



Bryan D. Albrecht, Ed.D.
President and CEO

August 14, 2019

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NOTICE OF MEETING

**GATEWAY TECHNICAL COLLEGE
DISTRICT BOARD
Regular Meeting**

**Thursday, August 22, 2019 – 8:00 a.m.
Racine Campus, Quad Rooms R102/R104
1001 S. Main Street, Racine WI 53403**

The Gateway Technical College District Board will hold its regular meeting on Thursday, August 22, 2019 at 8:00 a.m. at the Racine Campus, Rooms R102/R104, 1001 S. Main Street, Racine, WI. The agenda is included.

Bryan D. Albrecht, Ed.D.
President and Chief Executive Officer

To request disability accommodations, contact the Compliance Manager at [262-564-3062](tel:262-564-3062)/Wisconsin Relay 711, or vollendorff@gtc.edu, at least three days in advance.

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Regular Meeting – Thursday, August 22, 2019 – 8:00 a.m.
Racine Campus, 1001 S. Main Street, Quad Rooms R102/R104, Racine, WI 53403

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GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Regular Meeting

Thursday, August 22, 2019 – 8:00 a.m.

Racine Campus

1001 S. Main Street, Quad Rooms R102/R104, Racine, WI 53406

- I. CALL TO ORDER
 - A. Open Meeting Compliance

II. ROLL CALL

Jesse Adams	_____
Ram Bhatia	_____
William Duncan	_____
Ronald J. Frederick	_____
Scott Pierce	_____
Roger Zacharias	_____
Pamela Zenner-Richards	_____
Bethany Ormseth	_____

Our Positive Core – Gateway Technical College District Board

Our shared strengths as a Board that we draw upon to do our work:

- Belief in the value of Gateway Technical College
- Commitment to our community
- Common sense of mission
- Mutual respect
- Sense of humor
- Open-mindedness & willingness to question

III. APPROVAL OF AGENDA

Items on the Consent Agenda for discussion

IV. APPROVAL OF MINUTES

A. June 20, 2019 – Regular Meeting

B. July 8, 2019 – Organizational Meeting

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD
Regular Meeting, June 20, 2019

The Gateway Technical College District Board met on Thursday, June 20, 2019 at the Elkhorn Campus, Rooms 112/114, 400 County Road H, Elkhorn, WI. The meeting was called to order at 8:00 a.m. by Bethany Ormseth, Chairperson.

I. Call to Order

1. Open Meeting Compliance
 - K. Bartlett confirmed the meeting was duly noticed in accordance with state statutes for open meeting compliance.

II. Roll Call

Jesse Adams	Present
Ram Bhatia	Present
William Duncan	Present
Arletta Frazier-Tucker	Excused
Ronald J. Frederick	Present
Scott Pierce	Present
Roger Zacharias	Present
Pamela Zenner-Richards	Present
Bethany Ormseth	Present

Also in attendance were Bryan Albrecht, Kelly Bartlett, Mary Harpe and 22 citizens/reporters.

III. Approval of Agenda

- A. It was moved by S. Pierce and seconded by R. Zacharias and carried to approve the agenda.

IV. Approval of Minutes

- A. It was moved by R. Bhatia, seconded by P. Zenner-Richards and carried to approve the minutes of the May 8, 2019 Public Hearing.
- B. It was moved by R. Bhatia, seconded by P. Zenner-Richards and carried to approve the minutes of the May 16, 2019 Regular Meeting.

V. Citizen Comments

There were no citizen comments

VI. Chairperson's Report

1. Dashboard Report items included updates on:
 - Gateway is the fiscal grant manager for a \$65,000 Google grant.
 - WTCS state budget includes \$25M in new funding for technical colleges.
 - We have established a new dashboard for monitoring our Strategic Plan.
2. Board Evaluation Summary
 - 6 of 7 Attending Trustees Responded to the Survey: Great meeting. Ends Statement monitoring presentation was excellent. Similarly, excellent President's Report. Good Meeting. The partnership with the Mahone Foundation is excellent and continues to demonstrate Gateway's commitment to support our many community initiatives to support educational opportunities for our future leaders. Very good presentation on relationship with KUSD.
3. July Board Retreat Agenda
 - The Trustees reviewed the Board Retreat agenda scheduled for Monday, July 8, 2019.

VII. President's Report

A. Announcements

- Bryan introduced and welcomed the following Gateway Journey members:
- Bryan shared his gratitude towards Arletta and her time on Gateway's Board.
- Jacqueline Morris spoke about the Service Member Graduation. It was a great celebration.
- Bryan recognized first responders and thanked them for all that they do in our communities.
- Stephanie Sklba spoke about MSSC, ACTE, and Department of Education visits that took place on campus recently.
- John Thibodeau spoke about the NISOD conference in Texas where Gateway recognizes three outstanding faculty each year through the President's Faculty Excellence Awards.
- Jeff Robshaw mentioned phone numbers and the process his team is working on currently to keep numbers current.
- Tom Cousino talked about seagull issues and campus security.
- Bill Whyte introduced Jacqueline Morris as Gateway's new Vice President of Human Resources effective July 1, 2019.

B. Campus Welcome

- Mike O'Donnell welcomed the Trustees to the Elkhorn Campus and shared updates and events that have been happening on campus. Mike introduced Dan Horstick from United Way of Walworth County. Dan spoke about events that are taking place in Walworth.

C. NCORE

- Tammi Summers and JoMarie Coloriano presented on NCORE along with student that attended the conference in May 2019. The conference was held in Portland, Oregon.
- Each student spoke about their experience with NCORE. They feel that NCORE and the conferences are very helpful when it comes to dealing with issues and inclusion.
- 38 people attended the NCORE Conference this year from Gateway Technical College.
- NCORE stands for National Conference on Race and Ethnicity.

VIII. Operational Agenda

A. Action Agenda

1. Resolution No. F-2019-2020A.2 – Resolution Awarding the Sale of \$6,500,000 General Obligation Promissory Notes, Series F-2019-2020A

The administration is recommending Board approval of a resolution awarding the sale of \$6,500,000 of General Obligation Promissory Notes, Series 2019-2020A for the public purpose of financing the acquisition of movable equipment (\$5,000,000); for the public purpose of financing building remodeling and improvement projects (\$1,500,000).

Following discussion, it was moved by S. Pierce, seconded by R. Zacharias and carried by roll call vote to approve Resolution No. F-2019-2020A.2 – Resolution Awarding the Sale of \$6,500,000 General Obligation Promissory Notes, Series F-2019-2020A

Aye: 8

Nay: 0

Abstaining: 0

Absent: 1

2. Resolution No. F-2019-2020B.1 – Resolution Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series F-2019-2020B

Administration is recommending approval to issue General Obligation Promissory Notes, Series F-2019-2020B; in the principal amount of \$1,500,000 for the public purpose of financing building remodeling and improvement projects. This borrowing is included in the 2019-20 budget. Upon approval, appropriate legal notices will be published in the official district newspapers.

Following discussion, it was moved by R. Zacharias, seconded by W. Duncan and carried by roll call vote to approve Resolution No. F-2019-2020B.1 – Resolution Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series F-2019-2020B

Aye: 8

Nay: 0

Abstaining: 0

Absent: 1

3. Resolution B-2019 B – Approval of Three-Year Strategic Facility Planning Guide for State Submission, Fiscal Years 2019-20, 2020-21, 2021-22

Wisconsin Technical College System Board Financial Accounting Manual (FAM), Three Year Facilities Plan, states as follows: “Annually, each Wisconsin Technical College District is required to prepare and submit a Three-Year Facilities Plan to the Wisconsin Technical College System Board (WTCSB). The Plan must be approved by the District Board and submitted no later than August 1st of each year. The reporting shall be on a fiscal year basis and include information for the current and next two fiscal years. The plan will be accepted and reviewed by the WTCSB but no action will be taken, as each project continues to be subject to review and approval on an individual basis pursuant to s. 38.04(10), Stats.”

Following discussion, it was moved by P. Zenner-Richards, seconded by J. Adams and carried to approve Resolution B-2019 B – Approval of Three-Year Strategic Facility Planning Guide for State Submission, Fiscal Years 2019-20, 2020-21, 2021-22

B. Consent Agenda

It was moved by R. Zacharias, seconded by P. Zenner-Richards and carried that the following items in the consent agenda be approved:

1. **Finance**
 - a) **Financial Statement and Expenditures over \$2,500:** Approved the financial statement and expenditures as of May 31, 2019.
 - b) **Cash and Investment Schedules:** Approved the monthly cash reconciliation, investment schedule and investment report.
2. **Personnel Report:** Approved the personnel report of one (1) new hire; three (3) promotions; one (1) retirements; five (5) resignations; one (1) separation; no employment approvals-casual, non-instructional; and no employment approvals-adjunct faculty.
3. **Grants Awards:** There were no grant awards for approval.
4. **Contracts for Instructional Delivery:** Approved the contracts for instructional delivery report for May 2019

5. **Advisory Committee Activity Report:** Approved the advisory committee 2018-2019 meeting schedule and new members as of June 1, 2019
6. **Bids for Approval:** Approved the following Bids
 - a) Bid No. 1583 – Kenosha Conference Center Roof Replacement
7. **Requests for Program Approvals:** Approved the following Program Requests
 - a) New Program: Press Set-Up Operator Apprentice
 - b) New Program: Machinist Apprentice

IX. Policy Governance Monitoring Reports

1. Ends Statement Monitoring

College Ends Policy – The tri-county community benefits from affordable higher education that allows residents to develop knowledge and skills for family-supporting careers that contribute to the growth and sustainability of the local economy at a cost commensurate with the value of services provided. **5)**

Educational partners, locally, nationally, and internationally, connect their students to Gateway’s well-developed career pathways courses, facilities, and educational resources.

