3GVKFGXGu-1DPCFX6MOUHQj8oRW_Q/edit#gid=0	\$4,712.40	08/24/18	Michelle Miller
145	0147 Wilmot High School CANCELLED			https://docs.google.com/spreadsheets/d/1dND6TET2IHNEA3GVKFGXGu-1DPCFX6MOUHQj8oRW_Q/edit#gid=0	\$0.00	08/24/18	Michelle Miller
146	0148 Delavan Darien High School			https://docs.google.com/spreadsheets/d/1dND6TET2IHNEA3GVKFGXGu-1DPCFX6MOUHQj8oRW_Q/edit#gid=0	\$4,712.40	08/24/18	Michelle Miller
147	0149 Burlington High School			https://docs.google.com/spreadsheets/d/1dND6TET2IHNEA3GVKFGXGu-1DPCFX6MOUHQj8oRW_Q/edit#gid=0	\$4,712.40	08/24/18	Michelle Miller
148	0150 Waterford High School			https://docs.google.com/spreadsheets/d/1dND6TET2IHNEA3GVKFGXGu-1DPCFX6MOUHQj8oRW_Q/edit#gid=0	\$4,712.40	08/24/18	Michelle Miller
149	0151 Burlington High School			https://docs.google.com/spreadsheets/d/1dND6TET2IHNEA3GVKFGXGu-1DPCFX6MOUHQj8oRW_Q/edit#gid=0	\$4,712.40	08/24/18	Michelle Miller
150	0152 Tremper High School (KUSD)			https://docs.google.com/spreadsheets/d/1dND6TET2IHNEA3GVKFGXGu-1DPCFX6MOUHQj8oRW_Q/edit#gid=0	\$4,712.40	08/24/18	Michelle Miller
151	0153 Indian Trail High School (KUSD)			https://docs.google.com/spreadsheets/d/1dND6TET2IHNEA3GVKFGXGu-1DPCFX6MOUHQj8oRW_Q/edit#gid=0	\$4,712.40	08/24/18	Michelle Miller
152	0154 Indian Trail High School (KUSD)			https://docs.google.com/spreadsheets/d/1dND6TET2IHNEA3GVKFGXGu-1DPCFX6MOUHQj8oRW_Q/edit#gid=0	\$0.00	08/24/18	Michelle Miller
153	0155 Twin Disc			420-434-2ZBA, 420-434-2ZBB, 420-492-2ZBA, 420-492-2ZBB	\$8,147.88	09/18/18	Robin Widmar
154	0156 RUSD - Kobriger			602-122-2Z1B, 602-122-2Z1C, 602-107-2Z1B, 602-107-2Z1C, 602-125-2Z1B, 602-125-2Z1C, 602-104-2Z12, 602-124-2Z12, 900-019-2Z1SS, 900-019-2Z1AS, 900-019-2Z1PD		10/31/18	Robin Widmar
155	0157 KUSD all schools			838-105-2KBA	\$5,277.40	08/31/18	Robin Widmar
156	0159 GTC - College Connection			442-321-2EBA, 442-322-2EBA		09/04/18	Robin Widmar
157	0160 WRTP - Big Step CANCELLED			607-104-2CMA	\$6,445.00	09/07/18	Robin Widmar
158	0161 Badger High School					09/06/18	Michelle Miller
159	0162 Burlington High School					09/06/18	Michelle Miller
160	0163 Delavan-Darien High School					09/06/18	Michelle Miller
161	0164 East Troy HS					09/06/18	Michelle Miller
162	0165 Elkhorn HS					09/06/18	Michelle Miller
163	0166 KUSD Bradford					09/06/18	Michelle Miller
164	0167 KUSD ITA					09/06/18	Michelle Miller
165	0168 KUSD Tremper					09/06/18	Michelle Miller
166	0169 RUSD Case					09/06/18	Michelle Miller
167	0170 RUSD Horlick					09/06/18	Michelle Miller

