



**Bryan D. Albrecht, Ed.D.**  
President and CEO

December 10, 2020

**Burlington Center**  
496 McCanna Pkwy.  
Burlington, WI 53105-3623

**Elkhorn Campus**  
400 County Road H  
Elkhorn, WI 53121-2046

**HERO(Health And  
Emergency Response  
Occupations) Center**  
380 McCanna Pkwy.  
Burlington, WI 53105-3622

**Horizon Center For  
Transportation  
Technology**  
4940 - 88th Avenue  
Kenosha, WI 53144-7467

**Inspire Center**  
3520 - 30th Avenue  
Kenosha, WI 53144-1690

**Kenosha Campus**  
3520 - 30th Avenue  
Kenosha, WI 53144-1690

**Lakeview Advanced  
Technology Center**  
9449 - 88th Avenue (Highway H)  
Pleasant Prairie, WI 53158-2216

**Racine Campus**  
1001 South Main Street  
Racine, WI 53403-1582

**SC Johnson  
iMET (Integrated  
Manufacturing  
& Engineering  
Technology) Center**  
Renaissance Business Park  
2320 Renaissance Blvd.  
Sturtevant, WI 53177-1763

**WGTD HD**  
Your Gateway to Public Radio  
wgtd.org  
262.564.3800

**gtc.edu**  
**800.247.7122**

**NOTICE OF MEETING**

**GATEWAY TECHNICAL COLLEGE  
DISTRICT BOARD  
Regular Meeting  
Thursday, December 17, 2020 – 8:00 a.m.  
Virtual Meeting, 1-312-626-6799  
Meeting ID: 850 8707 3726**

The Gateway Technical College District Board will hold its regular meeting on Thursday, December 17, 2020 at 8:00 a.m. as a virtual meeting. The agenda is included. The use of technology to access the meeting will be available to the public using the conference call number listed above.

For citizen comments please contact Kelly Bartlett at [bartlettk@gtc.edu](mailto:bartlettk@gtc.edu) prior to the meeting.

Following the regular meeting, the Gateway Technical College District Board will meet in executive session pursuant to Wisconsin Statutes 19.85(1)(c) to discuss the President’s goals. The Board reserves the right to reconvene in open session to take action on items discussed in executive session.

Bryan D. Albrecht, Ed.D.  
President and Chief Executive Officer

# GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Regular Meeting – Thursday, December 17, 2020 – 8:00 a.m.

Virtual Meeting: 1-312-626-6799 / Meeting ID: 850 8707 3726

Info. / Disc	Action	Roll Call	<b>AGENDA</b>		Page
			<b>I.</b>	<b>Call to Order</b> A. Open Meeting Compliance	4
		<b>X</b>	<b>II.</b>	<b>Roll Call</b>	4
	<b>X</b>		<b>III.</b>	<b>Approval of Agenda</b>	5
	<b>X</b>		<b>IV.</b>	<b>Approval of Minutes</b> A. November 19, 2020 – Regular Meeting	5
<b>X</b>			<b>V.</b>	<b>Citizen Comments</b>	10
<b>X</b> <b>X</b>			<b>VI.</b>	<b>Chairperson’s Report</b> A. Dashboard Report B. Board Evaluation Summary	12 13
<b>X</b> <b>X</b>			<b>VII.</b>	<b>President’s Report</b> A. Announcements B. Vision 2021 – Anne Whynott	15 16
<b>X</b>			<b>VIII.</b>	<b>Student Trustee Report</b>	17
			<b>IX.</b>	<b>Operational Agenda</b>	18
		<b>X</b>		A. Action Agenda	19
		<b>X</b>		1. Resolution No. F-2020-2021C.2 – Resolution Awarding the Sale of \$1,500,000 General Obligation Promissory Notes, Series F-2020-2021C, of Gateway Technical College District, Wisconsin	34
	<b>X</b>			2. Resolution No. F-2020-2021D.1 – Resolution Authorizing the Issuance of \$4,000,000 General Obligation Promissory Notes, Series 2020-2021D, of Gateway Technical College District, Wisconsin	39
				B. Consent Agenda	39
				1. Finance	40
				a) Summary of Revenue and Expenditures	48
				b) Cash and Investment Schedules	52
				2. Personnel Report	52
				3. Contracts for Instructional Delivery	54
				a) Business and Workforce Solutions	58
				b) High School	62
				4. Advisory Committee Activity Report	62
				5. Bid for Approval:	67
				a) Bid No. 1610 – Lincoln Building Expansion, Racine Campus	67
			<b>X.</b>	<b>Policy Governance Monitoring Reports</b>	73
	<b>X</b>			A. Ends Statement Monitoring	74
				1. College Ends Policy - The tri-county community benefits from affordable higher education that allows residents to develop knowledge and skills for family-supporting careers that contribute to the growth and sustainability of the local economy at a cost commensurate with the value of services provided. <b>#4. Families are strengthened by the prosperity of their graduates, reduced unemployment or underemployment, and the availability of local jobs for family members.</b> Guided Pathways – Jaime Spaciel	75
	<b>X</b>			B. Executive Limitations	76
				1. 3.4 Budgeting/Forecasting - Fiscal Year 2021-2022 Budget Parameters and Budget Process Calendar - Jason Nygard	80
	<b>X</b>			2. 3.6 Asset Protection - Jeff Robshaw/Sharon Johnson	81
<b>X</b>			<b>XI.</b>	<b>Board Member Community Reports</b>	81