Stephanie Sklba presented on the Foundation.

Following discussion, it was moved by R. Bhatia, seconded by P. Zenner-Richards and carried that this report is evidence that the college is making progress on Ends Policy #5.

X. Board Member Community Reports

- Ram Bhatia gave updates on the Gateway Foundation.
- Ram Bhatia attended the MSSC Conference held at Gateway.
- Jesse Adams thanked everyone that came out to Adams Open House.

XI. Next Meeting Date and Adjourn

1. Organizational Meeting – Monday, July 8, 2019, 8:00 am, Adams Electric, 801 N. Wisconsin Street, Elkhorn
2. Board Retreat – Directly following the Organizational Meeting, Adams Electric, 801 N. Wisconsin Street, Elkhorn
3. At approximately 9:57 a.m. it was moved by S. Pierce, seconded by W. Duncan and carried by roll call vote that the meeting was adjourned and the District Board move to executive session pursuant to Wisconsin Statutes 19.85(1)(c) to discuss the President’s evaluation. The Board reserves the right to reconvene in open session to take action on items discussed in executive session.

Aye: 8

Nay: 0

Abstaining:

Absent: 1

XII. Executive Session

At approximately 10:52 am, the Board reconvened in Open Session. R. Zacharias motioned, seconded by S. Pierce to increase Bryan Albrecht’s compensation by 4% and add a \$10,755 performance bonus along with a new retention bonus of \$20,000 per year for 3 years payable if Bryan Albrecht is the President on June 30, 2022.

At 10:53 am it was moved by R. Zacharias, seconded by R. Frederick and carried by roll call vote that the meeting was adjourned.

Aye: 8
Nay: 0
Abstaining:
Absent: 1

Submitted by,

Pamela Zenner-Richards
Secretary

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD
Organizational Meeting, July 8, 2019

The Gateway Technical College District Board met on Monday, July 8, 2019 at Adams Electric, 801 N. Wisconsin Street, Elkhorn, WI 53121. The meeting was called to order at 8:00 am by Bethany Ormseth, Chairperson.

Call to Order

- A. Open Meeting Compliance
 - K. Bartlett confirmed the meeting was duly noticed in accordance with state statutes for open meeting compliance.

II. Roll Call

Jesse Adams	Present
Ram Bhatia	Present
William Duncan	Excused
Ronald J. Frederick	Present
Scott Pierce	Present
Roger Zacharias	Excused
Pamela Zenner-Richards	Present
Bethany Ormseth	Present

Also in attendance were Bryan Albrecht, Kelly Bartlett, Mary Harpe and 7 citizens/reporters.

III. Announcements

- A. Bryan Albrecht welcomed everyone to Adams Electric located in Elkhorn.
- B. Bryan Albrecht thanked the Trustees for their support throughout the year.

Roger Zacharias arrived at 8:15 am

William Duncan arrived at 8:55 am

IV. Oath of Office

- A. W. Whyte administered the Oath of Office to Bethany Ormseth at 8:13 am and to William Duncan at 8:58 am. Signed and notarized copies of these Oaths of Office are on file in the President's Office at Gateway Technical College.

V. Citizen Comments

- A. There were no citizen comments.

VI. Election of Officers

- A. W. Whyte presided over the election of officers:
 - Chairperson – S. Pierce nominated Bethany Ormseth for the Office of Chairperson; R. Frederick seconded the nomination. Call for nominations called three times. There being no other nominations, it was moved by R. Frederick, seconded by P. Zenner-Richards and carried that nominations be closed and a unanimous ballot be cast for Bethany Ormseth as Chairperson.

- Vice Chairperson – R. Bhatia nominated Scott Pierce for the Office of Vice Chairperson; P. Zenner-Richards seconded the nomination. Call for nominations called three times. There being no other nominations, it was moved by P. Zenner-Richards, seconded by R. Bhatia and carried that nominations be closed and a unanimous ballot be cast for Scott Pierce as Vice Chairperson
- Secretary – S. Pierce nominated Pamela Zenner-Richards for the Office of Secretary; J. Adams seconded the nomination. Call for nominations called three times. There being no other nominations, it was moved by R. Frederick, seconded by R. Bhatia and carried that nominations be closed and a unanimous ballot be cast for Pamela Zenner-Richards as Secretary
- Treasurer – S. Pierce nominated Ronald J. Frederick for the Office of Treasurer; J. Adams seconded the nomination. Call for nominations called three times. There being no other nominations, it was moved by S. Pierce, seconded by R. Bhatia and carried that nominations be closed and a unanimous ballot be cast for Ronald J. Frederick as Treasurer

VII. Action Agenda

- A. Resolution No. F-2019-2020B.2 – Resolution Establishing Parameters For The Sale Of Not To Exceed \$1,500,000 General Obligation Promissory Notes, Series 2019-2020B

The administration is recommending Board approval of a resolution establishing parameters for the sale of not to exceed \$1,500,000 General Obligation Promissory Notes, Series 2019-2020B for the public purpose of financing building remodeling and improvement projects.

Following discussion it was moved by S. Pierce, seconded by R. Bhatia and carried by roll call vote to approve Resolution No. F-2019-2020B.2 – Resolution Establishing Parameters For The Sale Of Not To Exceed \$1,500,000 General Obligation Promissory Notes, Series 2019-2020B

Aye: 6

No: 0

Abstaining: 0

Absent: 2

VIII. Appointment of Board Representatives

- A. B. Ormseth made the following appointments for 2019-2020:

Wisconsin Technical College District Boards Association	
Position/Committee	2019-2020 Representative
Board of Directors – Two Year Term	Bethany Ormseth
Awards Committee Representative	Pamela Zenner-Richards
Internal Best Practices Committee Representatives	Bethany Ormseth Ronald J. Frederick
External Partnerships Committee Representatives	Scott Pierce Roger Zacharias William Duncan Jesse Adams
Bylaws, Policies, and Procedures Committee Representative	Ram Bhatia
Gateway Foundation Board	Scott Pierce

IX. Establish Dates, Times and Locations for the 2019-2020 Board Meetings

- A. It was moved by S. Pierce and seconded by R. Bhatia to approve the following Board Meeting calendar with the regular meetings beginning at 8:00 am. The Public Hearing on the budget will begin at 7:00 pm. Locations for each meeting will be scheduled throughout the District at a different campus each month.
- Thursday, August 22, 2019 – Racine Campus Quad Rooms R102/R104
 - Tuesday, September 24, 2019 – Kenosha Campus, Madrigano Conference Center, Board Room
 - Thursday, October 24, 2019 – Elkhorn Campus, Rooms 112/114
 - Thursday, November 21, 2019 – Racine Campus Quad Rooms R102/R104
 - Thursday, December 19, 2019 (3:00 pm) – Burlington Center, Room 100
 - Thursday, January 23, 2020 – Kenosha Campus, Madrigano Conference Center, Board Room
 - Wednesday, February 19, 2020 – Racine Campus Quad Rooms R102/R104
 - Thursday, March 19, 2020 – Elkhorn Campus, Rooms 112/114
 - Tuesday, April 21, 2020 – Kenosha Campus, Madrigano Conference Center, Board Room
 - Thursday, May 7, 2020 (7:00 pm) – Horizon Center, 106
 - Thursday, May 14, 2020 – Elkhorn Campus, Rooms 112/114
 - Thursday, June 18, 2020 – Racine Campus Quad Rooms R102/R104
 - Monday, July 13, 2020 – IMET Center, Room 102

X. Next Meeting Date and Adjourn

- A. Regular Board Meeting – Thursday, August 22, 2019, 8:00 am, Racine Campus
- B. At approximately 9:00 a.m. it was moved by S. Pierce, seconded by R. Bhatia and carried that the meeting adjourn.
- C. Following the organizational meeting, Gateway Board members met for their retreat.

Submitted by,

Pamela Zenner-Richards
Secretary

V. CITIZEN COMMENTS

The Gateway Technical College District Board has established a limit of thirty minutes for citizen comments. Individuals will be limited to three to five minutes for their comments depending on the number of individuals who wish to address the Board. Citizens wishing to address the Board are to sign up prior to the meeting on the forms provided at the entrance to the meeting room.