Contract #	Sponsor Name	Type	WATG #	Course Numbers	Estimated CFS Cost	CFS Date / Date Req.	BY:
168	0171	RUSD Park				09/06/18	Michelle Miller
169	0172	RUSD REAL				09/06/18	Michelle Miller
170	0173	RUSD Walden				09/06/18	Michelle Miller
171	0174	Union Grove HS				09/06/18	Michelle Miller
172	0175	Waterford HS				09/06/18	Michelle Miller
173	0176	West Allis HS				09/06/18	Michelle Miller
174	0177	Westosha Central HS				09/06/18	Michelle Miller
175	0178	Whitewater HS				09/06/18	Michelle Miller
176	0179	Wilmot HS				09/06/18	Michelle Miller
177	0180	Union Grove High School		605-130-2ZBA	\$21,721.10	09/07/18	Robin Widmar
178	0181	WI - Dept. of Justice (LESB)		504-306,307,308,309,310,318,319,320,321,322,323,317-2K1A		09/10/18	Julie Esquivel
179	0182	Town of Burlington FD		503-872-2z11	\$358.40	09/11/18	Lori Maccari
180	0183	KUSD Lakeview		620-302-2L1A, 628-115-2L1A, 444-339-2L1A, 444-339-2L1B, 444-331-2L1A, 628-109-2L1A, 444-338-2L1A, 628-123-2L1A, 628-124-2L1A		09/13/18	Robin Widmar
181	0184	Kenosha Police Dept.		504-481-1K1N - Merlin	\$62.68	09/14/18	Julie Esquivel
182	0185	KUSD- Lakeview				09/17/18	Michelle Miller
183	0186	KUSD Harborside				09/20/18	Michelle Miller
184	0187	KABA		196-848-3ZBA, 196-849-3ZBA, 196-850-3ZBA		09/18/18	Robin Widmar
185	0188	Kenosha Sheriff's Dept		504-484-1K1A	\$100.00	09/18/18	Julie Esquivel
186	0189	Sturtevant Police Dept		504-484-1K1B	\$50.00	09/18/18	Julie Esquivel
187	0190	Watertown Police Dept		504-484-1K1C	\$50.00	09/18/18	Julie Esquivel
188	0191	Glendale Police Dept		504-484-1K1D	\$50.00	09/18/18	Julie Esquivel
189	0192	Muscoda Police Dept		504-484-1K1E	\$50.00	09/18/18	Julie Esquivel
190	0193	Sturtevant Police Dept		504-428-2H1B		09/18/18	Julie Esquivel
191	0194	Sharon Police Dept		504-428-2H1C		09/18/18	Julie Esquivel
192	0195	Clinton Police Dept		504-428-2H1D		09/18/18	Julie Esquivel
193	0196	City of Delavan Police Dept		504-428-2H1A	\$585.00	09/18/18	Julie Esquivel
194	0197	Kenosha Sheriff's Dept		504-414-2K1A		09/18/18	Julie Esquivel
195	0198	Kenosha Police Dept		504-414-2K1B		09/18/18	Julie Esquivel
196	0199	Waukesha Police Dept		504-414-2K1C		09/18/18	Julie Esquivel
197	0200	Badger High School		900-019-1m1ba	\$6,000.00	10/04/18	Michelle Miller
198	0201	Big Foot High School		900-019-1m1bf	\$6,000.00	10/04/18	Michelle Miller
199	0202	Burlington High School		900-019-1m1bu	\$6,000.00	10/04/18	Michelle Miller
200	0203	Elkhorn High School		900-019-1m1el	\$6,000.00	10/04/18	Michelle Miller
201	0204	Faith Christian School		900-019-1m1fc	\$3,000.00	10/04/18	Michelle Miller

