



Bryan D. Albrecht, Ed.D.
President and CEO

October 16, 2019

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NOTICE OF MEETING

**GATEWAY TECHNICAL COLLEGE
DISTRICT BOARD
Regular Meeting**

**Thursday, October 24, 2019 - 8:00 a.m.
Elkhorn Campus, Rooms 112/114
400 County Road H, Elkhorn, WI 53121**

The Gateway Technical College District Board will hold its regular meeting on Thursday, October 24, 2019 at 8:00 a.m. at the Elkhorn Campus, Rooms 112/114, 400 County Road H, Elkhorn, WI. The agenda is included.

Bryan D. Albrecht, Ed.D.
President and Chief Executive Officer

To request disability accommodations, contact the Compliance Manager at [262-564-3062](tel:262-564-3062)/Wisconsin Relay 711, or vollendorff@gtc.edu, at least three days in advance.

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Regular Meeting – Thursday, October 24, 2019 – 8:00 a.m.
Elkhorn Campus, Rooms 112/114, 400 County Road H, Elkhorn, WI 53121

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GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Regular Meeting

Thursday, October 24, 2019 – 8:00 a.m.

Elkhorn Campus, Rooms 112/114

400 County Road H, Elkhorn, WI 53121

- I. CALL TO ORDER
 - A. Open Meeting Compliance

II. ROLL CALL

Jesse Adams	_____
Ram Bhatia	_____
William Duncan	_____
Ronald J. Frederick	_____
Zaida Hernandez-Irisson	_____
Scott Pierce	_____
Roger Zacharias	_____
Pamela Zenner-Richards	_____
Bethany Ormseth	_____

Our Positive Core – Gateway Technical College District Board

Our shared strengths as a Board that we draw upon to do our work:

- Belief in the value of Gateway Technical College
- Commitment to our community
- Common sense of mission
- Mutual respect
- Sense of humor
- Open-mindedness & willingness to question

III. APPROVAL OF AGENDA

Items on the Consent Agenda for discussion

IV. APPROVAL OF MINUTES

A. September 24, 2019 – Regular Meeting

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD
Regular Meeting, September 24, 2019

The Gateway Technical College District Board met on Tuesday, September 24, 2019 at the Kenosha Campus, Madigrano Center Board Room, 3520 30th Avenue, Kenosha, WI. The meeting was called to order at 8:00 a.m. by Bethany Ormseth, Chairperson.

I. Call to Order

1. Open Meeting Compliance
 - K. Bartlett confirmed the meeting was duly noticed in accordance with state statutes for open meeting compliance.

II. Roll Call

Jesse Adams	Excused
Ram Bhatia	Present
William Duncan	Present
Ronald J. Frederick	Excused
Zaida Hernandez-Irisson	Present
Scott Pierce	Present
Roger Zacharias	Excused
Pamela Zenner-Richards	Present
Bethany Ormseth	Present

Also in attendance were Bryan Albrecht, Kelly Bartlett, Mary Harpe and 30 citizens/reporters.

III. Approval of Agenda

- A. It was moved by W. Duncan and seconded by S. Pierce and carried to approve the agenda.

IV. Approval of Minutes

- A. It was moved by W. Duncan, seconded by R. Bhatia and carried to approve the minutes of the August 22, 2019 Regular Meeting.

V. Citizen Comments

There were two citizens comments:

- 1) Jay Johnson spoke regarding GTEA labor relations and college benefits.
- 2) Karen Comer spoke regarding the employee early retirement benefit changes.

VI. Chairperson's Report

1. Dashboard Report items included updates on:
 - Gateway Foundation received a \$10,000 grant from AT&T to train high school students.
 - Snap-on donated \$10,000 to support our superintendent's meeting.
 - Fall semester started strong.
2. Board Evaluation Summary
 - 6 of 7 Attending Trustees Responded to the Survey: Excellent presentations under President's Report items, and College Ends Policy. Overall, very good meeting. Excellent presentation on advising and related topics.
3. Foundation Presentation
 - Jennifer Charpentier along with Foundation Board Chair Michele Randall thanked Ram Bhatia for his service to the Foundation Board over the past many years. They also welcome Scott Pierce as the Gateway Board member that will act as the liaison on the Foundation Board moving forward.

4. President's Goals
 - B. Ormseth reminded all of the Trustees to review Bryan's goals which were sent to them in August. They will meet to discuss Bryan's goals in executive session at the December Board meeting.

VII. President's Report

A. Announcements

- Bryan introduced and welcomed the following Gateway Journey members: Caitlin Brug, Wendy Revolinski, and Sean Riordan.
- Bryan welcome Zaida Hernandez-Irisson to Gateway's Board of Trustees.
- Bryan thanked Zina Haywood and Vicki Hulback for their leadership with the Nursing Accreditation.
- Jeff Robshaw announced that September is Smart City month. Racine Smart Cities Initiative held an educational workshop for the community held at Memorial Hall.
- John Thibodeau spoke about Employee Learning Day for all employees that is held on the Kenosha Campus including: professional development, workshops, professional speaker, health fair and volunteer fair.
- Zina Haywood mentioned that faculty also have an additional two weeks of professional development during the year.
- Jacqueline Morris spoke about employee recruitment retention and a recent benefits symposium on legislative changes to benefits that she recently attended.
- Sharon Johnson spoke about working with the other Vice Presidents and Directors on capital purchases and investments in college buildings and moving to a more strategic plan.
- Zina Haywood spoke about the WI Academic Advising Conference that Gateway hosted for institutions from all over the state. This was a very well attended event.
- Bill Whyte and Tom Cousino gave an update on iMET. The ribbon cutting will be held at iMET on October 22, 2019.

B. Campus Welcome

- Gary Flynn welcomed the Trustees to the Kenosha Campus and mentioned events that have been happening on campus including: student tours, celebration of the Impact Program, Hispanic Heritage Month, Zumba on campus, and Australian students coming to visit.

VIII. Operational Agenda

A. Action Agenda

1. Oath of Office

W. Whyte administered the Oath of Office to Zaida Hernandez-Irisson. Signed and notarized copies of this Oath of Office is on file in the President's Office at Gateway Technical College.

2. Resolution Numbers B-2019 D.1 and D.2 Approval of Project for the Construction of an Emergency Vehicle Operator Course (EVOC)/First Responder Training Track Expansion Kenosha Airport, Kenosha, WI Adjacent to the Horizon Center for Transportation Technology.

The administration is recommending approval by the Gateway Technical College District Board of Resolution Numbers B-2019 D.1 and D.2 for the construction of an Emergency Vehicle Operator Course (EVOC)/First Responder Training Track Expansion to be located at the Kenosha Airport (adjacent to the Horizon Center for Transportation Technology), Kenosha, WI.

Following discussion, it was moved by S. Pierce, seconded by Z. Hernandez-Irisson and carried to approve Resolution Numbers B-2019 D.1 and D.2 Approval of Project for the Construction of an Emergency Vehicle Operator Course (EVOC)/First Responder Training Track Expansion Kenosha Airport, Kenosha, WI Adjacent to the Horizon Center for Transportation Technology.

3. Student Representative Policy Approval

Following discussion, it was moved by **S. Pierce**, seconded by **R. Bhatia** and carried to approve the first reading of the **Student Representative Policy**. The Trustees recommended the policy be brought back for a second reading at the October 2019 Board meeting.

B. Consent Agenda

It was moved by **R. Bhatia**, seconded by **S. Pierce** and carried that items 2-5 in the consent agenda be approved. Item 1 was pulled out for discussion. Following discussion on item 1, it was moved by **S. Pierce**, seconded by **R. Bhatia** and carried to approve item 1 on the consent agenda:

1. **Finance**
 - a) **Summary of Revenue and Expenditures:** Approved the summary of revenue and expenditures as of August 31, 2019.
 - b) **Cash and Investment Schedules:** Approved the monthly cash reconciliation, investment schedule and investment report.
2. **Personnel Report:** Approved the personnel report of eleven (11 new hires; one (1) transfer/promotion; four (4) resignations; one (1) deceased; no employment approvals-casual, non-instructional; and no employment approvals-adjunct faculty.
3. **Grants Awards:** There were no grant awards for approval.
4. **Contracts for Instructional Delivery:** Approved the contracts for instructional delivery report for August 2019
5. **Advisory Committee Activity Report:** Approved the advisory committee 2019-2020 meeting schedule and new members as of September 1, 2019
6. **Bid for Approval:** Approved the following Bid
 - a) Bid No. 1589 – North Building Electrical Service Upgrade Elkhorn Campus

IX. Policy Governance Monitoring Reports

A. Ends Statement Monitoring

College Ends Policy – The tri-county community benefits from affordable higher education that allows residents to develop knowledge and skills for family-supporting careers that contribute to the growth and sustainability of the local economy at a cost commensurate with the value of services provided.

5) Educational partners, locally, nationally, and internationally, connect their students to Gateway’s well-developed career pathways courses, facilities, and educational resources.

Jeff Robshaw presented on technology that enables connection to educational resources.

Following discussion, it was moved by **R. Bhatia**, seconded by **W. Duncan** and carried that this report is evidence that the college is making progress on Ends Policy #5.

B. Executive Limitations

Sharon Johnson report on Executive Limitation 3.5 Financial Condition – FY 2018-2019 Year-End Financial Review.

Following discussion, it was moved by **W. Duncan**, seconded by **P. Zenner-Richards** and carried to approve 3.5 Financial Condition – FY 2018-2019 Year-End Financial Review.

X. Board Member Community Reports

- Scott Peirce attending his first Foundation Board meeting as the Gateway Board Liaison. Scott Pierce and the Trustees mentioned recognizing Fred Ganaway for his previous leadership on the Foundation Board.

- Ram Bhatia spoke about attending the Police Academy graduation. It is always a great celebration.
- Ram Bhatia spoke about his time as the Gateway Board Liaison in the Foundation Board and was thankful for the opportunity.
- Zaida Hernandez-Irisson also attended the Police Academy graduation and found it very touching.
- Zaida Hernandez-Irisson announced that she will be starting a Gateway Foundation scholarship for women in engineering.

XI. Next Meeting Date and Adjourn

1. Regular Meeting – Thursday, October 24, 2019, 8:00 am, Elkhorn Campus, Rooms 112/114
2. At approximately 9:25 a.m. it was moved by R. Bhatia, seconded by Z. Hernandez-Irisson and carried by roll call vote that the meeting was adjourned and the District Board move to executive session pursuant to Wisconsin Statutes 19.85(1)(c) to discuss the labor relations. The Board reserves the right to reconvene in open session to take action on items discussed in executive session.

Aye: 6

Nay: 0

Abstaining: 0

Absent: 3

Submitted by,

Pamela Zenner-Richards
Secretary

V. CITIZEN COMMENTS

The Gateway Technical College District Board has established a limit of thirty minutes for citizen comments. Individuals will be limited to three to five minutes for their comments depending on the number of individuals who wish to address the Board. Citizens wishing to address the Board are to sign up prior to the meeting on the forms provided at the entrance to the meeting room.

- VI. CHAIRPERSON'S REPORT
 - A. Dashboard Report
 - B. Board Evaluation Summary

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X
Discussion _____

CHAIRPERSON'S REPORT Dashboard Report

Governance Process:
Board Liaison:

Policy 1.2 – Governing Philosophy
Bethany Ormseth

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X
Discussion _____

CHAIRPERSON'S REPORT Board Evaluation Summary

Governance Process:
Board Liaison:

Policy 1.2 – Governing Philosophy
Bethany Ormseth

- VII. PRESIDENT'S REPORT
 - A. Announcements
 - B. Campus Welcome
 - C. Disability Awareness Month

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X
Discussion _____

PRESIDENT'S REPORT **Announcements**

Policy/Ends Statement: Policy 2.1

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X
Discussion _____

PRESIDENT'S REPORT Campus Welcome

Policy/Ends Statement: Policy 2.1

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X
Discussion _____

PRESIDENT'S REPORT Disability Awareness Month

Policy/Ends Statement: Policy 2.1

VIII. OPERATIONAL AGENDA

A. Action Agenda

1. Resolution M-2019 A – Designation of Assistant, Associate and Deputy Directors
2. Resolution Numbers B-2019 E.1 & E.2 – Approval of Project for the Kenosha Campus Academic Building 2nd Floor, Area D, Classroom and Office Remodel
3. FY 2018-19 Budget Revision #3
4. FY 2019-20 Budget Revision #1
5. Student Representative Policy Approval

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call	_____
Action	_____X_____
Information	_____
Discussion	_____

RESOLUTION NO. M-2019 A

Designation of Assistant, Associate, and Deputy Directors

Summary of Item: Wisconsin’s Code of Ethics for Public Officials and Employees applies to a member of a technical college district board or district director of a technical college, or any position designated as assistant, associate, or deputy district director of a technical college – Wis. Statutes, Sec. 19.42(13)(f).

Attachments: Resolution M-2019 A - Resolution designating positions and current occupants of these positions.