- VI. CHAIRPERSON'S REPORT
 - A. Dashboard Report
 - B. Board Evaluation Summary
 - C. Review of Summer District Boards Association Meeting

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X
Discussion _____

CHAIRPERSON'S REPORT Dashboard Report

Governance Process:
Board Liaison:

Policy 1.2 – Governing Philosophy
Bethany Ormseth

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X
Discussion _____

CHAIRPERSON'S REPORT Board Evaluation Summary

Governance Process:
Board Liaison:

Policy 1.2 – Governing Philosophy
Bethany Ormseth

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X
Discussion _____

CHAIRPERSON'S REPORT **Review of Summer District Boards Association Meeting**

Governance Process:
Board Liaison:

Policy 1.2 – Governing Philosophy
Bethany Ormseth

- VII. PRESIDENT'S REPORT
 - A. Announcements
 - B. Campus Welcome
 - C. Student Representative Follow-Up

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X
Discussion _____

PRESIDENT'S REPORT **Announcements**

Policy/Ends Statement: Policy 2.1

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X
Discussion _____

PRESIDENT'S REPORT Campus Welcome

Policy/Ends Statement: Policy 2.1

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X
Discussion _____

PRESIDENT'S REPORT **Student Representative Follow-Up**

Policy/Ends Statement: Policy 2.1

VIII. OPERATIONAL AGENDA

A. Action Agenda

1. Resolution Number B-2019 C.1 & C.2 – Approval of Project for the Kenosha Campus Academic Building 2nd Floor, Area C, Classroom and Office Remodel

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____X_____
Information _____
Discussion _____

RESOLUTION NUMBERS B-2019 C.1 and C.2 APPROVAL OF PROJECT FOR THE KENOSHA CAMPUS ACADEMIC BUILDING 2ND FLOOR, AREA C, CLASSROOM AND OFFICE REMODEL

Summary of Item: The administration is recommending approval by the Gateway Technical College District Board of Resolution Numbers B-2019 C.1 and C.2 for the Kenosha Campus Academic Building 2nd Floor, Area C, Classroom and Office Remodel project.

The administration also recommends approval from the Wisconsin Technical College System (WTCS) Board for the Kenosha Campus Academic Building 2nd Floor, Area C, Classroom and Office Remodel project.

Attachments: Resolution Numbers B-2019 C.1 and C.2
Request for WTCS Board Approval of Project

Ends Statements and/or

Executive Limitations: Section 3 - Executive Limitation, Financial Condition Policy 3.5
Section 4 – Ends, College Ends Policy 4.1

Staff Liaison: William Whyte

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GATEWAY TECHNICAL COLLEGE

RESOLUTION NO. B-2019 C.1

WHEREAS, the Gateway Technical College District Board is proposing the project for the Kenosha Campus Academic Building 2nd Floor, Area C, Classroom and Office Remodel and;

WHEREAS, the Kenosha Campus Academic Building 2nd Floor, Area C, Classroom and Office Remodel project consists of remodeling 11,173 square feet to accommodate growth and enhance the student experience. The project cost is estimated at \$1,500,000.

NOW, THEREFORE, BE IT RESOLVED, that the Gateway Technical College Board, pursuant to 5.04(2)(a) of the Wisconsin Administrative Code, approves said project.

Bethany Ormseth
Chairperson

Pamela Zenner-Richards
Secretary

August 22, 2019
Date

GATEWAY TECHNICAL COLLEGE

RESOLUTION NO. B-2019 C.2

WHEREAS, pursuant to 5.04(2)(a) of the Wisconsin Administrative Code, the Gateway Technical College District Board has approved the project for the Kenosha Campus Academic Building 2nd Floor, Area C, Classroom and Office Remodel which consists of remodeling 11,173 square feet to accommodate growth and enhance the student experience with a project cost estimate of \$1,500,000.

NOW, THEREFORE, BE IT RESOLVED that pursuant to 5.04(2)(b) of the Wisconsin Administrative Code, the Gateway Technical College District Board requests the Wisconsin Technical College System Board approve the project.

Bethany Ormseth
Chairperson

Pamela Zenner-Richards
Secretary

August 22, 2019
Date

VIII. OPERATIONAL AGENDA

B. Consent Agenda

1. Finance
 - a) Financial Statement and Expenditures over \$2,500
 - b) Cash and Investment Schedules
2. Personnel Report
3. Grant Awards
4. Contracts for Instructional Delivery
5. Advisory Committee Activity Report
6. Approval of Gateway Technical College Ex-Officio Member to Serve on the Gateway Technical College Foundation, Inc. Board of Directors
7. Bids for Approval:
 - a) Bid No. 1587 – Racine Campus Tech Building Roof Replacement

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call
Action X
Information
Discussion

FINANCIAL STATEMENT AND EXPENDITURES OVER \$2,500

Summary of Item: Summary of revenue and expenditures as of **7/31/19**

Ends Statements and/or Executive Limitations
Section 3 - Executive Limitations
Policy 3.5 Financial Condition

Staff Liaison: Sharon Johnson

GATEWAY TECHNICAL COLLEGE
2019-20 SUMMARY OF REVENUE & EXPENDITURES AS OF 7/31/19

<u>COMBINED FUNDS</u>	2019-20 APPROVED BUDGET	2019-20 WORKING BUDGET	2019-20 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
LOCAL GOVERNMENT	\$ 36,488,642	\$ 36,488,642	\$ -	0.00%
STATE AIDS	44,226,002	44,226,002	1,071,176	2.42%
STATUTORY PROGRAM FEES	14,973,201	14,973,201	7,596,651	50.73%
MATERIAL FEES	803,301	803,301	414,965	51.66%
OTHER STUDENT FEES	3,122,206	3,122,206	1,160,415	37.17%
INSTITUTIONAL	7,918,434	7,918,434	387,854	4.90%
FEDERAL	25,286,158	25,286,158	3,405,049	13.47%
OTHER RESOURCES	14,375,000	14,375,000	6,852,224	47.67%
RESERVES - DECREASE	185,737	185,737	-	0.00%
	<u>\$ 147,378,681</u>	<u>\$ 147,378,681</u>	<u>\$ 20,888,333</u>	14.17%
TOTAL REVENUE & OTHER RESOURCES	<u>\$ 147,378,681</u>	<u>\$ 147,378,681</u>	<u>\$ 20,888,333</u>	14.17%
EXPENDITURES BY FUNCTION:				
INSTRUCTIONAL	\$ 59,218,316	\$ 59,218,316	\$ 3,971,133	6.71%
INSTRUCTIONAL RESOURCES	1,313,809	1,313,809	67,453	5.13%
STUDENT SERVICES	43,366,356	43,366,356	4,436,371	10.23%
GENERAL INSTITUTIONAL	11,316,704	11,316,704	2,627,232	23.22%
PHYSICAL PLANT	31,212,996	31,212,996	1,728,848	5.54%
AUXILIARY SERVICES	525,000	525,000	2,131	0.41%
PUBLIC SERVICES	415,500	415,500	35,065	8.44%
	<u>\$ 147,368,681</u>	<u>\$ 147,368,681</u>	<u>\$ 12,868,232</u>	8.73%
TOTAL EXPENDITURES	<u>\$ 147,368,681</u>	<u>\$ 147,368,681</u>	<u>\$ 12,868,232</u>	8.73%
EXPENDITURES BY FUNDS:				
GENERAL	\$ 82,216,155	\$ 82,216,155	\$ 6,247,738	7.60%
SPECIAL REVENUE - OPERATIONAL	6,453,526	6,453,526	289,063	4.48%
SPECIAL REVENUE - NON AIDABLE	29,724,000	29,724,000	3,724,315	12.53%
CAPITAL PROJECTS	14,250,000	14,250,000	2,520,786	17.69%
DEBT SERVICE	14,200,000	14,200,000	84,200	0.59%
ENTERPRISE	525,000	525,000	2,131	0.41%
	<u>\$ 147,368,681</u>	<u>\$ 147,368,681</u>	<u>\$ 12,868,232</u>	8.73%
TOTAL EXPENDITURES	<u>\$ 147,368,681</u>	<u>\$ 147,368,681</u>	<u>\$ 12,868,232</u>	8.73%

**GATEWAY TECHNICAL COLLEGE
2019-20 SUMMARY OF REVENUE & EXPENDITURES AS OF 7/31/19**

<u>GENERAL FUND</u>	2019-20 APPROVED BUDGET	2019-20 WORKING BUDGET	2019-20 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
LOCAL GOVERNMENT	\$ 20,619,437	\$ 20,619,437	\$ -	0.00%
STATE AIDS	39,290,076	39,290,076	1,010,927	2.57%
STATUTORY PROGRAM FEES	14,973,201	14,973,201	7,596,651	50.73%
MATERIAL FEES	803,301	803,301	414,965	51.66%
OTHER STUDENT FEES	2,100,206	2,100,206	724,729	34.51%
FEDERAL REVENUE	30,000	30,000	-	0.00%
INSTITUTIONAL	<u>4,399,934</u>	<u>4,399,934</u>	<u>90,934</u>	2.07%
TOTAL REVENUE & OTHER RESOURCES	<u><u>\$ 82,216,155</u></u>	<u><u>\$ 82,216,155</u></u>	<u><u>\$ 9,838,206</u></u>	11.97%
 EXPENDITURES BY FUNCTION:				
INSTRUCTIONAL	\$ 52,897,232	\$ 52,897,232	\$ 3,043,296	5.75%
INSTRUCTIONAL RESOURCES	1,303,809	1,303,809	67,453	5.17%
STUDENT SERVICES	12,083,249	12,083,249	619,820	5.13%
GENERAL INSTITUTIONAL	8,068,869	8,068,869	2,114,597	26.21%
PHYSICAL PLANT	<u>7,862,996</u>	<u>7,862,996</u>	<u>402,572</u>	5.12%
TOTAL EXPENDITURES	<u><u>\$ 82,216,155</u></u>	<u><u>\$ 82,216,155</u></u>	<u><u>\$ 6,247,738</u></u>	7.60%

