



Bryan D. Albrecht, Ed.D.
President and CEO

August 8, 2017

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NOTICE OF MEETING

**GATEWAY TECHNICAL COLLEGE
DISTRICT BOARD**

Regular Meeting

Thursday, August 17, 2017 - 8:00 a.m.

Racine Campus, Quad Rooms

1001 S. Main Street, Racine, WI 53403

The Gateway Technical College District Board will hold its regular meeting on Thursday, August 17, 2017 at 8:00 a.m. at the Racine Campus, Quad Rooms, 1001 S. Main Street, Racine, WI. The agenda is included.

Following the regular meeting, the Gateway Technical College District Board will meet in executive session pursuant to Wisconsin Statutes 19.85(1)(c) to discuss the President's evaluation. The Board reserves the right to reconvene in open session to take action on items discussed in executive session.

Bryan D. Albrecht, Ed.D.
President and Chief Executive Officer

To request disability accommodations, contact the Compliance Manager at [262-564-3062](tel:262-564-3062)/Wisconsin Relay 711, or vollendorfi@gtc.edu, at least three days in advance.



GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Regular Meeting – Thursday, August 17, 2017 – 8:00 a.m.
Racine Campus, Quad Rooms, 1001 S. Main Street, Racine, WI 53403

Info. / Disc	Action	Roll Call	AGENDA		Page
			I.	Call to Order A. Open Meeting Compliance	3
		X	II.	Roll Call	3
	X		III.	Approval of Agenda	4
	X		IV.	Approval of Minutes A. June 15, 2017 – Regular Meeting B. July 10, 2017 – Organizational Meeting	4 5 9
X			V.	Citizen Comments	12
X			VI.	Chairperson’s Report A. Dashboard Report B. Board Evaluation Summary C. Review of President’s Goals D. Review of District Boards Association Meeting E. Clarification of Governance Policy 3.6.10 F. Board Travel Reimbursement Policy	13 14 15 16 17 18 19
X			VII.	President’s Report A. Announcements B. Welcome from Campus Dean	20 21 22
			VIII.	Operational Agenda	23
	X	X		A. Action Agenda 1. Approve the name Inspire Center 2. Adoption of Vision, Mission, and Values 3. Resolution B-2017 B.1 & B.2 –Lease Agreement Between Gateway Technical College and Village of Waterford 4. Resolution B-2017 C.1 and C.2 - Approval of Project Concept for Emergency Vehicle Operator Course (EVOC)/First Responder Training Track, Kenosha Airport (Adjacent to the Horizon Center For Transportation Technology), Kenosha, WI B. Consent Agenda 1. Finance a) Financial Statement and Expenditures over \$2,500 b) Cash and Investment Schedules 2. Personnel Report 3. Grant Awards 4. Contracts for Instructional Delivery 5. Advisory Committee Activity Report	24 25 28 45 51 59 63 67 74 79
			IX.	Policy Governance Monitoring Reports	84
	X			A. Ends Statement Monitoring College Ends Policy - The tri-county community benefits from affordable higher education that allows residents to develop knowledge and skills for family-supporting careers that contribute to the growth and sustainability of the local economy at a cost commensurate with the value of services provided. 1) Students demonstrate the knowledge and skills and self-confidence required for employability, career advancement, a global perspective, and lifelong learning. REAL School – Ray Koukari	85
X			X.	Board Member Community Reports	86
X		X	XI.	Next Meeting Date and Adjourn A. Regular Meeting - Thursday, September 21, 2017, 8:00 am, Horizon Center B. Adjourn - Following the regular meeting, the Gateway Technical College District Board will meet in executive session pursuant to Wisconsin Statutes 19.85(1)(c) to discuss the President’s evaluation. The Board reserves the right to reconvene in open session to take action on items discussed in executive session.	87 87

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Regular Meeting

Thursday, August 17, 2017 – 8:00 a.m.

Racine Campus, Quad Rooms

1001 S. Main Street, Racine, WI 53403

- I. CALL TO ORDER
 - A. Open Meeting Compliance

II. ROLL CALL

Ram Bhatia	_____
Ronald J. Frederick	_____
Gary Olsen	_____
Bethany Ormseth	_____
Kimberly Payne	_____
Scott Pierce	_____
Roger Zacharias	_____
Pamela Zenner-Richards	_____
William Duncan	_____

Our Positive Core – Gateway Technical College District Board

Our shared strengths as a Board that we draw upon to do our work:

- Belief in the value of Gateway Technical College
- Commitment to our community
- Common sense of mission
- Mutual respect
- Sense of humor
- Open-mindedness & willingness to question

III. APPROVAL OF AGENDA

Items on the Consent Agenda for discussion

IV. APPROVAL OF MINUTES

A. June 15, 2017 – Regular Meeting

B. July 10, 2017 – Organizational Meeting

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD
Regular Meeting
June 15, 2017

The Gateway Technical College District Board met on Thursday, June 15, 2017 at the Burlington Center, Room 100, 496 McCanna Pkwy, Burlington, WI. The meeting was called to order at 8:00 am by William Duncan, Chairperson.

I. Call to Order

A. Open Meeting Compliance

- K. Bartlett confirmed the meeting was duly noticed in accordance with state statutes for open meeting compliance.

II. Roll Call

Ram Bhatia	Present
Ronald J. Frederick	Present
Gary Olsen	Excused
Bethany Ormseth	Excused
Kimberly Payne	Present
Scott Pierce	Present
Roger Zacharias	Present
Pamela Zenner-Richards	Present
William Duncan	Present

Also in attendance were Bryan Albrecht, Kelly Bartlett, Mary Harpe and 20 citizens/reporters.

III. Approval of Agenda

- A. It was moved by R. Bhatia and seconded by P. Zenner-Richards and carried to approve the agenda.

IV. Approval of Minutes

- A. It was moved by S. Pierce, seconded by R. Zacharias and carried to combine the approval and approve the minutes of the May 3, 2017 Public Hearing and May 11, 2017 Regular Meeting.

V. Citizen Comments

- There were no citizen comments

VI. Chairperson's Report

A. Dashboard Report

- Vacant position savings are approximately \$389,000.
- A SEM Enrollment dashboard has been created.
- Customer Relationship Management (CRM) position has been created.

B. Board Evaluation Summary

- 8 Trustees Responded to the Survey: Good meeting. Productive and good discussions. The presentations by the community partners were very informative and inspiring. The update on the Promise program was encouraging. Service learning Committee of the Whole presentations were excellent. Good meeting, I continue to be inspired by all the work Gateway is doing and the energy everyone has! I feel very privileged to be a part of the Gateway Team.

C. Ad Hoc Committee Operations Manual

- The Trustees received a handout of the Operations Manual. They will review the manual individually and summarize at the Board Retreat on July 10, 2017.

D. July Board Retreat Agenda

- The Trustees reviewed the Retreat Agenda and added “operations manual” to item B “policy governance”.

VII. **President’s Report**

A. Announcements –

- B. Albrecht announced the Journey members: Jennifer Lucas and Chris Ziarko
- B. Albrecht recognized Stacy Riley as the new Vice President of Student Services & Enrollment Management
- Cian Colony, Lee Colony’s son, attended the meeting for his communication badge. Cian spoke about his Eagle Project.
- Thalia Mendez gave an update on Launch Box.
- Stephanie Sklba reported on the Foundation Golf Outing.
- Bryan spoke about the commencement ceremony that took place in May. 1009 students received diplomas, not all of those students participated in the ceremony.

VIII. **Operational Agenda**

A. **Action Agenda**

1. Resolution No. F-2017-2018A.2 – Resolution Awarding the Sale of \$7,000,000 General Obligation Promissory Notes, Series F-2017-2018A

The administration is recommending Board approval of a resolution awarding the sale of \$7,000,000 of General Obligation Promissory Notes, Series 2017=2018A for the public purpose of financing the acquisition of movable equipment (\$5,500,000); for the public purpose of financing building remodeling and improvement projects (\$1,500,000).

Following discussion it was moved by R. Zacharias, seconded by S. Pierce and carried by roll call vote to approve Resolution No. F-2017-2018A.2 – Resolution Awarding the Sale of \$7,000,000 General Obligation Promissory Notes, Series F-2017-2018A.

Aye: 7

Nay: 0

Abstaining: 2

2. Resolution No. F-2017-2018B.1 – Resolution Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2017-2018B

Administration is recommending approval to issue General Obligation Promissory Notes, Series F-2017-2018B; in the principal amount of \$1,500,000 for the public purpose of financing building remodeling and improvement projects. This borrowing is included in the 2017-18 budget. Upon approval, appropriate legal notices will be published in the official district newspapers.

Following discussion it was moved by S. Pierce, seconded by R. Zacharias and carried by roll call vote to approve Resolution No. F-2017-2018B.1 – Resolution Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2017-2018B.

Aye: 7

Nay: 0

Abstaining: 2

3. Resolution B-2017 A – Strategic Facility Planning Guide for State Submission, Fiscal Years 2017-18, 2018-19, 2019-2020

Wisconsin Technical College System Board Financial Accounting Manual (FAM), Three Year Facilities Plan, states as follows:

"Annually, each Wisconsin Technical College District is required to prepare and submit a Three-Year Facilities Plan to the Wisconsin Technical College System Board (WTCSB). The Plan must be approved by the District Board and submitted no later than August 1st of each year. The reporting shall be on a fiscal year basis and include information for the current and next two fiscal years. The plan will be accepted and reviewed by the WTCSB but no action will be taken, as each project continues to be subject to review and approval on an individual basis pursuant to s. 38.04(10), Stats."

Following discussion it was moved by R. Bhatia, seconded by R. Frederick and carried to approve Resolution B-2017 A – Strategic Facility Planning Guide for State Submission, Fiscal Years 2017-18, 2018-19, 2019-2020.

B. Consent Agenda

It was moved by S. Pierce, seconded by P. Zenner-Richards and carried that the following items in the consent agenda be approved:

1. **Finance**
 - a) **Financial Statement and Expenditures over \$2,500:** Approved the financial statement and expenditures as of May 31, 2017.
 - b) **Cash and Investment Schedules:** Approved the monthly cash reconciliation, investment schedule and investment report.
2. **Personnel Report:** Approved the personnel report of two (2) new hires; two (2) promotions; one (1) retirement; two (2) resignations; one (1) termination; no employment approvals-casual, non-instructional; and no employment approvals-adjunct faculty.
3. **Grants Awards:** Approved the Grant Awards for June 2017
4. **Contracts for Instructional Delivery:** Approved the contracts for instructional delivery report for June 2017
5. **Advisory Committee Activity Report:** Approved the advisory committee 2016-2017 meeting schedule and new members as of June 1, 2017
6. **Bids for Approval:** Approved the following Bids
 - a) No. 1535 – Bioscience Nursing Lab Renovation Kenosha Campus Bid Package B
 - b) No. 1535 – Bioscience Nursing Lab Renovation Kenosha Campus Bid Package C
 - c) No. 1539 – South Building Engineering Classroom Renovation Elkhorn Campus Bid Package C
 - d) No. 1545 – 496 Building Construction Program Remodel Burlington Center
 - e) No. 1546 – Natural Gas Utility Program Project Kenosha Campus

IX. Policy Governance Monitoring Reports

A. Ends Policy Monitoring

College Ends Policy – The tri-county community benefits from affordable higher education that allows residents to develop knowledge and skills for family-supporting careers that contribute to the growth and sustainability of the local economy at a cost commensurate with the value of services provided. **5) Educational partners, locally, nationally, and internationally, connect their students to Gateway’s well-developed career pathways courses, facilities, and educational resources.** Construction Trades – Bill Whyte

Following discussion, it was moved by R. Bhatia, seconded by P. Zenner-Richards and carried that this report is evidence that the college is making progress on Ends Policy #5.

X. Board Member Community Reports

- Ram Bhatia thanked all that attended the Gateway Foundation Golf Outing on May 25, 2017.

XI. Next Meeting Date and Adjourn

- A. Organizational Meeting – Monday, July 10, 2017, 8:00 am, Pike Creek Horticulture Center
- B. Board Retreat – Directly following the Organizational Meeting, Pike Creek Horticulture Center
- C. At approximately 9:15 a.m. it was moved by R. Frederick, seconded by R. Zacharias and carried by roll call vote that the meeting was adjourned and the District Board move to executive session pursuant to Wisconsin Statutes 19.85(1)(c) to discuss the President's evaluation. The Board reserves the right to reconvene in open session to take action on items discussed in executive session.

Aye: 7

Nay: 0

Abstaining: 2

XII. Executive Session

At approximately 10:00 am, the Board reconvened in Open Session. S. Pierce motioned, seconded by R. Zacharias to make changes to Bryan Albrecht's compensation. These changes will be confirmed after the Board meets again in closed session following the August Board meeting.

At 10:03 am it was moved by R. Zacharias, seconded by R. Frederick and carried by roll call vote that the meeting was adjourned.

Aye: 7

Nay: 0

Abstaining: 2

Submitted by,

Kimberly Payne
Secretary

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD Organizational Meeting July 10, 2017

The Gateway Technical College District Board met on Monday, July 10, 2017 at the Pike Creek Horticulture Center, Room 120, 3520 30th Avenue, Kenosha, WI 53144. The meeting was called to order at 8:00 am by Bill Duncan, Chairperson.

Call to Order

- A. Open Meeting Compliance
 - K. Bartlett confirmed the meeting was duly noticed in accordance with state statutes for open meeting compliance.

II. Roll Call

Ram Bhatia	Present
Ronald J. Frederick	Present
Gary Olsen	Excused
Bethany Ormseth	Present
Kimberly Payne	Present
Scott Pierce	Present
Roger Zacharias	Present
Pamela Zenner-Richards	Present
William Duncan	Present

Also in attendance were Bryan Albrecht, Kelly Bartlett, Mary Harpe and 8 citizens/reporters.

III. Announcements

- A. Bryan Albrecht welcomed everyone to the Pike Creek Horticulture Center.
- B. Bryan Albrecht thanked the Trustees for their support throughout the year.

IV. Oath of Office

- A. W. Whyte administered the Oath of Office to Ronald Frederick, Ram Bhatia, and Pamela Zenner-Richards. Signed and notarized copies of these Oaths of Office are on file in the President's Office at Gateway Technical College.

V. Citizen Comments

- A. No Citizen Comments submitted

VI. Election of Officers

- A. W. Whyte presided over the election of officers:
 - Chairperson – S. Pierce nominated William Duncan for the Office of Chairperson; R. Bhatia seconded the nomination. Call for nominations called three times. There being no other nominations, it was moved by S. Pierce, seconded by R. Frederick and carried that nominations be closed and a unanimous ballot be cast for William Duncan as Chairperson
 - Vice Chairperson – S. Pierce nominated Bethany Ormseth for the Office of Vice Chairperson; R. Zacharias seconded the nomination. Call for nominations called three times. There being no other nominations, it was moved by S. Pierce, seconded by P. Zenner-Richards and

carried that nominations be closed and a unanimous ballot be cast for Bethany Ormseth as Vice Chairperson

- Secretary – R. Frederick nominated Kimberly Payne for the Office of Secretary; R. Bhatia seconded the nomination. Call for nominations called three times. There being no other nominations, it was moved S. Pierce, seconded by R. Frederick and carried that nominations be closed and a unanimous ballot be cast for Kimberly Payne as Secretary
- Treasurer – P. Zenner-Richards nominated Ronald J. Frederick for the Office of Treasurer; R. Bhatia seconded the nomination. Call for nominations called three times. There being no other nominations, it was moved by S. Pierce, seconded by P. Zenner-Richards and carried that nominations be closed and a unanimous ballot be cast for Ronald J. Frederick as Treasurer

VII. Action Agenda

- A. Resolution No. F-2017-2018B.2 – Resolution Awarding The Sale Of \$1,500,000 General Obligation Promissory Notes, Series 2017-2018B

The administration is recommending Board approval of a resolution awarding the sale of \$1,500,000 of General Obligation Promissory Notes, Series 2017-2018B for the public purpose of financing building remodeling and improvement projects (\$1,500,000).

