



## Gateway Technical College International Student Admissions Checklist

- Complete the online application** and **pay the \$30 application fee**. Contact the Office of International Student Services at [OISS@gtc.edu](mailto:OISS@gtc.edu) to discuss your application and program selection. While international students may apply to any program except for Aeronautics – Pilot Training, international students are considered residents outside of Wisconsin for the purposes of high demand program [petition selection](#).
- Provide proof of English Proficiency** - If an applicant currently lives outside of the United States, proof of English proficiency may be demonstrated by meeting any one of the requirements listed on Gateway's [Proof of English Proficiency page](#).
- Have your Foreign transcript evaluation by a Certified Credential Evaluation Service sent to Gateway**. [Contact information is available at GTC's International Transcript Evaluation page](#). A general evaluation is required for all applicants, unless official transcripts are submitted that show:
  - A degree (high school or higher) earned in the U.S.
  - Or: admission to a UW system college undergraduate or graduate degree (Not ESL). If credits were earned at a higher education institution or university outside the U.S., a **Catalog Match Evaluation** is needed to award transfer equivalency credit.
- Complete a Certificate of Finances form**. Complete and submit along with supporting financial documentation. Must be able to verify sufficient funds available to cover the total cost of a full academic year of education **and** other expenses while in the U.S. You may use the Cost of Study Estimate for International Students along with the worksheet to help identify how you will pay for your education. See page 6.
- Complete the International Student Questionnaire**, which includes Emergency Contact information for a contact in both the United States **and** in your home country. See page 7 and 8.
- Submit a deposit of \$2400**. All first semester students are required to pay an initial down payment of \$2400. This payment can be made at Gateway Technical College during the orientation session.
- Complete the ACCUPLACER and computer skills assessment testing** at the mandatory orientation meeting.
- Complete the International Student Domestic Clearance form** included in this packet only if you are transferring from another U.S. college.

**Send Completed checklist materials to:**  
Office of International Student Services  
Gateway Technical College - Racine Campus  
1001 S. Main St., Lake Building (119 C)  
Racine, WI 53403



## Gateway Technical College Cost of Study Estimate

We want you to be aware of the financial costs of attending Gateway Technical College so you can make the necessary plans for financing your education. The financial documentation you provide must show the estimated cost of attending Gateway Technical College full-time for one academic year as well as the cost of living independently for 12 months. Gateway Technical College is unable to offer scholarships and other forms of financial aid to its international students.

	Estimated Expenses in U.S. Dollars	
Summer Semester	Tuition	\$2,989.00
	Books & Supplies	\$736.00
	Housing & Meals	\$3,225.00
	Transportation	\$867.00
	Personal Expense	<u>\$933.00</u>
	Total	\$8750.00
Fall Semester	Tuition	\$2,989.00
	Books & Supplies	\$736.00
	Housing & Meals	\$3,225.00
	Transportation	\$867.00
	Personal Expense	<u>\$933.00</u>
	Total	\$8750.00
Spring Semester	Tuition	\$2,989.00
	Books & Supplies	\$736.00
	Housing & Meals	\$3,225.00
	Transportation	\$867.00
	Personal Expense	<u>\$933.00</u>
	Total	\$8750.00

Gateway Technical College offers three full-term semesters throughout the academic year. Students may attend but are not required to attend all three full-length semesters. If you plan to enroll for the summer semester in addition to the academic year, additional tuition and course supplies funding should be budgeted.

Total Tuition per academic year	\$5,978.00 (for two semesters)
Estimated total cost of attendance	\$17,500.00 (for two semesters)

- Tuition and fees are calculated based on twelve credits (full-time enrollment)
- Estimates for tuition, fees, books and supplies may increase depending on your program and course selection.
- Tuition and fees will increase with additional courses and/or credits.
- Expenses for travel from and to your home country are not included.
- You must be able to show that you have \$17,500.00 (cost of one academic year) for one-year Technical Diploma for two-year Associate Degree.
- All first semester students are required to pay an initial down payment of \$2400. This payment can be made either from outside the U.S. or at Gateway Technical College during the orientation session.