Info. / Disc	Action	Roll Call	<b>AGENDA</b>		Page
<b>X</b>		<b>X</b>	<b>XII.</b>	<b>Next Meeting Date and Adjourn</b> A. Regular Meeting – Thursday, January 21, 2021, 8:00 am, Virtual B. Adjourn - Following the regular meeting, the Gateway Technical College District Board will meet in executive session pursuant to Wisconsin Statutes 19.85(1)(c) to discuss the President’s goals. The Board reserves the right to reconvene in open session to take action on items discussed in executive session.	82 82

# GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

## Regular Meeting

Thursday, December 17, 2020 – 8:00 a.m.

Virtual Meeting, 1-312-626-6799

Meeting ID: 850 8707 3726

- I. CALL TO ORDER
  - A. Open Meeting Compliance

## II. ROLL CALL

Jesse Adams	_____
Megan Bahr	_____
Ram Bhatia	_____
William Duncan	_____
Zaida Hernandez-Irisson	_____
Rebecca Matoska-Mentink	_____
Bethany Ormseth	_____
Roger Zacharias	_____
Pamela Zenner-Richards	_____
Scott Pierce	_____

### **Our Positive Core – Gateway Technical College District Board**

Our shared strengths as a Board that we draw upon to do our work:

- Belief in the value of Gateway Technical College
- Commitment to our community
- Common sense of mission
- Mutual respect
- Sense of humor
- Open-mindedness & willingness to question

III. APPROVAL OF AGENDA

Items on the Consent Agenda for discussion

IV. APPROVAL OF MINUTES

A. November 19, 2020 – Regular Meeting

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD  
Regular Meeting, November 19, 2020

The Gateway Technical College District Board met virtually on Thursday, November 19, 2020. The meeting was called to order at 8:00 a.m. by Scott Pierce, Chairperson.

**I. Call to Order**

A. Open Meeting Compliance

- K. Bartlett confirmed the meeting was duly noticed in accordance with state statutes for open meeting compliance.

**II. Roll Call**

Jesse Adams	Excused
Megan Bahr	Present
Ram Bhatia	Present
William Duncan	Present
Zaida Hernandez-Irisson	Present
Rebecca Matoska-Mentink	Excused
Bethany Ormseth	Present
Roger Zacharias	Present
Pamela Zenner-Richards	Present
Scott Pierce	Present

Also in attendance were Bryan Albrecht, Kelly Bartlett, Mary Harpe and 34 citizens/reporters.

**III. Approval of Agenda**

A. It was moved by R. Bhata and seconded by P. Zenner-Richards and carried to approve the agenda.

**IV. Approval of Minutes**

A. It was moved by W. Duncan and seconded by R. Zacharias and carried to approve the minutes of the October 22, 2020 Regular Meeting.

**V. Citizen Comments**

There were no citizens comments.