Contract #	Sponsor Name	Type	WATG #	Course Numbers	Estimated CFS Cost	CFS Date / Date Req.	BY:
202	0205 Union Grove High School			900-019-1m1ug	\$6,000.00	10/04/18	Michelle Miller
203	0206 Waterford High School			900-019-1m1wf	\$6,000.00	10/04/18	Michelle Miller
204	0207 Westosha Central High School			900-019-1m1wc	\$6,000.00	10/04/18	Michelle Miller
205	0208 Williams Bay High School			900-019-1m1wb	\$6,000.00	10/04/18	Michelle Miller
206	0209 WI Oven			442-321-2ZBA, 442-324-2ZBA	\$25,850.00	09/21/18	Robin Widmar
207	0210 Walworth FD			503-867a-2z12	\$430.08	09/21/18	Lori Maccari
208	0211 Certified Power			623-482-2ZBA, 623-482-2ZBB, 623-482-2ZBC, 623-482-2ZBD	\$1,368.00	09/24/18	Robin Widmar
209	0212 Parallel Employment Group -- HOLD			HOLD			Robin Widmar
210	0213 Senior Flexionics / GA Precision			196-872-2ZBA	\$11,105.25	10/18/18	Robin Widmar
211	0214 City of Delavan Police Dept			504-428-1H1J		09/27/18	Julie Esquivel
212	0215 City of Delavan Police Dept			504-428-1H1G		09/27/18	Julie Esquivel
213	0216 Town of Burlington Police Dept			504-428-1H1P		09/27/18	Julie Esquivel
214	0217 City of Delavan Police Dept			504-428-1H1M		09/27/18	Julie Esquivel
215	0218 Town of Delavan Police Dept			504-428-1H1Q		09/27/18	Julie Esquivel
216	0219 Sharon Police Department			504-428-1H1R		09/27/18	Julie Esquivel
217	0220 RAMAC--CANCELLED			496-155-2ZBA	\$3,978.00	10/04/18	Robin Widmar
218	0221 RAMAC				\$3,978.00	10/04/18	Robin Widmar
219	0222 Kenosha Police Department			504-481-2K1A		10/08/18	Julie Esquivel
220	0223 Kenosha Sheriff's Department			504-481-2K1B		10/08/18	Julie Esquivel
221	0224 KCJC / WIOA			900-003-1M1DR	\$175.00	10/08/18	Robin Widmar
222	0225 KCJC / WIOA			900-003-1M1AO	\$175.00	10/08/18	Robin Widmar
223	0226 Yorkville United Methodist Church			531-448-2z9a	\$467.04	10/08/18	Lori Maccari
224	0227 NC3			900-003-2M1JF	\$3,900.00	10/08/18	Robin Widmar
225	0228 RCH Communications - Telecom Consortium		149	150-411-2CBB, 150-412-2CBB, 150-410-2CBB, 900-019-2CBB; 900-003-2M1TB		10/09/18	Robin Widmar
226	0229 RM Electric - Telecom Consortium		149	150-411-2CBC, 150-412-2CBC, 150-410-2CBC, 900-019-2CBC; 900-003-2M1TC		10/09/18	Robin Widmar
227	0230 RCWS			444-339-2ZBA, 628-300-2CBA, 612-102-2CBA, 628-109-2CBA	\$38,325.00	10/11/18	Robin Widmar
228	0231 Racine County Sheriff's Office			504-481-2K1D	\$31.34	10/15/18	Julie Esquivel
229	0232 Good Foods			900-019-2ZBGF	\$3,585.75	10/17/18	Robin Widmar
230	0233 KUSD Lakeview Tech			442-427D-2LBA	\$3,630.80	11/14/18	Robin Widmar
231	0234 BRP, Inc.--CANCEL			846-434-2ZBA--AGREEMENT MADE BETWEEN B&T DEPT (JOE F) AND BRP	n/a	10/19/18	Robin Widmar
232	0235 NC3			900-003-2M1SR	\$3,900.00	10/19/18	Robin Widmar
233	0236 Rochester Fire Department			503-864-2z11, 503-801b-2z13, 503-801b-2z14		10/19/18	Lori Maccari