Staff Liaison: William Whyte

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RESOLUTION M-2019 A

RESOLVED that for purposes of Wisconsin's Code of Ethics for Public Officials and Employees, §19.41 through §19.59, Stats., the Gateway Technical College District Board designated the following positions deputy, associate, or assistant district directors and indicated its understanding that the current occupants of those position and their successors to those position are state public officials to whom Wisconsin's Ethics Code applies:

<u>POSITION</u>	<u>CURRENT OCCUPANT</u>
President & Chief Executive Officer	Bryan D. Albrecht
Executive Vice President/Provost for Academic & Campus Affairs	Zina R. Haywood
Senior Vice President Operations	William R. Whyte
Vice President Learning Innovation & Chief Information Officer	Jeffrey D. Robshaw
Assistant Provost/Vice President Institutional Effectiveness and Student Success	John R. Thibodeau
Vice President Community & Government Relations	Stephanie L. Sklba
Vice President Business & Workforce Solutions	Matthew E. Janisin
Vice President Student Services & Enrollment Management	Stacy M. Riley
Vice President Human Resources	Jacqueline D. Morris
Chief Financial Officer / Vice President Finance and Administration	Sharon E. Johnson

BY _____
Bethany Ormseth, Chairperson

DATE October 24, 2019

BY _____
Pamela Zenner-Richards, Secretary

DATE October 24, 2019

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action X
Information _____
Discussion _____

**RESOLUTION NUMBERS B-2019 E.1 and E.2
APPROVAL OF PROJECT FOR THE KENOSHA CAMPUS
ACADEMIC BUILDING 2ND FLOOR, AREA D,
CLASSROOM AND OFFICE REMODEL**

Summary of Item: The administration is recommending approval by the Gateway Technical College District Board of Resolution Numbers B-2019 E.1 and E.2 for the Kenosha Campus Academic Building 2nd Floor, Area D, Classroom and Office Remodel project.

The administration also recommends approval from the Wisconsin Technical College System (WTCS) Board for the Kenosha Campus Academic Building 2nd Floor, Area D, Classroom and Office Remodel project.

Attachments: Resolution Numbers B-2019 E.1 and E.2
Request for WTCS Board Approval of Project

Ends Statements and/or

Executive Limitations: Section 3 - Executive Limitation, Financial Condition Policy 3.5
Section 4 – Ends, College Ends Policy 4.1

Staff Liaison: Thomas Cousino

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GATEWAY TECHNICAL COLLEGE

RESOLUTION NO. B-2019 E.1

WHEREAS, the Gateway Technical College District Board is proposing the project for the Kenosha Campus Academic Building 2nd Floor, Area D, Classroom and Office Remodel and;

WHEREAS, the Kenosha Campus Academic Building 2nd Floor, Area D, Classroom and Office Remodel project consists of remodeling 10,040 square feet to accommodate growth and enhance the student experience. The project cost is estimated at \$1,500,000.

NOW, THEREFORE, BE IT RESOLVED, that the Gateway Technical College Board, pursuant to 5.04(2)(a) of the Wisconsin Administrative Code, approves said project.

Bethany Ormseth
Chairperson

Pamela Zenner-Richards
Secretary

October 24, 2019
Date

GATEWAY TECHNICAL COLLEGE

RESOLUTION NO. B-2019 E.2

WHEREAS, pursuant to 5.04(2)(a) of the Wisconsin Administrative Code, the Gateway Technical College District Board has approved the project for the Kenosha Campus Academic Building 2nd Floor, Area D, Classroom and Office Remodel which consists of remodeling 10,040 square feet to accommodate growth and enhance the student experience with a project cost estimate of \$1,500,000.

NOW, THEREFORE, BE IT RESOLVED that pursuant to 5.04(2)(b) of the Wisconsin Administrative Code, the Gateway Technical College District Board requests the Wisconsin Technical College System Board approve the project.

Bethany Ormseth
Chairperson

Pamela Zenner-Richards
Secretary

October 24, 2019
Date

REQUEST FOR APPROVAL

REMODELING

Wisconsin Technical College System Board

This request for Wisconsin Technical College Board approval for renovation and expansion of facilities is made pursuant to s.38.04(10), Wis. Stats and Chapter TCS 5, Wis. Adm. Code.

Project Title and Description:

Kenosha Campus – Academic Building 2nd Floor, Area D, Classroom and Office Remodel

District: Gateway Technical College

Authorized Representative: Thomas Cousino

Date Submitted: October 25, 2019

Date of Requested WTCSB Review: January 21, 2020

Need for Remodel of Facilities

Gateway Technical College plans to remodel 10,040 square feet of classroom and office space on the 2nd floor of the Academic Building on the Kenosha Campus.

The proposed action will renovate several 1960's classrooms and office space.

The Academic Building was built in the mid 1960's and little has been done to the subject space in the years since. The scope of the project will include new high efficiency LED lighting, expanded daylighting and new HVAC distribution to be integrated with an extended Building Automation System. Existing electrical infrastructure, including data wiring, in the subject area will be upgraded to meet modern standards. Fire sprinklers will be added to all subject area.

Sound attenuation between rooms will also be included.....existing wall construction has a very poor sound rating and noise between rooms often make teaching difficult.

Also included are updates to building finishes in the subject area.

Financial Impact

The \$1,500,000 project will be funded by a bond issue.

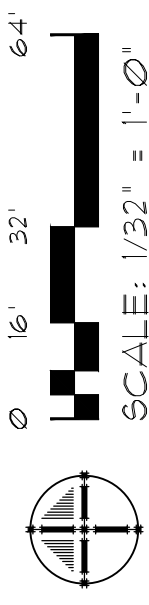
Operating costs are expected to decrease somewhat due to the addition of more efficient mechanical, control and lighting systems.

Project Budget

Architectural fees	\$105,000
Abatement	\$50,000
General construction	\$756,000
Electrical	\$264,000
Plumbing	\$15,000
HVAC	\$235,000
Project Contingency	\$75,000
Total Budget	\$1,500,000



10,040 SF



KENOSHA CAMPUS ACADEMIC BUILDING PROJECT D REMODEL

Classroom and Office Remodel

Gateway Technical College
 Kenosha Campus
 08.30.19





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W I S C O N S I N
600 Fifty Second Street
Suite 220
Kenosha, WI 53140
262.652.2800

I L L I N O I S
2610 Lake Cook Road
Suite 280
Riverwoods, IL 60015
847.940.0300

August 30, 2019

Mr. William Whyte
Gateway Technical College
Senior Vice President, Operations
3520 30th Avenue
Kenosha, Wisconsin 53144

RE: KE Campus Academic Building Project D Remodel

Dear Mr. Whyte:

In response to the WTCS Board Policy 706, Sustainable Facilities, I am providing this confirmation that the Kenosha Campus Academic Building Project D Remodel will be designed and engineered with the intent of this policy in mind. For your review and explanation of our intent we will be following the guide lines set in LEED v3 for BD+C: New Construction and Major Renovation. We will be focusing on the following categories: Water Efficiency, Materials and Resources, and Indoor Environmental Quality.

Recognizing that Gateway will not be certifying the building through the U.S. Green Building council (USGBC) and any final decision relative to the awarding of points, is the decision of the USGBC, we cannot definitively provide a point range for the renovation design.

Sincerely,

Michael Risselada, AIA

www.pidarchitects.com

COLLABORATION

October 24, 2019



LEED 2009 for New Construction and Major Renovations

Project Checklist

GTC - Academic Building Project D Remodel

08.30.19

13 Sustainable Sites Possible Points: 26

Y	?	N		
Y			Prereq 1	Construction Activity Pollution Prevention
1			Credit 1	Site Selection
	5		Credit 2	Development Density and Community Connectivity
	1		Credit 3	Brownfield Redevelopment
6			Credit 4.1	Alternative Transportation—Public Transportation Access
1			Credit 4.2	Alternative Transportation—Bicycle Storage and Changing Rooms
3			Credit 4.3	Alternative Transportation—Low-Emitting and Fuel-Efficient Vehicles
2			Credit 4.4	Alternative Transportation—Protect or Restore Habitat
1			Credit 5.1	Site Development—Protect or Restore Habitat
1			Credit 5.2	Site Development—Maximize Open Space
1			Credit 6.1	Stormwater Design—Quantity Control
1			Credit 6.2	Stormwater Design—Quality Control
1			Credit 7.1	Heat Island Effect—Non-roof
1			Credit 7.2	Heat Island Effect—Roof
1			Credit 8	Light Pollution Reduction

5 Water Efficiency Possible Points: 10

Y	?	N		
Y			Prereq 1	Water Use Reduction—20% Reduction
2			Credit 1	Water Efficient Landscaping
2			Credit 2	Innovative Wastewater Technologies
3			Credit 3	Water Use Reduction

7 Energy and Atmosphere Possible Points: 35

Y	?	N		
Y			Prereq 1	Fundamental Commissioning of Building Energy Systems
Y			Prereq 2	Minimum Energy Performance
Y			Prereq 3	Fundamental Refrigerant Management
5	7		Credit 1	Optimize Energy Performance
	7		Credit 2	On-Site Renewable Energy
	2		Credit 3	Enhanced Commissioning
2			Credit 4	Enhanced Refrigerant Management
	3		Credit 5	Measurement and Verification
	2		Credit 6	Green Power

10 Materials and Resources Possible Points: 14

Y	?	N		
Y			Prereq 1	Storage and Collection of Recyclables
2			Credit 1.1	Building Reuse—Maintain Existing Walls, Floors, and Roof
1			Credit 1.2	Building Reuse—Maintain 50% of Interior Non-Structural Elements
2			Credit 2	Construction Waste Management
	2		Credit 3	Materials Reuse

Materials and Resources, Continued

Y	?	N		
2			Credit 4	Recycled Content
2			Credit 5	Regional Materials
	1		Credit 6	Rapidly Renewable Materials
1			Credit 7	Certified Wood

Indoor Environmental Quality Possible Points: 15

Y	?	N		
Y			Prereq 1	Minimum Indoor Air Quality Performance
Y			Prereq 2	Environmental Tobacco Smoke (ETS) Control
1			Credit 1	Outdoor Air Delivery Monitoring
1			Credit 2	Increased Ventilation
1			Credit 3.1	Construction IAQ Management Plan—During Construction
1			Credit 3.2	Construction IAQ Management Plan—Before Occupancy
1			Credit 4.1	Low-Emitting Materials—Adhesives and Sealants
1			Credit 4.2	Low-Emitting Materials—Paints and Coatings
1			Credit 4.3	Low-Emitting Materials—Flooring Systems
1			Credit 4.4	Low-Emitting Materials—Composite Wood and Agrifiber Products
1			Credit 5	Indoor Chemical and Pollutant Source Control
1			Credit 6.1	Controllability of Systems—Lighting
1			Credit 6.2	Controllability of Systems—Thermal Comfort
1			Credit 7.1	Thermal Comfort—Design
1			Credit 7.2	Thermal Comfort—Verification
1			Credit 8.1	Daylight and Views—Daylight
1			Credit 8.2	Daylight and Views—Views

Innovation and Design Process Possible Points: 6

Y	?	N		
Y			Credit 1.1	Innovation in Design: Specific Title
1			Credit 1.2	Innovation in Design: Specific Title
1			Credit 1.3	Innovation in Design: Specific Title
1			Credit 1.4	Innovation in Design: Specific Title
1			Credit 1.5	Innovation in Design: Specific Title
1			Credit 2	LEED Accredited Professional

Regional Priority Credits Possible Points: 4

Y	?	N		
Y			Credit 1.1	Regional Priority: Specific Credit
1			Credit 1.2	Regional Priority: Specific Credit
1			Credit 1.3	Regional Priority: Specific Credit
1			Credit 1.4	Regional Priority: Specific Credit

Total Possible Points: 110

Certified 40 to 49 points Silver 50 to 59 points Gold 60 to 79 points Platinum 80 to 110

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call	<u> X </u>
Action	___
Information	___
Discussion	___

FY 2018-2019 BUDGET REVISION #3

Summary of Item:

Administration is recommending approval to amend the fiscal year 2019 budget based on year-end results. The FY 2018-19 budget requires revisions in four separate funds. The General Fund, the Special Revenue – Operational Fund, Special Revenue Fund – Non-Aidable, and the Capital Fund require year-end revisions to balance the fund by function.

Budget Reclassification

GENERAL FUND

A budget revision is recommended to ensure compliance of balancing by function.

		<u>Increase/(Decrease)</u>
<u>Uses</u>		
Student Services	\$	(565,000)
General Institutional	\$	565,000

Budget Reclassification

SPECIAL REVENUE–OPERATIONAL FUND

A budget revision is recommended to ensure compliance of balancing by function.

		<u>Increase/(Decrease)</u>
<u>Uses</u>		
Instruction	\$	(15,000)
Public Services	\$	15,000

Budget Reclassification

SPECIAL REVENUE–NON-AIDABLE FUND

A budget revision is recommended to ensure compliance of balancing by function.

		<u>Increase/(Decrease)</u>
<u>Uses</u>		
Student Services	\$	(6,500)
General Institutional	\$	6,500

Budget Modification

CAPITAL FUND

A budget revision is recommended to ensure compliance of balancing by function.