Following discussion it was moved by S. Pierce, seconded by R. Bhatia and carried by roll call vote to approve Resolution No. F-2017-2018B.2 – Resolution Awarding the Sale of \$1,500,000 General Obligation Promissory Notes, Series F-2017-20178.

Aye: 8

No: 0

Abstaining: 0

Absent: 1

VIII. Appointment of Board Representatives

- A. B. Duncan made the following appointments for 2017-2018:

Wisconsin Technical College District Boards Association	
Position/Committee	2016-2017 Representative
Board of Directors – Two Year Term	William Duncan
Awards Committee Representative	Pamela Zenner-Richards Kimberly Payne
Internal Best Practices Committee Representatives	Bethany Ormseth Ronald J. Frederick Gary Olsen
External Partnerships Committee Representatives	Scott Pierce Roger Zacharias Ram Bhatia
Bylaws, Policies, and Procedures Committee Representative	Ram Bhatia
Gateway Foundation Board	Ram Bhatia

IX. Establish Dates, Times and Locations for the 2017-2018 Board Meetings

- A. Discussion was had by the Trustees regarding options for meeting times and locations. After discussion, it was moved by S. Pierce and seconded by P. Zenner-Richards to approve the following times for the Board Meetings with the regular meetings beginning at 8:00 am. The Public Hearing on the budget will begin at 7:00 pm. Locations for each meeting will be scheduled throughout the District at a different campus each month.
- August 17, 2017 – Racine Campus, Quad Rooms
 - September 21, 2017 – Horizon Center, Room 106
 - October 24, 2017 – Elkhorn Campus, Rooms 112/114
 - November 16, 2017 – S.C. Johnson iMET Center, Room 104
 - December 21, 2017 – (3:00 pm) Kenosha Campus, Bioscience Center, Room 120
 - January 18, 2018 – Elkhorn Campus, Rooms 112/114
 - February 22, 2018 – Burlington Center, Room 100
 - March 15, 2018 – Kenosha Campus, Bioscience Center, Room 120
 - April 19, 2018 – Elkhorn Campus, Rooms 112/114
 - May 9, 2018 – (7:00 pm) Public Hearing – Racine Campus, Quad Rooms
 - May 17, 2018 – Kenosha Campus, Bioscience Center, Room 120
 - June 21, 2018 – Elkhorn Campus, Rooms 112/114
 - July 9, 2018 – Burlington HERO Center, H101

X. Next Meeting Date and Adjourn

- A. Regular Board Meeting – Thursday, August 17, 2017, 8:00 am, Racine Campus
- B. At approximately 8:40 a.m. it was moved by R. Bhatia, seconded by R. Zacharias and carried that the meeting adjourn.
- C. Following the organizational meeting, Gateway Board members met for their retreat.

Submitted by,

Kimberly Payne
Secretary

V. CITIZEN COMMENTS

- A. The Gateway Technical College District Board has established a limit of thirty minutes for citizen comments. Individuals will be limited to three to five minutes for their comments depending on the number of individuals who wish to address the Board. Citizens wishing to address the Board are to sign up prior to the meeting on the forms provided at the entrance to the meeting room.

VI. CHAIRPERSON'S REPORT

- A. Dashboard Report
- B. Board Evaluation Summary
- C. Review of President's Goals
- D. Review of District Boards Association Meeting
- E. Clarification of Governance Policy 3.6.10
- F. Board Travel Reimbursement Policy

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X
Discussion _____

CHAIRPERSON'S REPORT Dashboard Report

Governance Process:
Board Liaison:

Policy 1.2 – Governing Philosophy
William Duncan

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X
Discussion _____

CHAIRPERSON'S REPORT Board Evaluation Summary

Governance Process:
Board Liaison:

Policy 1.2 – Governing Philosophy
William Duncan

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X
Discussion _____

CHAIRPERSON'S REPORT Review of President's Goals

Governance Process:
Board Liaison:

Policy 1.2 – Governing Philosophy
William Duncan

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X
Discussion _____

CHAIRPERSON'S REPORT **Review of District Boards Association Meeting**

Governance Process:
Board Liaison:

Policy 1.2 – Governing Philosophy
William Duncan

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X
Discussion _____

CHAIRPERSON'S REPORT Clarification of Governance Policy 3.6.10

SECTION 3 - EXECUTIVE LIMITATIONS POLICY 3.6

ASSET PROTECTION

The President shall not cause or allow the College's assets to be unprotected, inadequately maintained, or exposed to unnecessary risk. Without limiting the scope of the foregoing statement, the President shall not:

1. Allow assets to be uninsured against theft and casualty losses in amounts consistent with replacement values or against liability losses to Board members, staff, or the College itself in amounts consistent with limits of coverage obtained by comparable organizations.
2. Allow unbonded personnel access to material amounts of funds.
3. Permit plant and equipment to be subjected to improper wear and tear or inadequate maintenance.
4. Unnecessarily expose the College, the Board, or staff to claims of liability.
5. Receive, process, or disburse funds under controls which are not sufficient to meet the auditor's standards.
6. Invest funds in non-interest bearing accounts. Further, no investments shall be made without compliance with, in order of priority, the following principles: a) security of the investment; b) receiving favorable consistent interest earned on the investment; and c) local financial institutions receiving favorable consideration where (a) and (b) are relatively equal.
7. Acquire, encumber, or dispose of real property without Board approval.
8. Fail to protect the college's digital assets from loss or damage.
9. Fail to protect the College's trademarks, copyrights, and intellectual property interests
- 10. Name facilities or parts of facilities without prior Board approval.**

Governance Process: Policy 1.2 – Governing Philosophy
Board Liaison: William Duncan

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X
Discussion _____

CHAIRPERSON'S REPORT Board Travel Reimbursement Policy

Gateway Technical College's travel expense reimbursement policy has been updated. The updated policy will be effective 7/1/2017. Meal expenses will be reimbursed using a daily per diem allowance and submitting meal receipts will no longer be required.

Key changes include:

- Meal expenses (including tax and tip) associated with employee travel will be reimbursed on a daily per diem basis using GSA rates.
- Receipts for meal expenses are no longer required for reimbursement unless using Grant funds.
- Meal expenses for first and last days of travel will be reimbursed at 75% of the applicable per diem allowance.

Governance Process:
Board Liaison:

Policy 1.2 – Governing Philosophy
William Duncan

- VII. PRESIDENT'S REPORT
 - A. Announcements
 - B. Welcome from Campus Dean

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X
Discussion _____

PRESIDENT'S REPORT **Announcements**

Policy/Ends Statement: Policy 2.1

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X
Discussion _____

PRESIDENT'S REPORT **Welcome from Campus Dean**

Policy/Ends Statement: Policy 2.1

VIII. OPERATIONAL AGENDA

A. Action Agenda

1. Approve the name Inspire Center
2. Adoption of Vision, Mission, Values and Strategy
3. Resolution B-2017 B.1 & B.2 –Lease Agreement Between Gateway Technical College and Village of Waterford
4. Resolution B-2017 C.1 and C.2 - Approval of Project Concept for Emergency Vehicle Operator Course (EVOC)/First Responder Training Track, Kenosha Airport (Adjacent to the Horizon Center For Transportation Technology), Kenosha, WI

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action X
Information _____
Discussion _____

**Approve the name
Inspire Center**

Recommendation: The administration recommends changing the official name of the Bioscience Center located on the Kenosha Campus to the "inspire" Center.

Rational: Programs and services located in the building have evolved from information technology and general sciences to focus on a healthcare and advanced technology human patient simulation. The word inspire is intended to establish a brand that influences the need for students to continually learn and advance their education so that they may take advantage of the many opportunities available today and into the future in the healthcare industry.

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call	_____
Action	<u> X </u>
Information	_____
Discussion	_____

Adoption of Vision, Mission, Values and Strategy

Recommendation: Adoption of the new Vision, Mission, Values and Strategy

Vision: We make like-changing educational opportunities a reality.

Mission: We deliver industry-focused education that is flexible, accessible, and affordable for our diverse community.

Values:

- Diversity of individuals and perspectives
- A positive climate for working and learning
- Innovation and risk-taking
- Honest and ethical behavior
- Quality and excellence in education

Strategy: To be successful in our mission, we must deliver the Gateway Experience through (strategy):

- Fostering Employee Engagement
- Attracting and Developing Engaged Students
- Delivering Program and Service Excellence
- Creating and Strengthening Connections with Employers, Education, and Community
- Stewarding College Resources Effectively

VISION
THE VALUE/BELIEF/CAUSE GATEWAY REPRESENTS
GATEWAY'S WHY

**We make life-changing educational
opportunities a reality.**

MISSION
HOW WE OPERATE TO ACHIEVE THE MISSION
GATEWAY'S WAY

**We deliver industry-focused
education that is flexible,
accessible, and affordable for our
diverse community.**



GATEWAY'S CRITICAL SUCCESS FACTORS

To be successful in our mission, we must deliver the Gateway Experience through (strategy):

- Fostering Employee Engagement
- Attracting and Developing Engaged Students
- Delivering Program and Service Excellence
- Creating and Strengthening Connections with Employers, Education, and Community
- Stewarding College Resources Effectively

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call	_____
Action	<u> X </u>
Information	_____
Discussion	_____

RESOLUTION NUMBERS B-2017 B.1 and B.2 LEASE AGREEMENT BETWEEN GATEWAY TECHNICAL COLLEGE AND VILLAGE OF WATERFORD

Summary of Item: The administration is recommending approval by the Gateway Technical College District Board of Resolution Numbers B-2017 B.1 and B.2 for the Lease Agreement by and between Gateway Technical College and the Village of Waterford for interior space, outdoor parking lot space and exterior spaced located at the vacant Village of Waterford Fire Station, 122 North Second Street, Waterford, WI 53185 for a term of three (3) years with the option to renew for up to four additional one-year periods commencing December 1, 2017 and expiring December 1, 2020.

The administration also recommends approval from the Wisconsin Technical College System (WTCS) Board for the Lease Agreement by and between Gateway Technical College and the Village of Waterford.

Attachments: Resolution No. B-2017 B.1 and B.2
Lease Agreement for Village of Waterford Fire Station Indoor Facility, Parking Lot and Outdoor Training Grounds located at 122 North Second Street, Waterford, WI 53185

Ends Statements and/or

Executive Limitations: Section 3 - Executive Limitation, Financial Condition Policy 3.5
Section 4 – Ends, College Ends Policy 4.1

Staff Liaison: Bill Whyte

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GATEWAY TECHNICAL COLLEGE

RESOLUTION NO. B-2017 B.1

WHEREAS, the Gateway Technical College District Board has determined a need to offer indoor fire training at the vacant Village of Waterford Fire Station, located at 122 N. Second Street, Waterford, WI 53185 and;

WHEREAS, the Gateway Technical College District Board wishes to enter into a lease agreement for estimated 6,420 square feet of interior space, outdoor parking lot (38 parking spaces) and approximately one-half acre of exterior space located at the vacant Village of Waterford Fire Station for a term of three (3) years, with the option to renew for up to four additional one-year periods commencing December 1, 2017 and expiring December 1, 2020 at an annual cost of \$54,000 and;

NOW, THEREFORE, BE IT RESOLVED, that the Gateway Technical College Board, pursuant to 5.04(2)(a) of the Wisconsin Administrative Code, approves said lease agreement.

William Duncan
Chairperson

Kimberly Payne
Secretary

August 17, 2017
Date

GATEWAY TECHNICAL COLLEGE

RESOLUTION NO. B-2017 B.2

WHEREAS, pursuant to 5.04(2)(a) of the Wisconsin Administrative Code, the Gateway Technical College District Board has approved the lease agreement between the Village of Waterford and Gateway Technical College for the designated interior and exterior space at the vacant Village of Waterford Fire Station located at 122 N. Second Street, Waterford, WI 53185 for the period of December 1, 2017 – December 1, 2020 with the option to renew for up to four additional one-year periods and;

NOW, THEREFORE, BE IT RESOLVED that pursuant to 5.04(2)(b) of the Wisconsin Administrative Code, the Gateway Technical College District Board requests the Wisconsin Technical College System Board approve the lease.

William Duncan
Chairperson

Kimberly Payne
Secretary

August 17, 2017
Date



LEASE AGREEMENT

GATEWAY TECHNICAL COLLEGE

THIS LEASE AGREEMENT, entered into this ____ day of ____, 2017 by and between GATEWAY TECHNICAL COLLEGE, Kenosha, Wisconsin, (hereinafter referred to as “Lessee”), and VILLAGE OF WATERFORD, Waterford, Wisconsin (hereinafter referred to as “Lessor”) in consideration of the facility usage dollars to be paid hereunder and the covenants set forth herein, Lessor does hereby lease to Lessee the Village of Waterford Fire Department Station Indoor Facility, Parking Lot and Outdoor Training Grounds located at 122 North Second Street, Waterford, WI 53185, as described in the Village of Waterford’s response to Gateway Technical College’s Request for Proposal (RFP) 1525, Lease of Indoor Fire Training Facility, copy attached.

The Lessor and Lessee wish to enter into a Lease Agreement to reflect the usage and occupancy of the Village of Waterford Fire Department Indoor Facility, Parking Lot and Outdoor Training Grounds with the following terms and conditions:

WITNESSETH:

Lessor, for and in consideration of the covenants hereinafter set forth to be kept and performed by Lessee, agrees to lease unto the Lessee, and, the Lessee does hereby rent from the Lessor the non-exclusive use of the Leased Premises hereinafter described for the period, at such agreed-upon rental, and upon the terms and conditions hereinafter specifically set forth.

1. Description of Leased Premises.

Lessor hereby leases to Lessee and Lessee hereby leases from Lessor, upon the terms and conditions of the of this Lease Agreement the non-exclusive right to use the approximately 6,000 sq./ft. indoor facility, outdoor parking lot (38 parking spaces) and approximately one-half acre of outdoor training grounds located at 122 North Second Street, Waterford, WI 53185 (“Leased Premises”) as set forth in paragraph 6 below. A depiction of the Leased Premises is attached hereto as Appendix “A”.

2. Term of Lease Agreement.

A. Initial Term. The term of this Lease Agreement shall be a period of three (3) years commencing on or about _____, 2017, with the option to renew for up to four (4) additional one-year periods.

B. Extended Term. This lease Agreement may be renewed for four (4) successive twelve (12) month terms, provided Lessee, at least one hundred twenty (120) days prior to the end of the initial term and any Extended Term, gives Lessor notice in writing of its election to extend the term of the Lease for a twelve (12) month Extended Term . The Lessor reserves the right not to grant an extended term if the Lessor in its sole judgment determines that



the Lessee is not fulfilling its obligations as a tenant of the facility as set forth in this lease. The Extended Term shall be upon the same terms and conditions.

3. Rent. Lessee hereby covenants and agrees to pay Lessor as base rent for the Leased Premises for the Initial Term and any Extended Term set forth herein the total sum of \$1,500.00 on a monthly basis due the first day of the month with a five day grace period. The second year of the lease the payment will be \$1,500.00 per month. The third year of the lease the payment will be \$1,500.00 per month. For any additional lease extensions, the one-year renewal term (up to four additional one-year periods) the payment will be \$1,500.00 per month for each renewal term.

4. Real Estate Taxes and Personal Property Taxes.

A. Exempt Status. Lessee is an educational institution, which is not subject to local or state real estate taxes.

B. In the event the premises would be subject to real property taxes during the term of this lease and any extension of said lease, Lessor will assume sole responsibility for the payment of any real property taxes and or assessments. Lessee will be responsible for any personal property taxes levied against Lessee's personal property maintained on the premises.

5. Definition of Lease Year. The term "lease year" shall mean the twelve (12) full calendar month period commencing on the lease commencement date and ending at midnight, on the last day of the 12th consecutive month thereafter. Any succeeding lease year shall be for a similar period of time.

