

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD  
Regular Meeting, October 20, 2022

The Gateway Technical College District Board met virtually and in person at the Elkhorn Campus, Rooms 112/114, 400 County Road H, Elkhorn, WI on Thursday, October 20, 2022. The meeting was called to order at 8:00 a.m. by Rebecca Matoska-Mentink, Chairperson.

**Open Meeting Compliance**

K. Bartlett confirmed the meeting was duly noticed in accordance with state statutes for open meeting compliance.

**Roll Call**

Present: Jesse Adams, Ram Bhatia, Benjamin DeSmidt, William Duncan, Zaida Hernandez-Irison, Nicole Oberlin – Student Trustee, Jason Tadlock, Pamela Zenner-Richards, Rebecca Matoska-Mentink

Excused: Scott Pierce

Also in attendance were President Bryan Albrecht, Recorder Kelly Bartlett, Administrative Assistant Liz Allen and 73 virtual and 23 in person citizens/reporters.

**Approval of Agenda**

It was moved by Z. Hernandez-Irison, seconded by W. Duncan and carried to approve the agenda.

**Closed Session**

At approximately 9:05 am it was moved by J. Tadlock, seconded by B. DeSmidt and carried by roll call vote that the meeting was adjourned and the District Board move to closed session pursuant to Wisconsin Statutes 19.85(1)(c) to discuss employment and contract data. The Board reserves the right to reconvene in open session to take action on items discussed in closed session. And to complete the remainder of the Board meeting agenda.

**Aye: 8**

**Nay: 0**

**Abstaining: 0**

**Absent: 1**

**Open Session**

At approximately 9:23 am it was moved by R. Bhatia, seconded by Z. Hernandez-Irison and carried by roll call vote that the Board reconvene in Open Session.

**Aye: 8**

**Nay: 0**

**Abstaining: 0**

**Absent: 1**

J. Adams motioned, seconded by Z. Hernandez-Irison and carried by roll call vote to approve the employment contract for Gateway Technical College's next President, Dr. Ritu Raju.

**Aye: 8**

**Nay: 0**

**Abstaining: 0**

**Absent: 1**

**Approval of Minutes**

It was moved by P. Zenner-Richards, seconded by J. Adams and carried to approve the minutes of the September 22, 2022 Regular Meeting.

### **Citizen Comments**

There were no citizens comments.

### **Chairperson's Report**

Ad Hoc Report: Pam thanked everyone for the presidential search process. P. Zenner-Richards motioned, seconded by J. Adams to dissolve the Ad Hoc Committee. Incoming President, Dr. Ritu Raju was announced and introduced. Dr. Raju spoke briefly over zoom to the Board members, staff, and community members.

Dashboard Report items included updates on: President's Opportunity Scholarship fund, Economic analysis of programs and student tours.

Board Evaluation Summary: 8 of 9 Attending Trustees Responded to the Survey. Good meeting. Great presentation from Todd Battle of KABA. Similarly great presentations on Ends Statement by Stacy and her team. Very informative meeting especially Dual Credit presentation. Great connections with high schools. Hoping this continues to grow. Exciting to be close to identifying our new President. Great thank you to Bryan for your years of service to Gateway with best wishes! The ad hoc committee along with our superb staff are doing a very credible job in finding a new president. Kudos to all!

### **Board Member Community Reports**

R. Bhatia attend the DBA Bilaws committee and the DBA general meeting. W. Duncan also attended the DBA general meeting. J. Adams spoke about the Gala for Safe Families for Children. Z. Hernandez-Irison spoke about ACCT and will be moving from Chair Elect to Appointment Chair of the DEI committee.

J. Adams motioned, seconded by W. Duncan to amend the agenda moving the Ends Statement report to the next item on the agenda due to guests and time commitments.

### **Policy Governance Monitoring Reports - Ends Policy Monitoring**

**College Ends Policy** – The tri-county community benefits from affordable higher education that allows residents to develop knowledge and skills for family-supporting careers that contribute to the growth and sustainability of the local economy at a cost commensurate with the value of services provided.

**Statement #2 Businesses benefit from a well-trained, educated workforce and access to customized business and workforce solutions that support a positive business climate.**

Matt Janisin led a presentation on ends policy, statement 2.

**Following discussion, it was moved by W. Duncan seconded by J. Adams and carried that this report is evidence that the college is making progress on Ends Policy, Statement #2.**

### **President's Report**

Announcements

Bryan Albrecht thanked everyone for the wonderful retirement celebration that highlighted his career at the college.

Review of Procurement Policy C-130 Apprenticeships Language Public Construction Contracts

Bryan reviewed the updated language of Policy C-130. This is a college policy and does not require Board approval.

### **Student Trustee Report**

Nicole Oberlin reported on student activities that have been taking place over the past month.

### **Operational Agenda**

**Action Agenda**

**Review the Revision of Policy 1.9 Secretary's Role**

John Thibodeau presented suggested changes and additions to Policy 1.9 Secretary's Role.  
**Following discussion, it was moved by W. Duncan, seconded by Z. Hernandez-Irisson to approve the changes to Policy 1.9 Secretary's Role.**

**Action Agenda**

**Resolution Numbers B-2022 F.1 & F.2 – Approval of Project for the North Building Expansion – Elkhorn Campus, Elkhorn, Wisconsin**

The Administration is recommending approval by the Gateway Technical College District Board of Resolution Numbers B-2022 F.1 and F.2 for the Elkhorn Campus North Building Expansion project.