		<u>Increase/(Decrease)</u>
<u>Resources</u>		
Transfer from Reserves	\$	1,021,000
<u>Uses</u>		
Physical Plant	\$	1,021,000

Attachment:

FY 2018-2019 Budget Revision #3

Ends Statements /

Executive Limitations:

Budgeting/Forecasting Policy 3.4

Gateway Staff Liaison:

Jason Nygard

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call X
Action
Information
Discussion

FY 2018-2019 BUDGET REVISION #3 (continued)

ROLL CALL

Jesse Adams
Ram Bhatia
William Duncan
Ronald J. Frederick
Zaida Hernandez-Irisson
Scott Pierce
Roger Zacharias
Pamela Zenner-Richards
Bethany Ormseth

FISCAL YEAR: 2018-19

DISTRICT: GATEWAY

10/24/19

FUND: COMBINED

<u>RESOURCES</u>	CURRENT BUDGET ADOPTED 03/21/19	MODIFIED BUDGET ADOPTED 10/24/19	CHANGE
DESIGNATED FUND BALANCE	-	-	
REVENUES			
TAX LEVY	\$ 34,780,642	\$ 34,780,642	\$ -
STATE AID	48,989,367	48,989,367	-
OTHER STATE	121,234	121,234	-
PROGRAM FEES	15,523,266	15,523,266	-
MATERIAL FEES	830,257	830,257	-
OTHER STUDENT FEES	2,993,780	2,993,780	-
INSTITUTIONAL	7,855,696	7,855,696	-
FEDERAL REVENUE	26,212,564	26,212,564	-
TOTAL REVENUE	137,306,806	137,306,806	-
OTHER FUNDING SOURCES			
PROCEEDS FROM DEBT	13,325,000	13,325,000	-
OPERATING TRANSFERS IN	-	-	-
TRANSFER FROM RESERVES	2,342,624	3,363,624	1,021,000
TOTAL RESOURCES	\$ 152,974,430	\$ 153,995,430	\$ 1,021,000
 <u>USES</u>			
INSTRUCTION	\$ 61,615,166	\$ 61,600,166	\$ (15,000)
INSTR. RESOURCES	1,382,054	1,382,054	-
STUDENT SERVICES	43,207,321	42,635,821	(571,500)
GENERAL INSTITUTIONAL	11,748,437	12,319,937	571,500
PHYSICAL PLANT	34,043,952	35,064,952	1,021,000
AUXILIARY SERVICES	575,000	575,000	-
PUBLIC SERVICES	395,500	410,500	15,000
TOTAL EXPENDITURES	152,967,430	153,988,430	1,021,000
OTHER USES			
OPERATING TRANSFERS OUT	-	-	-
TRANSFER TO RESERVES	7,000	7,000	-
TOTAL USES	\$ 152,974,430	\$ 153,995,430	\$ 1,021,000

DISTRICT: GATEWAY

10/24/19

FUND: GENERAL

<u>RESOURCES</u>	CURRENT BUDGET ADOPTED 03/21/19	MODIFIED BUDGET ADOPTED 10/24/19	CHANGE
DESIGNATED FUND BALANCE			
REVENUES			
TAX LEVY	\$ 19,869,437	\$ 19,869,437	\$ -
STATE AID	39,193,842	39,193,842	-
OTHER STATE	121,234	121,234	-
PROGRAM FEES	15,523,266	15,523,266	-
MATERIAL FEES	830,257	830,257	-
OTHER STUDENT FEES	2,007,780	2,007,780	-
FEDERAL REVENUE	30,000	30,000	-
INSTITUTIONAL	4,205,960	4,205,960	-
TOTAL REVENUE	81,781,776	81,781,776	-
OTHER FUNDING SOURCES			
PROCEEDS FROM DEBT	-	-	-
OPERATING TRANSFERS - IN	-	-	-
TRANSFER FROM RESERVES	-	-	-
TOTAL RESOURCES	\$ 81,781,776	\$ 81,781,776	\$ -

<u>USES</u>			
INSTRUCTION	\$ 53,179,601	\$ 53,179,601	\$ -
INSTR. RESOURCES	1,362,054	1,362,054	-
STUDENT SERVICES	11,548,886	10,983,886	(565,000)
GENERAL INSTITUTIONAL	8,012,283	8,577,283	565,000
PHYSICAL PLANT	7,678,952	7,678,952	-
AUXILIARY SERVICES	-	-	-
PUBLIC SERVICES	-	-	-
TOTAL EXPENDITURES	81,781,776	81,781,776	-
OTHER USES			
OPERATING TRANSFERS - OUT	-	-	-
TRANSFER TO RESERVES	-	-	-
TOTAL USES	\$ 81,781,776	\$ 81,781,776	\$ -

DISTRICT: GATEWAY

10/24/19

FUND: SPECIAL REVENUE - OPERATIONAL FUND

<u>RESOURCES</u>	CURRENT BUDGET ADOPTED 03/21/19	MODIFIED BUDGET ADOPTED 10/24/19	CHANGE
DESIGNATED FUND BALANCE			
REVENUES			
TAX LEVY	\$ 2,049,205	\$ 2,049,205	\$ -
STATE AID	2,740,525	2,740,525	-
PROGRAM FEES	-	-	-
MATERIAL FEES	-	-	-
OTHER STUDENT FEES	-	-	-
FEDERAL REVENUE	2,455,564	2,455,564	-
INSTITUTIONAL	64,536	64,536	-
TOTAL REVENUE	7,309,830	7,309,830	-
OTHER FUNDING SOURCES			
PROCEEDS FROM DEBT			
OPERATING TRANSFERS - IN	-	-	-
TRANSFER FROM RESERVES	-	-	-
TOTAL RESOURCES	\$ 7,309,830	\$ 7,309,830	\$ -
 <u>USES</u>			
INSTRUCTION	\$ 4,275,341	\$ 4,260,341	\$ (15,000)
INSTR. RESOURCES	-	-	-
STUDENT SERVICES	2,112,470	2,112,470	-
GENERAL INSTITUTIONAL	551,519	551,519	-
PHYSICAL PLANT	-	-	-
AUXILIARY SERVICES	-	-	-
PUBLIC SERVICES	370,500	385,500	15,000
TOTAL EXPENDITURES	7,309,830	7,309,830	-
OTHER USES			
OPERATING TRANSFERS - OUT	-	-	-
TRANSFER TO RESERVES	-	-	-
TOTAL USES	\$ 7,309,830	\$ 7,309,830	\$ -

DISTRICT: GATEWAY

10/24/19

FUND: SPECIAL REVENUE - NON AIDABLE

<u>RESOURCES</u>	CURRENT BUDGET ADOPTED 03/21/19	MODIFIED BUDGET ADOPTED 10/24/19	CHANGE
DESIGNATED FUND BALANCE			
REVENUES			
TAX LEVY	\$ -	\$ -	\$ -
STATE AID	1,895,000	1,895,000	-
PROGRAM FEES	-	-	-
MATERIAL FEES	-	-	-
OTHER STUDENT FEES	781,000	781,000	-
INSTITUTIONAL	3,130,200	3,130,200	-
FEDERAL REVENUE	23,727,000	23,727,000	-
TOTAL REVENUE	29,533,200	29,533,200	-
OTHER FUNDING SOURCES			
PROCEEDS FROM DEBT			
OPERATING TRANSFERS - IN	-	-	-
TRANSFER FROM RESERVES	-	-	-
TOTAL RESOURCES	\$ 29,533,200	\$ 29,533,200	\$ -
 <u>USES</u>			
INSTRUCTION	\$ -	\$ -	\$ -
INSTR. RESOURCES	-	-	-
STUDENT SERVICES	29,523,200	29,516,700	(6,500)
GENERAL INSTITUTIONAL	10,000	16,500	6,500
PHYSICAL PLANT	-	-	-
AUXILIARY SERVICES	-	-	-
PUBLIC SERVICES	-	-	-
TOTAL EXPENDITURES	29,533,200	29,533,200	-
OTHER USES			
OPERATING TRANSFERS - OUT	-	-	-
TRANSFER TO RESERVES	-	-	-
TOTAL USES	\$ 29,533,200	\$ 29,533,200	\$ -

DISTRICT: GATEWAY

10/24/19

FUND: CAPITAL PROJECTS

<u>RESOURCES</u>	CURRENT BUDGET ADOPTED 03/21/19	MODIFIED BUDGET ADOPTED 10/24/19	CHANGE
DESIGNATED FUND BALANCE			
REVENUES			
TAX LEVY-(TIF Refund)	\$ -	\$ -	\$ -
STATE AID	5,160,000	5,160,000	
PROGRAM FEES	-	-	-
MATERIAL FEES	-	-	-
OTHER STUDENT FEES	-	-	-
FEDERAL REVENUE	-	-	-
INSTITUTIONAL	100,000	100,000	-
TOTAL REVENUE	5,260,000	5,260,000	-
OTHER FUNDING SOURCES			
PROCEEDS FROM DEBT	13,000,000	13,000,000	-
OPERATING TRANSFERS - IN	-	-	-
TRANSFER FROM RESERVES	2,342,624.00	3,363,624	1,021,000
TOTAL RESOURCES	\$ 20,602,624	\$ 21,623,624	\$ 1,021,000
 <u>USES</u>			
INSTRUCTION	\$ 4,160,224	\$ 4,160,224	\$ -
INSTR. RESOURCES	20,000	20,000	-
STUDENT SERVICES	22,765	22,765	-
GENERAL INSTITUTIONAL	3,174,635	3,174,635	-
PHYSICAL PLANT	13,200,000	14,221,000	1,021,000
AUXILIARY SERVICES	-	-	-
PUBLIC SERVICES	25,000	25,000	-
TOTAL EXPENDITURES	20,602,624	21,623,624	1,021,000
OTHER USES			
OPERATING TRANSFERS - OUT	-	-	-
TRANSFER TO RESERVES	-	-	-
TOTAL USES	\$ 20,602,624	\$ 21,623,624	\$ 1,021,000

DISTRICT: GATEWAY

10/24/19

FUND: DEBT SERVICE

<u>RESOURCES</u>	CURRENT BUDGET ADOPTED 03/21/19	MODIFIED BUDGET ADOPTED 10/24/19	CHANGE
DESIGNATED FUND BALANCE			
REVENUES			
TAX LEVY	\$ 12,817,000	\$ 12,817,000	\$ -
STATE AID	-	-	-
OTHER STATE	-	-	-
PROGRAM FEES	-	-	-
MATERIAL FEES	-	-	-
OTHER STUDENT FEES	-	-	-
INSTITUTIONAL	30,000	30,000	-
FEDERAL REVENUE	-	-	\$ -
TOTAL REVENUE	12,847,000	12,847,000	-
OTHER FUNDING SOURCES			
PROCEEDS FROM DEBT	325,000	325,000	-
OPERATING TRANSFERS - IN	-	-	-
TRANSFER FROM RESERVES	-	-	-
TOTAL RESOURCES	\$ 13,172,000	\$ 13,172,000	\$ -
 <u>USES</u>			
INSTRUCTION	\$ -	\$ -	\$ -
INSTR. RESOURCES	-	-	-
STUDENT SERVICES	-	-	-
GENERAL INSTITUTIONAL	-	-	-
PHYSICAL PLANT	13,165,000	13,165,000	-
AUXILIARY SERVICES	-	-	-
PUBLIC SERVICES	-	-	-
TOTAL EXPENDITURES	13,165,000	13,165,000	-
OTHER USES			
OPERATING TRANSFERS - OUT	-	-	-
TRANSFER TO RESERVES	7,000	7,000	-
TOTAL USES	\$ 13,172,000	\$ 13,172,000	\$ -

DISTRICT: GATEWAY

10/24/19

FUND: ENTERPRISE FUND

<u>RESOURCES</u>	CURRENT BUDGET ADOPTED 03/21/19	MODIFIED BUDGET ADOPTED 10/24/19	CHANGE
DESIGNATED FUND BALANCE			
REVENUES			
TAX LEVY	\$ 45,000	\$ 45,000	\$ -
STATE AID	-	-	-
PROGRAM FEES	-	-	-
MATERIAL FEES	-	-	-
OTHER STUDENT FEES	205,000	205,000	-
INSTITUTIONAL	325,000	325,000	-
FEDERAL REVENUE	-	-	-
TOTAL REVENUE	575,000	575,000	-
OTHER FUNDING SOURCES			
PROCEEDS FROM DEBT	-	-	-
OPERATING TRANSFERS - IN	-	-	-
TRANSFER FROM RESERVES	-	-	-
TOTAL RESOURCES	\$ 575,000	\$ 575,000	\$ -
 <u>USES</u>			
INSTRUCTION	\$ -	\$ -	\$ -
INSTR. RESOURCES	-	-	-
STUDENT SERVICES	-	-	-
GENERAL INSTITUTIONAL	-	-	-
PHYSICAL PLANT	-	-	-
AUXILIARY SERVICES	575,000	575,000	-
PUBLIC SERVICES	-	-	-
TOTAL EXPENDITURES	575,000	575,000	-
OTHER USES			
OPERATING TRANSFERS - OUT	-	-	-
TRANSFER TO RESERVES	-	-	-
TOTAL USES	\$ 575,000	\$ 575,000	\$ -

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call	_X_
Action	___
Information	___
Discussion	___

FY 2019-2020 BUDGET REVISION #1

Summary of Item:

The FY 2019-20 budget requires a revision in the General Fund. The revision in the General Fund will reflect final Net New Construction, an adjustment for Refunded/Rescinded Taxes, and an adjustment in State Aid. This will be offset by adjusting vacant position savings within the General Fund as well as funding new positions.