6. Use of Leased Premises. Lessee shall use the Leased Premises for the operation of training facilities including working cooperatively with Lessor in the delivery of integrated learning opportunities at the Leased Premises, and purposes compatible and incidental thereto and for no other purposes without Lessor's prior written consent, which consent will not be unreasonably withheld. The parties will mutually agree upon the integrated learning opportunities to be conducted at the Leased Premises. Lessee shall schedule utilization of the Leased Premises for training to occur between the hours of 8:00 a.m. and 10:00 p.m.

Lessor warrants and represents to Lessee that as of the date hereof, the Leased Premises are currently zoned so as to permit the use of the Leased Premises as contemplated by Lessee as described in this paragraph. Lessor further covenants and agrees to provide at its expense all permits and inspections required for any occupancy permit for occupancy of said Leased Premises by Lessee.

Lessee agrees the Leased Premises shall not be used for any unlawful purpose of or in violation of any ordinance, law, statute, rule, or regulation of any governmental body pertaining to the Leased Premises.

7. Hazardous Substances. Lessee will maintain on file an inventory of all hazardous chemicals stored at the premises and shall provide said list to Lessor if so requested. Lessee will maintain documentation showing that all chemicals disposed of by Lessee are



disposed of in the proper manner. Lessee will provide said documentation to Lessor if so requested. Lessee agrees that it will not abandon or dispose of any Hazardous Substances in or upon the Leased Premises.

Hazardous Substances shall include, but not limited to, (A) asbestos, (B) PCB's, (C) petroleum products, by products or waste products, (D) substances defined or listed as "hazardous substances", "toxic substances", "chemical substances", "toxic pollutants", air pollutants", or similarly identified substances in, pursuant to or regulated by (1) the Comprehensive Environment Response, Compensation and Liability Act of 1980, as amended, 42 U.S.C. 9601 *et seq.*, as amended, (6) the Clean Air Act, 42 U.S.C. 7401, *et res.*, or (7) any other applicable federal, state or local environmental, health or safety laws, regulations, and rules of common law.

Any Hazardous Substance brought onto the Leased Premises either by Lessee or Lessee's subcontractors, invitees, employees, agents, servants, suppliers, shippers or other similar parties, hereinafter "Lessee Related Parties," shall be the sole responsibility of Lessee and shall be properly removed and disposed of at the termination of this Lease Agreement.

Lessee shall forever defend, completely indemnify and hold harmless the Lessor from and against, and shall reimburse the Lessor for, any and all liabilities, losses, costs, damages, demands, fines, expenses, suits, judgments, injunctive relief, claims, injuries to person, property or natural resources, actions or causes of action arising in connection with the release, storage or use, by the Lessee or Lessee Related Parties, of any Hazardous Substances at the Leased Premises, regardless of when the presence of any Hazardous Substances is discovered. The foregoing indemnity includes, without limitation: (i) all costs of removal, remediation of any kind and disposal of Hazardous Substances stored, used or released by the Lessee or Lessee Related Parties; (ii) all costs of determining whether the Leased Premises is in compliance, and of causing the Leased Premises to be in compliance, with all applicable federal, state or local laws, rules, ordinances or regulations governing Hazardous Substances stored, used or released by the Lessee Related Parties; (iii) all costs associated with claims for damages to persons, property or natural resources arising in connection with Hazardous Substances stored, used or released by the Lessee Related Parties; and (iv) Lessor's reasonable attorney's fees arising in connection with Hazardous Substances stored, used or released by the Lessee Related Parties. The obligations of Lessee under this paragraph shall survive the termination of this Lease Agreement and shall be independent from all of the rights and obligations of Lessor and Lessee hereunder. The rights of Lessor under this paragraph shall be in addition to any other rights and remedies of Lessor at law, in equity or by statute.

While such material is on the premises, Lessee shall handle and store the material in conformance with Federal and State laws, regulations, and standards, including but not limited to workplace labeling and hazard communication programs, and shall provide Safety Data Sheets to the Lessor.

8. Obligations of Lessor.

A. Quiet Enjoyment. During the term of this Lease Agreement, the Lessor covenants that Lessee, upon paying the rent required herein and performing the covenants and agreements herein contained on the part of Lessee, may quietly enjoy the Leased Premises subject, however, to the terms of the Lease Agreement with Lessor, during the initial term of this



Lease Agreement or any Extended Terms thereof, except as to such portion of the Leased Premises as shall be taken under the power of eminent domain.

B. Lessor's Maintenance Obligations. Lessor, at its sole, expense and direction, shall keep and maintain the following portions of the Complex and the Leased Premises:

1. **Building and Grounds.** All structural components including floors, floor coverings, roof, exterior walls, interior walls (except wall coverings), elevators, all mechanical systems (including HVACs), parking lot (including the periodic topping and striping), landscape maintenance, and snow removal.
2. **Janitorial.** Lessor shall keep the Leased Premises, general common areas, and limited common areas in good, sanitary and habitable condition including, at its sole cost and expense, furnishing janitorial service for the Leased Premises as is reasonably required to maintain the Leased Premises, general common areas and limited common areas. Lessor maintains the building including snow plowing, lawn maintenance, trash removal, cleaning and ordinary building maintenance.

C. Lessor Insurance. During the term of this Lease Agreement, Lessor shall procure and maintain at its expense fire insurance with extended coverage endorsement, in an amount equal to not less than eighty percent (80%) of the insurable value of the Leased Premises; provided however, that Lessor shall not be obligated to insure trade fixtures, inventory and other equipment installed on said Leased Premises, whether or not owned by Lessee.

Lessor shall also carry adequate public liability insurance relating to its ownership and maintenance of the facility.

9. Obligations of Lessee.

A. Alterations to Leased Premises. Lessee shall not make any structural or non-structural changes, alterations, or improvements to the Leased Premises without the prior written consent of Lessor which consent will not be unreasonably withheld.

B. Code Compliance. Lessee shall at all times observe all fire and building codes relating to its operation and use of the Leased Premises. Lessee shall comply with all laws of the State of Wisconsin and the United States, and ordinances of the Village of Waterford, Racine County, Wisconsin as to sanitary, health and safety conditions and as to the use of the Leased Premises by Lessee.

C. Inspections. Lessee shall grant Lessor access to the Leased Premises during normal business hours for the purpose of examining and inspecting the same.

D. Leased Premises Condition at Termination. Lessee shall vacate the Leased Premises in good order and in the same repair as which the Leased Premises existed at the commencement of this Lease Agreement, ordinary wear and tear and casualties by accidental



fire not occurring through Lessee's negligence alone excepted, and, shall remove all its property and fixtures there from so Lessor can repossess the Leased Premises not later than the day after the expiration of this Lease Agreement or any renewal thereof ends, whether upon notice or by holdover or otherwise. Lessee may at any time prior to or upon the termination of this Lease Agreement or any renewal or extension thereof, remove from the Leased Premises all materials, equipment and property of every other sort or nature installed by the Lessee thereon, provided that such property is removed without substantial injury to the Leased Premises. No injury or damage shall be considered substantial if it is promptly corrected by restoration to the condition prior to the installation of such property or equipment, if so requested by Lessor. Any such property or equipment not removed at the expiration or termination of this Lease Agreement shall become the property of Lessor.

E. Lessee Mechanic Liens. Lessee agrees that it will promptly pay for any and all work done in or about the Leased Premises and will not permit or suffer any mechanic's or material man's liens to attach to the Leased Premises and shall promptly cause any claim for any such lien to be released, or, provide such security as the Lessor may demand to its satisfaction in the event the Lessee desires to contest or dispute any such claim.

F. Lessee Insurance. Lessee shall, at its own expense, during the term hereof, maintain and deliver to Lessor public liability and property damage and plate glass insurance policies with respect to the Leased Premises, in which both Lessor and Lessee shall be named as insureds, with limits of at least Two Million (\$2,000,000) Dollars for injury or death to any one person and Five Hundred Thousand (\$500,000) Dollars with respect to damaged property and with full coverage for plate glass damage and replacement. Such policy or policies shall be in such form and with such insurance companies as shall be reasonably satisfactory to Lessor with provision for at least twenty (20) days notice to Lessor of cancellation.

Lessee shall be responsible for, and at its sole option, will procure and maintain at its expense, fire and extended coverage insurance with respect to its personal property, equipment and fixtures maintained on the Leased Premises. Lessee shall procure form and cause any insurer under any policy of insurance procured in compliance with this paragraph to provide for a waiver of all rights of subrogation, which such insurer may have under said policies against the Lessor.

G. Impermissible Uses. Lessee will not do or permit to be done upon the Leased Premises, with or without its knowledge or consent, any unlawful or immoral practice, that would invalidate or void any policy of insurance on the facility of the Leased Premises or will increase the rate of insurance. Lessee further agrees not to keep or use or permit to be kept or used in or on the Leased Premises, or in any place contiguous thereto, any inflammable fluids or explosives without the prior written consent of Lessor.

H. Assignment and Subleasing. Lessee may not assign or sublease any part of the Leased Premises to any individual or entity, which provides educational services in direct or indirect competition with those being provided by Lessor.



I. Hold Harmless. Lessee shall indemnify, save and hold Lessor harmless against all liability, claims, penalties, damages, expenses, judgments, and reasonable attorneys' fees and costs and expenses of litigation, arising out of the use, the occupancy or control of the Leased Premises, by the Lessee at any time during the term of this Lease Agreement, including those resulting from any work in connection with any alterations, changes, new construction, remodeling or renovation of the Leased Premises by Lessee. Lessor shall promptly notify Lessee of any claim asserted against Lessor on account of any such injury or claimed injury to persons or property and shall promptly deliver to Lessee the original or a true copy of any summons or other process, pleading or notice issued in any suit or other proceeding relating to any claim to assert or enforce any such claim.

Lessor shall indemnify, save and hold Lessee harmless against all liability, claims, penalties, damages, expenses, judgments, and attorney's fees and costs and expenses of litigation, arising out of the use, the occupancy or control of the Leased Premises by the Lessor at any time during the term of this Lease Agreement, including those resulting from any work in connection with any alterations, changes, new construction, remodeling or renovation of the Leased Premises by Lessor. Lessee shall promptly notify Lessor of any claim asserted against Lessee on account of any such injury or claimed injury to persons or property and shall promptly deliver to Lessor the original or a true copy of any summons or other process, pleading or notice issued in any suit or other proceeding relating to any claim to assert or enforce any such claim.

Notwithstanding the above, under no circumstances shall any party be required to indemnify another as and against such other party's negligence or intentional conduct. All parties to this agreement are governmental entities entitled to governmental immunity under law, including Wis. Stat. s. 893.80. Nothing contained within this Lease is intended to be a waiver or estoppel of the Lessor or its insurer to rely upon the limitations, defenses, and immunities contained within Wisconsin law, including those contained within Wisconsin Statute ss. 893.80, 895.52 and 345.05. To the extent that indemnification is available and enforceable, the Lessor or its insurer shall not be liable in indemnity or contribution for an amount greater than the limits of liability for municipal claims established by Wisconsin law.

J. Telephone, Internet, and Network Charges. Lessee is responsible for all telephone, internet and network charges incurred by Lessee. Lessor may provide said services to lessee.

10. Eminent Domain. In the event the Leased Premises or any part thereof shall be permanently taken or condemned or transferred by agreement in lieu of condemnation for any public or quasi-public use or purpose by any competent authority, whether or not this Lease Agreement shall be terminated, the entire compensation award therefore, both leasehold and reversion, shall belong to Lessor without any deduction therefrom for any present or future estate of Lessee and Lessee hereby assigns to Lessor all its right, title, and interest to any such award. Lessee agrees to execute any and all documents required to evidence such result. Lessee shall, however, be entitled to claim, prove, and receive in such condemnation proceedings such award as may be allowed for fixtures and other equipment installed by it but only if and to the extent that such award is in addition to the award for the land and buildings and other improvements or portions thereof containing the Leased Premises. In the event that more than twenty-five (25%) percent of the Leased Premises shall be taken or condemned for public or quasi-public purposes,



then either the Lessor or the Lessee shall have the option of terminating this Lease Agreement upon giving the other party written notice of such election within thirty (30) days after the earlier of the date that possession of the property is taken by the condemning authority or the date the award for condemnation is paid.

Notwithstanding any other provision in this paragraph, Lessee shall be entitled to all relocation benefits, if any, in the event of condemnation which benefits are provided by federal, state, or local law regulation or ordinance.

11. Destruction or Damage to the Leased Premises. If the Leased Premises are totally destroyed by fire or other casualty, this Lease Agreement and the term hereby created may be terminated at the Lessor's written option delivered to Lessee within thirty (30) days after such total destruction. In the event the Lessor does not elect to terminate this Lease Agreement upon total destruction of the Leased Premises, the Lessor shall, at its own cost and expense, commence to rebuild, restore, and replace the Leased Premises as soon as it is practicable and will begin such work within three (3) months after the total destruction by fire or other cause. The Lessee may, at its option, cancel and terminate this Lease Agreement by providing notice in writing to Lessor.

If the Leased Premises are partially damaged or destroyed by fire or other casualty, the Lessor shall, within thirty (30) days after adjustment of any insurance claims relating to said loss, or in any event within three (3) months after the loss, commence the rebuilding, restoration or replacement of the Leased Premises at Lessor's own cost and expense. The Leased Premises shall be placed as nearly as possible in the same condition as it was before such partial destruction or damage. During the period of rebuilding, restoration, or replacement, the Lessee shall pay such proportion of the rent due Lessor as is in proportion to the amount of space available for occupancy to Lessee; provided, however, rent shall be totally abated in the event more than fifty (50%) percent of the total rentable area of Lessee is not available or unusable for occupancy. In the event the rebuilding, restoration, or replacement of the Leased Premises is not commenced within thirty (30) days after adjustment of Lessor's insurance claims for such partial damage by fire or casualty or within three (3) months after such loss, whichever date is earlier, or in the event the work of repair, restoration, or reconstruction is not substantially completed within five (5) months after such partial damage by fire or other casualty, the Lessee may, at its option, cancel and terminate this Lease Agreement by notice in writing to Lessor. Any delay caused by war, strike, governmental action, act of God, or any major cause beyond the control of Lessor shall not be included within such five (5) month period for repair, reconstruction, or restoration.

For the purpose of this paragraph, the term "total destruction" shall mean such destruction or damage to the Leased Premises as shall require the expenditure to rebuild, repair, or replace the damaged Leased Premises in a sum in excess of fifty (50%) percent of the building's sound value immediately prior to damage. For the purposes of this paragraph, the term "partial destruction" shall mean destruction or damage as will require the expenditure to rebuild, repair, or replace the damaged Leased Premises in a sum not exceeding fifty (50%) percent of the Premise's sound value immediately prior to damage.

Nothing in this paragraph shall be construed or interpreted as relieving the Lessee of any legal liability for damage caused through any act or omission on the part of any agent, employee, invitee or customer of Lessee, unless caused by the failure of the Lessor to maintain or repair the



Leased Premises in accordance with this Lease Agreement after reasonable time and notice from Lessee.

In the event of any partial destruction of the Leased Premises occurring during the last three months of the original term of this Lease Agreement or any Extended Term thereof, to the extent of twenty-five (25%) percent or more of the sound value of the Leased Premises immediately prior to its damages, the Lessee may elect to terminate this Lease Agreement as of the date of damage or destruction by fire or other casualty by giving notice of such election in writing to Lessor within twenty (20) days after such damage or destruction.