Contract #	Sponsor Name	Type	WATG #	Course Numbers	Estimated CFS Cost	CFS Date / Date Req.	BY:
234	0237 Rochester Fire Department			503-864-3z____, 503-801b-3z____, 503-801b-3z____			Lori Maccari
235	0238 Kenosha Sheriff's Department			504-427-2K1B		10/22/18	Julie Esquivel
236	0239 Kenosha Police Department			504-427-2K1C		10/22/18	Julie Esquivel
237	0240 City of Delavan Police Department			504-427-2K1D		10/22/18	Julie Esquivel
238	0241 Milwaukee Police Department			504-427-2K1E		10/22/15	Julie Esquivel
239	0242 Logos Concepts LLC		149	150-417-3CBB		10/22/18	Robin Widmar
240	0243 NC3			900-003-2M1DR	\$3,900.00	11/16/18	Robin Widmar
241	0244 Kenall Mfg		166				Robin Widmar
242	0245 NAMI-Kenosha County			900-019-2KFA	\$1,583.84	11/08/18	Julie Esquivel
243	0246 RCK Foods		191	462-466-1ZBR, 462-469-1ZBR; 900-003-1M1RC	\$2,004.00	11/08/18	Robin Widmar
244	0247 USG Interiors		192	462-448A-1ZBU, 462-483-1ZBU, 462-479-1ZBU; 900-003-1M1US	\$2,004.00	11/08/18	Robin Widmar
245	0248 Certified Power, Inc.			420-434-2ZBC	\$2,416.16	11/14/18	Robin Widmar
246	0249 NC3			900-003-2M1PB	\$175.00	11/15/18	Robin Widmar
247	0250 Visko Teepak			462-469-2ZBT		11/15/18	Robin Widmar
248	0251 Snap-On		138				Robin Widmar
249	0252 Snap-On		138				Robin Widmar
250	0253 RCK Foods		143				Robin Widmar
251	0254 RCK Foods		143				Robin Widmar
252	0255 Peck & Weis		168				Robin Widmar
253	0256 Peck & Weis		168				Robin Widmar
254	0257 Lavelle Ind		176				Robin Widmar
255	0258 Lavelle Ind		176				Robin Widmar
256	0259 Lavelle Ind		176				Robin Widmar
257	0260 Walworth County Jail						Robin Widmar
258	0261 BRP			103-828A-2ZBP, 103-817A-2ZBP, 103-804R-2ZBP	\$1,518.00	11/21/18	Robin Widmar
259	0262 BRP			103-463-1ZBP	\$1,518.00	11/21/18	Robin Widmar
260	0263 Elkhorn High School						Michelle Miller
261	0264 Union Grove High School						Michelle Miller
262	0265 Burlington High School						Michelle Miller
263	0266 Union Grove High School						Michelle Miller
264	0267 Waterford High School						Michelle Miller
265	0268 Westosha Central High School						Michelle Miller
266	0269 Big High School						Michelle Miller
267	0270 Burlington High School						Michelle Miller

Contract #	Sponsor Name	Type	WATG #	Course Numbers	Estimated CFS Cost	CFS Date / Date Req.	BY:
268	0271	Union Grove High School					Michelle Miller
269	0272	Waterford High School					Michelle Miller
270	0273	Burlington High School					Michelle Miller
271	0274	Waterford High School					Michelle Miller
272	0275	Waterford High School					Michelle Miller
273	0276	Badger High School					Michelle Miller
274	0277	Burlington High School					Michelle Miller
275	0278	Union Grove High School					Michelle Miller
276	0279	Faith Chirstian High School					Michelle Miller
277	0280	Williams Bay High School					Michelle Miller
278	0281	Waterford High School					Michelle Miller
279	0282	Union Grove High School					Michelle Miller
280	0283	Burlington High School					Michelle Miller
281	0284	Westosha Central High School					Michelle Miller
282	0285	Williams Bay High School					Michelle Miller
283	0286	Big Foot High School					Michelle Miller
284	0287	Burlington High School					Michelle Miller
285	0288	Union Grove High School					Michelle Miller
286	0289	Union Grove High School					Michelle Miller
287	0290	Waterford High School					Michelle Miller
288	0291	Union Grove High School					Michelle Miller
289	0292	Burlington High School					Michelle Miller
290	0293	Williams Bay High School					Michelle Miller
291	0294	Westosha Central High School					Michelle Miller
292	0295	Faith Christian School					Michelle Miller
293	0296	Big Foot High School					Michelle Miller
294	0297	Burlington High School					Michelle Miller
295	0298	Union Grove High School					Michelle Miller
296	0299	Westosha Central High School					Michelle Miller
297	0300	Elkhorn High School					Michelle Miller
298	0301	Burlington High School					Michelle Miller
299	0302	Waterford High School					Michelle Miller
300	0303	Union Grove High School					Michelle Miller
301	0304	Elkhorn High School					Michelle Miller
302	0305	Waterford High School					Michelle Miller
303	0306	Burlington High School					Michelle Miller
304	0307	Faith Christian High School					Michelle Miller