**GATEWAY TECHNICAL COLLEGE
2019-20 SUMMARY OF REVENUE & EXPENDITURES AS OF 7/31/19**

<u>SPECIAL REVENUE-OPERATIONAL FUND</u>	2019-20 APPROVED BUDGET	2019-20 WORKING BUDGET	2019-20 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
LOCAL GOVERNMENT	\$ 2,049,205	\$ 2,049,205	\$ -	0.00%
STATE AIDS	2,431,926	2,431,926	59,454	2.44%
FEDERAL	1,704,158	1,704,158	41,464	2.43%
RESERVES - DECREASE	185,737	185,737	-	0.00%
INSTITUTIONAL	<u>82,500</u>	<u>82,500</u>	<u>68,872</u>	83.48%
TOTAL REVENUE & OTHER RESOURCES	<u><u>\$ 6,453,526</u></u>	<u><u>\$ 6,453,526</u></u>	<u><u>\$ 169,790</u></u>	2.63%
EXPENDITURES BY FUNCTION:				
INSTRUCTIONAL	\$ 3,721,084	\$ 3,721,084	\$ 120,182	3.23%
STUDENT SERVICES	1,554,107	1,554,107	92,236	5.93%
GENERAL INSTITUTIONAL	787,835	787,835	41,581	5.28%
PUBLIC SERVICES	<u>390,500</u>	<u>390,500</u>	<u>35,065</u>	8.98%
TOTAL EXPENDITURES	<u><u>\$ 6,453,526</u></u>	<u><u>\$ 6,453,526</u></u>	<u><u>\$ 289,063</u></u>	4.48%

**GATEWAY TECHNICAL COLLEGE
2019-20 SUMMARY OF REVENUE & EXPENDITURES AS OF 7/31/19**

<u>SPECIAL REVENUE-NON AIDABLE FUND</u>	2019-20 APPROVED BUDGET	2019-20 WORKING BUDGET	2019-20 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
STATE AIDS	\$ 2,354,000	\$ 2,354,000	\$ 795	0.03%
OTHER STUDENT FEES	847,000	847,000	422,781	49.92%
INSTITUTIONAL	2,971,000	2,971,000	164,857	5.55%
FEDERAL	<u>23,552,000</u>	<u>23,552,000</u>	<u>3,363,585</u>	14.28%
TOTAL REVENUE & OTHER RESOURCES	<u>\$ 29,724,000</u>	<u>\$ 29,724,000</u>	<u>\$ 3,952,018</u>	13.30%
 EXPENDITURES BY FUNCTION:				
STUDENT SERVICES	\$ 29,714,000	\$ 29,714,000	\$ 3,724,315	12.53%
GENERAL INSTITUTIONAL	<u>10,000</u>	<u>10,000</u>	-	0.00%
TOTAL EXPENDITURES	<u>\$ 29,724,000</u>	<u>\$ 29,724,000</u>	<u>\$ 3,724,315</u>	12.53%

**GATEWAY TECHNICAL COLLEGE
2019-20 SUMMARY OF REVENUE & EXPENDITURES AS OF 7/31/19**

<u>CAPITAL PROJECTS FUND</u>	2019-20 APPROVED BUDGET	2019-20 WORKING BUDGET	2019-20 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
STATE AIDS	\$ 150,000	\$ 150,000	\$ -	0.00%
INSTITUTIONAL	100,000	100,000	1,842	1.84%
OTHER RESOURCES	<u>14,000,000</u>	<u>14,000,000</u>	<u>6,500,000</u>	46.43%
TOTAL REVENUE & OTHER RESOURCES	<u>\$ 14,250,000</u>	<u>\$ 14,250,000</u>	<u>\$ 6,501,842</u>	45.63%
 EXPENDITURES BY FUNCTION:				
INSTRUCTIONAL	\$ 2,600,000	\$ 2,600,000	\$ 807,655	31.06%
INSTRUCTIONAL - RESOURCES	10,000	10,000	-	0.00%
STUDENT SERVICES	15,000	15,000	-	0.00%
GENERAL INSTITUTIONAL	2,450,000	2,450,000	471,054	19.23%
PHYSICAL PLANT	9,150,000	9,150,000	1,242,076	13.57%
PUBLIC SERVICE	<u>25,000</u>	<u>25,000</u>	<u>-</u>	0.00%
TOTAL EXPENDITURES	<u>\$ 14,250,000</u>	<u>\$ 14,250,000</u>	<u>\$ 2,520,786</u>	17.69%

**GATEWAY TECHNICAL COLLEGE
2019-20 SUMMARY OF REVENUE & EXPENDITURES AS OF 7/31/19**

<u>DEBT SERVICE FUND</u>	2019-20 APPROVED BUDGET	2019-20 WORKING BUDGET	2019-20 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
LOCAL GOVERNMENT	\$ 13,775,000	\$ 13,775,000	\$ -	0.00%
INSTITUTIONAL	60,000	60,000	-	0.00%
OTHER RESOURCES	<u>375,000</u>	<u>375,000</u>	<u>352,224</u>	93.93%
TOTAL REVENUE & OTHER RESOURCES	<u>\$ 14,210,000</u>	<u>\$ 14,210,000</u>	<u>\$ 352,224</u>	2.48%
 EXPENDITURES BY FUNCTION:				
PHYSICAL PLANT	<u>\$ 14,200,000</u>	<u>\$ 14,200,000</u>	<u>\$ 84,200</u>	0.59%
TOTAL EXPENDITURES	<u>\$ 14,200,000</u>	<u>\$ 14,200,000</u>	<u>\$ 84,200</u>	0.59%

GATEWAY TECHNICAL COLLEGE
2019-20 SUMMARY OF REVENUE & EXPENDITURES AS OF 7/31/19

<u>ENTERPRISE FUND</u>	2019-20 APPROVED BUDGET	2019-20 WORKING BUDGET	2019-20 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
LOCAL GOVERNMENT	\$ 45,000	\$ 45,000	\$ -	0.00%
OTHER STUDENT FEES	175,000	175,000	12,905	7.37%
INSTITUTIONAL	<u>305,000</u>	<u>305,000</u>	<u>61,349</u>	20.11%
TOTAL REVENUE & OTHER RESOURCES	<u>\$ 525,000</u>	<u>\$ 525,000</u>	<u>\$ 74,254</u>	14.14%
EXPENDITURES BY FUNCTION:				
AUXILIARY SERVICES	<u>\$ 525,000</u>	<u>\$ 525,000</u>	<u>\$ 2,131</u>	0.41%
TOTAL EXPENDITURES	<u>\$ 525,000</u>	<u>\$ 525,000</u>	<u>\$ 2,131</u>	0.41%

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

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CASH AND INVESTMENT SCHEDULES

Summary of Item: Monthly cash and investment schedules

Ends Statements and/or Executive Limitations:
Section 3 - Executive Limitations
Policy 3.5 Financial Condition

Staff Liaison: Sharon Johnson

GATEWAY TECHNICAL COLLEGE
MONTHLY CASH RECONCILIATION
FOR THE MONTH ENDING JUNE 30, 2019

Cash Balance May 31, 2019	\$ 39,719,609.95
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PLUS:

Cash Receipts	7,029,812.35
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	\$ 46,749,422.30
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LESS:

Disbursement:

Payroll	3,910,327.71	
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Accounts Payable	<u>6,640,701.45</u>	<u>10,551,029.16</u>
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Cash Balance: June 30, 2019	<u>\$ 36,198,393.14</u>
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DISPOSITION OF FUNDS

Cash in Bank	1,741,090.00
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Cash in Transit	36,200.48
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Investments	34,415,435.66
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Cash on Hand	<u>5,667.00</u>
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Total: June 30, 2019	<u>\$ 36,198,393.14</u>
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GATEWAY TECHNICAL COLLEGE
MONTHLY INVESTMENT REPORT