12. Default.

A. Events of Lessee's Default. The occurrence of any one or more of the following events shall constitute a default and breach of this Lease Agreement by Lessee:

1. The vacating or abandonment of the Leased Premises by Lessee where such continues after fifteen (15) days written notice to Lessee by Lessor.
2. The failure by Lessee to make any payment of rent or any other payment required to be made by Lessee hereunder when due, when such failure continues for a period of thirty (30) days after written notice by Lessor.
3. The failure on the part of Lessee to observe or perform any of the covenants, conditions, provisions of this Lease Agreement to be observed or performed by Lessee, other than the payment of monies due Lessor under this Lease Agreement, where such failure shall continue for a period of thirty (30) days after written notice thereof by Lessor to Lessee; provided however, that if the nature of Lessee's default is such that more than thirty (30) days are reasonably required to cure said default, then Lessee shall not be deemed to be in default if Lessee commences such cure of default, within said thirty (30) day period and completes curing the default in any event within sixty (60) days after notice by Lessor.
4. The making by Lessee of any general assignment or general arrangement for the benefit of creditors; the filing by or against Lessee a petition to bring Lessee under the protection of the United States Bankruptcy Code, as amended, or a petition or reorganization or arrangement under any law, state or federal, relating to bankruptcy or insolvency; or the appointment of a trustee or receiver to take possession of substantially all of Lessee's assets located at the Leased Premises or of Lessee's interest in this Lease Agreement, where possession is not restored to Lessee within thirty (30) days after the appointment of any such receiver or trustee; or, the attachment, execution or other judicial seizure of substantially all of Lessee's assets located at the Leased Premises of Lessee's interest in this Lease Agreement, where such seizure is not discharged or dismissed within thirty (30) days.



B. Lessor's Default. The Lessor shall not be deemed in default of this Lease Agreement unless the Lessor fails to perform obligations required of the Lessor in a reasonable time after notice of any breach or default in writing from Lessee; provided however, any alleged default of Lessor shall be cured within forty-five (45) days after written notice by the Lessee to Lessor specifying wherein the Lessor has failed to perform its obligations. If the nature of Lessor's obligation is such that more than forty-five (45) days are required for the performance or cure thereof, then in such event the Lessor shall not be in default if the Lessor commences performance within such forty-five (45) day period and thereafter pursues the same with due diligence to completion.

C. Non-Monetary Default of Lessee. In the event of a default, other than the payment of monies due Lessor under this Lease Agreement, by Lessee continues for a period beyond that set forth in subparagraph A above, Lessor may terminate this Lease Agreement by giving written notice to Lessee of its election to do so, and, upon mailing of such notice, this Lease Agreement shall forthwith terminate and upon such termination it shall be lawful for the Lessor to re-enter the Leased Premises, either with or without process of law, and to expel and put out the Lessee or any person or persons occupying the Leased Premises, and to repossess and enjoy the Leased Premises with the same effect as if the term of this Lease agreement has expired. Notwithstanding any provision of this Lease Agreement to the contrary, if the Lessor terminates this Lease Agreement on account of any event of default by Lessee of occurrence of any other event provided as grounds for termination in this Lease Agreement, neither such termination or re-entry and retaking of the Leased Premises, whether by unlawful detainer proceedings, eviction proceedings, or otherwise, shall operate to discharge or relieve the Lessee of its liability to pay the rent and perform and observe all the other terms, provisions, obligations, and covenants of this Lease Agreement during the balance of the term for which the Lease Agreement would have continued had it not been so terminated. Lessor agrees to use its reasonable efforts to relet the Leased Premises or portions thereof for the account of the Lessee or otherwise to mitigate Lessee's liability hereunder.

Furthermore, in the event the Lessee abandons the Leased Premises, Lessor may, anytime after fifteen (15) days written notice being sent to Lessee, enter upon the Leased Premises to take any action it deems necessary to secure the Leased Premises so as to prevent damage to the Leased Premises. Lessor shall not be liable to Lessee for any damage to property or business in relation to said actions. Said actions will not in any way relieve Lessee from any obligations, terms or conditions contained in this Lease Agreement.

D. Monetary Default of Lessee. In the event of a default for the payment of any money due Lessor under this Lease Agreement, Lessee's tenancy is terminated if Lessor gives to Lessee written notice to vacate or pay rent on or before a date thirty (30) days after giving of said notice to Lessee, and if Lessee fails to make the payment within that time period. If Lessee has been given said notice and has paid the amount required or permitted by Lessor to remain in the Leased Premises contrary to such notice, and if within the remaining term of the Lease Agreement or any Extended Term herein provided the Lessee defaults in the subsequent payments of any monies due Lessor, the Lessee's tenancy is terminated if the Lessor, while the



Lessee is in default, gives Lessee notice to vacate on or before a date fourteen (14) days after giving of notice of default.

E. Damages. Damages which may be recovered by Lessor occasioned by and breach of this Lease Agreement by Lessee shall include, but are not limited to, the cost of recovering possession of the Leased Premises; expenses of reletting, including necessary renovation and alteration of the Leased Premises; the amount of unpaid rent and other charges and adjustments until the Leased Premises is relet; and, interest at the rate of twelve (12%) percent per annum on any unpaid rent or other expenses from the date due or paid on behalf of the Lessor until paid or recovered from Lessee.

13. Subordination to Existing and Future Mortgages. This Lease Agreement is subject and subordinate at all times to the lien of existing and future mortgages on the Leased Premises. Although no instrument or act on the part of Lessee shall be necessary to effectuate such subordination, the Lessee will, upon demand, execute and deliver such further instruments as may reasonably be required by Lessor's mortgagee subordinating this Lease Agreement to the lien of all such mortgages provided that, as long as Lessee is not in default of this Lease Agreement, this Lease Agreement and Lessee's occupancy of the Leased Premises shall not be disturbed by any mortgage or purchase of any foreclosure sale and such instruments include such provision

14. Miscellaneous Provisions.

A. Cumulative Rights. All rights and remedies of the Lessor and/or the Lessee herein enumerated shall be cumulative and none shall exclude any other right or remedy allowed by law, and, said rights and remedies may be exercised and enforced concurrently and whenever and as often as occasion therefore arises.

B. Waiver of Breach. Waiver by the Lessor or Lessee of any single breach of any term, covenant, or condition herein contained shall only be deemed to be a waiver of such term, covenant, or condition but not of any subsequent breach of the same or any other term, covenant, or condition herein contained. No covenant, term or condition of this Lease Agreement shall be deemed to have been waived by Lessor or Lessee, unless such waiver is in writing and subscribed to by the other party. The consent or approval of Lessor to or of any act of Lessee requiring Lessor's consent or approval shall not be deemed to waive or render unnecessary Lessor's consent or approval to or of any subsequent similar act by Lessee or its successors or assigns.

C. No Relationship. No provision of this Lease Agreement shall be construed to create any relationship between the parties hereto other than that of Lessor and Lessee, and Lessor shall not in any way or for any purpose, become a partner of Lessee in the conduct of its business or otherwise, or a member of joint venture with Lessee.



D. Notices. Any notices which Lessor may desire or be required to serve upon Lessee shall be served upon deposit in the United States mails, certified mail with return receipt requested, postage prepaid, addressed Lessee as follows:

GATEWAY TECHNICAL COLLEGE
Attention: William Whyte
Senior Vice President, Operations
3520 – 30th Avenue
Kenosha, WI 53144-1690
whyte@gtc.edu

And, any notices which Lessee may desire or be required to serve upon Lessor shall be served upon deposit in the United States mails, certified mail with return receipt requested, postage prepaid, addressed to Lessor as follows:

VILLAGE OF WATERFORD
Attention: Jim Schneider, Village President
123 N. River Street
Waterford, WI 53186

E. Attorney Fees. If an action or proceeding shall be brought to enforce or interpret any of the terms, provisions, covenants, or conditions of this Lease Agreement, then the prevailing party shall be entitled to recover from the other party, as part of its recovery, its costs, damages and reasonable actual attorneys fees incurred in connection with any such action, claim or proceeding.

F. Governing Law. This Lease Agreement shall be construed and interpreted in accordance with the laws of the State of Wisconsin. Any action shall be properly venued in Racine County, Wisconsin.

G. Headings. All paragraph heading in this Lease Agreement are for the convenience of the parties only and shall not be deemed as definitive of any of the contents contained therein.

H. Binding Effect. Each and all of the terms, agreements, covenants, and conditions of this Lease Agreement shall inure to the benefit of and shall bind not only parties hereto, but their respective successors and assigns.

I. Execution in Counterparts. This Lease Agreement may be signed and executed by the parties hereto in one or more counterparts, each of which shall be deemed an original document.

J. Severability. The provisions of this Lease Agreement shall be deemed separable, and if any term or provision of this Lease Agreement or the application thereof to any person or circumstance shall to any extent be invalid or unenforceable, the remainder of this



Lease Agreement, or the application of such term or provision to persons or circumstances other than those to which it is invalid or unenforceable, shall not be affected thereby and each term, covenant, provision, or condition of this Lease Agreement shall be valid and be enforced to the fullest extent permitted by law.

K. Review. Submission of this Lease Agreement for examination does not constitute a reservation of or an option for the Leased premises and this Lease Agreement shall become effective as a lease only upon execution and delivery thereof by Lessor and Lessee.



IN WITNESS WHEREOF, the parties have duly executed this Lease Agreement and affixed their respective seals hereunto on the day and year first above written.

LESSOR:

VILLAGE OF WATERFORD

By: _____
Jim Schneider
Village President

Date: _____

ATTEST

By: _____
Rachel Ladewig
Village Clerk

LESSEE:

GATEWAY TECHNICAL COLLEGE

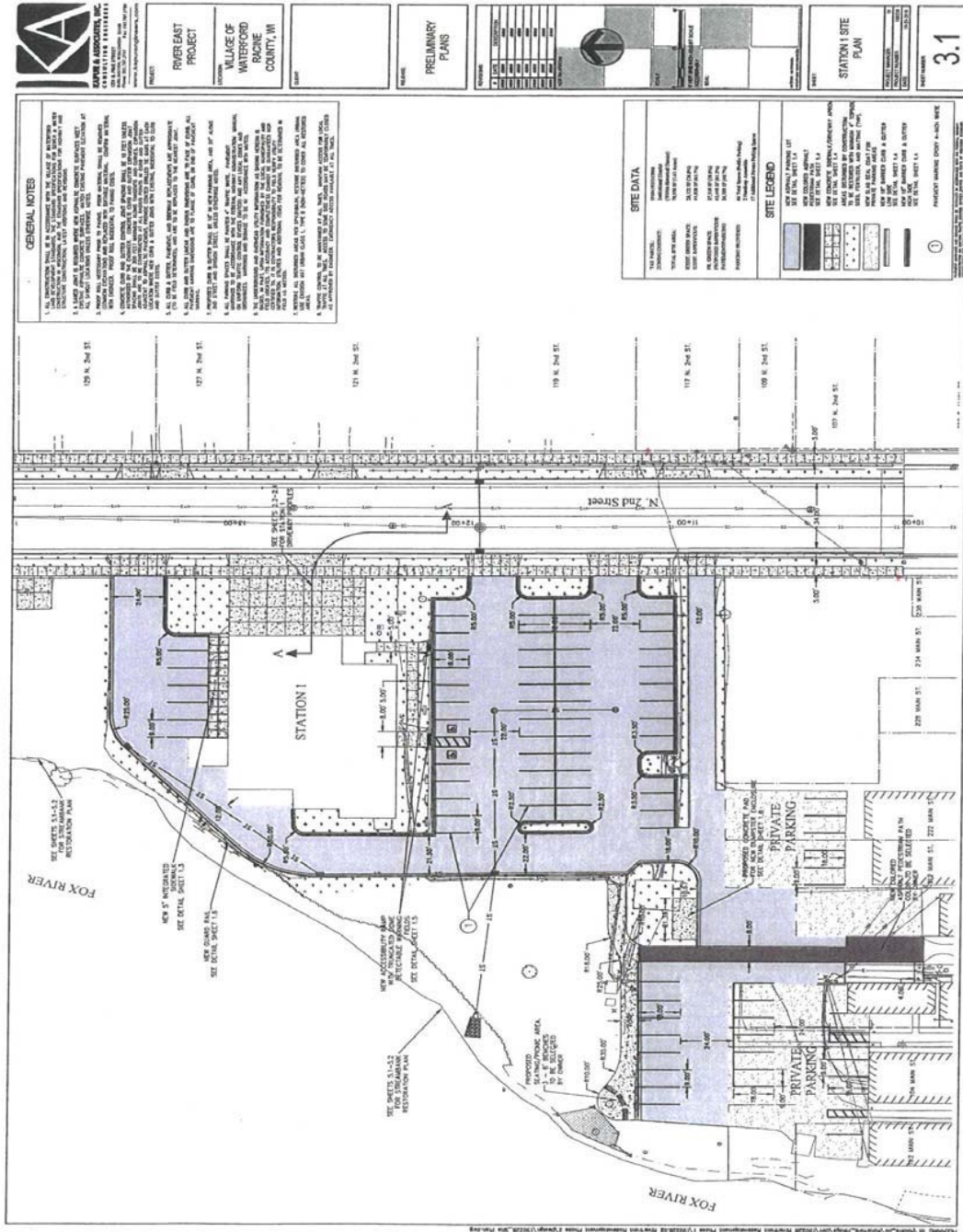
By: _____
William R. Whyte
Senior Vice President, Operations

Date: _____

ORIGINAL LEASE SIGNED: _____

APPENDIX A

LEASED PREMISES VILLAGE OF WATERFORD FIRE DEPARTMENT



10

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action X
Information _____
Discussion _____

RESOLUTION NUMBERS B-2017 C.1 and C.2 PROJECT CONCEPT FOR THE CONSTRUCTION OF AN EMERGENCY VEHICLE OPERATOR COURSE (EVOC)/FIRST RESPONDER TRAINING TRACK KENOSHA AIRPORT, KENOSHA, WI (Adjacent to the Horizon Center for Transportation Technology)

Summary of Item: The administration is recommending approval by the Gateway Technical College District Board of Resolution Numbers B-2017 C.1 and C.2 for the Project Concept for the construction of an Emergency Vehicle Operator Course (EVOC)/First Responder Training Track to be located at the Kenosha Airport (adjacent to the Horizon Center For Transportation Technology), Kenosha, WI.

The administration also recommends approval from the Wisconsin Technical College System (WTCS) Board for the Project Concept for the construction of an Emergency Vehicle Operator Course (EVOC)/First Responder Training Track to be located at the Kenosha Airport (adjacent to the Horizon Center For Transportation Technology), Kenosha, WI.

Attachments: Resolution Numbers B-2017 C.1 and C.2
Site Plans

**Ends Statements and/or
Executive Limitations:** Section 3 - Executive Limitation, Financial Condition Policy 3.5
Section 4 – Ends, College Ends Policy 4.1

Staff Liaison: Bill Whyte

Top854.docx or .pdf 08/10/17

GATEWAY TECHNICAL COLLEGE

RESOLUTION NO. B-2017 C.1

WHEREAS, the Gateway Technical College District Board is proposing the project concept for the construction of an Emergency Vehicle Operator Course (EVOC)/First Responder Training Track at the City of Kenosha Airport 4940 – 88th Avenue, Kenosha, WI 53144 (adjacent to the Gateway Technical College Horizon Center for Transportation Technology) to provide driver training for the Gateway Technical College Firefighter Technician, Emergency Medical Technician and Law Enforcement programs and local emergency service providers/first responders' on-going training and;

WHEREAS, the EVOC/First Responder Track project consists of site grading and installation of approximately 120,000 square feet of asphalt paving on a 10-acre site leased at the City of Kenosha Airport, 4940 – 88th Avenue, Kenosha, WI 53144. The Phase I project cost is estimated at \$1,500,000.

WHEREAS, Gateway Technical College District has completed an Environmental Impact Study and held a public hearing on August 16, 2017 on the project concept which identified impacts and provided the opportunity for the public to voice concerns of the proposed project and;

WHEREAS, the Gateway Technical College District Board has reviewed the Environmental Impact Assessment and public concerns on the proposed project concept for the construction of an EVOC/First Responder Track and has determined the Environmental Impact Assessment and public concerns received at the public hearing on the project concept by Gateway Technical College will not provide an adverse effect on the surrounding community and;

NOW, THEREFORE, BE IT RESOLVED, that the Gateway Technical College Board, pursuant to 5.04(2)(a) of the Wisconsin Administrative Code, approves said project concept.