Contract #	Sponsor Name	Type	WATG #	Course Numbers	Estimated CFS Cost	CFS Date / Date Req.	BY:
305	Williams Bay High School						Michelle Miller
306	Burlington High School						Michelle Miller
307	Westosha Central High School						Michelle Miller
308	Williams Bay High School						Michelle Miller
309	Big Foot High School						Michelle Miller
310	Burlington High School						Michelle Miller
311	Union Grove High School						Michelle Miller
312	Waterford High School						Michelle Miller
313	Union Grove High School						Michelle Miller
314	Burlington High School						Michelle Miller
315	Williams Bay High School						Michelle Miller
316	Westosha Central High School						Michelle Miller
317	Faith Christian High School						Michelle Miller
318	Elkhorn High School						Michelle Miller
319	Burlington High School						Michelle Miller
320	Waterford High School						Michelle Miller
321	Union Grove High School						Michelle Miller
322	DOC - RCI			Google Doc		11/27/18	Dawn Herrmann
323	DOC - RYOC			Google Doc		11/27/18	Dawn Herrmann
324	DOC - Ellsworth			Google Doc		11/27/18	Dawn Herrmann
325	Lyons FD			503-803a-2b11	\$358.40	11/29/18	Lori Maccari
326	Custer Service Manufacturing			531-892-3e1a (tentative)	\$451.30		Lori Maccari
327	InSinkErator			620-300-3CBA, 628-115-3CBA, 606-111-3ZB1, 620-304-3CBA, 444-339-3ZBA	\$59,234.80	12/04/18	Robin Widmar
328	KUSD - all schools			602-122-3H1B, 602-107-3H1B, 602-104-3H1B		12/04/18	Robin Widmar
329	GTC College Connection			442-323-3EBA			Robin Widmar

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action x
Information _____
Discussion _____

ADVISORY COMMITTEE ACTIVITY REPORT

Summary of Item: Approval of:
➤ New Members as of December 1, 2018
➤ 2018-19 Meeting Schedule as of December 1, 2018

Staff Liaison: John Thibodeau

GATEWAY TECHNICAL COLLEGE ADVISORY COMMITTEES -- NEW MEMBERS As of December 1, 2018

PROGRAM Name	Job Title	Employer	County Represented
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Culinary Arts, Culinary Assistant

Passarelli, Joseph Restaurant Manager DeRango of Kenosha, Inc. Kenosha

Criminal Justice Studies

Dulaney, David Business Development Manager U.S. Security Out of District
 Wiegand, Teresa Corrections Unit Supervisor Racine Correctional Institution Racine

Truck Driving

Marquardt, Michael Vice President Birchwood Transport Inc. Kenosha
 Orlando, Stephanie Human Resources Manager McLane Foodservice Racine
 Roberts, Gina Human Resources Manager Lowell C. Hagen Trucking, Inc. Out of District
 Scott, Lynn Dispatcher Kutzler Express, Inc. Kenosha

ADVISORY COMMITTEE 2018-2019 MEETING SCHEDULE as of December 1, 2018

ADVISORY COMMITTEE	DEAN	FALL 2018	SPRING 2019
Accounting Accounting Assistant	J. Fullington	Tuesday, September 25, 2018 5:30 pm - Elkhorn, Room 112/114	
Administrative Professional Office Assistant	J. Fullington	Tuesday, September 25, 2018 5:30 pm - Elkhorn, Room 112/114	
Adult Basic Education	C. Jennings	Tuesday, October 16, 2018 2:00 pm - Racine Campus, Garden Room	Virtual Meeting
Adult High School	C. Jennings	Virtual Meeting	Virtual Meeting
Aeronautics-Pilot Training	J. Fullington	Thursday, September 20, 2018 11:00 am - Horizon Center, Room 106	Thursday, March 7, 2019 11:00 am - Horizon Center
Air Conditioning, Heating, & Refrigeration Technology Facilities Maintenance Building Trades - Carpentry	R. Koukari	Monday, September 24, 2018 5:00 pm - Kenosha Campus	Monday, March 11, 2019 5:00 pm - Kenosha Campus, TBD
Arbiculture/Urban Forestry Technician	T. Simmons	Friday, September 21, 2018 9:30 am	Friday, March 15, 2019 1:00 pm - Kenosha Campus, Room T127
Architectural-Structural Engineering Technician Civil Engineering Technology - Fresh Water Resources Civil Engineering Technology - Highway Technology	R. Koukari	Wednesday, September 19, 2018 5:30 pm - iMET, Room 104	Wednesday, February 27, 2019 5:30 pm - iMET, Room 104
Automotive Technology Automotive Maintenance Technician	J. Fullington	Tuesday, October 2, 2018 5:30 pm - Horizon Center, Room 106	Tuesday March 12th, 2019 5:30 pm - Horizon Center, Room 106
Barber Technologist Cosmetology	T. Simmons	Wednesday, October 10, 2018 5:00 pm - Racine Campus, Room R306A	
Business Management Leadership Development Business Services Manager Small Business Entrepreneurship	J. Fullington	Tuesday, September 25, 2018 5:30 pm - Elkhorn, Room 112/114	
CNC Production Technician CNC Programmer Tool and Die Technician	R. Koukari	Thursday, September 27, 2018 5:30 pm - iMET, Room 401	Thursday, March 14, 2019 5:30 pm - Elkhorn Campus, TBD
Criminal Justice Studies	T. Simmons	Thursday, October 4, 2018 11:00 am - Burlington Center, Room 100	
Criminal Justice - Law Enforcement 720 Academy	T. Simmons	Wednesday, October 3, 2018 11:00 am - Kenosha Campus, Room T127	
Culinary Arts Culinary Assistant	T. Simmons	Tuesday, October 9, 2018 3:30 pm - Racine Campus	Wednesday, March 6, 2019 3:15 pm - Racine Observatory Kitchen