Budget Modification

GENERAL FUND

The revision in the General Fund will reflect final Net New Construction, an adjustment for Refunded/Rescinded Taxes, and an adjustment in State Aid. This will be offset by adjusting vacant position savings within the General Fund as well as funding new positions

Resources

	<u>Increase/(Decrease)</u>
Local Government	
Tax Levy	\$ 76,032
Net New Construction	\$ 184,023
Refunded/Rescinded Tax	\$ 16,944
State Aid	\$ 449,042

Uses

Instruction	\$ 402,166
Student Services	\$ 112,500
General Institutional	\$ 135,000
Physical Plant	\$ 76,375

Attachment:

FY 2019-2020 Budget Revision #1

Ends Statements /

Executive Limitations:

Budgeting/Forecasting Policy 3.4

Gateway Staff Liaison:

Jason Nygard

ROLL CALL

Jesse Adams _____

Scott Pierce _____

Ram Bhatia _____

Roger Zacharias _____

William Duncan _____

Pamela Zenner-Richards _____

Ronald J. Frederick _____

Bethany Ormseth _____

Zaida Hernandez-Irisson _____

FY 2019-20 Budget Revision #1 – Oct 24 2019 Bd Mtg.docx
10/14/19

FISCAL YEAR: 2019-20

DISTRICT: GATEWAY

10/24/19

FUND: COMBINED

<u>RESOURCES</u>	ORIGINAL BUDGET ADOPTED 05/16/19	MODIFIED BUDGET ADOPTED 10/24/19	CHANGE
DESIGNATED FUND BALANCE	-	-	
REVENUES			
TAX LEVY	\$ 36,488,642	\$ 36,765,641	\$ 276,999
STATE AID	44,103,633	44,552,675	449,042
OTHER STATE	122,369	122,369	-
PROGRAM FEES	14,973,201	14,973,201	-
MATERIAL FEES	803,301	803,301	-
OTHER STUDENT FEES	3,122,206	3,122,206	-
INSTITUTIONAL	7,918,434	7,918,434	-
FEDERAL REVENUE	25,286,158	25,286,158	-
TOTAL REVENUE	132,817,944	133,543,985	726,041
OTHER FUNDING SOURCES			
PROCEEDS FROM DEBT	14,375,000	14,375,000	-
OPERATING TRANSFERS IN	-	-	-
TRANSFER FROM RESERVES	185,737	185,737	-
TOTAL RESOURCES	\$ 147,378,681	\$ 148,104,722	\$ 726,041
 <u>USES</u>			
INSTRUCTION	\$ 59,218,316	\$ 59,620,482	\$ 402,166
INSTR. RESOURCES	1,313,809	1,313,809	-
STUDENT SERVICES	43,366,356	43,478,856	112,500
GENERAL INSTITUTIONAL	11,316,704	11,451,704	135,000
PHYSICAL PLANT	31,212,996	31,289,371	76,375
AUXILIARY SERVICES	525,000	525,000	-
PUBLIC SERVICES	415,500	415,500	-
TOTAL EXPENDITURES	147,368,681	148,094,722	726,041
OTHER USES			
OPERATING TRANSFERS OUT	-	-	-
TRANSFER TO RESERVES	10,000	10,000	-
TOTAL USES	\$ 147,378,681	\$ 148,104,722	\$ 726,041

FISCAL YEAR: 2019-20

DISTRICT: GATEWAY

10/24/19

FUND: GENERAL

<u>RESOURCES</u>	ORIGINAL BUDGET ADOPTED 05/16/19	MODIFIED BUDGET ADOPTED 10/24/19	CHANGE
DESIGNATED FUND BALANCE			
REVENUES			
TAX LEVY	\$ 20,619,437	\$ 20,896,436	\$ 276,999
STATE AID	39,167,707	39,616,749	449,042
OTHER STATE	122,369	122,369	-
PROGRAM FEES	14,973,201	14,973,201	-
MATERIAL FEES	803,301	803,301	-
OTHER STUDENT FEES	2,100,206	2,100,206	-
FEDERAL REVENUE	30,000	30,000	-
INSTITUTIONAL	4,399,934	4,399,934	-
TOTAL REVENUE	82,216,155	82,942,196	726,041
OTHER FUNDING SOURCES			
PROCEEDS FROM DEBT	-	-	-
OPERATING TRANSFERS - IN	-	-	-
TRANSFER FROM RESERVES	-	-	-
TOTAL RESOURCES	\$ 82,216,155	\$ 82,942,196	\$ 726,041
 <u>USES</u>			
INSTRUCTION	\$ 52,897,232	\$ 53,299,398	\$ 402,166
INSTR. RESOURCES	1,303,809	1,303,809	-
STUDENT SERVICES	12,083,249	12,195,749	112,500
GENERAL INSTITUTIONAL	8,068,869	8,203,869	135,000
PHYSICAL PLANT	7,862,996	7,939,371	76,375
AUXILIARY SERVICES	-	-	-
PUBLIC SERVICES	-	-	-
TOTAL EXPENDITURES	82,216,155	82,942,196	726,041
OTHER USES			
OPERATING TRANSFERS - OUT	-	-	-
TRANSFER TO RESERVES	-	-	-
TOTAL USES	\$ 82,216,155	\$ 82,942,196	\$ 726,041

FISCAL YEAR: 2019-20

DISTRICT: GATEWAY

10/24/19

FUND: SPECIAL REVENUE - OPERATIONAL FUND

<u>RESOURCES</u>	ORIGINAL BUDGET ADOPTED 05/16/19	MODIFIED BUDGET ADOPTED 10/24/19	CHANGE
DESIGNATED FUND BALANCE			
REVENUES			
TAX LEVY	\$ 2,049,205	\$ 2,049,205	\$ -
STATE AID	2,431,926	2,431,926	-
PROGRAM FEES	-	-	-
MATERIAL FEES	-	-	-
OTHER STUDENT FEES	-	-	-
FEDERAL REVENUE	1,704,158	1,704,158	-
INSTITUTIONAL	82,500	82,500	-
TOTAL REVENUE	6,267,789	6,267,789	-
OTHER FUNDING SOURCES			
PROCEEDS FROM DEBT			
OPERATING TRANSFERS - IN	-	-	-
TRANSFER FROM RESERVES	185,737	185,737	-
TOTAL RESOURCES	\$ 6,453,526	\$ 6,453,526	\$ -
 <u>USES</u>			
INSTRUCTION	\$ 3,721,084	\$ 3,721,084	\$ -
INSTR. RESOURCES	-	-	-
STUDENT SERVICES	1,554,107	1,554,107	-
GENERAL INSTITUTIONAL	787,835	787,835	-
PHYSICAL PLANT	-	-	-
AUXILIARY SERVICES	-	-	-
PUBLIC SERVICES	390,500	390,500	-
TOTAL EXPENDITURES	6,453,526	6,453,526	-
OTHER USES			
OPERATING TRANSFERS - OUT			
TRANSFER TO RESERVES	-	-	-
TOTAL USES	\$ 6,453,526	\$ 6,453,526	\$ -

FISCAL YEAR: 2019-20

DISTRICT: GATEWAY

10/24/19

FUND: SPECIAL REVENUE - NON AIDABLE

<u>RESOURCES</u>	ORIGINAL BUDGET ADOPTED 05/16/19	MODIFIED BUDGET ADOPTED 10/24/19	CHANGE
DESIGNATED FUND BALANCE			
REVENUES			
TAX LEVY	\$ -	\$ -	\$ -
STATE AID	2,354,000	2,354,000	-
PROGRAM FEES	-	-	-
MATERIAL FEES	-	-	-
OTHER STUDENT FEES	847,000	847,000	-
INSTITUTIONAL	2,971,000	2,971,000	-
FEDERAL REVENUE	23,552,000	23,552,000	-
TOTAL REVENUE	29,724,000	29,724,000	-
OTHER FUNDING SOURCES			
PROCEEDS FROM DEBT			
OPERATING TRANSFERS - IN	-	-	-
TRANSFER FROM RESERVES	-	-	-
TOTAL RESOURCES	\$ 29,724,000	\$ 29,724,000	\$ -
 <u>USES</u>			
INSTRUCTION	\$ -	\$ -	\$ -
INSTR. RESOURCES	-	-	-
STUDENT SERVICES	29,714,000	29,714,000	-
GENERAL INSTITUTIONAL	10,000	10,000	-
PHYSICAL PLANT	-	-	-
AUXILIARY SERVICES	-	-	-
PUBLIC SERVICES	-	-	-
TOTAL EXPENDITURES	29,724,000	29,724,000	-
OTHER USES			
OPERATING TRANSFERS - OUT		-	-
TRANSFER TO RESERVES	-	-	-
TOTAL USES	\$ 29,724,000	\$ 29,724,000	\$ -

FISCAL YEAR: 2019-20

DISTRICT: GATEWAY

10/24/19

FUND: CAPITAL PROJECTS

<u>RESOURCES</u>	ORIGINAL BUDGET ADOPTED 05/16/19	MODIFIED BUDGET ADOPTED 10/24/19	CHANGE
DESIGNATED FUND BALANCE			
REVENUES			
TAX LEVY-(TIF Refund)	\$ -	\$ -	\$ -
STATE AID	150,000	150,000	-
PROGRAM FEES	-	-	-
MATERIAL FEES	-	-	-
OTHER STUDENT FEES	-	-	-
FEDERAL REVENUE	-	-	-
INSTITUTIONAL	100,000	100,000	-
TOTAL REVENUE	250,000	250,000	-
OTHER FUNDING SOURCES			
PROCEEDS FROM DEBT	14,000,000	14,000,000	-
OPERATING TRANSFERS - IN	-	-	-
TRANSFER FROM RESERVES	-	-	-
TOTAL RESOURCES	\$ 14,250,000	\$ 14,250,000	\$ -
 <u>USES</u>			
INSTRUCTION	\$ 2,600,000	\$ 2,600,000	\$ -
INSTR. RESOURCES	10,000	10,000	-
STUDENT SERVICES	15,000	15,000	-
GENERAL INSTITUTIONAL	2,450,000	2,450,000	-
PHYSICAL PLANT	9,150,000	9,150,000	-
AUXILIARY SERVICES	-	-	-
PUBLIC SERVICES	25,000	25,000	-
TOTAL EXPENDITURES	14,250,000	14,250,000	-
OTHER USES			
OPERATING TRANSFERS - OUT	-	-	-
TRANSFER TO RESERVES	-	-	-
TOTAL USES	\$ 14,250,000	\$ 14,250,000	\$ -

FISCAL YEAR: 2019-20

DISTRICT: GATEWAY

10/24/19

FUND: DEBT SERVICE

<u>RESOURCES</u>	ORIGINAL BUDGET ADOPTED 05/16/19	MODIFIED BUDGET ADOPTED 10/24/19	CHANGE
DESIGNATED FUND BALANCE			
REVENUES			
TAX LEVY	\$ 13,775,000	\$ 13,775,000	\$ -
STATE AID	-	-	-
OTHER STATE	-	-	-
PROGRAM FEES	-	-	-
MATERIAL FEES	-	-	-
OTHER STUDENT FEES	-	-	-
INSTITUTIONAL	60,000	60,000	-
FEDERAL REVENUE	-	-	\$ -
TOTAL REVENUE	13,835,000	13,835,000	-
OTHER FUNDING SOURCES			
PROCEEDS FROM DEBT	375,000	375,000	-
OPERATING TRANSFERS - IN	-	-	-
TRANSFER FROM RESERVES	-	-	-
TOTAL RESOURCES	\$ 14,210,000	\$ 14,210,000	\$ -
 <u>USES</u>			
INSTRUCTION	\$ -	\$ -	\$ -
INSTR. RESOURCES	-	-	-
STUDENT SERVICES	-	-	-
GENERAL INSTITUTIONAL	-	-	-
PHYSICAL PLANT	14,200,000	14,200,000	-
AUXILIARY SERVICES	-	-	-
PUBLIC SERVICES	-	-	-
TOTAL EXPENDITURES	14,200,000	14,200,000	-
OTHER USES			
OPERATING TRANSFERS - OUT	-	-	-
TRANSFER TO RESERVES	10,000	10,000	-
TOTAL USES	\$ 14,210,000	\$ 14,210,000	\$ -

FISCAL YEAR: 2019-20

DISTRICT: GATEWAY

10/24/19

FUND: ENTERPRISE FUND

<u>RESOURCES</u>	ORIGINAL BUDGET ADOPTED 05/16/19	MODIFIED BUDGET ADOPTED 10/24/19	CHANGE
DESIGNATED FUND BALANCE			
REVENUES			
TAX LEVY	\$ 45,000	\$ 45,000	\$ -
STATE AID	-	-	-
PROGRAM FEES	-	-	-
MATERIAL FEES	-	-	-
OTHER STUDENT FEES	175,000	175,000	-
INSTITUTIONAL	305,000	305,000	-
FEDERAL REVENUE	-	-	-
TOTAL REVENUE	525,000	525,000	-
OTHER FUNDING SOURCES			
PROCEEDS FROM DEBT	-	-	-
OPERATING TRANSFERS - IN	-	-	-
TRANSFER FROM RESERVES	-	-	-
TOTAL RESOURCES	\$ 525,000	\$ 525,000	\$ -
 <u>USES</u>			
INSTRUCTION	\$ -	\$ -	\$ -
INSTR. RESOURCES	-	-	-
STUDENT SERVICES	-	-	-
GENERAL INSTITUTIONAL	-	-	-
PHYSICAL PLANT	-	-	-
AUXILIARY SERVICES	525,000	525,000	-
PUBLIC SERVICES	-	-	-
TOTAL EXPENDITURES	525,000	525,000	-
OTHER USES			
OPERATING TRANSFERS - OUT	-	-	-
TRANSFER TO RESERVES	-	-	-
TOTAL USES	\$ 525,000	\$ 525,000	\$ -

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action X
Information _____
Discussion _____

**OPERATIONAL AGENDA: Action Agenda
Student Representative Policy Approval**

Summary of Item: Approve the policy for the Student Representative
 on Gateway’s Board of Trustees.