William Duncan
Chairperson

Kimberly Payne
Secretary

August 17, 2017
Date

GATEWAY TECHNICAL COLLEGE

RESOLUTION NO. B-2017 C.2

WHEREAS, pursuant to 5.04(2)(a) of the Wisconsin Administrative Code, the Gateway Technical College District Board has approved the project concept for the construction of an Emergency Vehicle Operator Course (EVOC)/First Responder Training Track at the City of Kenosha Airport 4940 – 88th Avenue, Kenosha, WI 53144 (adjacent to the Gateway Technical College Horizon Center for Transportation Technology) consisting of approximately 120,000 square feet of asphalt on a 10-acre leased site with a project cost estimated at \$1,500,000, to provide driver training for the Gateway Technical College Firefighter Technician, Emergency Medical Technician and Law Enforcement programs and local emergency service providers/first responders' on-going training and;

WHEREAS, the EVOC/First Responder Track project consists of site grading and installation of approximately 120,000 square feet of asphalt paving on a 10-acre site leased at the City of Kenosha Airport, 4940 – 88th Avenue, Kenosha, WI 53144. The Phase I project cost is estimated at \$1,500,000.

NOW, THEREFORE, BE IT RESOLVED that pursuant to 5.04(2)(b) of the Wisconsin Administrative Code, the Gateway Technical College District Board requests the Wisconsin Technical College System Board approve the project concept.

William Duncan
Chairperson

Kimberly Payne
Secretary

August 17, 2017
Date

PARCEL A LEASE DESCRIPTION:

A PARCEL OF LAND LOCATED IN THE NE ¼ OF SECTION 32, T2N, R22E, CITY OF KENOSHA, KENOSHA COUNTY, WISCONSIN, MORE FULLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SE CORNER OF THE NE ¼ OF SAID SECTION 32, THEN N02°-41'-35"W, ALONG THE EAST LINE OF SAID SECTION, 950.00 FEET TO THE POINT OF BEGINNING (POB);

THENCE CONTINUING N02°-41'-35"W, 350.00 FEET;
THENCE S87°-18'-25"W, 655.28 FEET;
THENCE S02°-41'-35"E, 350.00 FEET;
THENCE N87°-18'-25"E, 655.28 FEET TO THE POINT OF BEGINNING, THE EAST 33 FEET THEREOF SUBJECT TO HIGHWAY USE.

PARCEL CONTAINS 217,798 SQUARE FEET (5 ACRES), MORE OR LESS, EXCLUSIVE OF HIGHWAY USE.

PARCEL B LEASE DESCRIPTION:

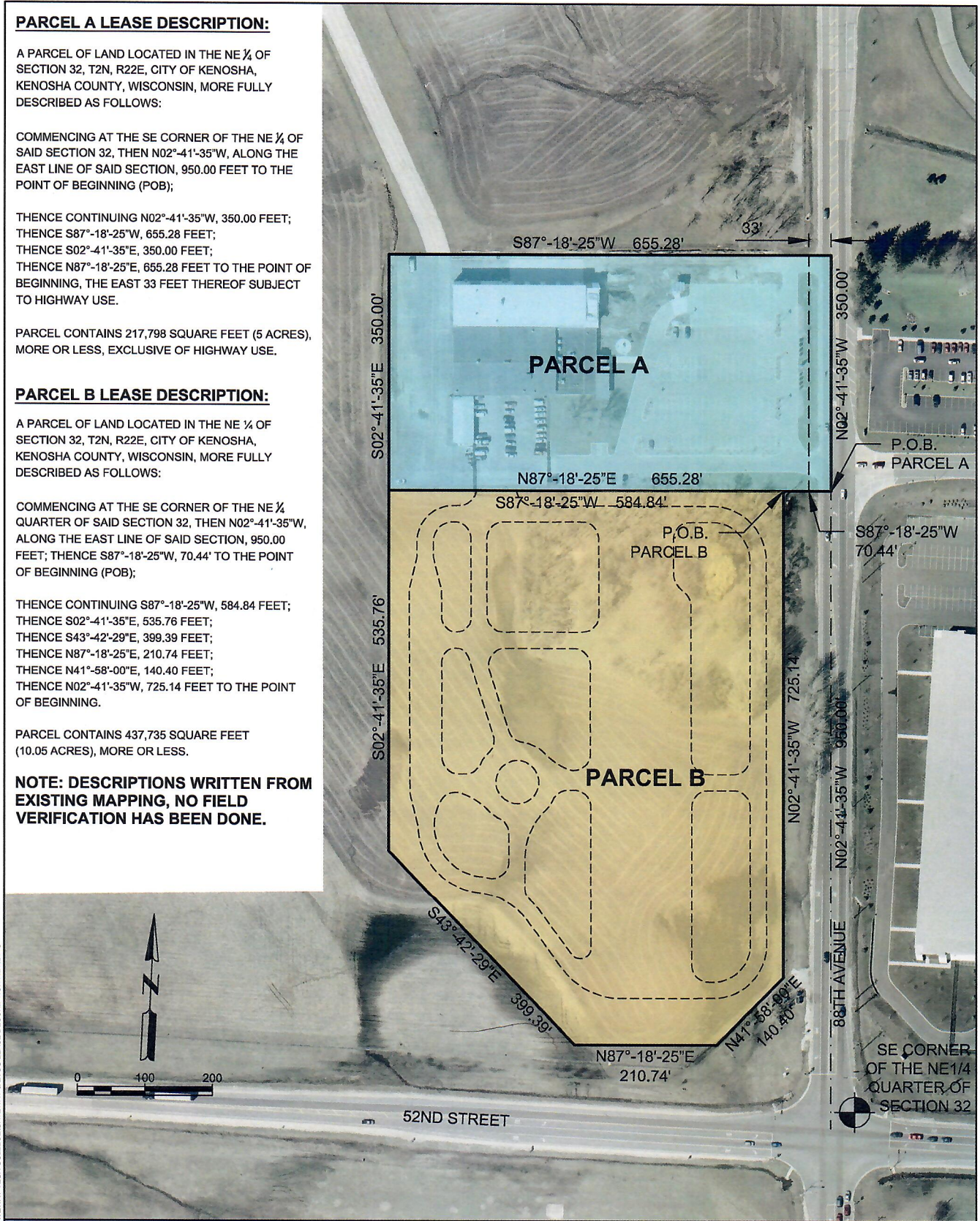
A PARCEL OF LAND LOCATED IN THE NE ¼ OF SECTION 32, T2N, R22E, CITY OF KENOSHA, KENOSHA COUNTY, WISCONSIN, MORE FULLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SE CORNER OF THE NE ¼ QUARTER OF SAID SECTION 32, THEN N02°-41'-35"W, ALONG THE EAST LINE OF SAID SECTION, 950.00 FEET; THENCE S87°-18'-25"W, 70.44' TO THE POINT OF BEGINNING (POB);

THENCE CONTINUING S87°-18'-25"W, 584.84 FEET;
THENCE S02°-41'-35"E, 535.76 FEET;
THENCE S43°-42'-29"E, 399.39 FEET;
THENCE N87°-18'-25"E, 210.74 FEET;
THENCE N41°-58'-00"E, 140.40 FEET;
THENCE N02°-41'-35"W, 725.14 FEET TO THE POINT OF BEGINNING.

PARCEL CONTAINS 437,735 SQUARE FEET (10.05 ACRES), MORE OR LESS.

NOTE: DESCRIPTIONS WRITTEN FROM EXISTING MAPPING, NO FIELD VERIFICATION HAS BEEN DONE.



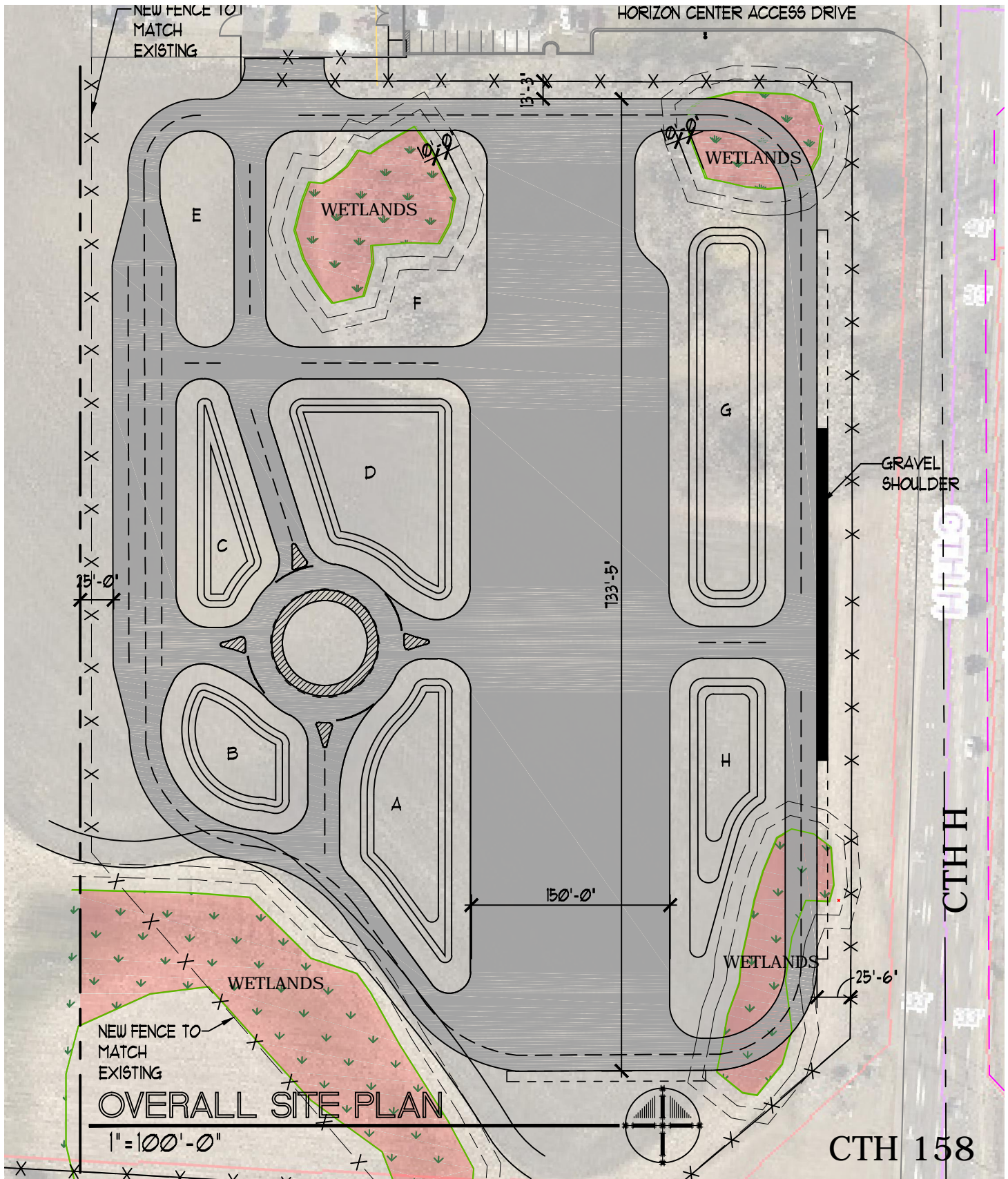
8/20/17 9:48:10 AM X:\2309929\REF\MANGAR_LEASES\GATEWAY TECH COLLEGE\GATEWAY & EVOC\LEASE DESCRIPTION REV.DWG

KENOSHA REGIONAL AIRPORT LEASE DESCRIPTION

2309929-150814.01
08/3/2017

**EXHIBIT A
LOT 4940
GATEWAY TECHNICAL COLLEGE**





Partners in Design
ARCHITECTS

600 Fifty-Second Street, Suite 220
Kenosha, Wisconsin 53140

Ph.: (262) 652-2800
Fax: (262) 652-2812

EMER VEHICLE OPER COURSE
GTC - HORIZON CENTER

EXHIBIT 5

PROJECT NO.:
191.16.087

DRAWN BY: ACS
CHECKED BY: JEB

DATE:
07-12-17

SHEET NO.:

EX. 5

VIII. OPERATIONAL AGENDA

B. Consent Agenda

1. Finance
 - a) Financial Statement and Expenditures over \$2,500
 - b) Cash and Investment Schedules
2. Personnel Report
3. Grant Awards
4. Contracts for Instructional Delivery
5. Advisory Committee Activity Report

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call
Action X
Information
Discussion

FINANCIAL STATEMENT AND EXPENDITURES OVER \$2,500

Summary of Item: Summary of revenue and expenditures as of **7/31/17**

Ends Statements and/or Executive Limitations
Section 3 - Executive Limitations
Policy 3.5 Financial Condition

Staff Liaison: William Whyte

GATEWAY TECHNICAL COLLEGE
2017-18 SUMMARY OF REVENUE & EXPENDITURES AS OF 7/31/17

<u>COMBINED FUNDS</u>	2017-18 APPROVED BUDGET	2017-18 WORKING BUDGET	2017-18 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
LOCAL GOVERNMENT	\$ 32,997,276	\$ 32,997,276	\$ 24,983	0.08%
STATE AIDS	42,484,144	42,484,144	958,912	2.26%
STATUTORY PROGRAM FEES	14,594,491	14,594,491	7,340,038	50.29%
MATERIAL FEES	692,669	692,669	380,723	54.96%
OTHER STUDENT FEES	2,827,807	2,827,807	1,051,390	37.18%
INSTITUTIONAL	8,581,072	8,581,072	142,686	1.66%
FEDERAL	27,080,821	27,080,821	1,027,628	3.79%
OTHER RESOURCES	<u>13,325,000</u>	<u>13,325,000</u>	<u>7,227,902</u>	54.24%
TOTAL REVENUE & OTHER RESOURCES	<u>\$ 142,583,280</u>	<u>\$ 142,583,280</u>	<u>\$ 18,154,262</u>	12.73%
EXPENDITURES BY FUNCTION:				
INSTRUCTIONAL	\$ 57,046,830	\$ 57,046,830	\$ 3,026,053	5.30%
INSTRUCTIONAL RESOURCES	1,399,501	1,399,501	96,692	6.91%
STUDENT SERVICES	44,847,018	44,847,018	1,789,684	3.99%
GENERAL INSTITUTIONAL	11,028,571	11,028,571	1,314,610	11.92%
PHYSICAL PLANT	27,470,260	27,470,260	2,119,763	7.72%
AUXILIARY SERVICES	650,000	675,000	396	0.06%
PUBLIC SERVICES	<u>381,100</u>	<u>356,100</u>	<u>13,904</u>	3.90%
TOTAL EXPENDITURES	<u>\$ 142,823,280</u>	<u>\$ 142,823,280</u>	<u>\$ 8,361,102</u>	5.85%
EXPENDITURES BY FUNDS:				
GENERAL	\$ 79,366,579	\$ 79,366,579	\$ 4,798,957	6.05%
SPECIAL REVENUE - OPERATIONAL	5,277,701	5,277,701	280,231	5.31%
SPECIAL REVENUE - NON AIDABLE	31,719,000	31,719,000	1,111,954	3.51%
CAPITAL PROJECTS	13,350,000	13,350,000	2,115,714	15.85%
DEBT SERVICE	12,460,000	12,460,000	53,850	0.43%
ENTERPRISE	<u>650,000</u>	<u>650,000</u>	<u>396</u>	0.06%
TOTAL EXPENDITURES	<u>\$ 142,823,280</u>	<u>\$ 142,823,280</u>	<u>\$ 8,361,102</u>	5.85%