Dental Assistant	M. O'Donnell	Tuesday, September 25, 2018 5:30 pm - Kenosha Dental Lab	
Diesel Equipment Mechanic Diesel Equipment Technology	J. Fullington	Wednesday, October 3, 2018 5:30pm - Horizon Center, Room 106	Wednesday, March 13, 2019 5:30 pm - Horizon Center, Room 106
Early Childhood Education Foundations of Teacher Education	T. Simmons	Monday, October 8, 2018 10:00 am - Racine Campus, Room R301	Monday, March 4, 2019 10:00 am
Electrical Engineering Technology Electronics Electronics Technician Fundamentals	R. Koukari	Wednesday, September 19, 2018 5:30 pm - iMET, Room 104	Wednesday, February 27, 2019 5:30 pm - iMET, Room 104
Electromechanical Maintenance Technician	R. Koukari	Wednesday, October 3, 2018 8:00 am; iMET, Room 104	Wednesday, March 13, 2019 9:00 am - Elkhorn Campus,
Fire Medic Paramedic Technician Advanced EMT Emergency Medical Technician EMT-Paramedic	T. Simmons	Tuesday, October 9, 2018 9:00 am - Burlington Center, Room H101	Thursday, March 7 5:30 pm - Burlington Center, Room H101
Firefighter Technician	T. Simmons	Thursday, October 11, 2018 6:00 pm - Burlington Center, Room H101	Thursday, March 14, 2019 6:00 pm - Burlington Center, Room H101
Gas Utility Construction and Service	R. Koukari	Thursday, November 8, 2018 2:00 pm - Kenosha Campus, Room T119	
Graphic Communications Professional Communications	J. Fullington	Wednesday, September 19, 2018 HERO Center	
Health Information Technology	M. O'Donnell	Thursday, November 1, 2018 2:30 pm - Racine Campus, Room T409	
Horticulture	T. Simmons	Monday, September 24, 2018 6:00 pm - Kenosha Campus, Room 120	Monday, March 4, 2019 6:00 pm - Kenosha Campus, Room 120
Hospitality Management Foundations of Lodging and Hospitality Management	T. Simmons	Wednesday, October 10, 2018 1:30 pm - Racine Campus, Room R301	
Human Services Associate	T. Simmons	Wednesday, October 3, 2018 3:00pm - Racine Campus, Room R301	Wednesday, March 6, 2019 5:00 pm
Information Technology - Computer Support Specialist Information Technology - Computer Support Technician Information Technology - Network Specialist	R. Koukari	Thursday, September 20, 2018 5:30 pm - iMET Center	Thursday, February 28, 2019 5:30 pm - Racine Campus, Michigan Room
Information Technology - Software Developer Information Technology - Web Software Developer Information Technology - Web Programmer	R. Koukari	Thursday, September 20, 2018 5:30 pm - iMET Center	Thursday, February 28, 2019 5:30 pm - Racine Campus, Michigan Room