Staff Laision: Zina Haywood

VIII. OPERATIONAL AGENDA

B. Consent Agenda

1. Finance
 - a) Summary of Revenue and Expenditures
 - b) Cash and Investment Schedules
2. Personnel Report
3. Contracts for Instructional Delivery
4. Advisory Committee Activity Report
5. Annual Procurement Review

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call
Action X
Information
Discussion

SUMMARY OF REVENUE AND EXPENDITURES

Summary of Item: Summary of revenue and expenditures as of **9/30/19**

Ends Statements and/or Executive Limitations
Section 3 - Executive Limitations
Policy 3.5 Financial Condition

Staff Liaison: Sharon Johnson

GATEWAY TECHNICAL COLLEGE
2019-20 SUMMARY OF REVENUE & EXPENDITURES AS OF 9/30/19

<u>COMBINED FUNDS</u>	2019-20 APPROVED BUDGET	2019-20 WORKING BUDGET	2019-20 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
LOCAL GOVERNMENT	\$ 36,488,642	\$ 36,488,642	\$ -	0.00%
STATE AIDS	44,226,002	44,226,002	3,526,117	7.97%
STATUTORY PROGRAM FEES	14,973,201	14,973,201	9,452,911	63.13%
MATERIAL FEES	803,301	803,301	494,417	61.55%
OTHER STUDENT FEES	3,122,206	3,122,206	1,570,149	50.29%
INSTITUTIONAL	7,918,434	7,918,434	1,773,521	22.40%
FEDERAL	25,286,158	25,286,158	3,522,307	13.93%
OTHER RESOURCES	14,375,000	14,375,000	8,460,097	58.85%
RESERVES - DECREASE	185,737	185,737	-	0.00%
	<u> </u>	<u> </u>	<u> </u>	
TOTAL REVENUE & OTHER RESOURCES	<u>\$ 147,378,681</u>	<u>\$ 147,378,681</u>	<u>\$ 28,799,518</u>	19.54%
EXPENDITURES BY FUNCTION:				
INSTRUCTIONAL	\$ 59,218,316	\$ 59,218,316	\$ 15,217,697	25.70%
INSTRUCTIONAL RESOURCES	1,313,809	1,313,809	354,403	26.98%
STUDENT SERVICES	43,366,356	43,366,356	12,961,035	29.89%
GENERAL INSTITUTIONAL	11,316,704	11,316,704	3,698,414	32.68%
PHYSICAL PLANT	31,212,996	31,212,996	4,151,767	13.30%
AUXILIARY SERVICES	525,000	525,000	185,146	35.27%
PUBLIC SERVICES	415,500	415,500	101,334	24.39%
	<u> </u>	<u> </u>	<u> </u>	
TOTAL EXPENDITURES	<u>\$ 147,368,681</u>	<u>\$ 147,368,681</u>	<u>\$ 36,669,797</u>	24.88%
EXPENDITURES BY FUNDS:				
GENERAL	\$ 82,216,155	\$ 82,216,155	\$ 20,734,690	25.22%
SPECIAL REVENUE - OPERATIONAL	6,453,526	6,453,526	1,150,781	17.83%
SPECIAL REVENUE - NON AIDABLE	29,724,000	29,724,000	9,741,628	32.77%
CAPITAL PROJECTS	14,250,000	14,250,000	4,735,602	33.23%
DEBT SERVICE	14,200,000	14,200,000	121,950	0.86%
ENTERPRISE	525,000	525,000	185,146	35.27%
	<u> </u>	<u> </u>	<u> </u>	
TOTAL EXPENDITURES	<u>\$ 147,368,681</u>	<u>\$ 147,368,681</u>	<u>\$ 36,669,797</u>	24.88%

**GATEWAY TECHNICAL COLLEGE
2019-20 SUMMARY OF REVENUE & EXPENDITURES AS OF 9/30/19**

<u>GENERAL FUND</u>	2019-20 APPROVED BUDGET	2019-20 WORKING BUDGET	2019-20 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
LOCAL GOVERNMENT	\$ 20,619,437	\$ 20,619,437	\$ -	0.00%
STATE AIDS	39,290,076	39,290,076	3,022,926	7.69%
STATUTORY PROGRAM FEES	14,973,201	14,973,201	9,452,911	63.13%
MATERIAL FEES	803,301	803,301	494,417	61.55%
OTHER STUDENT FEES	2,100,206	2,100,206	1,018,579	48.50%
FEDERAL REVENUE	30,000	30,000	185	0.62%
INSTITUTIONAL	<u>4,399,934</u>	<u>4,399,934</u>	<u>356,036</u>	8.09%
TOTAL REVENUE & OTHER RESOURCES	<u><u>\$ 82,216,155</u></u>	<u><u>\$ 82,216,155</u></u>	<u><u>\$ 14,345,055</u></u>	17.45%
 EXPENDITURES BY FUNCTION:				
INSTRUCTIONAL	\$ 52,897,232	\$ 52,897,232	\$ 13,071,450	24.71%
INSTRUCTIONAL RESOURCES	1,303,809	1,303,809	354,403	27.18%
STUDENT SERVICES	12,083,249	12,083,249	2,801,666	23.19%
GENERAL INSTITUTIONAL	8,068,869	8,068,869	2,835,183	35.14%
PHYSICAL PLANT	<u>7,862,996</u>	<u>7,862,996</u>	<u>1,671,988</u>	21.26%
TOTAL EXPENDITURES	<u><u>\$ 82,216,155</u></u>	<u><u>\$ 82,216,155</u></u>	<u><u>\$ 20,734,690</u></u>	25.22%

**GATEWAY TECHNICAL COLLEGE
2019-20 SUMMARY OF REVENUE & EXPENDITURES AS OF 9/30/19**

<u>SPECIAL REVENUE-OPERATIONAL FUND</u>	2019-20 APPROVED BUDGET	2019-20 WORKING BUDGET	2019-20 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
LOCAL GOVERNMENT	\$ 2,049,205	\$ 2,049,205	\$ -	0.00%
STATE AIDS	2,431,926	2,431,926	68,668	2.82%
FEDERAL	1,704,158	1,704,158	45,874	2.69%
RESERVES - DECREASE	185,737	185,737	-	0.00%
INSTITUTIONAL	<u>82,500</u>	<u>82,500</u>	<u>70,084</u>	84.95%
TOTAL REVENUE & OTHER RESOURCES	<u><u>\$ 6,453,526</u></u>	<u><u>\$ 6,453,526</u></u>	<u><u>\$ 184,626</u></u>	2.86%
EXPENDITURES BY FUNCTION:				
INSTRUCTIONAL	\$ 3,721,084	\$ 3,721,084	\$ 506,842	13.62%
STUDENT SERVICES	1,554,107	1,554,107	418,491	26.93%
GENERAL INSTITUTIONAL	787,835	787,835	124,113	15.75%
PUBLIC SERVICES	<u>390,500</u>	<u>390,500</u>	<u>101,334</u>	25.95%
TOTAL EXPENDITURES	<u><u>\$ 6,453,526</u></u>	<u><u>\$ 6,453,526</u></u>	<u><u>\$ 1,150,781</u></u>	17.83%

**GATEWAY TECHNICAL COLLEGE
2019-20 SUMMARY OF REVENUE & EXPENDITURES AS OF 9/30/19**

<u>SPECIAL REVENUE-NON AIDABLE FUND</u>	2019-20 APPROVED BUDGET	2019-20 WORKING BUDGET	2019-20 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
STATE AIDS	\$ 2,354,000	\$ 2,354,000	\$ 795	0.03%
OTHER STUDENT FEES	847,000	847,000	526,556	62.17%
INSTITUTIONAL	2,971,000	2,971,000	992,108	33.39%
FEDERAL	<u>23,552,000</u>	<u>23,552,000</u>	<u>3,476,248</u>	14.76%
TOTAL REVENUE & OTHER RESOURCES	<u>\$ 29,724,000</u>	<u>\$ 29,724,000</u>	<u>\$ 4,995,707</u>	16.81%
 EXPENDITURES BY FUNCTION:				
STUDENT SERVICES	\$ 29,714,000	\$ 29,714,000	\$ 9,740,878	32.78%
GENERAL INSTITUTIONAL	<u>10,000</u>	<u>10,000</u>	<u>750</u>	7.50%
TOTAL EXPENDITURES	<u>\$ 29,724,000</u>	<u>\$ 29,724,000</u>	<u>\$ 9,741,628</u>	32.77%

**GATEWAY TECHNICAL COLLEGE
2019-20 SUMMARY OF REVENUE & EXPENDITURES AS OF 9/30/19**

<u>CAPITAL PROJECTS FUND</u>	2019-20 APPROVED BUDGET	2019-20 WORKING BUDGET	2019-20 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
STATE AIDS	\$ 150,000	\$ 150,000	\$ 433,728	289.15%
INSTITUTIONAL	100,000	100,000	231,760	231.76%
OTHER RESOURCES	<u>14,000,000</u>	<u>14,000,000</u>	<u>8,000,000</u>	57.14%
TOTAL REVENUE & OTHER RESOURCES	<u>\$ 14,250,000</u>	<u>\$ 14,250,000</u>	<u>\$ 8,665,489</u>	60.81%
EXPENDITURES BY FUNCTION:				
INSTRUCTIONAL	\$ 2,600,000	\$ 2,600,000	\$ 1,639,405	63.05%
INSTRUCTIONAL - RESOURCES	10,000	10,000	-	0.00%
STUDENT SERVICES	15,000	15,000	-	0.00%
GENERAL INSTITUTIONAL	2,450,000	2,450,000	738,368	30.14%
PHYSICAL PLANT	9,150,000	9,150,000	2,357,829	25.77%
PUBLIC SERVICE	<u>25,000</u>	<u>25,000</u>	<u>-</u>	0.00%
TOTAL EXPENDITURES	<u>\$ 14,250,000</u>	<u>\$ 14,250,000</u>	<u>\$ 4,735,602</u>	33.23%

**GATEWAY TECHNICAL COLLEGE
2019-20 SUMMARY OF REVENUE & EXPENDITURES AS OF 9/30/19**

<u>DEBT SERVICE FUND</u>	2019-20 APPROVED BUDGET	2019-20 WORKING BUDGET	2019-20 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
LOCAL GOVERNMENT	\$ 13,775,000	\$ 13,775,000	\$ -	0.00%
INSTITUTIONAL	60,000	60,000	-	0.00%
OTHER RESOURCES	<u>375,000</u>	<u>375,000</u>	<u>460,097</u>	122.69%
TOTAL REVENUE & OTHER RESOURCES	<u>\$ 14,210,000</u>	<u>\$ 14,210,000</u>	<u>\$ 460,097</u>	3.24%
 EXPENDITURES BY FUNCTION:				
PHYSICAL PLANT	<u>\$ 14,200,000</u>	<u>\$ 14,200,000</u>	<u>\$ 121,950</u>	0.86%
TOTAL EXPENDITURES	<u>\$ 14,200,000</u>	<u>\$ 14,200,000</u>	<u>\$ 121,950</u>	0.86%

**GATEWAY TECHNICAL COLLEGE
2019-20 SUMMARY OF REVENUE & EXPENDITURES AS OF 9/30/19**

<u>ENTERPRISE FUND</u>	2019-20 APPROVED BUDGET	2019-20 WORKING BUDGET	2019-20 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
LOCAL GOVERNMENT	\$ 45,000	\$ 45,000	\$ -	0.00%
OTHER STUDENT FEES	175,000	175,000	25,013	14.29%
INSTITUTIONAL	<u>305,000</u>	<u>305,000</u>	<u>123,532</u>	40.50%
TOTAL REVENUE & OTHER RESOURCES	<u>\$ 525,000</u>	<u>\$ 525,000</u>	<u>\$ 148,545</u>	28.29%
EXPENDITURES BY FUNCTION:				
AUXILIARY SERVICES	<u>\$ 525,000</u>	<u>\$ 525,000</u>	<u>\$ 185,146</u>	35.27%
TOTAL EXPENDITURES	<u>\$ 525,000</u>	<u>\$ 525,000</u>	<u>\$ 185,146</u>	35.27%

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call
Action X
Information
Discussion

CASH AND INVESTMENT SCHEDULES

Summary of Item: Monthly cash and investment schedules

Ends Statements and/or Executive Limitations:
Section 3 - Executive Limitations
Policy 3.5 Financial Condition

Staff Liaison: Sharon Johnson

GATEWAY TECHNICAL COLLEGE
MONTHLY CASH RECONCILIATION
FOR THE MONTH ENDING AUGUST 31, 2019

Cash Balance July 31, 2019		\$ 35,439,908.84
 <u>PLUS:</u>		
Cash Receipts		14,759,018.55
		\$ 50,198,927.39
 <u>LESS:</u>		
Disbursement:		
Payroll	9,850,563.57	
Accounts Payable	<u>2,762,970.27</u>	<u>12,613,533.84</u>
 Cash Balance: August 31, 2019		 <u>\$ 37,585,393.55</u>