**VI. Chairperson's Report**

A. Dashboard Report items included updates on:

- Established a partnership with the Village of Mt. Pleasant to expand fire service training.
- Metallica Scholars Completion
- Our foundation held a very successful Innovation Celebration.

B. Board Evaluation Summary

- 6 of 9 Attending Trustees Responded to the Survey: Good presentation on diversity during the COW meeting. Looking forward to in-depth discussions at our next retreat. Similarly, good presentation under President's report. Congratulations on Kunes Country Scholarship award. Jesse Adams rocks! Last but not least, best ever presentation on Ends Monitoring. Committee of Whole was excellent. More training for Trustees in an upcoming Board Retreat is essential. Committee of the Whole was very informative

C. President's Evaluation

- Trustees were informed that they would receive the President's mid year goals within the week. These goals will be reviewed in Executive Session after the December meeting.

## D. Board Retreat Planning

- The Trustees will meet virtually in December, February and March for their Professional Development Retreat on DEI.

Jesse Adams joined the Board meeting at 8:12 am.

**VII. President's Report**

## A. Announcements

- Bryan Albrecht welcomed the following Journey members to the meeting: Viola Howell and Dr. Laura Neil.
- Bryan spoke about the sustainability report that has been recently released. This report shows continued positive progress and positive carbon footprint report. The electronic version will be sent to all employees.
- Stephanie Sklba spoke on Gateway's Innovation Celebration.
- Bryan introduced Scott Stump.

## B. Scott Stump, Assistant Secretary of Education, OCTEA

- Scott Stump spoke on his appreciation for the work that Gateway is doing, especially in critical areas. He spoke about leadership and support in education. He mentioned that Gateway has created safe options for students and staff during this pandemic.

**VIII. Student Trustee Report**

- A. Megan Bahr reported on student activities that have been taking place this past month.

**IX. Operational Agenda**A. **Action Agenda**

1. Resolution No. F-2020-2021C.1 – Resolution Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2020-2021C

Administration is recommending approval to issue General Obligation Promissory Notes, Series F-2020-2021C; in the principal amount of \$1,500,000 for the public purpose of financing the construction of building additions or enlargements at the Racine campus. This borrowing is included in the 2020-21 budget. Upon approval, appropriate legal notices will be published in the official district newspapers.

**Following discussion, it was moved by P. Zenner-Richards, seconded by R. Bhatia and carried by roll call vote to approve Resolution No. F-2020-2021C.1 – Resolution Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2020-2021C.**

**Aye: 8**

**Nay: 0**

**Abstaining: 0**

**Absent: 1**

2. Resolution Numbers B-2020 H.1 and H.2 – Approval of Project for Madrigano Conference Center Restrooms and Breakroom Remodeling – Kenosha Campus, Kenosha, WI

The administration is recommending approval by the Gateway Technical College District Board of Resolutions B-2020 H.1 and H.2 for the Approval of Project for the Madrigano Conference Center Restrooms and Breakroom Remodeling – Kenosha Campus, Kenosha, Wisconsin.

The administration also recommends approval from the Wisconsin Technical College System (WTCS) Board for the Madrigrano Conference Center Restrooms and Breakroom Remodeling – Kenosha Campus, Kenosha, Wisconsin.

**Following discussion, it was moved by W. Duncan, seconded by R. Zacharias and carried to approve Resolution Numbers B-2020 H.1 and H.2 – Approval of Project for Madrigrano Conference Center Restrooms and Breakroom Remodeling – Kenosha Campus, Kenosha, WI.**

3. Resolution No. M-2020 C - Resolution Authorizing Temporary Borrowing In An Amount Not to Exceed \$5,000,000; and Issuance of Taxable Tax and Revenue Anticipation Promissory Notes

The administration is recommending Board approval of a resolution authorizing the short-term borrowing (if needed) of an amount not to exceed \$5,000,000.

The resolution will authorize the administration to establish a line of credit with its current bank, Johnson Bank, if the need arises.