Interior Design	T. Simmons	Tuesday, October 16, 2018 6:00 pm	
Marketing	J. Fullington	Tuesday, September 25, 2018 5:30 pm - Elkhorn Campus, Room 112/114	
Mechanical Design Technology Advanced Manufacturing Technology	R. Koukari	Wednesday, September 19, 2018 5:30 pm - iMET, Room 104	Wednesday, February 27, 2019 5:30 pm - iMET, Room 104
Medical Assistant	M. O'Donnell	Wednesday, October 17, 2018 7:30 am - Racine Campus, Room T406	
Motorcycle, Marine and Outdoor Power Products	J. Fullington	Tuesday, October 9, 2018 5:00 pm - Horizon Center, Room 106	Wednesday March 6th, 2019 5:00 pm - Horizon Center, Room 106
Nursing Assistant	V. Hulback	Tuesday, October 9, 2018 3:30 pm - Burlington Center	
Nursing Associate Degree	V. Hulback	Thursday, October 11, 2018 2:00 pm - Kenosha Campus, Room S100A	
Pharmacy Technician	M. O'Donnell	Tuesday, October 16, 2018 6:30 pm - Burlington Center	
Physical Therapist Assistant	M. O'Donnell	Thursday, November 15, 2018 6:30 pm - Kenosha Campus, Room A201	
Supply Chain Management	J. Fullington	Tuesday, September 25, 2018 5:30 pm - Elkhorn Campus, Room 112/114	
Surgical Technology	M. O'Donnell	Monday, September 17, 2018 4:30 pm - Kenosha Campus, Room S118	Monday, January 29, 2019 4:30 pm - Kenosha Campus, Room S118
Veterinary Technician Veterinary Assistant	M. O'Donnell	Monday, October 29, 2018 5:30 pm - Elkhorn Campus, Vet Sciences	Monday, April TBD 5:30 pm - Elkhorn Campus, Vet Sciences
Welding Welding/Maintenance & Fabrication	R. Koukari	Wednesday, October 3, 2018 5:30 pm - Racine Campus	

IX. POLICY GOVERNANCE MONITORING REPORTS

A. End Statement Monitoring

1. College Ends Policy - The tri-county community benefits from affordable higher education that allows residents to develop knowledge and skills for family-supporting careers that contribute to the growth and sustainability of the local economy at a cost commensurate with the value of services provided.
4) Families are strengthened by the prosperity of their graduates, reduced unemployment or underemployment, and the availability of local jobs for family members.
2. Policy Governance Review – Ends Policy #4

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call	_____
Action	<u> X </u>
Information	_____
Discussion	_____

POLICY GOVERNANCE MONITORING REPORTS
Ends Statement Monitoring

College Ends Policy - The tri-county community benefits from affordable higher education that allows residents to develop knowledge and skills for family-supporting careers that contribute to the growth and sustainability of the local economy at a cost commensurate with the value of services provided.

- 4) Families are strengthened by the prosperity of their graduates, reduced unemployment or underemployment, and the availability of local jobs for family members.**

Staff Liaison: Stephanie Sklba and Celeste Henken

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call	_____
Action	<u> X </u>
Information	_____
Discussion	_____

POLICY GOVERNANCE REVIEW Review Ends Policy #4

SECTION 4 – ENDS POLICY 4.1, STATEMENT 4

The tri-county community benefits from affordable higher education that allows residents to develop knowledge and skills for family-supporting careers that contribute to the growth and sustainability of the local economy at a cost commensurate with the value of services provided.

- 4) Families are strengthened by the prosperity of their graduates, reduced unemployment or underemployment, and the availability of local jobs for family members.**

Governance Process: Policy 1.4 – Board Policy Creation and Review
Board Liaison: William Duncan

IX. POLICY GOVERNANCE MONITORING REPORTS

B. Executive Limitations

1. 3.4 Budgeting/Forecasting – FY2019-2020 Budget Parameters and Budget Process Calendar

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action X
Information _____
Discussion _____

POLICY GOVERNANCE MONITORING REPORTS Executive Limitations Policy 3.4 Budgeting/Forecasting

FISCAL YEAR 2019-2020 BUDGET PARAMETERS AND BUDGET PROCESS CALENDAR

Executive Limitations Policy: Budgeting for any fiscal year or the remaining part of any fiscal year shall not deviate materially from the Board's Ends policy, risk fiscal jeopardy, fail to reflect credible projections of income and expenses, or fail to align with the college's strategic plan.

The Board establishes budget assumptions and parameters each year. In addition, the Board reviews the budget process calendar which includes the timetable for completion of the budget process.

The administration recommends the following assumptions for preparation of the fiscal year 2019-2020 budget. Certain assumptions such as property valuation, state aid and tuition increases that are not determined by the College will be monitored on a regular basis and changes reported accordingly.

Attachments: Preliminary FY 2019 - 2020 Budget Parameters
Preliminary FY 2019 - 2020 Budget Calendar

**Ends Statement and/or
Executive Limitations:** Section 3 – Executive Limitations
Policy 3.4, Budgeting/Forecasting

Staff Liaison: Jason Nygard

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Preliminary FY 2019- 2020 Budget Parameters

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Enrollments

The initial budget for FY 2020 will be prepared using an enrollment projection of flat compared to FY 2019 projected actuals. Projections will be based on the year end forecast.