**GATEWAY TECHNICAL COLLEGE
2017-18 SUMMARY OF REVENUE & EXPENDITURES AS OF 7/31/17**

<u>GENERAL FUND</u>	2017-18 APPROVED BUDGET	2017-18 WORKING BUDGET	2017-18 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
LOCAL GOVERNMENT	\$ 18,928,071	\$ 18,928,071	\$ -	0.00%
STATE AIDS	39,316,969	39,316,969	952,101	2.42%
STATUTORY PROGRAM FEES	14,594,491	14,594,491	7,340,038	50.29%
MATERIAL FEES	692,669	692,669	380,723	54.96%
OTHER STUDENT FEES	1,817,807	1,817,807	673,680	37.06%
FEDERAL REVENUE	30,000	30,000	-	0.00%
INSTITUTIONAL	3,986,572	3,986,572	78,070	1.96%
OTHER RESOURCES	-	-	-	
	<hr/>	<hr/>	<hr/>	
TOTAL REVENUE & OTHER RESOURCES	<u>\$ 79,366,579</u>	<u>\$ 79,366,579</u>	<u>\$ 9,424,612</u>	11.87%
 EXPENDITURES BY FUNCTION:				
INSTRUCTIONAL	\$ 51,290,350	\$ 51,290,350	\$ 2,739,041	5.34%
INSTRUCTIONAL RESOURCES	1,389,501	1,389,501	96,692	6.96%
STUDENT SERVICES	11,501,548	11,501,548	564,054	4.90%
GENERAL INSTITUTIONAL	7,747,420	7,747,420	1,009,236	13.03%
PHYSICAL PLANT	7,437,760	7,437,760	389,934	5.24%
	<hr/>	<hr/>	<hr/>	
TOTAL EXPENDITURES	<u>\$ 79,366,579</u>	<u>\$ 79,366,579</u>	<u>\$ 4,798,957</u>	6.05%

**GATEWAY TECHNICAL COLLEGE
2017-18 SUMMARY OF REVENUE & EXPENDITURES AS OF 7/31/17**

<u>SPECIAL REVENUE -OPERATIONAL FUND</u>	2017-18 APPROVED BUDGET	2017-18 WORKING BUDGET	2017-18 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
LOCAL GOVERNMENT	\$ 2,099,205	\$ 2,099,205	\$ 24,983	1.19%
STATE AIDS	1,063,175	1,063,175	5,846	0.55%
FEDERAL	1,754,821	1,754,821	-	0.00%
INSTITUTIONAL	<u>360,500</u>	<u>360,500</u>	<u>13,138</u>	3.64%
TOTAL REVENUE & OTHER RESOURCES	<u><u>\$ 5,277,701</u></u>	<u><u>\$ 5,277,701</u></u>	<u><u>\$ 43,967</u></u>	0.83%
EXPENDITURES BY FUNCTION:				
INSTRUCTIONAL	\$ 2,724,980	\$ 2,724,980	\$ 124,000	4.55%
STUDENT SERVICES	1,616,470	1,616,470	113,676	7.03%
GENERAL INSTITUTIONAL	580,151	580,151	28,651	4.94%
PUBLIC SERVICES	<u>356,100</u>	<u>356,100</u>	<u>13,904</u>	3.90%
TOTAL EXPENDITURES	<u><u>\$ 5,277,701</u></u>	<u><u>\$ 5,277,701</u></u>	<u><u>\$ 280,231</u></u>	5.31%

**GATEWAY TECHNICAL COLLEGE
2017-18 SUMMARY OF REVENUE & EXPENDITURES AS OF 7/31/17**

<u>SPECIAL REVENUE-NON AIDABLE FUND</u>	2017-18 APPROVED BUDGET	2017-18 WORKING BUDGET	2017-18 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
STATE AIDS	\$ 2,004,000	\$ 2,004,000	\$ 965	0.05%
OTHER STUDENT FEES	755,000	755,000	368,895	48.86%
INSTITUTIONAL	3,774,000	3,774,000	4,433	0.12%
FEDERAL	<u>25,146,000</u>	<u>25,146,000</u>	<u>1,027,628</u>	4.09%
TOTAL REVENUE & OTHER RESOURCES	<u>\$ 31,679,000</u>	<u>\$ 31,679,000</u>	<u>\$ 1,401,921</u>	4.43%
EXPENDITURES BY FUNCTION:				
STUDENT SERVICES	\$ 31,714,000	\$ 31,714,000	\$ 1,111,954	3.51%
GENERAL INSTITUTIONAL	<u>5,000</u>	<u>5,000</u>	<u>-</u>	0.00%
TOTAL EXPENDITURES	<u>\$ 31,719,000</u>	<u>\$ 31,719,000</u>	<u>\$ 1,111,954</u>	3.51%

**GATEWAY TECHNICAL COLLEGE
2017-18 SUMMARY OF REVENUE & EXPENDITURES AS OF 7/31/17**

<u>CAPITAL PROJECTS FUND</u>	2017-18 APPROVED BUDGET	2017-18 WORKING BUDGET	2017-18 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
STATE AIDS	100,000	100,000	-	0.00%
FEDERAL	150,000	150,000	-	0.00%
INSTITUTIONAL	100,000	100,000	1,807	1.81%
OTHER RESOURCES	<u>13,000,000</u>	<u>13,000,000</u>	<u>7,000,000</u>	53.85%
TOTAL REVENUE & OTHER RESOURCES	<u>\$ 13,350,000</u>	<u>\$ 13,350,000</u>	<u>\$ 7,001,807</u>	52.45%
EXPENDITURES BY FUNCTION:				
INSTRUCTIONAL	\$ 3,031,500	\$ 3,031,500	\$ 163,012	5.38%
INSTRUCTIONAL - RESOURCES	10,000	10,000	-	0.00%
STUDENT SERVICES	15,000	15,000	-	0.00%
GENERAL INSTITUTIONAL	2,696,000	2,696,000	276,723	10.26%
PHYSICAL PLANT	7,572,500	7,572,500	1,675,979	22.13%
AUXILIARY SERVICES	<u>25,000</u>	<u>25,000</u>	<u>-</u>	0.00%
TOTAL EXPENDITURES	<u>\$ 13,350,000</u>	<u>\$ 13,350,000</u>	<u>\$ 2,115,714</u>	15.85%

**GATEWAY TECHNICAL COLLEGE
2017-18 SUMMARY OF REVENUE & EXPENDITURES AS OF 7/31/17**

<u>DEBT SERVICE FUND</u>	2017-18 APPROVED BUDGET	2017-18 WORKING BUDGET	2017-18 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
LOCAL GOVERNMENT	\$ 11,925,000	\$ 11,925,000	\$ -	0.00%
INSTITUTIONAL	10,000	10,000	-	0.00%
OTHER RESOURCES	<u>325,000</u>	<u>325,000</u>	<u>227,902</u>	70.12%
TOTAL REVENUE & OTHER RESOURCES	<u>\$ 12,260,000</u>	<u>\$ 12,260,000</u>	<u>\$ 227,902</u>	1.86%
EXPENDITURES BY FUNCTION:				
PHYSICAL PLANT	<u>\$ 12,460,000</u>	<u>\$ 12,460,000</u>	<u>\$ 53,850</u>	0.43%
TOTAL EXPENDITURES	<u>\$ 12,460,000</u>	<u>\$ 12,460,000</u>	<u>\$ 53,850</u>	0.43%

GATEWAY TECHNICAL COLLEGE
2017-18 SUMMARY OF REVENUE & EXPENDITURES AS OF 7/31/17

<u>ENTERPRISE FUND</u>	2017-18 APPROVED BUDGET	2017-18 WORKING BUDGET	2017-18 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
LOCAL GOVERNMENT	\$ 45,000	\$ 45,000	\$ -	0.00%
OTHER STUDENT FEES	255,000	255,000	8,815	3.46%
INSTITUTIONAL	350,000	350,000	45,238	12.93%
FEDERAL	-	-	-	
	<hr/>	<hr/>	<hr/>	
TOTAL REVENUE & OTHER RESOURCES	<u>\$ 650,000</u>	<u>\$ 650,000</u>	<u>\$ 54,053</u>	8.32%
EXPENDITURES BY FUNCTION:				
AUXILIARY SERVICES	<u>\$ 650,000</u>	<u>\$ 650,000</u>	<u>\$ 396</u>	0.06%
TOTAL EXPENDITURES	<u>\$ 650,000</u>	<u>\$ 650,000</u>	<u>\$ 396</u>	0.06%

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call
Action X
Information
Discussion

CASH AND INVESTMENT SCHEDULES

Summary of Item: Monthly cash and investment schedules

Ends Statements and/or Executive Limitations:
Section 3 - Executive Limitations
Policy 3.5 Financial Condition

Staff Liaison: Bill Whyte

GATEWAY TECHNICAL COLLEGE
MONTHLY CASH RECONCILIATION
FOR THE MONTH ENDING JUNE 30, 2017

Cash Balance MAY 31, 2017		\$ 43,226,190.67
 <u>PLUS:</u>		
Cash Receipts		6,195,676.30
		\$ 49,421,866.97
 <u>LESS:</u>		
Disbursement:		
Payroll	4,337,445.60	
Accounts Payable	<u>6,440,865.58</u>	<u>10,778,311.18</u>
Cash Balance June 30, 2017		<u><u>\$ 38,643,555.79</u></u>

DISPOSITION OF FUNDS

Cash in Bank		3,204,981.54
Cash In Transit		25,979.56
Investments		35,407,969.69
Cash-on-hand		<u>4,625.00</u>
TOTAL: June 30, 2017		<u><u>\$ 38,643,555.79</u></u>

GATEWAY TECHNICAL COLLEGE
MONTHLY INVESTMENT REPORT

JULY 2016 - JUNE 2017

	Investments At Beginning Of Month	Investments At End Of Month	Change In Investments For Month	Investments Income For Month	YTD Investments Income	Average Monthly Rate of Investment Income
July-16	\$ 32,842,587	\$ 34,046,665	\$ 1,204,078	\$ 4,077	\$ 4,077	0.18
AUGUST	\$ 34,046,665	38,153,226	4,106,561	6,561	10,638	0.21
SEPTEMBER	38,153,226	33,260,063	(4,893,163)	6,838	17,476	0.23
OCTOBER	33,260,063	31,866,841	(1,393,222)	6,778	24,254	0.23
NOVEMBER	31,866,841	29,472,798	(2,394,043)	5,957	30,211	0.24
DECEMBER	29,472,798	21,178,209	(8,294,589)	5,412	35,623	0.26
January-17	21,178,209	28,483,560	7,305,351	5,350	40,973	0.23
FEBRUARY	28,483,560	68,490,614	40,007,054	7,054	48,027	0.19
MARCH	68,490,614	61,239,199	(7,251,415)	10,574	58,601	0.27
APRIL	61,239,199	46,656,680	(14,582,520)	11,969	70,570	0.30
MAY	46,656,680	40,341,958	(6,314,722)	11,434	82,004	0.32
JUNE	40,341,958	35,407,970	(4,933,988)	10,343	92,347	0.31

INVESTMENT SCHEDULE

June 30, 2017

<u>NAME OF BANK/INST</u>	<u>DATE INVESTED</u>	<u>DATE OF MATURITY</u>	<u>AMOUNT</u>	<u>INTEREST RATE</u>	<u>PRESENT STATUS</u>
LOCAL GOV'T POOL	Various	Open	\$ 4,107,914	0.77	OPEN
JOHNSON BANK	Various	Open	\$ 31,300,066	0.25	OPEN
WELLS FARGO	Various	Open	<u>\$ (10)</u>	0.14	OPEN
		TOTAL	<u>\$ 35,407,970</u>		

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action X
Information _____
Discussion _____

PERSONNEL REPORT

Summary of Item: Monthly Personnel Activity Report

**Employment Approvals: New Hires
Promotion(s)
Retirement(s)
Resignation(s)
Separation(s)**

**Ends Statements and/or Executive Limitations:
Section 3: Executive Limitations
Policy 3.3 – Employment, Compensation & Benefits**

Staff Liaison: William Whyte

PERSONNEL REPORT

JULY - AUGUST 2017

EMPLOYMENT APPROVALS: NEW HIRES

Barbara Brenzel, Instructor Nursing, Health Science; Kenosha; Annual Salary: \$78,000; effective August 21, 2017

Timothy Collins, Instructor Gas Utility, Manufacturing, Engineering & Transportation (MET); Kenosha; Annual Salary: \$80,000; effective June 19, 2017

Jennifer Cumpston, Dean General Studies, Academic & Campus Affairs; Racine; Annual Salary: \$95,000; effective July 5, 2017

Nakeisha Ferguson, Manager Purchasing, Finance; Kenosha; Annual Salary: \$67,000; effective July 31, 2017

Kevin Krekling, Instructor Adult Basic Education, Developmental Education; Kenosha; Annual Salary: \$70,000; effective August 21, 2017

Laura Lois, Digital Production Technician, Marketing; Kenosha; Annual Salary: \$50,440; effective June 12, 2017

Angela Peters, Instructor Nursing, Health Sciences; Kenosha/Burlington; Annual Salary: \$80,000; effective August 21, 2017

Daniel Peterson, Disability Support Specialist, Learning Success; Kenosha; Annual Salary: \$58,000; effective July 31, 2017

Robin Reif, Instructor Disability Support, Learning Success; Burlington; Annual Salary: \$35,000 (50% position); effective August 28, 2017

Aaron Schreiber, Instructor Welding, MET; Elkhorn; Annual Salary: \$65,000; effective August 21, 2017

Tina Shanahan, Instructor Reading & Developmental Reading, General Studies; Kenosha; Annual Salary: \$70,000; effective August 21, 2017

Rae Ann Stank, Instructor Nursing, Health Sciences; Kenosha; Annual Salary: \$78,000; effective August 21, 2017

Christopher Ziarko, Director Accounting, Finance; Kenosha; Annual Salary: \$89,000; effective June 12, 2017

PROMOTION(S)

Thomas J. Cousino, Associate Vice President Facilities & Security, District-Wide (K); Annual Salary: \$98,000; previously Director, Safety & Security; effective July 24, 2017

Carla M. Erdman, Library Tech District Lead, Academic & Campus Affairs; Kenosha; Annual Salary: \$49,712; previously Library Circulation Technician; effective June 26, 2017

Katie Graf, Assistant Director College Access Partnerships, Student Success; Elkhorn; Annual Salary: \$66,750; previously New Student Specialist; effective July 17, 2017

Victoria Hulback, Dean Nursing, Health Sciences; Kenosha; Annual Salary: \$100,000; previously Instructor Nursing; effective July 1, 2017

Laura J. Paap, Financial Aid Associate-Database Setup/Maintenance, Student Success; Kenosha; Annual Salary: \$42,556.80; previously Student Express Associate; effective August 14, 2017

Stacy Riley, Vice President Student Services and Enrollment Management; Kenosha; Annual Salary: \$125,000; previously Associate Vice President Student Success; effective May 15, 2017

Denise M. Schneider, Manager Employee Learning, Institutional Effectiveness; Kenosha; Annual Salary: \$68,479; previously Administrative Assistant Institutional Effectiveness; effective June 26, 2017

Stephanie Slater, Administrative Assistant Institutional Effectiveness & Student Success; Kenosha; Annual Salary: \$58,177.60; previously Divisional Dean Associate; effective July 24, 2017

RETIREMENT(S)

Doris Groom, Instructor Nursing, Health Sciences; Kenosha; effective August 18, 2017

Thomas E. Hanson, Custodian, Building Services; Elkhorn; effective July 17, 2017

Cheryl Ucakar, Instructor Microcomputer, BIT; Racine; effective August 18, 2017

Kim Weckerly, Instructor Welding, MET; Elkhorn; effective August 17, 2017

RESIGNATION(S)

Elizabeth Allen, Foundation Associate; Kenosha; effective June 22, 2017

Thomas Filipiak, Jr., Instructor Mechanical Design Technology, MET; Racine; effective April 28, 2017

Jonathan Hardbarger, Instructor Civil Engineering Technology, MET, Racine; effective June 30, 2017

Kamaljit K. Jackson, Quality Systems Manager, Institutional Effectiveness; Kenosha; effective June 16, 2017

Lisa Roberts, ACT Healthcare Specialist, Health Sciences; Kenosha; effective July 21, 2017

Nathan Schneiderman, Science Technical Assistant, General Studies; Racine; effective August 18, 2017

David Schubot, Research Specialist, Institutional Effectiveness; Kenosha; effective June 23, 2017

Tiffany Garrison Stanley, Instructor Natural Science, General Studies; Burlington; effective August 18, 2017

Gina Zainelli, Instructor Anatomy and Physiology and Microbiology, General Studies; Kenosha; effective July 31, 2017

SEPARATION(S)

Steve Kole, Mechanic, Building Services; Kenosha; effective June 30, 2017

Cheryl Victor, College Connection Associate; Racine; effective May 29, 2017

AUGUST 2017 GRANT AWARDS

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____X
Information _____
Discussion _____

GRANT AWARDS

Summary of Item: The college has been informed of 18 new grant awards from the Wisconsin Technical College System. These include funds awarded through the Carl D. Perkins Career and Technical Education Act, the Adult Education and Family Literacy Act, and State of Wisconsin General Purpose Revenue funds.