**Following discussion, it was moved by W Duncan, seconded by P. Zenner-Richards and carried by roll call vote to approve Resolution No. M-2020 C - Resolution Authorizing Temporary Borrowing In An Amount Not to Exceed \$5,000,000; and Issuance of Taxable Tax and Revenue Anticipation Promissory Notes.**

**Aye: 8**

**Nay: 0**

**Abstaining: 0**

**Absent: 1**

4. Comprehensive Annual Financial Report for Fiscal Year Ending June 30, 2020 (Sharon Johnson will introduce Guest: Bryan Grunewald from CliftonLarsonAllen, LLP)

A representative from the College's audit firm, CliftonLarsonAllen, LLP, will present the Comprehensive Annual Financial Report for the fiscal year ended June 30, 2020 for receipt by the Gateway Technical College Board of Trustees.

**Following discussion, it was moved by R. Bhatia, seconded by W. Duncan and carried to approve Comprehensive Annual Financial Report for Fiscal Year Ending June 30, 2020 (Sharon Johnson will introduce Guest: Bryan Grunewald from CliftonLarsonAllen, LLP).**

#### **B. Consent Agenda**

**It was moved by B. Ormseth, seconded by W. Duncan and carried that the following items in the consent agenda be approved:**

1. **Finance**
  - a) **Summary of Revenue and Expenditures:** Approved the summary of revenue and expenditures as of October 31, 2020.
  - b) **Cash and Investment Schedules:** Approved the monthly cash reconciliation, investment schedule and investment report.
2. **Personnel Report:** Approved the personnel report of two (2) new hires; one (1) promotion; one (1) transfer; one (1) reclassification; one (1) retirement; five (5) separations; no employment approvals-casual, non-instructional; and no employment approvals-adjunct faculty.



3. **Grants Awards:** Approved the Grant Awards for November 2020
4. **BWS Contracts for Instructional Delivery:** Approved the contracts for instructional delivery report for November 2020.
5. **High School Contracts for Instructional Delivery:** Approved the contracts for instructional delivery report for October 2020.
6. **Advisory Committee Activity Report:** Approved the advisory committee 2020-2021 meeting schedule and new members as of November 1, 2020

## X. Policy Governance Monitoring Reports

### A. Ends Statement Monitoring

1. **College Ends Policy** – The tri-county community benefits from affordable higher education that allows residents to develop knowledge and skills for family-supporting careers that contribute to the growth and sustainability of the local economy at a cost commensurate with the value of services provided. **#3 Taxpayers receive a positive return on investment from Gateway's impact on the local tax base, property values, and overall economic development as well as the contributions of graduates to the tri-county community.**

Sharon Johnson presented on the Comprehensive Annual Financial Report for Fiscal Year Ending June 30, 2020.

**Following discussion, it was moved by P. Zenner-Richards, seconded by Z. Hernandez-Irisson and carried that this report is evidence that the college is making progress on Ends Policy #3.**

## XI. Board Member Community Reports

- Scott Pierce reported on the virtual District Boards Association meeting that took place in October.

## XII. Next Meeting Date and Adjourn

- A. Regular Meeting – Thursday, December 17, 2020, 8:00 am, Virtual Meeting
- B. At approximately 9:30 a.m. it was moved by R. Bhatia, seconded by R. Zacharias and carried that the meeting was adjourned.

Submitted by,

Pamela Zenner-Richards  
Secretary

V. CITIZEN COMMENTS

The Gateway Technical College District Board has established a limit of thirty minutes for citizen comments. Individuals will be limited to three to five minutes for their comments depending on the number of individuals who wish to address the Board. Citizens wishing to address the Board are to sign up prior to the meeting on the forms provided at the entrance to the meeting room.

- VI. CHAIRPERSON'S REPORT
  - A. Dashboard Report
  - B. Board Evaluation Summary

# GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call \_\_\_\_\_  
Action \_\_\_\_\_  
Information   X    
Discussion \_\_\_\_\_

## CHAIRPERSON'S REPORT Dashboard Report

Governance Process:  
Board Liaison:

Policy 1.2 – Governing Philosophy  
Scott Pierce

# GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call \_\_\_\_\_  
Action \_\_\_\_\_  
Information   X    
Discussion \_\_\_\_\_

## CHAIRPERSON'S REPORT Board Evaluation Summary

Governance Process:  
Board Liaison:

Policy 1.2 – Governing Philosophy  
Scott Pierce

- VII. PRESIDENT'S REPORT
  - A. Announcements
  - B. Vision 2021

# GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call \_\_\_\_\_  
Action \_\_\_\_\_  
Information   X    
Discussion \_\_\_\_\_