DISPOSITION OF FUNDS

Cash in Bank		1,498,207.99
Cash in Transit		159,059.56
Investments		35,922,901.00
Cash on Hand		<u>5,225.00</u>
 Total: August 31, 2019		 <u>\$ 37,585,393.55</u>

GATEWAY TECHNICAL COLLEGE
MONTHLY INVESTMENT REPORT

JULY 2019 - JUNE 2020

	Investments at Beginning of Month	Investments at End of Month	Change in Investments for Month	Investments Income for Month	YTD Investments Income	Average Monthly Rate of Investment Income
July-19	\$ 34,415,436	\$ 33,570,944	\$ (844,492)	\$ 30,280	\$ 30,280	1.32
AUGUST	33,570,944	35,922,901	2,351,957	36,017	66,297	1.17
SEPTEMBER						
OCTOBER						
NOVEMBER						
DECEMBER						
January-20						
FEBRUARY						
MARCH						
APRIL						
MAY						
JUNE						

INVESTMENT SCHEDULE

August 31, 2019

<u>NAME OF BANK/INST</u>	<u>DATE INVESTED</u>	<u>DATE OF MATURITY</u>	<u>AMOUNT</u>	<u>INTEREST RATE</u>	<u>PRESENT STATUS</u>
LOCAL GOV'T POOL	Various	Open	\$ 9,661,581	2.17	OPEN
JOHNSON BANK	Various	Open	26,261,320	0.80	OPEN
		TOTAL	<u>\$ 35,922,901</u>		

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____ X
Information _____
Discussion _____

PERSONNEL REPORT

Summary of Item: Monthly Personnel Activity Report

**Employment Approvals: New Hire(s)
Retirement(s)**

**Ends Statements and/or Executive Limitations:
Section 3: Executive Limitations
Policy 3.3 – Employment, Compensation & Benefits**

Staff Liaison: Jacqueline Morris

10/24/19

PERSONNEL REPORT

October 2019

EMPLOYMENT APPROVALS: NEW HIRES

Jasmine Hickman, Contact Center Associate, Student Services; Kenosha; Annual Salary: \$37,440; effective September 30, 2019

Rebecca Hopkins, Health & Technology Learning Center (HTLC) Assistant, Kenosha/Burlington; School of Nursing; Annual Salary: \$64,000; effective September 16, 2019

Crystalle Hughes, Student Express Associate/Campus Cashier, Student Services; Kenosha; Annual Salary: \$43,680; effective September 30, 2019

Jessica Johnson, HRIS Business Analyst, Human Resources; Kenosha; Annual Salary: \$57,000; effective October 7, 2019

Jeffrey Mohr, Machine Maintenance Technician/Materials Expeditor, School of Manufacturing, Engineering, and Information Technology (MEIT); Racine; Annual Salary: \$52,000; effective September 23, 2019

Meghan Schroeder, Welcome Center Associate, Student Services; Racine, Annual Salary: \$36,587.20; effective September 16, 2019

Justin Steffen, Instructor, Advanced Manufacturing (Limited Term until June 30, 2021), School of MEIT; SC Johnson iMET Center-Sturtevant; Annual Salary: \$76,000; effective September 23, 2019

RETIREMENT(S)

Lawrence Paruszkiewicz, Facilities Director, Facilities & Security; Kenosha; effective October 18, 2019

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call	_____
Action	<u> X </u>
Information	_____
Discussion	_____

CONTRACTS FOR INSTRUCTIONAL DELIVERY

Summary of Items: **1. 38.14 Contract reports for September 2019**
lists all contracts for service completed or
in progress 2019/2020 fiscal year.

Ends Statements and/or Executive Limitations:
Policy 4.4 College Strategic Directions/Ends Statements #1 and #3

Staff Liaison: Matt Janisin

Contract #	Sponsor Name	Estimated CFS Cost	Grant Type / No.	Course Numbers	CFS Date / Date Req.
1001	RUSD	\$787.60		510-407-1R1F	02/01/19
1002	Trempier HS	\$9,570.60		543-300-1K1D	02/01/19
1003	Union Grove HS	\$4,785.30		543-300-1Z1A	05/07/19
1004	RUSD	\$9,570.60		543-300-1RBA	05/07/19
1005	RUSD	\$4,785.30		543-300-1RBB	05/07/19
1006	RUSD	\$1,575.20		510-407-1RBA, 510-407-1RBB	05/07/19
1007	Not Used				05/07/19
1008	Elkhorn HS			533-126-2ZCA	07/22/19
1009	Union Grove HS			501-101-2ECA	07/22/19
1010	Burlington			501-101-2ZCA	07/22/19
1011	Union Grove HS			809-188-2ZCA	07/22/19
1012	Waterford HS			809-188-2ZCB	07/22/19
1013	Big Foot HS			501-101-2ECB	07/22/19
1014	Burlington HS			501-101-2ZCB	07/22/19
1015	Union Grove HS			501-101-2ZCC	07/22/19
1016	Central HS			533-126-2ECA	07/22/19
1017	Waterford HS			533-126-2ZCB	07/22/19
1018	Burlington HS			533-126-2ZCC	07/22/19
1019	Waterford HS			809-198-2ZCC	07/22/19
1020	Waterford HS			809-198-2ZCD	07/22/19
1021	Badger HS			501-101-2ECC	07/22/19
1022	Burlington HS			533-126-2ZCD	07/22/19
1023	Williams Bay HS			533-126-2ECB	07/22/19
1024	Waterford HS			809-196-2ZCE	07/22/19
1025	Burlington HS			533-126-2ECC	07/22/19
1026	Williams Bay HS			533-126-2ZCE	07/22/19
1027	Central HS			533-126-2ZCF	07/22/19
1028	Burlington HS			533-126-2ECD	07/22/19
1029	Union Grove			533-126-2ZCG	07/22/19
1030	Big Foot HS			533-126-2ZCH	07/22/19
1031	Union Grove HS			809-196-2ZCF	07/22/19
1032	Waterford HS			533-126-2ECE	07/22/19
1033	Union Grove HS			533-126-2ZCJ	07/22/19
1034	Williams Bay HS			533-128-2ZCK	07/22/19
1035	Central HS			533-128-2ECF	07/22/19
1036	Big Foot HS			533-128-2ZCM	07/22/19

1037	Big Foot HS	152-126-2ZCA					07/22/19
1038	Burlington HS	152-126-2ZCB					07/22/19
1039	Union Grove hS	152-126-2ZCC					07/22/19
1040	Central HS	152-126-2ZCD					07/22/19
1041	Elkhorn HS	533-128-2ECG					07/22/19
1042	Burlington HS	533-128-2ZCN					07/22/19
1043	Waterford HS	553-128- 2ZCP					07/22/19
1044	Union Grove	533-128-2ZCQ					07/22/19
0001	KABA	196-848-1ZBA	\$2,100.00				03/21/19
0002	KABA	196-849-2ZBA, 196-850-2ZBA					03/21/19
0003	REAL School	152-437-1C1A, 152-437-1C1B, 152-437-1C1C, 439-401-1C1A, 439-401-1C1B, 439-401-1C1C, 900-019-1C1A	\$11,492.00				02/13/19
0004	Lavelle Industries	462-802-1ZBLA, 462-802-1ZBLB, 462-802-1ZBLC, 462-802-1ZBLD; 900-003-1M1LV	\$1,642.00	176			06/14/19
0005	WI DOC - REECC Cohort 4	444-338-1cba, 801-302-1cba	\$17,800.00				03/11/19
0006	Monarch Plastics	196-850-1ZBM	\$1,937.44				03/21/19
0007	RCK Foods	612-408-1ZBR; 900-003-1M1RC	\$1,026.00	143			03/21/19
0008	WE Energies	CANCEL 420-408-1eba	\$0.00				04/04/19
0009	See 2020-2000 on the 2020 Police/Fire Contract Log	n/a	n/a	n/a			n/a
0010	WRTP - Big Step	607-104-1RMA	\$6,615.00				04/08/19
0011	St. Joseph's Nursing Home	CANCELLED 503-447-1ZBA, 503-447-1ZBB, 503-447-1ZBC, 503-447-1ZBD, 503-447-1ZBE, 503-447-1ZBF, 503-447-1ZBG	N/A				04/15/19
0012	InSinkErator	628-109-1ZBA, 103-420H-1ZBA, 103-463-1ZBA	\$18,942.44				05/02/19
0013	Staff Electric	150-410-2CEA, 900-019-2CBA	\$13,428.00				05/02/19

0014	Kenosha Fire Department	\$4,992.00		531-805-1ZBA, 531-805-1ZBB, 531-805-1ZBC, 531-801-1ZBA, 531-801-1ZBB, 531-801-1ZBC	05/07/19
0015	WE Energies	\$17,112.00		420-408-1CBW	05/22/19
0016	WE Energies	\$17,112.00		420-408-2CBW	05/22/19
0017	Bradshaw Medical	\$713.00		623-824-1ZBA	05/30/19
0018	RUSD - Kobriger			602-130-2Z1A, 602-107-2Z1A, 602-125-2Z1A, 602-130-2Z1B, 602-107-2Z1B, 602-125-2Z1B, 602-130-2Z1C, 602-107-2Z1C, 602-125-2Z1C, 602-104-2Z11, 602-127-2Z11, 900-019-2Z1SS, 900-019-2Z1AS, 900-019-2Z1PD	09/10/19
0019	Kenall Mfg	\$6,156.00		605-458-1ZBA	05/30/19
0020	Lavelle Industries	\$3,078.00	174		
0021	WTRP_Big Step	\$6,615.00		607-104-1RMB	06/12/19
0022	Uline	\$744.12		605-429H-1ZBA	06/20/19
0023	Good Foods	\$1,231.00	147	196-895A-1ZBA, 196-834-1ZBA; 900-003-1M1GF	06/21/19
0024	SC Johnson	\$1,400.00		462-463-2CBA, 462-463-2CBB	07/03/19
0025	InSinkErator			804-370-2ZBA, 620-302-2CBA, 620-303-2CBA, 442-102-2CBA	09/05/19
0026	NC3	\$0.00		900-019-3M1Q3, 900-019-3M1QC	07/15/19
0027	Swiss Tech	\$2,394.88		623-493B-1ZBA, 623-493B-1ZBB, 623-493B-1ZBC, 623-493B-1ZBE	07/31/19
0028	WI DOC - Kenosha Correctional Center	\$47,947.00		444-339-2CBK, 612-102-2CBK, 628-109-2CBK, 628-300-2CBK, 804-370-2CBK, 449-401B-2CBK, 103-804-2CBK	09/09/19
0029	Wilmot HS	\$736.10		900-019-1ZBW	08/12/19

0030	Professional Services Group		\$272.50		196-873-1CBA	08/06/19
0031	Andis		\$12,795.00		196-874A-1CBA, 196-874A-1CBB	08/08/19
0032	Andis		\$17,250.00		196-874-2CBA, 196-874-2CBB	08/08/19
0033	Modine Manufacturing		\$2,816.24		103-432C-1ZBM, 103-466-1ZBM	08/13/19
0034	Modine Manufacturing		\$1,408.12		103-828A-2ZBM, 103-817A-2ZBM, 103-804R-2ZBM	08/13/19
0035	Kenosha Fire Department		\$5,136.00		531-805-2KBA, 531-805-2KBB, 531-805-2KBC, 531-801-2KBA, 531-801-2KBB, 531-801-2KBC	08/23/19
0036	RAMAC		\$4,050.00		196-155-2ZBA	08/30/19
0037	Walworth County Jail		\$10,923.00		890-721-2ZBA, 859-777-2ZBA, 858-733-2ZBA, 856-740-2ZBA, 854-733-2ZBA	08/30/19
0038	WCEDA		\$3,244.20		196-848-2EBA, 196-848-2EBB	09/10/19
0039	Gilbane Building Company		\$757.00		196-803-2CBA	09/10/19
0040	Modine Mfg		\$4,674.36		103-432C-2ZBA, 103-466-2ZBA, 103-828A-2ZBA, 103-817A-2ZBA, 103-804R-2ZBA	09/16/19
0041	Twin Disc				420-472-2ZBA	09/17/19
0042	RYOC - DOC				2019SU DOC	09/17/19
0043	Ellsworth - DOC				2019SU DOC	09/17/19
0044	Gateway IT Dept		\$7,902.00		150-412-2CBA	10/03/19
0045	Nestle USA					10/03/19
0046	CC&N					
0047	DOC - Ellsworth				444-337-2cba, 444-339-2cba, 444-338-2cba, 103-804-2cba, 801-302-2cba, 444-331-2cba, 804-370-2cba.	10/01/19

0048	Gilbane Building Company	\$755.00	196-827-2CBA	09/24/19
0049	Kenall Mfg	\$6,300.00	605-458-2ZBA	09/26/19
0050	WRTP Big Step	\$6,795.00	607-104-2RMA	09/27/19
0051	Amazon	\$1,392.15	533-434-2ZBA	10/03/19
TOTAL		\$302,759.15		

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call	___
Action	<u> x </u>
Information	___
Discussion	___