Attachments: Grant Awards – August 2017

College Strategic Directions
and/or Executive Limitations: Wisconsin Statutes 38.14(4)
Section 3 - Executive Limitations
Policy 3.5 - Financial Condition
College Strategic Direction #1

Staff Liaison: Anne Whynott

AUGUST 2017 GRANT AWARDS

Project Number	Title	Purpose	Grant Period	Number Served	Funding Source	Total Budget	Grant Award	Matching Funds
006	Student Emergency Fund	Gateway will provide emergency assistance grants to eligible Pell recipients who may experience unforeseen financial emergencies.	7/01/17-6/30/18	37	Wisconsin Technical College System	\$18,615	\$18,615	\$0
010	Assistance to Firefighters – Hurst Extrication Equipment	This grant will be used to purchase replacement Hurst extrication equipment which will be utilized in fire training program courses.	07/01/17-06/30/18	N/A	Federal Emergency Management Agency through the Wisconsin Technical College System	\$40,001	\$34,784	\$5,217 (13%)
016	Adult Basic Education	Gateway will provide instruction to adults who have not completed high school or are not proficient in English. Instruction will be provided at seven sites throughout the district.	7/01/17-6/30/18	1,665	Adult Education and Family Literacy Act through the Wisconsin Technical College System	\$1,025,499	\$447,999	\$557,500 (56.3%)
017	English Literacy and Civics Education	The Civics Program will provide citizenship instruction to English Language Acquisition students at the college's Elkhorn, Kenosha and Racine Campuses.	7/01/17-6/30/18	75	Adult Education and Family Literacy Act through the Wisconsin Technical College System	\$8,091	\$8,091	\$0

AUGUST 2017 GRANT AWARDS

Project Number	Title	Purpose	Grant Period	Number Served	Funding Source	Total Budget	Grant Award	Matching Funds
064	Hospitality Management Career Pathway Academy	Gateway will establish a Hospitality Management Career Pathway Academy program which will be offered through area high schools in the form of dual enrollment. Students will be able to earn a 10 credit certificate which includes two industry recognized certifications.	7/01/17-6/30/18	200	Wisconsin Technical College System General Purpose Revenue	\$233,332	\$174,999	\$58,333 (25%)
066	Business Programs Career Pathways	Gateway will establish a Business Academy Pathways program. Students at 16 area high schools will have the opportunity to earn 3-9 transcribed credits which are applicable to Gateway's business, marketing and finance programs.	7/01/17-6/30/18	500	Wisconsin Technical College System General Purpose Revenue	\$300,000	\$225,000	\$75,000 (25%)
074	Expansion of Culinary Arts	Gateway will meet employer needs by expanding its successful Culinary Arts program to the Elkhorn Campus.	7/01/17-6/30/18	60	Wisconsin Technical College System General Purpose Revenue	\$338,541	\$338,541	\$0

AUGUST 2017 GRANT AWARDS

Project Number	Title	Purpose	Grant Period	Number Served	Funding Source	Total Budget	Grant Award	Matching Funds
079	Diversity and Student Support Services	Direct student support services including mentoring, orientations, case management, success workshops, and tutoring will be provided to Gateway's diverse student groups.	7/01/17-6/30/18	800	Wisconsin Technical College System General Purpose Revenue	\$300,000	\$225,000	\$75,000 (25%)
080	Success Coaching to Strengthen Programs	The grant will continue to fund direct student services and academic support strategies to address technical skill attainment and graduation/retention rates in four of Gateway's largest programs: Business Management, Nursing, Human Services Associate, and Accounting.	7/01/17-6/30/18	260	Carl D. Perkins Career and Technical Improvement Act through the Wisconsin Technical College System	\$169,993	\$169,993	\$0
081	Career Prep	Through new and ongoing partnerships with the Career Prep Consortium, students and staff from school districts in Gateway's tri-county district will participate in activities that will improve students' college access and career readiness.	7/01/17-6/30/18	N/A	Carl D. Perkins Career and Technical Improvement Act through the Wisconsin Technical College System	\$43,282	\$43,282	\$0

AUGUST 2017 GRANT AWARDS

Project Number	Title	Purpose	Grant Period	Number Served	Funding Source	Total Budget	Grant Award	Matching Funds
083	Pathways to Student Success	This grant will build pathways to student success by providing direct student support and services designed to meet the needs of at-risk students.	7/01/17-6/30/18	2,100	Carl D. Perkins Career and Technical Improvement Act through the Wisconsin Technical College System	\$1,102,258	\$640,958	\$461,300 (48.9%)
085	Nontraditional Occupations Training and Employment	The Nontraditional Occupations (NTO) Training and Employment program will provide a range of services to promote NTO programs and prepare NTO students to successfully complete career and technical programs and gain employment after graduation.	7/01/17-6/30/18	75	Carl D. Perkins Career and Technical Improvement Act through the Wisconsin Technical College System	\$42,498	\$42,498	\$0
119	Professional Development	This grant will support innovative and continuing best practices in professional development content and strategies reaching Gateway's 800 faculty and staff.	7/01/17-6/30/18	N/A	Wisconsin Technical College System General Purpose Revenue	\$102,250	\$68,167	\$34,083 (33.3%)
165	Heartland Business Systems	Gateway will provide BICSI certification training to cable installers employed by Heartland Business Systems, located in Little Chute, WI.	7/01/17-6/30/18	9	Wisconsin Technical College System General Purpose Revenue Workforce Advancement Training Grants	\$29,790	\$29,790	\$0

AUGUST 2017 GRANT AWARDS

Project Number	Title	Purpose	Grant Period	Number Served	Funding Source	Total Budget	Grant Award	Matching Funds
167	Adams Electric	Gateway will provide training to upgrade the skills of 29 electricians and technicians of Adams Electric, located in Elkhorn.	7/01/17-6/30/18	29	Wisconsin Technical College System General Purpose Revenue Workforce Advancement Training Grants	\$11,281	\$11,281	\$0
169	Mondi Akrosil	Gateway will provide Programmable Logic Controller (PLC) advanced knowledge, train the trainer, and project management/time management training to employees of Mondi Akrosil, located in Pleasant Prairie.	7/01/17-6/30/18	63	Wisconsin Technical College System General Purpose Revenue Workforce Advancement Training Grants	\$24,372	\$24,372	\$0
172	R&B Grinding	Gateway will deliver customized training in the areas of Advanced PLC and Applications, Machine System Integration and Sensors, Troubleshooting and Repairing Automated Precision Machinery and Equipment, Schematic Development and Interpretation, Critical Thinking and Problem Solving to employees of R&B Grinding, located in Racine.	7/01/17-6/30/18	32	Wisconsin Technical College System General Purpose Revenue Workforce Advancement Training Grants	\$38,342	\$38,342	\$0

AUGUST 2017 GRANT AWARDS

Project Number	Title	Purpose	Grant Period	Number Served	Funding Source	Total Budget	Grant Award	Matching Funds
179	HFI Fluid Power Products	Gateway will provide training in communication, machine knowledge, and the mechanical properties of metals to employees of HFI Fluid Power Products, located in Racine.	7/01/17-6/30/18	8	Wisconsin Technical College System General Purpose Revenue Workforce Advancement Training Grants	\$8,254	\$8,254	\$0

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call	_____
Action	<u> X </u>
Information	_____
Discussion	_____

CONTRACTS FOR INSTRUCTIONAL DELIVERY

Summary of Items: **1. 38.14 Contract reports for July 2017**
lists all contracts for service completed or
in progress 2017/2018 fiscal year.

Ends Statements and/or Executive Limitations:
Policy 4.4 College Strategic Directions/Ends Statements #1 and #3

Staff Liaison: Debbie Davidson

BWS CFS Board Report FY18



Contract #	Sponsor Name	Type	Course Numbers	Estimated CFS Cost	WATG #	CFS Date / Date Req.	BY:
1	TOTALS			\$620,644.36			
2	Kenosha Fire Department	IN	531-805-1BBA	\$1,006.40		02/07/17	Robin Widmar
3	R&B Grinding	IN	SU17: 420-437-1ZBA, 462-485-1ZBA, 462-486-1ZBA; 900-003-1ZM1R	\$988.00	172	02/14/17	Robin Widmar
4	Amazon -- CANCEL	IN	444-339-1ZBA	\$0.00		02/28/17	Robin Widmar
5	KABA	IN	SU17: 196-848-1ZBA, 196-848-3ZBB	\$3,960.00		04/19/17	Robin Widmar
6	Badger High School	IN	543-300-1ZBA	\$4,571.10		03/30/17	Michelle Miller
7	Wilmot High School	IN	543-300-1ZBB	\$4,571.10		03/30/17	Michelle Miller
8	Union Grove High School	IN	543-300-1ZBC	\$4,571.10		03/30/17	Michelle Miller
9	Union Grove High School	IN	543-300-1ZBD	\$4,571.10		03/30/17	Michelle Miller
10	RUSD High School	IN	543-300-1RBA, 543-300-1RBB, 510-407-1RBA, 510-407-1RBB	\$19,938.00		04/21/17	Michelle Miller
11	Kenall Mfg	IN	605-458-1ZBA	\$5,940.00		04/21/17	Robin Widmar
12	WE Energies	IN	420-408-1CBA	\$13,360.00		05/11/17	Robin Widmar
13	East Troy	IN	543-300-1ZBE			05/12/17	Michelle Miller
14	Whitewater Unified School District	IN	531-427-1z1a, 531-427-1z1b	\$756.96		05/26/17	Lori Maccari
15	InSinkErator		SU17: 606-111-1ZBA, 623-401C-1ZBC, 196-466D-1ZBA	\$7,369.14		05/26/17	Robin Widmar
16	The Abbey Resort	IN	531-448-1z1a	\$856.65		05/02/17	Lori Maccari
17	Racine County Workforce Solutions IT Web Java Developer BC SU18	IN	152-187-1r1a, 152-088-1r1a, 152-184-1r1a, 152-182-1r1a, 152-146-1r1a, 152-097-1r1a, 152-087-1r1a, 152--183-1r1a, 152-150-1r1a, 152-174-1r1a	\$54,435.40		04/18/17	Michelle Miller
18	Racine County Workforce Solutions IT Web Java Developer BC SU19	IN	152-175-2r1a, 152-086-2r1a, 152-085-2r1a	\$21,471.00		04/18/17	Michelle Miller
19	St. Joseph's Nursing Home	IN	FA17: 196-849-2ZBA, 196-850-2ZBA	\$3,960.00		04/19/17	Robin Widmar
20	OEMMCO Inc (Kenosha)	IN	503-447-1ZBA, 503-447-1ZBB, 503-447-1ZBC, 503-447-1ZBD, 503-447-1ZBE, 503-447-1ZBF, 503-447-1ZBG, 503-447-1ZBH	\$2,640.00		04/20/17	Robin Widmar
21	Elkhorn HS	IN	531-448-1k1a	\$293.43		05/01/17	Lori Maccari
22	Union Grove HS	IN	533-126-2cza	\$2,884.40		05/18/17	Michelle Miller
23	Union Grove HS	IN	501-101-2eca	\$4.00		05/18/17	Michelle Miller
24	Union Grove HS	IN	809-188-2zca	\$4,301.10		05/18/17	Michelle Miller
25	Waterford HS	IN	809-188-2zcb	\$4,301.10		05/18/17	Michelle Miller
26	Big Foot HS	IN	501-101-2ecb	\$4,301.10		05/18/17	Michelle Miller
27	Burlington HS	IN	501-101-2ecc	\$4,301.10		05/18/17	Michelle Miller
28	Union Grove HS	IN	501-101-2ecd	\$4,301.10		05/18/17	Michelle Miller
29	Williams Bay HS	IN	501-101-2ece	\$4,301.10		05/18/17	Michelle Miller
30	Westosha Central HS	IN	533-126-2zcb	\$2,882.40		05/18/17	Michelle Miller

Contract #	Sponsor Name	Type	Course Numbers	Estimated CFS Cost	WATG #	CFS Date / Date Req.	BY:
31	Waterford HS	IN	533-126-2zcc	\$2,882.40		05/18/17	Michelle Miller
32	Burlington HS	IN	533-126-2zcd	\$2,882.40		05/18/17	Michelle Miller
33	Waterford HS	IN	809-198-2zca	\$4,301.10		05/18/17	Michelle Miller
34	Waterford HS	IN	809-198-2zcb	\$4,301.10		05/18/17	Michelle Miller
35	Elkhorn HS	IN	533-131-2zca	\$2,882.40		05/18/17	Michelle Miller
36	Williams Bay HS	IN	533-131-2zcb	\$2,882.40		05/18/17	Michelle Miller
37	Badger HS	IN	501-101-2ecf	\$4,301.10		05/18/17	Michelle Miller
38	Waterford HS	IN	809-196-2cca	\$4,301.10		05/18/17	Michelle Miller
39	Union Grove HS	IN	809-196-2ccb	\$4,301.10		05/18/17	Michelle Miller
40	Burlington HS	IN	533-126-2zce	\$2,882.40		05/18/17	Michelle Miller
41	Williams Bay HS	IN	533-126-2zcf	\$2,882.40		05/18/17	Michelle Miller
42	Burlington HS	IN	533-126-2zcg	\$2,882.40		05/18/17	Michelle Miller
43	Union Grove HS	IN	533-126-2zch	\$2,882.40		05/18/17	Michelle Miller
44	Waterford HS	IN	533-126-2zci	\$2,882.40		05/18/17	Michelle Miller
45	Big Foot HS	IN	533-126-2zck	\$2,882.40		05/18/17	Michelle Miller
46	Burlington HS	IN	533-126-2zcl	\$2,882.40		05/18/17	Michelle Miller
47	Williams Bay HS	IN	533-128-2zcm	\$2,882.40		05/18/17	Michelle Miller
48	Westosha Central HS	IN	533-128-2zcn	\$2,882.40		05/18/17	Michelle Miller
49	Catholic Central HS	IN	533-128-2zcp	\$2,882.40		05/18/17	Michelle Miller
50	Big Foot HS	IN	152-126-2zca	\$5,814.80		05/18/17	Michelle Miller
51	Burlington HS	IN	152-126-2zcb	\$5,814.80		05/18/17	Michelle Miller
52	Union Grove HS	IN	152-126-2zcc	\$5,814.80		05/18/17	Michelle Miller
53	Central HS	IN	152-126-2zcd	\$5,814.80		05/18/17	Michelle Miller
54	Williams Bay HS	IN	152-126-2zce	\$5,814.80		05/18/17	Michelle Miller
55	Elkhorn HS	IN	533-128-2zcq	\$2,884.40		05/18/17	Michelle Miller
56	Burlington HS	IN	533-128-2zcr	\$2,884.40		05/18/17	Michelle Miller
57	Waterford HS	IN	533-128-2zcs	\$2,884.40		05/18/17	Michelle Miller
58	Union Grove HS	IN	533-128-2zct	\$2,884.40		05/18/17	Michelle Miller
59	GTCF - SCJ		103-804Q-1ZBA	\$2,820.00		06/21/17	Michelle Miller
60	GTCF - SCJ	IN/TA	444-331-1cbr, 444-337-1cbr, 804-370-1cbr, 444-339-1cbr, 900-003-1M1A	\$37,836.72		06/21/17	Michelle Miller
61	GTCF - SCJ	IN/TA	801-302-2cbr, 444-338-2cbr, 900-003-xxxx	\$20,243.33		06/21/17	Michelle Miller
62	GTCF - SCJ	IN/TA	444-331-1ecw, 444-337-1ecw, 804-370-1ecw, 444-339-1ecw, 900-003-1m1b	\$30,362.04		06/21/17	Michelle Miller
63	GTCF - SCJ	IN/TA	801-302-2ecw, 444-338-2ecw, 900-003-xxxx	\$16,718.50		06/21/17	Michelle Miller