## **PRESIDENT'S REPORT** **Announcements**

Policy/Ends Statement:      Policy 2.1

**GATEWAY TECHNICAL COLLEGE DISTRICT BOARD**

Roll Call \_\_\_\_\_  
Action \_\_\_\_\_  
Information   X    
Discussion \_\_\_\_\_

**PRESIDENT'S REPORT  
Vision 2021**

Policy/Ends Statement:      Policy 2.1



VIII. STUDENT TRUSTEE REPORT

## IX. OPERATIONAL AGENDA

### A. Action Agenda

1. Resolution No. F-2020-2021C.2 – Resolution Awarding the Sale of \$1,500,000 General Obligation Promissory Notes, Series F-2020-2021C, of Gateway Technical College District, Wisconsin
2. Resolution No. F-2020-2021D.1 – Resolution Authorizing the Issuance of \$4,000,000 General Obligation Promissory Notes, Series 2020-2021D, of Gateway Technical College District, Wisconsin

**GATEWAY TECHNICAL COLLEGE DISTRICT BOARD**

Roll Call   X    
Action         
Information         
Discussion       

**RESOLUTION NO. F-2020-2021C.2  
RESOLUTION AWARDDING THE SALE OF \$1,500,000 GENERAL  
OBLIGATION PROMISSORY NOTES, SERIES 2020-2021C**

Summary of Item: Administration is recommending approval of a resolution awarding the sale of General Obligation Promissory Notes, Series F-2020-2021C; in the principal amount of \$1,500,000 for the public purpose of financing the construction of building additions or enlargement projects.

The actual sale will take place at the Board meeting. This debt issue is included in the Board approved 2020-21 budget.

Attachments: Draft Resolution No. F-2020-2021C.2

Ends Statements and/or  
Executive Limitations: Section 3 - Executive Limitations  
Policy 3.5 - Financial Condition

Staff Liaison: Sharon Johnson

**ROLL CALL**

Jesse Adams         
Ram Bhatia         
William Duncan         
Zaida Hernandez-Irisson         
Rebecca Matoska-Mentink         
Bethany Ormseth         
Roger Zacharias         
Pamela Zenner-Richards         
Scott Pierce

RESOLUTION NO. F-2020-2021C.2

RESOLUTION AWARDING THE SALE OF  
\$1,500,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2020-2021C

WHEREAS, on November 19, 2020, the District Board of the Gateway Technical College District, Racine, Kenosha and Walworth Counties, Wisconsin (the "District") adopted a resolution (the "Authorizing Resolution") which authorized the issuance of General Obligation Promissory Notes, Series 2020-2021C (the "Notes") in the amount of \$1,500,000 for the public purpose of financing the construction of building additions or enlargements at the Racine campus (the "Project");

WHEREAS, the District caused a Notice to Electors to be published in The Journal Times and The Kenosha News on November 25, 2020 and in the Elkhorn Independent on November 26, 2020 giving notice of adoption of the Authorizing Resolution and identifying where and when the Authorizing Resolution could be inspected; and

WHEREAS, it is the finding of the District Board that it is necessary, desirable and in the best interest of the District to sell the Notes to Robert W. Baird & Co. Incorporated (the "Purchaser"), pursuant to the terms and conditions of its note purchase proposal attached hereto as Exhibit A and incorporated herein by this reference (the "Proposal").

NOW, THEREFORE, BE IT RESOLVED by the District Board of the District that:

Section 1. Sale of the Notes. For the purpose of paying the cost of the Project, there shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes, the principal sum of ONE MILLION FIVE HUNDRED THOUSAND DOLLARS (\$1,500,000) from the Purchaser in accordance with the terms and conditions of the Proposal. The Proposal is hereby accepted and the Chief Financial Officer/Vice President of Finance and Administration or other appropriate officer or officers of the District are authorized and directed to execute an acceptance of the Proposal on behalf of the District. To evidence the obligation of the District, the Chairperson and Secretary are hereby authorized, empowered and directed to make, execute, issue and sell to the Purchaser for, on behalf of and in the name of the District, the Notes aggregating the principal amount of ONE MILLION FIVE HUNDRED THOUSAND DOLLARS (\$1,500,000) (the "Notes") for the sum set forth on the Proposal, plus accrued interest to the date of delivery.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes, Series 2020-2021C"; shall be issued in the aggregate principal amount of \$1,500,000; shall be dated January 6, 2021; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on April 1 of each year, in the years and principal amounts as set forth on the Pricing Summary attached hereto as Exhibit B-1 and incorporated herein by this reference. Interest shall be payable semi-annually on April 1 and October 1 of each year commencing on April 1, 2021. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Notes is set forth on the Debt Service