JULY 2018 - JUNE 2019

	Investments at Beginning of Month	Investments at End of Month	Change in Investments for Month	Investments Income for Month	YTD Investments Income	Average Monthly Rate of Investment Income
July-18	\$ 37,294,311	\$ 35,261,987	\$ (2,032,324)	\$ 32,663	\$ 32,663	1.14
AUGUST	35,261,987	38,095,430	2,833,443	35,981	68,644	1.13
SEPTEMBER	38,095,430	33,174,963	(4,920,467)	34,998	103,642	1.21
OCTOBER	33,174,963	31,232,738	(1,942,225)	35,209	138,851	1.30
NOVEMBER	31,232,738	26,128,808	(5,103,930)	32,448	171,299	1.40
DECEMBER	26,128,808	16,426,531	(9,702,277)	28,516	199,815	1.82
January-19	16,426,531	25,073,478	8,646,947	27,117	226,932	1.41
FEBRUARY	25,073,478	66,361,075	41,287,597	41,254	268,186	1.17
MARCH	66,361,075	59,278,708	(7,082,367)	63,130	331,316	1.19
APRIL	59,278,708	41,910,531	(17,368,177)	46,541	377,857	1.11
MAY	41,910,531	38,024,106	(3,886,425)	41,656	419,513	1.18
JUNE	\$ 38,024,106	\$ 34,415,436	\$ (3,608,670)	\$ 35,277	\$ 454,790	1.08

INVESTMENT SCHEDULE

June 30, 2019

<u>NAME OF BANK/INST</u>	<u>DATE INVESTED</u>	<u>DATE OF MATURITY</u>	<u>AMOUNT</u>	<u>INTEREST RATE</u>	<u>PRESENT STATUS</u>
LOCAL GOV'T POOL	Various	Open	\$ 6,029,019	2.42	OPEN
JOHNSON BANK	Various	Open	28,386,417	0.80	OPEN
		TOTAL	<u>\$ 34,415,436</u>		

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
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PERSONNEL REPORT

Summary of Item: Monthly Personnel Activity Report

**Employment Approvals: New Hire(s)
Transfers/Promotion(s)
Position Reclassification
Retirement(s)
Resignation(s)**

**Ends Statements and/or Executive Limitations:
Section 3: Executive Limitations
Policy 3.3 – Employment, Compensation & Benefits**

Staff Liaison: William Whyte

08/22/19

PERSONNEL REPORT

July - August 2019

EMPLOYMENT APPROVALS: NEW HIRES

Roshanda Frazier, Instructor, Nursing Assistant, School of Nursing; Racine; Annual Salary: \$74,000; effective July 1, 2019

Tracey Junkin, Instructor, Criminal Justice, School of Protective & Human Services (PHS); Kenosha; Annual Salary: \$80,000; effective August 19, 2019

Vickie Kutzler, Instructor, Surgical Technology, School of Allied Health & Veterinary Science (AHVA); Kenosha; Annual Salary: \$70,000; effective August 19, 2019

Jessica Polcyn, Instructor Nursing Assistant, School of Nursing; Racine; Annual Salary: \$75,000; effective July 1, 2019

Rachel Sommer, Science Technical Assistant, General Studies Division; Racine; Annual Salary: \$47,840; effective July 22, 2019

TRANSFER/PROMOTION(S)

Rachel A. Christman, Director Academic Advising, Student Services; Kenosha; Annual Salary: \$96,735; previously Student Services Center Manager; effective August 5, 2019

Jeffrey M. Duczak, Instructor, Welding (LTE position through 6/30/2021), School of Manufacturing, Engineering, & Transportation (MEIT); Elkhorn; Annual Salary: \$67,000; previously Machine Maintenance Technician; effective August 19, 2019

Elizabeth Guerrero, Talent Acquisition Manager, Human Resources; Kenosha; Annual Salary: \$75,000; previously Talent Acquisition Recruiter; effective July 1, 2019

Sharon Johnson, Vice President Finance & Administration and CFO, Business Office; Kenosha; Annual Salary: \$133,464; previously Controller; effective July 22, 2019

Cinthya Espinoza Maning, Dean Associate, School of MEIT; SC Johnson iMET Center-Sturtevant; Annual Salary: \$45,240; previously Student Express Associate; effective July 22, 2019

Jacqueline Morris, Vice President Human Resources, HR; Kenosha; Annual Salary: \$130,358; previously Director, Talent Acquisition & Compensation; effective July 1, 2019

Anthony Paul, Financial Aid Associate-Verification, Student Services; Kenosha; Annual Salary: \$48,214.40; previously Student Express Associate; effective August 5, 2019

Magan Perez, Benefits Manager, Human Resources; Kenosha; Annual Salary: \$65,000; previously Benefits Specialist; effective July 1, 2019

Josh Vollendorf, Director Compliance, Security; Kenosha; Annual Salary: \$80,000; previously Manager, Compliance; effective July 1, 2019

Crystal Whalen, Scheduling Specialist, Academic Operations; Kenosha; Annual Salary: \$43,908.80; previously Academic Operations Aide-Evening; effective July 1, 2019

Chris Ziarko, Controller, Business Office; Kenosha; Annual Salary: \$115,106; previously Director, Accounting; effective July 22, 2019

POSITION RECLASSIFICATION(S)

Marilyn Wikner, Administrative Assistant, Student Services; Kenosha; Annual Salary: \$55,931.20; previously Student Success Associate; effective July 1, 2019

RETIREMENT(S)

Timothy Becker, Infrastructure/Computer Technician, Learning Innovation Division (LID); Kenosha; effective July 5, 2019

Kathleen Gietzel, Student Express Associate/Campus Cashier, Student Services; Kenosha; effective September 4, 2019

Mary Halberstadt, Talent Acquisition Analyst/Adjunct Recruiter, Human Resources; Kenosha; effective August 2, 2019

Jo Hart, Instructor, Nursing Assistant. School of Nursing; Elkhorn; effective July 26, 2019

Daniel Jaworski, Custodian, Building Services; Kenosha; effective July 5, 2019

Cynthia Meekma, Registrar Office Associate, Student Services; Racine; effective August 23, 2019

RESIGNATION(S)

Amy Anderson, Grants Administrator, Institutional Effectiveness; Kenosha; effective September 5, 2019

Celeste Henken, Foundation & Alumni Relations Coordinator, Community & Government Relations; effective August 15, 2019

Lisa Lupo, Health & Technology Learning Center (HTLC) Assistant, School of Nursing; Kenosha; effective July 23, 2019

Debbie Miller, Director, Human Resources, HR; Kenosha; effective August 2, 2019

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

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GRANT AWARDS

Summary of Item: The college has received 25 new grant awards.

Attachments: Grant Awards – August 2019

College Strategic Directions
and/or Executive Limitations: Wisconsin Statutes 38.14(4)
Section 3 - Executive Limitations
Policy 3.5 - Financial Condition
College Strategic Direction #1

Staff Liaison: Anne Whynott

Project Number	Title	Purpose	Grant Period	Number Served	Funding Source	Total Budget	Grant Award	Matching Funds
003	Google IT Support Professional Certificate	Gateway will develop two new courses which will include five Google certifications. Funding will be used to deliver the courses at area high schools. Funding will also be distributed to six other WTCs colleges so they can deliver the certifications.	6/17/19 – 1/31/2020	255	Jobs for the Future (JFF)	\$64,500	\$64,500	\$64,500
006	Student Emergency Fund – Emergency Assistance	Gateway will provide emergency assistance grants to eligible low-income students who experience unforeseen financial emergencies.	7/1/2019 – 6/30/2020	Up to 38	Wisconsin Technical College System	\$18,718	\$18,718	\$0
016	Adult Basic Education Comprehensive Services	Funds will support instruction to adults who have not completed high school and/or are not proficient in English.	7/1/2019 – 6/30/2020	1,600	US Department of Education through the Wisconsin Technical College System	\$910,728	\$421,932	\$488,796

Project Number	Title	Purpose	Grant Period	Number Served	Funding Source	Total Budget	Grant Award	Matching Funds
019	Gateway Consortium – Wisconsin Youth Apprenticeship	The Gateway District Youth Apprenticeship Consortium is designed to give high school students academic and occupational skills leading to both a high school diploma and a State Skill Certificate in a specific industry. The Youth Apprenticeship program is a consortium partnership between Gateway Technical College and area high schools.	6/30/2019 – 6/30/2020	35	Wisconsin Department of Workforce Development	\$30,797	\$30,797	\$0
042	AACC Virtual Apprenticeship Network	Gateway will expand apprenticeship opportunities, including two new apprenticeships, Mechatronics and Marine Outboard Technician. The college will recruit 150 new apprentices, with a special emphasis on underrepresented groups.	7/1/2019 – 1/31/2022	150	American Association of Community Colleges	\$140,000	\$140,000	\$0
059	Developing Markets: IT-Data Specialist	Funds will support implementation of the new IT-Data Specialist program.	7/1/2019 – 6/30/2021	12	Wisconsin Technical College System	\$200,000	\$200,000	\$0

Project Number	Title	Purpose	Grant Period	Number Served	Funding Source	Total Budget	Grant Award	Matching Funds
060	Career Pathways: Advanced Manufacturing Technology	Gateway will establish the Advanced Manufacturing Technology Career Pathways Academy program. Students in transcribed credit courses at four area high schools as well as students enrolled at Gateway will be able to earn the Introductory Industry 4.0 Internal Certificate.	7/1/2019 – 6/30/2020	100	Wisconsin Technical College System	\$245,250	\$183,938	\$61,312
062	Career Pathways: Early Childhood Education	Gateway will expand its dual credit programs by creating an Early Childhood Education Career Pathways program which provides new and expanded transcribed credit course offerings for high school students at seven area high schools.	7/1/2019 – 6/30/2020	250	Wisconsin Technical College System	\$154,750	\$116,063	\$38,687
063	Core Industry: Gateway and Western Augmented Reality Welding Consortium Grant	This grant will be used to implement and expand Augmented Reality welding into the arc welding courses at Gateway and Western Technical Colleges.	7/1/2019 – 6/30/2021	180	Wisconsin Technical College System	\$750,000	\$750,000	\$0