ADVISORY COMMITTEE ACTIVITY REPORT

Summary of Item: Approval of:

- New Members as of October 1, 2019
- 2019-20 Meeting Schedule as of October 1, 2019

Staff Liaison: John Thibodeau

GATEWAY TECHNICAL COLLEGE ADVISORY COMMITTEES -- NEW MEMBERS As of October 1, 2019

PROGRAM Name	Job Title	Employer	County Represented
Business Management, Small Business Entrepreneurship, Leadership Development, & Marketing			
Bagg, Alan	President/CEO	Corporate Images	Racine
Pharmacy Technician			
Aponte, Cristina	Pharmacist	Lakeview Pharmacy	Racine
Kemp, Nancy Anne	Certified Pharmacy Technician	Open Arms Free Clinic	Walworth
Morton, Brian	Director of Pharmacy	Froedtert South	Kenosha
Rosenbalm, Caleb	Pharmacist	Altscripts Specialty Pharmacy	Racine
Culinary Arts, Culinary Assistant			
Weybright, Danielle	Executive Chef	Grease & Honey Family of Restaurants	Kenosha
Diesel Equipment Mechanic & Diesel Equipment Technology			
Quick, Robert	Service Manager	WI Kenworth	Out of District
Early Childhood Education & Foundations of Teacher Education			
Chapin, Chad	Deputy Chief of Schools	Racine Unified School District	Racine
Conolly, Heather	Principal	Frank Elementary	Kenosha
Halbesma, Drew	Principal	Wheatland J1 School District	Racine

Johnson, Thomas	Principal	Union Grove Elementary School	Racine
Lynd, Emily	Director of Pupil Services	Wheatland J1 School District	Racine
Marquez, Priscilla	Principal	Mitchell School	Racine
Meristil, Jessica	Teacher-Special Education	Bristol School District #1	Kenosha
Rohde, Luanne	Director of Early Education	Kenosha Unified School District	Kenosha
Torres, Amber	Principal	Wilnot Union High School	Kenosha
Watson, Jon	Director of Pupil Services	Wilnot Union High School	Kenosha
Wytonic, Richard	Principal	Knapp Elementary – RUSD	Racine
Horticulture			
Litzau, Lynn	Horticulturist/Landscape Designer	The Green Team of Wisconsin, Inc.	Out of District
Motorcycle, Marine and Outdoor Power Products			
Schoenbeck, Michael	Strategic Technical Account Manager	Bosch Automotive Service Solutions, LLC	Racine
Truck Driving			
Eastman, Jennifer	Vice President	Merchants/Budd Van Lines Division	Racine
Welding & Welding/Maintenance & Fabrication			
Popek, Dean	Chief Financial Officer	Racine Metal-Fab, LTD	Racine
Vincent, Quintin	Welder/Assistant Lead	Thermal Transfer Products	Racine

ADVISORY COMMITTEE

2019-2020 MEETING SCHEDULE

as of October 1, 2019

ADVISORY COMMITTEE	DEAN	FALL 2019	SPRING 2020
Accounting Accounting Assistant	J. Fullington	Thursday, September 26, 2019 6:00 pm - Kenosha Campus, Garden Room	
Administrative Professional Office Assistant	J. Fullington	Thursday, September 26, 2019 6:00 pm - Kenosha Campus, Garden Room	
Adult Basic Education	C. Jennings	Will not meet	
Adult High School	C. Jennings	Will not meet	
Aeronautics-Pilot Training	J. Fullington	Thursday, September 19, 2019 11:00am - Horizon Center, Room 106	
Air Conditioning, Heating, & Refrigeration Technology Facilities Maintenance Building Trades - Carpentry	R. Koukari	Monday, September 20, 2019 5:00 pm - Kenosha Campus, Room TBA	
Arbiculture/Urban Forestry Technician	T. Simmons	Friday, September 20, 2019 1:00 pm - Kenosha Campus, Garden Room	
Architectural-Structural Engineering Technician Civil Engineering Technology – Fresh Water Resources Civil Engineering Technology – Highway Technology	R. Koukari	Wednesday, September 18, 2019 5:30 pm - iMET Center, Room 104	
Automotive Technology Automotive Maintenance Technician	J. Fullington	Tuesday, September 24, 2019 5:30 pm - Horizon Center, Room 106	
Barber Technologist Cosmetology	T. Simmons	Wednesday, October 2, 2019 5:00 pm - Racine Campus, Room 102	
Business Management Leadership Development Business Services Manager Small Business Entrepreneurship Marketing	J. Fullington	Thursday, September 26, 2019 6:00 pm - Kenosha Campus, Garden Room	
CNC Production Technician CNC Programmer Tool and Die Technician Criminal Justice Studies	R. Koukari	Thursday, October 3, 2019 5:30 pm - Elkhorn Campus, Room TBA	
Criminal Justice - Law Enforcement 720 Academy	T. Simmons	Wednesday, October 3, 2019 11:00 am - Burlington Campus, Room 100	
Culinary Arts Culinary Assistant	T. Simmons	Wednesday, October 2, 2019 11:00am - Horizon Center, Room 106 Tuesday, October 1, 2019 3:30 pm - Tremper High School Kitchen	Wednesday, April 1, 2020 11:00 am

Dental Assistant	M. O'Donnell	Tuesday, October 1, 2019 5:30 pm - Kenosha Campus, Room S127	
Diesel Equipment Mechanic Diesel Equipment Technology	J. Fullington	Tuesday, September 24, 2019 5:30 pm - Horizon Center, Room 106	
Early Childhood Education Foundations of Teacher Education	T. Simmons	Wednesday, October 9, 2019 10:00 am - Racine Campus, Room 243	
Electrical Engineering Technology Electronics Electronics Technician Fundamentals	R. Koukari	Wednesday, September 18, 2019 5:30 pm - iMET Center, Room 104	
Electromechanical Maintenance Technician	R. Koukari	Wednesday, October 2, 2019 8:00 am - Horizon Center, Room 106	
Fire Medic Paramedic Technician Advanced EMT Emergency Medical Technician EMT-Paramedic	T. Simmons	Tuesday, October 15, 2019 10:00 am - HERO Center, Room H101	Tuesday, March 10, 2020 5:30 pm - HERO Center
Firefighter Technician	T. Simmons	Wednesday, October 2, 2019 6:00 pm - HERO Center	Thursday, March 12, 2020 6:00 pm - HERO Center
Gas Utility Construction and Service	R. Koukari	Will not meet	Will not meet
Graphic Communications Professional Communications	J. Fullington	Monday, September 30, 2019 5:30 pm - Burlington Center, Room 100	
Health Information Technology	M. O'Donnell	Thursday, October 31, 2019 1:00 pm - Racine Campus, Room TBD	
Horticulture	T. Simmons	Monday, September 23, 2019 6:00 pm - Pike Creek Horticulture Center	Monday, March 9, 2020 5:30 pm - Pike Creek Horticulture Center
Hospitality Management Foundations of Lodging and Hospitality Management	T. Simmons	Wednesday, September 18, 2019 5:00 pm - Elkhorn Campus, Room S112	
Human Services Associate	T. Simmons	Wednesday, October 9, 2019 5:15 pm - Racine Campus, Room 301	
Information Technology - Computer Support Specialist Information Technology - Network Specialist Information Technology - Cybersecurity Specialist Information Technology - Computer Support Technician	R. Koukari	Thursday, October 3, 2019 5:30 pm - Elkhorn Campus, Rms 112 & 114	
Information Technology - Software Developer Information Technology - Web Software Developer Information Technology - Data Analytics Specialist Information Technology - Web Programmer	R. Koukari	Thursday, October 3, 2019 5:30 pm - Elkhorn Campus, Rms 112 & 114	

Interior Design	T. Simmons	Tuesday, October 15, 2019 5:30 pm - Kenosha Campus, Garden Room	
Mechanical Design Technology Advanced Manufacturing Technology	R. Koukari	Wednesday, September 18, 2019 5:30 pm - iMET Center, Room 104	
Medical Assistant	M. O'Donnell	Wednesday, October 30, 2019 7:30 am - Kenosha Campus, Room S105	
Motorcycle, Marine and Outdoor Power Products	J. Fullington	Thursday, October 3, 2019 5:30 pm - Racine Campus	
Nursing Assistant	V. Hulback	Monday, October 7, 2019 3:30 pm - Kenosha Memorial Medical Center Room 878 - 8th Floor	Monday, February 17, 2020 2:00 pm - Froedtert South Kenosha Hospital 8th Floor, Room 878
Nursing Associate Degree	V. Hulback	Thursday, October 17th, 2019 2:00 pm - Kenosha Campus, Room i131	
Pharmacy Technician	M. O'Donnell	Tuesday, October 15, 2019 6:30 pm - Burlington Center, Room 122	
Physical Therapist Assistant	M. O'Donnell	Thursday, October 24, 2019 6:00 pm - Kenosha Campus, Room 221	
Supply Chain Management	J. Fullington	Tuesday, September 17, 2019 5:30 pm - Kenosha Campus, Garden Room	
Surgical Technology	M. O'Donnell	Monday, October 7, 2019 4:30 pm - Kenosha Campus, Room S118	
Veterinary Technician Veterinary Assistant	M. O'Donnell	Monday, October 14, 2019 5:30 pm - Veterinary Sciences Bldg.	
Welding Welding/Maintenance & Fabrication	R. Koukari	Tuesday, October 2, 2019 5:30pm - Racine Campus, Michigan Room	

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action X
Information _____
Discussion _____

ANNUAL PROCUREMENT REVIEW

Summary of Item: A review of FY 2019 procurements over \$50,000 by vendor was conducted, in accordance with Wisconsin Administrative Code TCS 6.05 (2)(h). A summary of purchases is attached and highlights of the review are as follows:

FY 2019 purchases were reviewed to identify vendors for which annual purchases exceeded \$50,000. Based on the review, the College will undertake a competitive selection process for goods and services if the purchase volume is expected to exceed \$50,000 during the succeeding fiscal year.

The administration recommends approval of the report as required in Wisconsin Administrative Code TCS 6.05(2)(h).

Attachment: FY18-19 Annual Procurement Review Report

Ends Statement,
Executive Limitations
and/or WI Administrative
Code Compliance: Governance Commitment Policy 1.1
Financial Condition Policy 3.5
Wisconsin Administrative Code TCS 6.05 (2)(h)
Annual review. Require an annual review, based on a report that aggregates multiple purchases of similar goods, supplies, and services of all procurements made under pars. (f) and (g), to determine if a more competitive procurement process should be used in succeeding years. The district board shall take formal action on this report and such action shall be reflected in the district board's proceedings.

Staff Liaison: Jason Nygard

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GATEWAY TECHNICAL COLLEGE

FY2018-2019 Annual Procurement Review

Vendor	Check amount	Pcard amount	Total	Description
Adams Outdoor Advertising	\$88,400.00		\$88,400.00	Billboard advertising
Airgas	\$56,367.49	\$201,718.54	\$258,086.03	ESM Vendor, E& I Contract #CNR01362
Amazon		\$215,285.72	\$215,285.72	Books and miscellaneous supplies
Apple Online Store		\$100,784.40	\$100,784.40	NASPO/DOA Contract 505ENT-010-WSCACOMPUT-00
Arthur Gallagher RMS, Inc.	83,929.18		\$83,929.18	Student coverage, reimbursed by students
Badger High School	306,125.46		\$306,125.46	Transcripted credits
Blackboard	\$167,000.00		\$167,000.00	WTCS consortium RFP award
Burlington Area School District	\$627,011.36		\$627,011.36	Transcripted credits & building lease
C & D Landscaping		\$246,744.70	\$246,744.70	RFP 1471 & 1483
CAE Health Care		\$74,465.44	\$74,465.44	UW contract 14-5523
Camosy Inc	2,945,882.25		\$2,945,882.25	RFP 1530,1577 & 1559
CDW	319,483.64	\$2,618,379.00	\$2,937,862.64	EMS vendor, NJPA contract 1000614#CDW
Cengage Learning	73,551.09		\$73,551.09	Textbooks
Chase Bank	12,760,663.74		\$12,760,663.74	Principal & interest payments
Christiansen Aviation Inc	\$51,400.00		\$51,400.00	RFP 1567 & 1582
Cicchini Asphalt Paving, Inc.	\$161,904.00		\$161,904.00	Bid 1572
City of Elkhorn Light & Water Dept	\$148,420.46		\$148,420.46	Sole source, utilities
City of Kenosha	\$60,598.22		\$60,598.22	EVOC & Horizon Leases
CJ & Associates	85,035.94		\$85,035.94	RFP 1409
Complete Office dba Emmons	804,599.47	\$95,213.48	\$899,812.95	RFP 1569
Construction Supply Service	208,598.00		\$208,598.00	RFP 1559
Cosmoprof		\$75,993.40	\$75,993.40	Misc. cosmetology supplies/equipment
Delavan-Darien High School	\$176,194.90		\$176,194.90	Transcripted credits
Delta Dental of Wisconsin	\$903,974.10		\$903,974.10	RFP 1543
Districts Mutual Insurance	\$580,287.64		\$580,287.64	Insurance premiums
DWD-UI	\$57,024.83		\$57,024.83	Unemployment insurance
East Troy Community School District	218,878.27		\$218,878.27	Transcripted credits
Elkhorn Area School District	289,470.40		\$289,470.40	Transcripted credits
Ellucian Company, L.P.	685,279.59		\$685,279.59	Licensing & maintenance of existing systems
First Technologies	79,960.00		\$79,960.00	in FY18_19
Fluid Power Training	\$66,520.00		\$66,520.00	RFP 1553
Follett Higher Education Group, Inc	\$2,823,419.45		\$2,823,419.45	RFP 1577
Francines Fine Catering	\$56,116.75		\$56,116.75	Food purchases, exempt from bidding
G4S Secure Solutions (USA) Inc.	\$591,484.93		\$591,484.93	RFP 1503
Gateway Foundation	70,836.21		\$70,836.21	Lease payments
Grainger		\$88,866.74	\$88,866.74	ESM Vendor, E&I Contract CNR01248
Graybar Electric Co., Inc.		\$72,200.24	\$72,200.24	US Communities contract
Hyland LLC		\$71,922.90	\$71,922.90	ImageNow Maint. UW Contract 08-5887
IBC Engineering Services, Inc.	\$101,877.50		\$101,877.50	RFP 1529/works with PDA remodeling
Insight Public Sector	61,833.14		\$61,833.14	DOA contract 505ENT-M16,505ENT-M17
J & H Mechanical Associates of WI, for	96,297.51		\$96,297.51	RFP 1544
JA Hawk Leasing, LLC	63,000.00		\$63,000.00	RFP 1567 & 1582
J Ewens Design	153,969.31		\$153,969.31	RFP 1528
Johnson Controls Fire Protection LP fka	\$57,767.81		\$57,767.81	NJPT Contract -31913
Kbport, LLC	\$87,898.03		\$87,898.03	RFP 1554
Kenosha Unified School Dist.	\$1,042,364.23		\$1,042,364.23	LakeView lease agreement, salaries, utilities, equipt. & transcripted credits
Kenosha Water Utility	\$52,561.87		\$52,561.87	Sole source, utilities
KPH Environmental Corporation	169,484.46		\$169,484.46	RFP 1552