Contract #	Sponsor Name	Type	Course Numbers	Estimated CFS Cost	WATG #	CFS Date / Date Req.	BY:	
64	0063	Brunk Industries	IN	623-401C-1ZBA, 623-401C-1ZBB	\$3,044.00		05/17/17	Robin Widmar
65	0064	East Troy HS	IN	543-300-2EB1	\$4,571.10		05/18/17	Michelle Miller
66	0065	Westosha Central HS	IN	543-300-2EB2	\$4,571.10		05/18/17	Michelle Miller
67	0066	Elkhorn HS	IN	543-300-2EBA	\$4,571.10		05/18/17	Michelle Miller
68	0067	Burlington HS	IN	543-300-2ZB1	\$4,571.10		05/18/17	Michelle Miller
69	0068	Waterford HS	IN	543-300-2ZB2	\$4,571.10		05/18/17	Michelle Miller
70	0069	Burlington HS	IN	543-300-2ZBA	\$4,571.10		05/18/17	Michelle Miller
71	0070	Waterford HS	IN	543-300-2ZBB	\$4,571.10		05/18/17	Michelle Miller
72	0071	Badger HS	IN	543-300-2ZBC	\$4,571.10		05/18/17	Michelle Miller
73	0072	Wilnot HS	IN	543-300-2ZBD	\$4,571.10		05/18/17	Michelle Miller
74	0073	Mount Pleasant Police Dept.	IN	504-484-1K1A	\$200.00		06/06/17	Molly Meagher
75	0074	Walworth County Sheriff's Office	IN	504-484-1K1B	\$200.00		06/06/17	Molly Meagher
76	0075	Burlington Police Dept.	IN	504-484-1K1C	\$200.00		06/06/17	Molly Meagher
77	0076	Edgerton Police Dept.	IN	504-484-1K1D	\$200.00		06/06/17	Molly Meagher
78	0077	Waterford PD	IN	504-484-1K1E	\$200.00		06/06/17	Molly Meagher
79	0078	KPD	IN	504-481-1K1C	\$320.53		06/06/17	Molly Meagher
80	0079	KSD	IN	504-481-1K1D	\$91.58		06/06/17	Molly Meagher
81	0080	NORTEC	IN	620-420A-1ZBA	\$1,650.00		06/12/17	Robin Widmar
82	0081	Catholic Central HS	IN	543-300-1ZBF	\$457.11		06/12/17	Robin Widmar
83	0082	UNFI, Inc.	TA	900-003-1ZBA	\$4,000.00		06/15/17	Robin Widmar
84	0083	Racine County Workforce Solutions	IN	154-121-2R1B, 154-126-2R1A, 107-193-2R1B, 154-114-2R1A, 154-122-1R1A, 107-016-2R1A, 107-017-2R1A, 154-120-2R1B, 154-125-2R1A, 154-109-2R1A, 154-124-2R1A			06/19/17	Robin Widmar
85	0084	Badger High School	IN	SEE GOOGLE DOC	\$2,927.40		06/15/17	Dawn Herrmann
86	0085	Wilnot High School	IN	SEE GOOGLE DOC	\$8,602.00		06/15/17	Dawn Herrmann
87	0086	NC3	TA	900-003-3ZM1G	\$3,900.00		06/16/17	Robin Widmar
88	0087	GTCF - SCJ	IN/TA	444-337-1CBN, 444-339-1CBN, 444-331-1CBN, 801-302-1CBN			07/17/17	Michelle Miller
89	0088	GTCF - SCJ	IN/TA	444-338-2CBN, 804-370-2CBN			07/17/17	Michelle Miller
90	0089	KCJC	IN/TA	444-337-1CBS, 444-339-1CBS, 444-331-1CBS, 801-302-1CBS			07/17/17	Michelle Miller
91	0090	KCJC	IN/TA	444-338-2CBS, 804-370-2CBS			07/17/17	Michelle Miller
92	0091	WCJC	IN/TA	SU17:				Michelle Miller
93	0092	WCJC	IN/TA	FA17:				Michelle Miller
94	0093	ResCare Kenosha	TA	900-003-1M1CB	\$3,900.00			Robin Widmar
95	0094	ResCare Kenosha	TA	900-003-1ZM1A	\$3,900.00			Robin Widmar
96	0095	ResCare Kenosha	TA	900-003-1M1SB	\$3,900.00			Robin Widmar
97	0096	ResCare Milw	TA	900-003-1M1LB	\$3,900.00			Robin Widmar
98	0097	Walworth County WIOA	TA	900-003-1ZM1D	\$3,900.00		06/27/17	Robin Widmar

Contract #	Sponsor Name	Type	Course Numbers	Estimated CFS Cost	WATG #	CFS Date / Date Req.	BY:
99	ResCare Kenosha	TA	900-003-1M1DD				Robin Widmar
100	ResCare Kenosha	TA	900-003-1M1JD	\$3,900.00			Robin Widmar
101	ResCare Kenosha	TA	900-003-1ZM1B	\$3,900.00			Robin Widmar
102	RCWS		900-003-1M1TN	\$3,900.00			Robin Widmar
103	KCJC - CNC HS BC V - CANCELLED	IN/TA	444-331-1CBK, 444-337-1CBK, 804-370-1CBK, 444-339-1CBK	\$0.00		06/21/17	Michelle Miller
104	KCJC - CNC HS BC V - CANCELLED	IN/TA	801-302-2CBK, 444-338-2CBK	\$0.00		06/21/17	Michelle Miller
105	Miniature Precision Components	TA	900-019-1ZBM	\$4,682.10			Robin Widmar
106	WDC/Boys N Girls Club	IN	504-458-1K1A	\$17,914.00			Molly Meagher
107	WI-DOJ	IN	504-458-1K1B	\$17,914.00		06/21/17	Molly Meagher
108	Mondi Akrosil	IN	503-447B-1ZBA1, 503-447B-1ZBB1, 503-447B-1ZBC1, 503-447B-1ZBD1	\$668.00		06/29/17	Robin Widmar
109	Walworth Emergency Services	IN	531-892-1z1a	\$504.90		06/26/17	Lori Maccari
110	Primex Family of Companies	IN/TA	103-417C-1ZBA, 103-417C-1ZBB, 103-432C-1ZBA, 900-019-1ZBAP	\$5,722.08		06/26/17	Robin Widmar
111	Mondi Akrosil	IN/TA	620-431-1ZBA, 620-431-1ZBB; 900-003-1M1MA		169	06/27/17	Robin Widmar
112	Shiloh Ind	IN/TA	620-433-1ZBA, 620-433-1ZBB, 449-411-1ZBA; 900-003-1ZM1S	\$2,306.00	168	06/27/17	Robin Widmar
113	RUSD - REAL School	IN/TA	606-141-2C1A, 606-141-2C1B, 900-	\$28,161.12			Robin Widmar
114	NC3	TA	900-019-1ZCQ1, 900-019-1ZCQA	\$6,212.50		07/07/18	Robin Widmar
115	NC3	TA	900-019-2ZCQ2, 900-019-2ZCQB	\$6,212.50			Robin Widmar
116	Tecomet	IN/TA	900-010-1ZBA, 196-886A-1ZBA, 196-886B-1ZBB, 196-886B-1ZBC, 196-886B-1ZBD, 196-886B-1ZBE, 196-886B-1ZBF, 196-886B-1ZBG, 196-886B-1ZBH, 196-886B-1ZBI, 196-886B-1ZBK, 196-886B-1ZBL	\$3,163.85		07/14/17	Robin Widmar
117	Kenosha County Highway Dept.	TA	900-019-1ZM1Q	\$7,986.00		07/11/18	Robin Widmar
118	Knapp Mfg	IN/TA	623-812-1ZBA, 900-019-1ZBA; 900-003-1M1KM	\$3,420.00	146	07/12/17	Robin Widmar
119	Kenall Manufacturing	IN	605-458-1ZBB	\$6,012.00		07/14/17	Robin Widmar
120	ResCare Milw	TA	900-003-1M1DC	\$3,900.00		07/14/17	Robin Widmar
121	NC3	TA	900-003-1M1DR	\$3,900.00		07/14/17	Robin Widmar
122	ResCare/FSET Keno	TA	900-003-1M1CP	\$250.00		07/14/17	Robin Widmar
123	SC Johnson	IN	620-408-1CBA	\$2,004.00		07/20/17	Robin Widmar
124	Heartland Business Systems	IN/TA	150-417-2CBA; 900-003-2M1HB	\$2,218.00	165	07/20/17	Robin Widmar
125	Dooley & Associates	TA	900-019-2ZBA	\$1,485.00		07/27/17	Robin Widmar
126	PPG Partners, LLC	IN	531-448-1z1b	\$387.72		07/31/17	Lori Maccari
127	Amazon	IN	444-339-2Z11				Robin Widmar
128	KUSD - Tremper HS	IN	543-300-2Z1A			08/02/17	Michelle Miller
129	KUSD - Indian Trails HS	IN	543-300-2Z21B, 543-300-2Z1C			08/02/17	Michelle Miller

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action x
Information _____
Discussion _____

ADVISORY COMMITTEE ACTIVITY REPORT

Summary of Item: Approval of:

- New Members as of August 1, 2017
- 2016-17 Meeting Schedule as of August 1, 2017

Staff Liaison: John Thibodeau

GATEWAY TECHNICAL COLLEGE ADVISORY COMMITTEES -- NEW MEMBERS As of August 1, 2017

PROGRAM Name	Job Title	Employer	County Represented
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Electrical Engineering Technology & Electronics

Ziemer	Andy	Client Relationship Manager	Experis - Manpower Group	Out of District
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Emergency Medical Technician, Advanced EMT, EMT Paramedic, Fire Medic, & Paramedic Technician Education

Poltrock	Jim	EMS Division Chief	Kenosha Fire Department	Kenosha
Schuls	Jason	Lieutenant/Paramedic	Caledonia Fire Department	Racine

Firefighter Technician

Roeder	Richard	Fire Chief	Caledonia Fire Department	Racine
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ADVISORY COMMITTEE 2017-2018 MEETING SCHEDULE as of August 1, 2017

ADVISORY COMMITTEE	DEAN	FALL 2017	SPRING 2018
Accounting Accounting Assistant	J. Fullington		
Administrative Professional Office Assistant	R. Koukari		
Adult Basic Education	C. Jennings	Tuesday, October 10, 2017 2pm - BioScience 120	
Adult High School	C. Jennings	Wednesday, October 18, 2017 2pm - IMET 104	
Aeronautics-Pilot Training	R. Koukari	Thursday, October 12, 2017 11:00 a.m. Horizon Center, Room 106	
Air Conditioning, Heating, & Refrigeration Technology Facilities Maintenance	R. Koukari	Monday, October 9, 2017 5:00 p.m. - Kenosha, T130	
Arbiculture/Urban Forestry Technician	R. Koukari		
Architectural-Structural Engineering Technician			
Civil Engineering Technology - Fresh Water Resources	R. Koukari	Wednesday, Oct. 04, 2017 5:00 PM IMET Center, Room 104	
Civil Engineering Technology – Highway Technology			
Geospatial Surveying Technician			
Automotive Maintenance Technician	R. Koukari	Tuesday, October 10, 2017 5:30 p.m. Horizon Center, Room 106	
Automotive Technology			
Barber Technologist	T. Simmons		
Cosmetology			
Business Management			
Business Services Manager	J. Fullington		
Small Business Entrepreneurship			
Supervisory Management			
CNC Production Technician			
CNC Programmer	R. Koukari	Thursday, October 12, 2017 5:30 pm, IMET Center Room 401	
Tool and Die Technician			
Criminal Justice - Law Enforcement	T. Simmons		
Criminal Justice – Law Enforcement Academy			
Culinary Arts	T. Simmons		

ADVISORY COMMITTEE	DEAN	FALL 2017	SPRING 2018
Dental Assistant	M. O'Donnell		
Diesel Equipment Mechanic	R. Koukari	Wednesday, October 11, 2017 5:30 p.m. - Horizon Center Room 106	
Diesel Equipment Technology			
Early Childhood Education	T. Simmons	Wednesday, October 11, 2017 10:00 a.m. - Racine - Michigan Room 113	
Foundations of Teacher Education			
Electrical Engineering Technology	R. Koukari	Wednesday, Oct. 04, 2017 5:00 PM IMET Center, Room 104	
Electronics			
Electronics Technician Fundamentals			
Advanced EMT			
Emergency Medical Technician	T. Simmons	Tuesday, October 10, 2017 10:00 a.m. - HERO Center - H101	
EMT Paramedic			
Fire Medic			
Paramedic Technician			
Firefighter Technician	T. Simmons	Wednesday, October 11, 2017 6:00 p.m. - HERO Center - H113	
Gas Utility Construction and Service	R. Koukari		
Graphic Communications	R. Koukari		
Professional Communications			
Health Information Technology	M. O'Donnell		
Health Unit Coordinator	M. O'Donnell		
Horticulture	R. Koukari	Monday, September 25, 2017 6:00 p.m. - Pike Creek, Room H118	
Hospitality Management	T. Simmons		
Human Services Associate	T. Simmons		
Information Technology - Computer Support Specialist			
Information Technology - Computer Technician	R. Koukari		
Information Technology - Network Specialist			
Information Technology - Junior SharePoint Developer			
Information Technology - Junior Web Developer	R. Koukari		
Information Technology - Software Developer			
Information Technology - Web Developer			
Interior Design	R. Koukari	Thursday, September 14, 2017 5:30 pm, Kenosha Campus, Room A130	
Marketing	R. Koukari		
Mechanical Design Technology	R. Koukari	Wednesday, Oct. 04, 2017 5:00 PM IMET Center, Room 104	

ADVISORY COMMITTEE	DEAN	FALL 2017	SPRING 2018
Medical Assistant	M. O'Donnell	Wednesday, October 18, 2017 @ 7:30 a.m. Racine Campus, Room TBA	
Nursing Assistant	D. Skewes		
Nursing Associate Degree	D. Skewes		
Pharmacy Technician	M. O'Donnell	Monday, September 18, 2017, Kenosha, S118, 4:30pm	
Physical Therapist Assistant	M. O'Donnell		
Surgical Technology	M. O'Donnell		
Veterinary Assistant		Monday, October 9, 2017	
Veterinary Technician	M. O'Donnell	5:30 pm - Veterinary Sciences Building	
Welding Welding/Maintenance & Fabrication	R. Koukari	Wednesday, September 20, 2017 5:30 PM , Burlington Campus Room 100	

IX. POLICY GOVERNANCE MONITORING REPORTS

A. End Statement Monitoring

College Ends Policy - The tri-county community benefits from affordable higher education that allows residents to develop knowledge and skills for family-supporting careers that contribute to the growth and sustainability of the local economy at a cost commensurate with the value of services provided.

1) Students demonstrate the knowledge and skills and self-confidence required for employability, career advancement, a global perspective, and lifelong learning. REAL School – Ray Koukari

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call	_____
Action	<u> X </u>
Information	_____
Discussion	_____

POLICY GOVERNANCE MONITORING REPORTS
Ends Statement Monitoring

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Staff Liaison: Ray Koukari

X. BOARD MEMBER COMMUNITY REPORTS

XI. NEXT MEETING DATE AND ADJOURN

- A. Regular Meeting – Thursday, September 21, 2017, 8:00 am, Horizon Center
- B. Adjourn - Following the regular meeting, the Gateway Technical College District Board will meet in executive session pursuant to Wisconsin Statutes 19.85(1)(c) to discuss the President's evaluation. The Board reserves the right to reconvene in open session to take action on items discussed in executive session.

ROLL CALL

Ram Bhatia	_____
Ronald J. Frederick	_____
Gary Olsen	_____
Bethany Ormseth	_____
Kimberly Payne	_____
Scott Pierce	_____
Roger Zacharias	_____
Pamela Zenner-Richards	_____
William Duncan	_____