Project Number	Title	Purpose	Grant Period	Number Served	Funding Source	Total Budget	Grant Award	Matching Funds
079	Commit to Complete: Excellence in Student Support Services	This grant will be used to provide direct support services to students from Gateway's diverse population groups.	7/1/2019 – 6/30/2020	850	Wisconsin Technical College System	\$300,000	\$225,000	\$75,000
080	Success Coaching and Tutoring to Strengthen Programs	This grant will provide direct student services and academic support strategies to address technical skill attainment and graduation/retention rates in four of Gateway's largest programs: Accounting, Business Management, Nursing and Human Services Associate.	7/1/2019 – 6/30/2020	330	Wisconsin Technical College System	\$170,727	\$170,727	\$0
081	Career Prep	This grant will maintain or increase the number of high school students successfully completing postsecondary courses in high school, as well as the number enrolling at Gateway directly after high school. It will also support collaboration between Gateway and K-12 partners.	7/1/2019 – 6/30/2020	N/A	Wisconsin Technical College System	\$44,926	\$44,926	\$0

Project Number	Title	Purpose	Grant Period	Number Served	Funding Source	Total Budget	Grant Award	Matching Funds
083	Pathways to Student Success	The purpose of this grant is to build pathways to student success for Gateway students by providing direct student and support services designed to meet the needs of at-risk students.	7/1/2019 – 6/30/2020	2,100	Wisconsin Technical College System	\$1,078,460	\$640,225	\$438,235
084	Capacity Building for Equity and Inclusion	The purpose of this grant is to address challenges faced by students who are first generation, economically disadvantaged, students with disabilities, and/or students of color.	7/1/2019 – 6/30/2020	N/A	Wisconsin Technical College System	\$42,206	\$42,206	\$0
085	Nontraditional Occupations Training and Employment	This grant will provide a range of services to help prepare Nontraditional Occupations students to successfully complete programs and gain employment after graduation.	7/1/2019 – 6/30/2020	75	Wisconsin Technical College System	\$42,682	\$42,682	\$0
088	Student Success Center	The purpose of this project is to impact several Guided Pathway Essential Practices in the area of Keeping Students on the Path, with a focus on academic advising.	7/1/2019 – 6/30/2020	N/A	Wisconsin Technical College System	\$20,000	\$20,000	\$0

Project Number	Title	Purpose	Grant Period	Number Served	Funding Source	Total Budget	Grant Award	Matching Funds
119	Professional Growth	This grant supports professional development for Gateway's 800 faculty and staff to meet the demands of changing technology and college programming.	7/1/2019 – 6/30/2020	N/A	Wisconsin Technical College System	\$104,875	\$69,917	\$34,958
154	Advancing Manufacturing through Integration of Information Technology	Gateway will enhance the Electromechanical Maintenance career pathway by developing an entry-level Integrated Manufacturing Certificate which will allow students to obtain an industry-approved certification in less than a year. The grant will provide funding for curriculum development, staff training, student enrollment and retention.	7/15/19 – 6/30/22	50	National Science Foundation	\$300,000	\$300,000	\$0
175	Ocean Spray Cranberries	Gateway will provide 130 hours of training to upgrade the skills of maintenance and production employees at Ocean Spray, located in Kenosha.	7/1/2019 – 6/30/2020	44	Wisconsin Technical College System – Workforce Advancement Training Grant	\$25,987	\$25,987	\$0

Project Number	Title	Purpose	Grant Period	Number Served	Funding Source	Total Budget	Grant Award	Matching Funds
177	Visko Teepak	Gateway will provide 100 hours of training to upgrade the skills of maintenance and production employees at Visko Teepak, located in Kenosha.	7/1/2019 – 6/30/2020	36	Wisconsin Technical College System – Workforce Advancement Training Grant	\$20,457	\$20,457	\$0
178	Certified Power	Gateway will provide 170 hours of training to update the skills of maintenance, engineering, production, quality control, and warehouse employees at Certified Power, located in Elkhorn.	7/1/2019 – 6/30/2020	62	Wisconsin Technical College System – Workforce Advancement Training Grant	\$33,710	\$33,710	\$0
180	Kenall	Gateway will provide 120 hours of training to upgrade the skills of production employees at Kenall Manufacturing, located in Kenosha.	7/1/2019 – 6/30/2020	75	Wisconsin Technical College System – Workforce Advancement Training Grant	\$23,121	\$23,121	\$0
181	Lavelle Industries	Gateway will provide 140 hours of training to upgrade the skills of maintenance, engineering, and production employees at Lavelle Industries, located in Burlington.	7/1/2019 – 6/30/2020	39	Wisconsin Technical College System – Workforce Advancement Training Grant	\$28,121	\$28,121	\$0

Project Number	Title	Purpose	Grant Period	Number Served	Funding Source	Total Budget	Grant Award	Matching Funds
182	Adams Electric	Gateway will provide 100 hours of training to upgrade the skills of electricians and technicians at Adams Electric, located in Elkhorn.	7/1/2019 – 6/30/2020	20	Wisconsin Technical College System – Workforce Advancement Training Grant	\$20,902	\$20,902	\$0
184	Telecom Consortium	Gateway will provide four BICSI training classes to employees of Cadre Communications (located in Salem, WI) and Heartland Business Systems (located in Little Chute, WI).	7/1/2019 – 6/30/2020	13	Wisconsin Technical College System – Workforce Advancement Training Grant	\$46,240	\$46,240	\$0

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call	_____
Action	<u> X </u>
Information	_____
Discussion	_____

CONTRACTS FOR INSTRUCTIONAL DELIVERY

Summary of Items: **1. 38.14 Contract reports for July 2019**
lists all contracts for service completed or
in progress 2019/2020 fiscal year.

Ends Statements and/or Executive Limitations:
Policy 4.4 College Strategic Directions/Ends Statements #1 and #3

Staff Liaison: Matt Janisin

Contract #	Sponsor Name	CFS Date / LBY:	CFS Typ	Course Numbers	Grant Type / CFS Cost	Estimated
0001	KABA	03/21/19		196-848-1ZBA		\$199,039.20
0002	KABA	03/21/19		196-849-2ZBA, 196-850-2ZBA		
0003	REAL School	02/13/19	HS	152-437-1C1A, 152-437-1C1B, 152-437-1C1C, 439-401-1C1A, 439-401-1C1B, 439-401-1C1C, 900-019-1C1A		\$11,492.00
0004	Lavelle Industries	06/14/19	GRANT	462-802-1ZBLA, 462-802-1ZBLB, 462-802-1ZBLC, 462-802-1ZBLD; 900-003-1M1LV	176	\$1,642.00
0005	WI DOC - REECC Cohort 4	03/11/19	INCAR	444-338-1cba, 801-302-1cba		\$17,800.00
0006	Monarch Plastics	03/21/19		196-850-1ZBM		\$1,937.44
0007	RCK Foods	03/21/19	GRANT	612-408-1ZBR; 900-003-1M1RC	143	\$1,026.00
0008	WE-Energies-CANCEL	04/04/19		420-408-1cba		\$0.00
0009	See 2020-2000 on the 2020 Police/Fire Contract Log	n/a		n/a	n/a	n/a
0010	WRTP - Big Step	04/08/19		607-104-1RMA		\$6,615.00
0011	St-Joseph's-Nursing-Home CANCELLED	04/15/19		503-447-1ZBA, 503-447-1ZBB, 503-447-1ZBC, 503-447-1ZBD, 503-447-1ZBE, 503-447-1ZBF, 503-447-1ZBG		N/A
0012	InSinkErator	05/02/19		628-109-1ZBA, 103-420H-1ZBA, 103-463-1ZBA		\$18,942.44
0013	Staff Electric	05/02/19		150-410-2CBA, 900-019-2CBA		\$13,428.00
0014	Kenosha Fire Department	05/07/19	FIRE	531-805-1ZBA, 531-805-1ZBB, 531-805-1ZBC, 531-801-1ZBA, 531-801-1ZBB, 531-801-1ZBC		\$4,992.00
0015	WE Energies	05/22/19		420-408-1CBW		\$17,112.00
0016	WE Energies	05/22/19		420-408-2CBW		\$17,112.00
0017	Bradshaw Medical	05/30/19		623-824-1ZBA		\$713.00
0018						
0019	Kenall Mfg	05/30/19		605-458-1ZBA		
0020	Lavelle Industries		GRANT		174	\$3,078.00
0021	WRTP_Big Step	06/12/19		607-104-1RMB		\$6,615.00
0022	Uline	06/20/19		605-429H-1ZBA		\$744.12
0023	Good Foods	06/21/19	GRANT	196-895A-1ZBA, 196-834-1ZBA; 900-003-147 1M1GF	147	\$1,231.00
0024	SC Johnson	07/03/19		462-463-2CBA, 462-463-2CBB		\$1,400.00
0025	InSinkErator	07/15/19		804-370-2ZBA, 620-303-2CBA, 442-102-2CBA		
0026	NC3	07/15/19		900-019-3M1Q3, 900-019-3M1QC		\$0.00
0027	Swiss Tech	07/31/19		623-493B-1ZBA, 623-493B-1ZBB, 623-493B-1ZBC, 623-493B-1ZBD		\$0.00