Tuition and Fee Revenue

Tuition and Fees will be budgeted flat for FY 2020. The budget for this will be projected using forecasted FY2019 results for tuition and fees. This will result in the tuition per credit to remain at \$134.20.

Operational Tax Levy

Tax Levy will be budgeted flat in FY 2020 at \$21.9M. However, an estimate of \$750k for net new construction will be included.

State Aid – Property Tax Relief

Property Tax Relief Aid is expected remain flat for FY 2020 at \$32.7M.

State Aid – Historical/Outcome based

Based on current enrollments and the economic environment, State Aid will be budgeted flat. Preliminary estimates will be updated as the criteria for Performance Based Funding develops. Performance based funding will remain at 30% while the allocation based on the historical formula will remain at 70% in FY 2020.

Projected Property Valuations

Property values will be budgeted for an increase of 5% in the calculation of the mill rate for the FY 2020 budget.

BWS Contracts for Service and High School Contracts

BWS Contracts for Services will be budgeted with an increase of 2% and High School contracts will be budgeted flat compared to the FY 2019 budget.

Salary and Wage Expense

Salaries will be budgeted with consideration given to statutory and merit guidelines.

Vacant Position Savings

A savings goal of \$1.5 M will be set based on vacant positions.

Employee Benefit Expense

The budget related to medical insurance will be budgeted with an increase of 5% while dental insurance, life insurance, and other employee fringe benefits depend on loss ratios and trend analysis.

Operational Expenses

Total operational expenses will be budgeted flat compared to the FY 2019 budget.



Preliminary FY 2019- 2020 Budget Parameters

Page 2 of 2

Debt Service/Long-Term Borrowing

A total of \$14 million is projected in borrowing for FY 2020 for facility remodeling and repairs and capital equipment.

OPEB

If the combined operating fund balance exceeds three (3) months, the President may consider transferring up to twenty percent (20%) combined operating fund balance in excess of the three (3) months' operating expenses to reserves for Other Post-Employment Benefits (OPEB).



Preliminary FY 2019-2020 Budget Calendar

November 12, 2018	ELC review of FY 2020 Budget Parameters and Calendar
December 10-14, 2018	Budget Officers - Budget kickoff week
December 20, 2018	Gateway District Board of Trustees (District Board) Review and approve budget parameters and budget calendar for FY 2020
January, 2019	Budget on Campus All Staff – Budget Development
January 16, 2019	Administrative In-service, budget update
January 25, 2019	All operating and capital budgets due to Budget Office (<i>all data must be entered into Adaptive Insights by this time</i>)
February 4, 2019	ELC - Review preliminary budget
February - March, 2019	Budget officer meetings ELC - Review and Develop list of recommended budget strategies and adjust budget as necessary
March 21, 2019	Budget status report to District Board
March 31, 2019	Distribute proposed budget to District Board
April, 2019	Budget on Campus Administrative In-service, budget update
April 18, 2019	District Board Approve preliminary budget for public hearing
April 22, 2019	Publish Class I notice of public hearing
May 8, 2019	District Board Public Hearing – Racine County, Burlington Center
May 16, 2019	District Board Approve budget (if change is not needed from public hearing)
May – June 2019	Budget on Campus Revise budget (as determined as a result of the public hearing)
June 20, 2019	District Board Approve FY 2020 Budget, if needed
June 30, 2019	Submit approved FY 2020 Budget to State Board
July, 2019	Administrative In-service
October, 2019	District Board Reaffirm tax levy Administrative In-service

X. BOARD MEMBER COMMUNITY REPORTS

XI. NEXT MEETING DATE AND ADJOURN

- A. Regular Meeting – Thursday, January 24, 2019, 8:00 am, Elkhorn Campus, Rooms 112/114
- B. Adjourn – Following the regular meeting, the Gateway Technical College District Board will meet in executive session pursuant to Wisconsin Statutes 19.85(1)(c) to discuss the President’s goals. The Board reserves the right to reconvene in open session to take action on items discussed in executive session. Following the executive session, the Gateway Technical College Board will gather for a social event and there will be no official action taken.

ROLL CALL

Jesse Adams	_____
Ram Bhatia	_____
William Duncan	_____
Ronald J. Frederick	_____
Scott Pierce	_____
Roger Zacharias	_____
Pamela Zenner-Richards	_____
Bethany Ormseth	_____