**Following discussion, it was moved by R. Bhatia, seconded by J. Adams and carried to approve Resolution Numbers B-2022 F.1 & F.2.**

**Action Agenda**

**FY 2021-22 Budget Revision #3**

Administration is recommending approval to amend the fiscal year 2022 budget based on year-end results. The FY 2021-22 budget requires revisions in three separate funds. The General Fund, the Special Revenue – Operational Fund, and the Capital Fund require year-end revisions to balance the fund by function.

**Following discussion, it was moved by W. Duncan, seconded by P. Zenner-Richards and carried by roll call vote to approve FY 2021-22 Budget Revision #3.**

**Aye: 8**

**No: 0**

**Abstaining: 0**

**Absent: 1**

**Action Agenda**

**FY 2022-23 Budget Revision #1**

The FY 2022-23 budget requires a revision in the General Fund. The revision in the General Fund will reflect final Net New Construction, an adjustment for Refunded/Rescinded Taxes, and an adjustment in State Aid. These funds will be used to offset minor adjustments to the FY22-23 budget.

**Following discussion, it was moved by W. Duncan, seconded by P. Zenner-Richards and carried by roll call vote to approve FY 2022-23 Budget Revision #1.**

**Aye: 8**

**No: 0**

**Abstaining: 0**

**Absent: 1**

**Action Agenda**

**Resolution Number M-2022 A – Designation of Assistant, Associate, and Deputy Directors**

Wisconsin's Code of Ethics for Public Officials and Employees applies to a member of a technical college district board or district director of a technical college, or any position designated as assistant, associate, or deputy district director of a technical college – Wis. Statutes, Sec. 19.42(13)(f).

**Following discussion, it was moved by J. Adams, seconded by W. Duncan and carried to approve Resolution Number M-2022 A.**

**Consent Agenda**

**It was moved by P. Zenner-Richards, seconded by R. Bhatia and carried that the following items in the consent agenda be approved:**

**Finance:**

**Summary of Revenue and Expenditures:** Approved the summary of revenue and expenditures as of September 30, 2022.

**Cash and Investment Schedules:** Approved the monthly cash reconciliation, investment schedule and investment report.



**Personnel Report:** Approved the personnel report of three (3) employment approvals-casual, non-instructional; two (2) promotions; two (2) transfers; two (2) retirements; two (2) separations; and no employment approvals-adjunct faculty.

**Grant Awards:** Approved the grant awards for October 2022

**BWS Contracts for Instructional Delivery:** Approved the contracts for instructional delivery report for October 2022.

**Protective Services Contracts for Instructional Delivery:** Approved the contracts for instructional delivery report for October 2022.

**High School Contracts for Instructional Delivery:** Approved the contracts for instructional delivery report for October 2022.

**Advisory Committee Activity Report:** Approved the advisory committee meeting schedule and new members as of October 1, 2022.

**Annual Procurement Review:** Approved the annual procurement review for FY 2021-2022.

### **Policy Governance Monitoring Reports**

#### **Policy Governance Review**

##### **Ends Policy, Statement #2**

The Trustees reviewed the wording of Ends Policy, Statement #2.

**Following the discussion, it was moved by W. Duncan, seconded by Z. Hernandez-Irisson and carried to approve the wording of Ends Policy, Statement #2.**

### **Executive Limitations**

#### **3.4 Budgeting/Forecasting – Tax Levy and Mill Rate Confirmation**

The fiscal year 2023 budget, approved by the Board on June 16, 2022, included a total tax levy of \$38,631,663 and a rate of 0.69588. The approved budget was based on the assumption that property values increase 5%. The actual increase in values reported by the WI Department of Revenue is 14.82%.

**Following the discussion, it was moved by R. Bhatia, seconded by B. DeSmidt and carried by roll call vote to approve 3.4 Budgeting/Forecasting – Tax Levy and Mill Rate Confirmation.**

**Aye: 8**

**No: 0**

**Abstaining: 0**

**Absent: 1**

### **Policy Governance Review**

#### **2.2 Presidential Accountability**

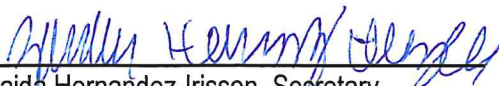
The Trustees reviewed the wording of policy 2.2 Presidential Accountability.

**Following the discussion, it was moved by W. Duncan, seconded by J. Adams and carried to approve the wording of 2.2 Presidential Accountability.**

### **Next Meeting Date and Adjourn**

Regular Meeting – Thursday, November 17, 2022, 8:00 am, Virtual and In-Person, Racine Campus, Quad Rooms R102/R104.

At approximately 11:04 am it was moved by R. Bhatia, seconded by Z. Hernandez-Irisson and carried that the meeting was adjourned.

  
Zaida Hernandez-Irisson, Secretary  
Gateway Technical College Board of Trustees