GATEWAY TECHNICAL COLLEGE

FY2018-2019 Annual Procurement Review

Vendor	Check amount	Pcard amount	Total	Description
Kranz		\$89,198.63	\$89,198.63	ESM vendor/Natl. IPA Contract 151148
Lab Midwest LLC	\$1,759,027.85	\$7,543.00	\$1,766,570.85	RFP 1562, 1565, 1566 & 1588
Martin Petersen Co	\$332,988.36	\$82,002.19	\$414,990.55	RFP 1544
Masergy Cloud Communications, Inc.	\$56,965.80		\$56,965.80	UW Contract #17-5174
Midwest Fiber Networks	165,909.38		\$165,909.38	RFP 4445
Northeast Wisconsin Technical Colle	112,868.20		\$112,868.20	Various consortium fees
One Diversified LLC	279,304.50		\$279,304.50	UW Contract 17-5174
Partners in Design	1,036,329.87		\$1,036,329.87	RFP 1529
Payne & Dolan	\$70,994.70		\$70,994.70	RFP 1570
Paypal		\$70,020.92	\$70,020.92	secure internet account
PDS (Paragon Development Systems)		\$81,874.19	\$81,874.19	ESM vendor/UW Contract 18-2052
Pearson Education	\$72,749.46		\$72,749.46	Various orders for educational materials
Postmaster - Kenosha	69,985.00		\$69,985.00	Sole source, postage
Purchase Power	\$65,912.62		\$65,912.62	Sole source, Pitney Bowes postage meter fills
Quality Resource Group		\$182,579.23	\$182,579.23	RFP 1444
Racine Unified School	\$844,039.33		\$844,039.33	Transcripted credits
Reliable Property Services		\$71,701.08	\$71,701.08	RFP 1515
Rewald Electric Co Inc	110,256.20		\$110,256.20	RFP 1544
Riley Construction	7,392,481.36		\$7,392,481.36	RFP 1513, 1555, 1556, 1558, 1560, 1571 & 1572
Riley Purchasing, LLC	330,155.43		\$330,155.43	RFP 1513, 1556 1558, & 1561
Snap-On Industrial		\$426,957.41	\$426,957.41	Sole source
Standard Insurance Company	\$254,277.44		\$254,277.44	RFP 1543
Symetra Life Insurance Company	\$250,820.40		\$250,820.40	Consortium RFP, employee life insurance
Sysco Eastern Wisconsin, LLC	\$71,771.51		\$71,771.51	Culinary food purchases, exempt from bidding
The Medical College of WI	\$73,500.00		\$73,500.00	RFP 1550
TIAA Commercial Finance Inc	222,562.28		\$222,562.28	AEPA cooperative contract 017-B & 009
Trane		\$465,928.56	\$465,928.56	Natl. IPS Contract R150502
Union Grove High School	\$192,880.69		\$192,880.69	Transcripted credits
Virage Simulation	\$60,760.00		\$60,760.00	State Contract #17-007
Waterford High School	\$124,482.43		\$124,482.43	Transcripted credits
WCA Group Health Trust	12,536,571.00		\$12,536,571.00	RFP 1496
WE Energies	1,120,043.55		\$1,120,043.55	Sole source, utilities
Westosha Central High School	122,437.50		\$122,437.50	Transcripted credits
Wilmot High School	229,042.16		\$229,042.16	Transcripted credits
WILS	\$79,831.64		\$79,831.64	WisPals chargebacks
Wisconsin Kenworth LLC	\$73,023.50		\$73,023.50	Used vehicles exempt from bidding
Totals	\$55,547,443.39	\$5,339,379.77	\$60,886,823.16	

IX. POLICY GOVERNANCE MONITORING REPORTS

A. End Statement Monitoring

1. College Ends Policy - The tri-county community benefits from affordable higher education that allows residents to develop knowledge and skills for family-supporting careers that contribute to the growth and sustainability of the local economy at a cost commensurate with the value of services provided.
2) Businesses benefit from a well-trained, educated workforce and access to customized business and workforce solutions that support a positive business climate.
2. Policy Governance Review – Ends Statement #2

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call	_____
Action	<u> X </u>
Information	_____
Discussion	_____

POLICY GOVERNANCE MONITORING REPORTS
Ends Statement Monitoring

College Ends Policy - The tri-county community benefits from affordable higher education that allows residents to develop knowledge and skills for family-supporting careers that contribute to the growth and sustainability of the local economy at a cost commensurate with the value of services provided.

- 2) Businesses benefit from a well-trained, educated workforce and access to customized business and workforce solutions that support a positive business climate.**

Staff Liaison: Matt Janisin

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call	_____
Action	_____X_____
Information	_____
Discussion	_____

POLICY GOVERNANCE REVIEW Review Ends Policy #2

SECTION 4 – ENDS POLICY 4.1, STATEMENT 2

The tri-county community benefits from affordable higher education that allows residents to develop knowledge and skills for family-supporting careers that contribute to the growth and sustainability of the local economy at a cost commensurate with the value of services provided.

- 2) Businesses benefit from a well-trained, educated workforce and access to customized business and workforce solutions that support a positive business climate.**

Governance Process: Policy 1.4 – Board Policy Creation and Review
Board Liaison: Bethany Ormseth

IX. POLICY GOVERNANCE MONITORING REPORTS

B. Executive Limitations

1. 3.4 Budgeting/Forecasting – Tax Levy and Mill Rate Confirmation
2. Policy Governance Review – 3.4 Budgeting/Forecasting

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _X_
 Action ___
 Information ___
 Discussion ___

TAX LEVY AND MILL RATE CONFIRMATION

Summary of Item: The fiscal year 2020 budget, approved by the Board on May 16, 2019, included a total tax levy of \$36,488,642 and a rate of 0.80365. The approved budget was based on the assumption that property values increase 5%. The actual increase in values reported by the WI Department of Revenue is 6.53%.

The administration recommends that the FY2020 rate be established at .79812, a decrease of 0.77% over the prior year's rate of .80433. The tax levies and rates for fiscal years 2019 and 2020 proposed are as follows:

	<u>FY 2019 Actual</u>	<u>FY 2020 Budget as Approved May 16, 2019</u>	<u>% Incr (Decr)</u>	<u>FY 2020 Proposed</u>	<u>% Incr (Decr)</u>
<u>Tax Levies</u>					
Operations	\$21,963,642	\$22,713,642	3.42%	\$22,990,641	4.68%
Debt	<u>12,817,000</u>	<u>13,775,000</u>	7.47%	<u>13,775,000</u>	7.47%
Total	<u>\$34,780,642</u>	<u>\$36,488,642</u>	4.91%	<u>\$36,765,641</u>	5.71%
<u>Mill Rates</u>					
Operations	0.50793	0.50026	-1.50%	0.49909	(1.70%)
Debt	<u>0.29640</u>	<u>0.30339</u>	2.40%	<u>0.29903</u>	0.90%
Total	<u>0.80433</u>	<u>0.80365</u>	-0.08%	<u>0.79812</u>	(0.77%)

Attachments: Equalized Valuations and Mill Rates

Ends Statements and/or
 Executive Limitations: Executive Limitations
 Budgeting/Forecasting 3.4

Staff Liaison: Jason Nygard

ROLL CALL

Jesse Adams	_____	Roger Zacharias	_____
Ram Bhatia	_____	Pamela Zenner-Richards	_____
William Duncan	_____	Bethany Ormseth	_____
Ronald J. Frederick	_____		
Zaida Hernandez-Irisson	_____		
Scott Pierce	_____		

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Gateway Technical College

Equalized Valuations and Mill Rates

Fund	Actual 2015-16	% Change	Actual 2016-17	% Change	Actual 2017-18	% Change	Actual 2018-19	% Change	Budget 2019-20	% Change
General	\$17,813,826	4.5%	\$18,428,071	3.4%	\$19,195,714	4.2%	\$19,869,437	3.5%	\$20,896,436	5.2%
Special Revenue - Operational	2,049,205	-1.8%	2,049,205	0.0%	2,049,205	0.0%	2,049,205	0.0%	2,049,205	0.0%
Special Revenue - Non Aidable	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Enterprise	45,000	0.0%	45,000	0.0%	45,000	0.0%	45,000	0.0%	45,000	0.0%
Operational Tax Levy	19,908,031	3.80%	20,522,276	3.09%	21,289,919	3.74%	21,963,642	3.17%	22,990,641	4.68%
Debt Service	10,316,000	7.46%	11,081,000	7.42%	11,925,000	7.62%	12,817,000	7.48%	13,775,000	7.47%
Total Tax Levy	\$30,224,031	5.02%	\$31,603,276	4.56%	\$33,214,919	5.10%	\$34,780,642	4.71%	\$36,765,641	5.71%
Mill Rates										
Operations	0.52358	2.0%	0.52132	-0.4%	0.52039	-0.2%	0.50793	-2.4%	0.49909	-1.7%
Debt Service	0.27131	5.6%	0.28149	3.8%	0.29148	3.5%	0.29640	1.7%	0.29903	0.9%
Total Mill Rate	0.79489	3.19%	0.80281	1.00%	0.81187	1.13%	0.80433	-0.93%	0.79812	-0.77%
Property Values										
Equalized Valuation - Taxable	\$38,022,995,861	1.77%	\$39,366,010,570	3.53%	\$40,911,627,308	3.93%	\$43,241,826,839	5.70%	\$46,065,079,144	6.53%
Value of Tax Exempt Computers ⁽¹⁾	\$177,585,500	69.0%	\$146,668,800	-17.4%	\$146,668,800	0.0%	\$122,369	2.4%	\$122,369	0.0%
State Aid for Exempt Computers	\$141,161	74.4%	\$117,747	-16.6%	\$119,478	1.5%	\$122,369	2.4%	\$122,369	0.0%

⁽¹⁾ Wisconsin Act 237 exempted business computers from being subject to property taxes beginning with the FY 2000 tax levy. The act calls for state aid to offset the loss of property tax revenue.

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call	_____
Action	<u> X </u>
Information	_____
Discussion	_____

POLICY GOVERNANCE REVIEW **Review Policy 3.4**

SECTION 3 - EXECUTIVE LIMITATIONS POLICY 3.4 **BUDGETING/FORECASTING**

Budgeting for any fiscal year or the remaining part of any fiscal year shall not deviate materially from the Board's Ends policy, risk fiscal jeopardy, fail to reflect credible projections of income and expenses, or fail to align with the college's strategic plan.

Without limiting the scope of the foregoing statement, the President shall not:

1. Fail to develop a balanced budget which:
 - a. supports the accomplishment of the Board's Ends policy;
 - b. provides adequate operational and capital resources for personnel and non-personnel costs, including but not limited to plant and facilities maintenance, instructional equipment, new program and course development, staff development, and institutional research; and
 - c. includes credible projection of revenue and expenses, separation of capital and operational items, disclosure of planning assumptions, and analysis of impact on debt service mill rate and overall outstanding debt.
2. Fail to budget the annual funds for Board operations, including but not limited to the cost of fiscal audit, Board development and training, and Board professional fees.

Governance Process: Policy 1.4 – Board Policy Creation and Review
Board Liaison: Bethany Ormseth

X. BOARD MEMBER COMMUNITY REPORTS

XI. NEXT MEETING DATE AND ADJOURN

- A. Regular Meeting – Thursday, November 21, 2019, 8:00 am, Racine Campus, Quad Rooms R102/R104
- B. Adjourn