0028	WI DOC - Kenosha Correctional Center	Robyn Widmar	INCAR	444-339-2CBK, 612-102-2CBK, 628-109-2CBK, 628-300-2CBK, 804-370-2CBK, 449-401B-2CBK, 900-019-2CBK	\$47,709.00
0029	Wilmot HS	Robyn Widmar	HS	900-019-1ZBW High school total added to Estimated CFS Cost above.	\$736.10 \$24,714.10
1001	RUSD	Michelle Miller		510-407-1R1F	\$787.60
1002	Tremper HS	Michelle Miller		543-300-1K1D	\$9,570.60
1003	Union Grove HS	Michelle Miller		543-300-1Z1A	\$4,785.30
1004	RUSD	Michelle Miller		543-300-1RBA	\$9,570.60
1005	RUSD	Michelle Miller		543-300-1RBB	
1006	RUSD	Michelle Miller		510-407-1RBA, 510-407-1RBB	
1007	Not Used	Michelle Miller			
1008	Elkhorn HS	enrightk@gtc.edu		533-126-2ZCA	
1009	Union Grove HS	enrightk@gtc.edu		501-101-2ECA	
1010	Burlington	enrightk@gtc.edu		501-101-2ZCA	
1011	Union Grove HS	enrightk@gtc.edu		809-188-2ZCA	
1012	Waterford HS	enrightk@gtc.edu		809-188-2ZCB	
1013	Big Foot HS	enrightk@gtc.edu		501-101-2ECB	
1014	Burlington HS	enrightk@gtc.edu		501-101-2ZCB	
1015	Union Grove HS	enrightk@gtc.edu		501-101-2ZCC	
1016	Central HS	enrightk@gtc.edu		533-126-2ECA	
1017	Waterford HS	enrightk@gtc.edu		533-126-2ZCB	
1018	Burlington HS	enrightk@gtc.edu		533-126-2ZCC	
1019	Waterford HS	enrightk@gtc.edu		809-198-2ZCC	
1020	Waterford HS	enrightk@gtc.edu		809-198-2ZCD	
1021	Badger HS	enrightk@gtc.edu		501-101-2ECC	
1022	Burlington HS	enrightk@gtc.edu		533-126-2ZCD	
1023	Williams Bay HS	enrightk@gtc.edu		533-126-2ECB	
1024	Waterford HS	enrightk@gtc.edu		809-196-2ZCE	
1025	Burlington HS	enrightk@gtc.edu		533-126-2ECC	
1026	Williams Bay HS	enrightk@gtc.edu		533-126-2ZCE	
1027	Central HS	enrightk@gtc.edu		533-126-2ZCF	
1028	Burlington HS	enrightk@gtc.edu		533-126-2ECD	
1029	Union Grove	enrightk@gtc.edu		533-126-2ZCG	
1030	Big Foot HS	enrightk@gtc.edu		533-126-2ZCH	
1031	Union Grove HS	enrightk@gtc.edu		809-196-2ZCF	
1032	Waterford HS	enrightk@gtc.edu		533-126-2ECE	
1033	Union Grove HS	enrightk@gtc.edu		533-126-2ZCJ	
1034	Williams Bay HS	enrightk@gtc.edu		533-128-2ZCK	
1035	Central HS	enrightk@gtc.edu		533-128-2ECF	
1036	Big Foot HS	enrightk@gtc.edu		533-128-2ZCM	

1037 Big Foot HS	07/22/19	enrightk@gtc.edu	152-126-2ZCA
1038 Burlington HS	07/22/19	enrightk@gtc.edu	152-126-2ZCB
1039 Union Grove hS	07/22/19	enrightk@gtc.edu	152-126-2ZCC
1040 Central HS	07/22/19	enrightk@gtc.edu	152-126-2ZCD
1041 Elkhorn HS	07/22/19	enrightk@gtc.edu	533-128-2ECG
1042 Burlington HS	07/22/19	enrightk@gtc.edu	533-128-2ZCN
1043 Waterford HS	07/22/19	enrightk@gtc.edu	553-128- 2ZCP
1044 Union Grove	07/22/19	enrightk@gtc.edu	533-128-2ZCQ
1045			

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call	___
Action	<u>x</u>
Information	___
Discussion	___

ADVISORY COMMITTEE ACTIVITY REPORT

Summary of Item: Approval of:

- New Members as of August 1, 2019
- 2019-20 Meeting Schedule as of August 1, 2019

Staff Liaison: John Thibodeau

GATEWAY TECHNICAL COLLEGE ADVISORY COMMITTEES -- NEW MEMBERS As of August 1, 2019

PROGRAM Name	Job Title	Employer	County Represented
Accounting & Accounting Assistant			
Thompson, Melissa	VP and Controller	Uline	Kenosha
Electromechanical Technology			
Bastrup, Robert	Engineering Manager	Husco International	Walworth
Froemming, Timothy	Maintenance Planner	Birds Eye Foods	Walworth
Business Management, Small Business Entrepreneurship, Leadership Development, & Marketing			
Ludwig, Barbara	(Retired) Manager/Payer Auth/Bus Ops	Consultant	Kenosha
Pitts, Michael	Owner/Realtor	Pitts Brothers & Associates, LLC	Kenosha
Tenuta, Joseph	Senior Vice President/COO	PT Pros Management Services	Kenosha
Turner, Nicole	Creative Director, Marketing	Endeavor Business Media	Out of District
Uran, Marley	Sales Marketing Manager	Meadowbrook Country Club	Racine
Weslaski, Paige	Co-Owner	Image Management	Racine
CNC Production Technician, CNC Programmer, & Tool and Die Technician			
Bothe, Paul	Vice President	Bothe Associates, Inc.	Kenosha

Graphic Communications & Professional Communications

Covelli, Laura	Teacher/HS/Art & Digital Media & Illustration	Indian Trail High School	Kenosha
Turner, Nicole	Creative Director, Marketing	Endeavor Business Media	Out of District

Health Information Technology

Krause, Megan	Director	Mercy Health	Out of District
Smithrud, Teresa	System Privacy Officer & Director, HIM	Mercy Health	Out of District

IT - Computer Support Specialist, IT - Network Specialist, IT - Cybersecurity Specialist, & IT - Computer Support Technician

Romanski, Dan	Senior Security Analyst	Educators Credit Union	Racine
Krieg, Chandra	IT Manager	Liebovich Bros	Walworth
Palermo, Peter	System Administrator	Zilli Hospitality Group	Out of District
Romanski, Dan	Senior Security Analyst	Educators Credit Union	Racine

IT - Software Developer, IT - Web Software Developer, IT - Data Analytics Specialist, & IT - Web Programmer

Lupella, Christine	Director of Project Management	Jewish United Fund	Racine
Schneider, Jackie	Nurse Educator, Nurse Practitioner	Aurora Health Care	Racine

Supply Chain Management

Jackson, Theresa	National Freight Manager	Rehrig Pacific Company	Kenosha
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ADVISORY COMMITTEE

2019-2020 MEETING SCHEDULE

as of August 1, 2019

ADVISORY COMMITTEE	DEAN	FALL 2019	SPRING 2020
Accounting Accounting Assistant	J. Fullington	Thursday, September 26, 2019 Kenosha Campus, Garden Room	
Administrative Professional Office Assistant	J. Fullington	Thursday, September 26, 2019 Kenosha Campus, Garden Room	
Adult Basic Education	C. Jennings	Will not meet	
Adult High School	C. Jennings	Will not meet	
Aeronautics-Pilot Training	J. Fullington	Thursday, September 19, 2019 11:00am - Horizon Center, Room 106	
Air Conditioning, Heating, & Refrigeration Technology Facilities Maintenance Building Trades - Carpentry	R. Koukari	Monday, September 20, 2019 5:00 pm - Kenosha Campus, Room TBA	
Arboriculture/Urban Forestry Technician	T. Simmons		
Architectural-Structural Engineering Technician Civil Engineering Technology – Fresh Water Resources Civil Engineering Technology – Highway Technology	R. Koukari	Wednesday, September 18, 2019 5:30 pm - iMET Center, Room 104	
Automotive Technology Automotive Maintenance Technician	J. Fullington	Tuesday, September 24, 2019 5:30 pm - Horizon Center, Room 106	
Barber Technologist Cosmetology	T. Simmons		
Business Management Leadership Development Business Services Manager Small Business Entrepreneurship Marketing	J. Fullington	Thursday, September 26, 2019 Kenosha Campus, Garden Room	
CNC Production Technician CNC Programmer Tool and Die Technician	R. Koukari	Thursday, October 3, 2019 5:30 pm - Elkhorn Campus, Room TBA	
Criminal Justice Studies	T. Simmons		
Criminal Justice - Law Enforcement 720 Academy	T. Simmons		
Culinary Arts Culinary Assistant	T. Simmons		
Dental Assistant	M. O'Donnell	Tuesday, October 1, 2019 5:30 pm - Kenosha Campus, Room S127	