**To document that you have the funds needed for the total cost of your education, please:**

- Complete the Certification of Finances form. The form will be returned to you if you are unable to demonstrate sufficient funds to cover the cost of your education and/or are missing signatures from certified bank officials and/or sponsors.
  
- In completing this application packet, refer to the Cost of Study Estimate. Give amount in U.S. dollars. A certificate of eligibility (I-20) will not be issued until this information is provided and you are accepted at Gateway Technical College.
  
- Include documentation of the financial resources you will use to cover the total cost of your education at Gateway Technical College.
  - a. This may be bank statements on bank letterhead no older than three months that have been certified/signed by a bank official. All monies should be in U.S. Dollars.
  - b. If you are being sponsored, this may be letters confirming sponsorship with certified/signed bank statements no older than three months, verifying the sponsors' available funds.
  
- Sponsors should provide a letter of support in English.



## Gateway Technical College Cost of Attendance Worksheet

This worksheet is for you to identify how you will pay for the total cost of your education while attending Gateway Technical College.

<b>Source of your financial support</b>	<b>Dollar Amount (US\$)</b>	<b>Acceptable documentation</b>
Personal bank account/s		Certified bank statement or letter in English on bank letterhead verifying the amount in US dollars in your account signed by a certified bank official.
Parent's bank account/s		Letter in English from parent stating his or her support. A certified bank statement or letter on bank letterhead verifying the amount in US dollars in his or her account within the past three months signed by a certified bank official.
Other relatives		Letter in English from relative stating his or her support. A certified bank statement or letter on bank letterhead verifying the amount in US dollars in his or her account within the past three months signed by a certified bank official.
Sponsor		Letter in English from sponsor stating his or her support. A certified bank statement or letter on bank letterhead verifying the amount in US dollars in his or her account within the past three months signed by a certified bank official.
Government Support		Letter in English on official government letterhead stating the awarding and amount of award you will be receiving.



Other support		Letter in English from other supporter stating their support. A certified bank statement or letter on bank letterhead verifying the amount in US dollars in the supporters account within the past three months signed by a certified bank official.
Total needed for Associate Degree two-year program and/or Technical Diploma one-year program (must total at least \$17,500)	Your Total in US Dollars \$	

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Name (please print)

First

Middle

Last



**Certification of Finances**

Source of Funds	Guaranteed Support
<b>SELF-SUPPORT</b> Name of Bank _____ Printed name of Certified Bank Official _____ Signature of Certified Bank Official _____	\$ _____
<b>PARENTS</b> Name of Parents' Bank _____ Printed name of Certified Bank Official _____ Signature of Certified Bank Official _____	\$ _____
<b>GOVERNMENT OR OTHER SPONSORING AGENCY</b> Name of Agency _____ Enclose a signed copy of your letter of award with this form.	\$ _____
<b>OTHER</b> Name of Sponsor/s _____ <i>Enclose a signed letter from the individual who is sponsoring you. The letter should include the dollar amount contributed toward your education. If you have more than one sponsor, a letter is required from each.</i>	\$ _____
Your total should equal the total cost of your education for the entire length of your program. (\$17,500 for a one-year technical diploma program or a two-year associate degree.)	<b>TOTAL</b> \$ _____

I certify that the information provided here is correct and complete.

\_\_\_\_\_  
**SIGNATURE OF STUDENT**

\_\_\_\_\_  
**DATE**



## Gateway Technical College International Student Questionnaire

(please print)

First Name : \_\_\_\_\_ Middle Name: \_\_\_\_\_

Last Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Country of Birth: \_\_\_\_\_ Country of Citizenship: \_\_\_\_\_

International students who are successful at Gateway Technical College are typically those who have a personal contact or sponsor in one of the surrounding communities. While there is public transportation in the cities of Racine and Kenosha, many of the communities surrounding Gateway's campuses are rural. Gateway students commute to and from campus. Campus housing is not available.