Diesel Equipment Mechanic Diesel Equipment Technology	J. Fullington	Monday, September 23, 2019 5:30 pm - Horizon Center, Room 106	
Early Childhood Education Foundations of Teacher Education	T. Simmons	Wednesday, October 9, 2019 10:00 am - Racine Campus, Room 243	
Electrical Engineering Technology Electronics Electronics Technician Fundamentals	R. Koukari	Wednesday, September 18, 2019 5:30 pm - iMET Center, Room 104	
Electromechanical Maintenance Technician	R. Koukari	Wednesday, October 2, 2019 8:00 am - Horizon Center, Room 106	
Fire Medic Paramedic Technician Advanced EMT Emergency Medical Technician EMT-Paramedic	T. Simmons		
Firefighter Technician	T. Simmons		
Gas Utility Construction and Service	R. Koukari	Will not meet	Will not meet
Graphic Communications Professional Communications	J. Fullington	Monday, September 30, 2019 5:30 pm - Burlington Center, Room 100	
Health Information Technology	M. O'Donnell		
Horticulture	T. Simmons	Monday, September 23, 2019 6:00 pm - Pike Creek Horticulture Center	
Hospitality Management Foundations of Lodging and Hospitality Management	T. Simmons		
Human Services Associate	T. Simmons	Wednesday, October 9, 2019 5:15 pm - Racine Campus, Room 301	
Information Technology - Computer Support Specialist Information Technology - Network Specialist Information Technology - Cybersecurity Specialist Information Technology - Computer Support Technician	R. Koukari	Thursday, October 3, 2019 5:30 pm - Elkhorn Campus, Rms 112 & 114	
Information Technology - Software Developer Information Technology - Web Software Developer Information Technology - Data Analytics Specialist Information Technology - Web Programmer	R. Koukari	Thursday, October 3, 2019 5:30 pm - Elkhorn Campus, Rms 112 & 114	
Interior Design	T. Simmons		
Mechanical Design Technology Advanced Manufacturing Technology	R. Koukari	Wednesday, September 18, 2019 5:30 pm - iMET Center, Room 104	

Medical Assistant	M. O'Donnell		
Motorcycle, Marine and Outdoor Power Products	J. Fullington	Wednesday, September 18, 2019 5:30 pm - Racine Campus	
Nursing Assistant	V. Hulback	Monday, October 7, 2019 3:30 pm - Kenosha Memorial Medical Center Room 878 - 8th Floor	
Nursing Associate Degree	V. Hulback	Thursday, October 17th, 2019 2:00 pm - Kenosha Campus, Room i131	
Pharmacy Technician	M. O'Donnell		
Physical Therapist Assistant	M. O'Donnell		
Supply Chain Management	J. Fullington	Tuesday, September 17, 2019 5:30 pm - Kenosha Campus, Garden Room	
Surgical Technology	M. O'Donnell		
Veterinary Technician Veterinary Assistant	M. O'Donnell	Monday, October 14, 2019 5:30 pm - Veterinary Sciences Bldg.	
Welding Welding/Maintenance & Fabrication	R. Koukari	Tuesday, October 2, 2019 5:30pm - Racine Campus, Michigan Room	

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action X
Information _____
Discussion _____

APPROVAL OF GATEWAY TECHNICAL COLLEGE EX-OFFICIO MEMBER FOR GATEWAY TECHNICAL COLLEGE FOUNDATION, INC. BOARD OF DIRECTORS

Summary of Item: Per Article V, Section 1 of the Gateway Technical College Foundation, Inc. By-laws, ...*"In addition, the President of the Gateway Technical College, a Board Member of the Gateway District Board, and a Gateway Technical College staff member selected by the Board of Directors of the Gateway District Board shall be deemed "ex officio" non-voting Directors of the Corporation Board of Directors."*

Per the Gateway Technical College Foundation, Inc. By-laws, administration recommends Gateway Technical College Board of Trustees approve the appointment of Sharon Johnson, Chief Financial Officer / Vice President Finance and Administration, for this position serving the Gateway Technical College Foundation, Inc. Board of Directors as an ex officio non-voting member.

Attachments:

Staff Liaison: William Whyte

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GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action X
Information _____
Discussion _____

BID NO. 1587 TECHNICAL BUILDING ROOF REPLACEMENT RACINE CAMPUS

Summary of Item: Sealed bids were received from various contractors for the Technical Building Roof Replacement, Racine Campus. Administration is recommending the contract to provide all labor and materials required for this project be awarded to:

Carlson Racine Roofing
Racine, WI

Contract Value:	\$286,000
Contingency: (held by GTC)	28,000
Architect and Engineering Fees: (PIDA Fees 9.25%)	26,455
Reimbursable Fees:	<u>300</u>

Total Project Cost: \$340,755

Funding Source: General Obligation Promissory Notes, Series 2019-2020A

Attachments: Letter of Recommendation for Award of Bid and Tabulation of Bids from Partners In Design

Ends Statements
and/or Executive
Limitations: Section 3 – Executive Limitations,
Policy 3.5, Financial Condition

Staff Liaison: Tom Cousino

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Partners in Design
ARCHITECTS

**Partners in Design
Architects, Inc.**

W I S C O N S I N
600 Fifty Second Street
Suite 220
Kenosha, WI 53140
262.652.2800

I L L I N O I S
2610 Lake Cook Road
Suite 280
Riverwoods, IL 60015
847.940.0300

August 5, 2019

Mr. William Whyte
Gateway Technical College
3520 30th Avenue
Kenosha, Wisconsin 53144

RE: Racine Campus
Tech Building Roof Replacement
Official Notice No. 1587

Dear Mr. Whyte:

On Tuesday July 30, 2019 at the Kenosha Campus Administration Center we received bids for the Tech Building Roof Replacement Project. Tom Cousino and Vicki Christensen were in attendance on behalf of Gateway Technical College. I was in attendance on behalf of Partners In Design Architects.

The bid documents consisted of one base bid to complete a full tear off and install a new TPO roof system, remove and discard all abandoned exhaust fans and replace one exhaust fan.

Based on our bid evaluation, we are recommending that the project be awarded to Carlson Racine Roofing for a contract value of \$286,000.00. Gateway Technical College should also budget approximately \$28,000.00 for contingency, \$26,455.00 for architectural/engineering fees and \$300 for related reimbursable fees:

Contract Value:	\$	286,000.00	
Contingency	\$	28,000.00	(Held by GTC)
A&E Fees:	\$	26,455.00	(PIDA Fees 9.25%)
<u>Reimbursable Fees:</u>	\$	<u>300.00</u>	<u>(Reimbursable Fees)</u>
Total Project Cost:	\$	340,755.00	

Should you have any questions regarding our recommendation, please do not hesitate to give me a call.

Sincerely,

Jeffrey E. Bridleman

www.pidarchitects.com

IX. POLICY GOVERNANCE MONITORING REPORTS

A. End Statement Monitoring

1. College Ends Policy - The tri-county community benefits from affordable higher education that allows residents to develop knowledge and skills for family-supporting careers that contribute to the growth and sustainability of the local economy at a cost commensurate with the value of services provided.

1) Students demonstrate the knowledge and skills and self-confidence required for employability, career advancement, a global perspective, and lifelong learning.

2. Policy Governance Review – Ends Policy #1

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call	_____
Action	<u> X </u>
Information	_____
Discussion	_____

POLICY GOVERNANCE MONITORING REPORTS
Ends Statement Monitoring

College Ends Policy - The tri-county community benefits from affordable higher education that allows residents to develop knowledge and skills for family-supporting careers that contribute to the growth and sustainability of the local economy at a cost commensurate with the value of services provided.

- 1) Students demonstrate the knowledge and skills and self-confidence required for employability, career advancement, a global perspective, and lifelong learning.**

Staff Liaison: Stacy Riley

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call	_____
Action	_____X_____
Information	_____
Discussion	_____

POLICY GOVERNANCE REVIEW Review Ends Policy #1

SECTION 4 – ENDS POLICY 4.1, STATEMENT 1

The tri-county community benefits from affordable higher education that allows residents to develop knowledge and skills for family-supporting careers that contribute to the growth and sustainability of the local economy at a cost commensurate with the value of services provided.

- 1) Students demonstrate the knowledge and skills and self-confidence required for employability, career advancement, a global perspective, and lifelong learning.**

Governance Process: Policy 1.4 – Board Policy Creation and Review
Board Liaison: Bethany Ormseth

X. BOARD MEMBER COMMUNITY REPORTS

XI. NEXT MEETING DATE AND ADJOURN

- A. Regular Meeting – Thursday, September 24, 2019, 8:00 am, Kenosha Campus, Madrigrano Board Room
- B. Adjourn