Some things to think about as you plan your arrival and stay are:

- When you arrive, how will you get to the area and who will meet you?
- Where will you stay while you are enrolled in school?
- What is your plan for finding long-term housing in the area?
- How will you get to and from Gateway?
- Who could assist you if you became ill?

Housing Options:

Meal Options:



Gateway Technical College International Student Questionnaire continued

**EMERGENCY CONTACT INFORMATION**

Please provide us with who we can contact in case of emergency while you are a student here. In addition, we need to have a contact person in your home country.

**CONTACT IN THE U.S.**

Name of U.S. Contact: \_\_\_\_\_

Relationship to you: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

**CONTACT IN HOME COUNTRY**

Name of Contact in Home Country: \_\_\_\_\_

Relationship to you: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_





## CREDIT TRANSCRIPT TRANSLATION/EVALUATION AGENCY

Students who have a foreign transcript and need to verify completion of a secondary credential or who are looking for possible transfer of credits will need to have their official foreign transcripts evaluated by a certified credential evaluation service. *Your transcripts may need to be evaluated even if you are from an English-speaking country or your educational program was conducted in English.*

*If credits were earned at a higher education institution or university outside the U.S., a **Catalog Match Evaluation** is needed to award transfer equivalency credit.*

A general evaluation is required for all applicants, unless official transcripts are submitted that show:

- A degree (high school or higher) earned in the U.S. Or,
- Admission to a UW system college undergraduate or graduate degree (Not ESL).

### **ECE (Educational Credentials Evaluators)**

P.O. Box 514070

Milwaukee, WI 53203-3470 USA

Phone: 414-289-3400

Fax: 414-289-3411

Website: [www.ece.org](http://www.ece.org)

**-OR-**

### **ONE EARTH (International Credential Evaluations)**

Mailing Address:

2858 University Ave. #243

Madison, WI 53705 USA

Phone: 1-608-205-8189

Emails:

[Hello@OneEarthEvaluations.org](mailto:Hello@OneEarthEvaluations.org)

For general inquiries.

[Documents@OneEarthEvaluations.org](mailto:Documents@OneEarthEvaluations.org)

To submit academic credentials and supporting documents (please include your full name in the subject line).

[Eval@OneEarthEvaluations.org](mailto:Eval@OneEarthEvaluations.org)

For evaluation questions or support.

Website:

[oneearthevaluations.org/contact/](http://oneearthevaluations.org/contact/)



### International Student Domestic Transfer Clearance Form

Students who are currently enrolled as an international student in another U.S. school, language institute, college or university must submit a completed transfer form. The form should be filled out by you and completed by your school's international student advisor/DSO. Once the form is completed and mailed or faxed to our office by your current school, we can then issue the I-20 form.

#### STUDENT - -Please Print

Family Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Name of Current School: \_\_\_\_\_

Last Term Attended: \_\_\_\_\_ Degree/Program: \_\_\_\_\_

Do you plan to travel outside the US before beginning your studies at Gateway Technical College? No Yes

I request that the school named above complete the form and return it to the Office of International Student Services at Gateway.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**INTERNATIONAL STUDENT ADVISOR / DSO**

To the best of my knowledge, this student is in a valid F-1 status and is eligible for transfer.

➤ Has the student been authorized for a reduced course load?  
 No     Yes    \_\_ Academic    \_\_ Medical    \_\_ Final Term before graduation

➤ Has the student been authorized for practical training?  
 No     Yes    \_\_ CPT    \_\_ OPT    Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

➤ What was the last date of enrollment (or OPT) at your school: \_\_\_\_\_  
Transfer the student's record to Gateway Technical College, school code CHI214F20020000  
Student's SEVIS ID# \_\_\_\_\_ Transfer Release Date: \_\_\_\_\_

Is the student in good standing and eligible to return/continue at your institution?

Academics: \_\_ Yes \_\_ No    Conduct: \_\_ Yes \_\_ No    Financial: \_\_ Yes \_\_ No

This student is out of status

Name and Title of DSO (please print): \_\_\_\_\_

Name and address of school: \_\_\_\_\_

Telephone: \_\_\_\_\_

Advisor/DSO Signature: \_\_\_\_\_