Schedule attached hereto as Exhibit B-2 and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Notes maturing on April 1, 2029 and thereafter are subject to redemption prior to maturity, at the option of the District, on April 1, 2028 or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the District, and within each maturity by lot, at the principal amount thereof, plus accrued interest to the date of redemption.

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit C and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the District are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the District a direct annual irrepealable tax in the years 2021 through 2029 for the payments due in the years 2021 through 2030 in the amounts set forth on the Schedule. The amount of tax levied in the year 2021 shall be the total amount of debt service due on the Notes in the years 2021 and 2022; provided that the amount of such tax carried onto the tax rolls shall be abated by any amounts appropriated pursuant to subsection (D) below which are applied to payment of interest on the Notes in the year 2021.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the District shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the District and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the District for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the District then available, which sums shall be replaced upon the collection of the taxes herein levied.

(D) Appropriation. The District hereby appropriates from proceeds of the Notes or other funds of the District on hand a sum sufficient to be irrevocably deposited in the segregated Debt Service Fund Account created below and used to pay debt service on the Notes coming due in 2021 as set forth on the Schedule.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the District, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the District may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Promissory Notes, Series 2020-2021C" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the District at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the District above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the District, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the District, unless the District Board directs otherwise.

Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above)

shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the District and disbursed solely for the purpose or purposes for which borrowed. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the District, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The District represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The District further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The District further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The Secretary or other officer of the District charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the District certifying that the District can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The District also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the District will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the District by the manual or facsimile signatures of the Chairperson and Secretary, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the District of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the District has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures

appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The District hereby authorizes the officers and agents of the District to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 11. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by the District Secretary or the District Treasurer (the "Fiscal Agent").

Section 12. Persons Treated as Owners; Transfer of Notes. The District shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and Secretary shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The District shall cooperate in any such transfer, and the Chairperson and Secretary are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 13. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the District at the close of business on the Record Date.

Section 14. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the District agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the Secretary or other authorized representative of the District is authorized and directed to execute and deliver to DTC on behalf of the District to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the District office.



Section 15. Official Statement. The District Board hereby approves the Preliminary Official Statement with respect to the Notes and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the District in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate District official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The Secretary shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 16. Undertaking to Provide Continuing Disclosure. The District hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the District to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the Chairperson and Secretary, or other officer of the District charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the District's Undertaking.

Section 17. Record Book. The Secretary shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 18. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the District are authorized to take all actions necessary to obtain such municipal bond insurance. The Chairperson and Secretary are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Chairperson and Secretary including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 19. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the District Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded December 17, 2020.

\_\_\_\_\_  
R. Scott Pierce  
Chairperson

ATTEST:

\_\_\_\_\_  
Pamela Zenner-Richards  
Secretary

(SEAL)

EXHIBIT A

Note Purchase Proposal

To be provided by the Purchaser and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT B-1

Pricing Summary

To be provided by the Purchaser and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT B-2

Debt Service Schedule and Irrepealable Tax Levies

To be provided by the Purchaser and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT C

(Form of Note)

REGISTERED UNITED STATES OF AMERICA DOLLARS  
STATE OF WISCONSIN  
RACINE, KENOSHA AND WALWORTH COUNTIES  
NO. R- \_\_\_\_\_ GATEWAY TECHNICAL COLLEGE DISTRICT \$ \_\_\_\_\_  
GENERAL OBLIGATION PROMISSORY NOTE, SERIES 2020-2021C

MATURITY DATE: ORIGINAL DATE OF ISSUE: INTEREST RATE: CUSIP:  
April 1, \_\_\_\_\_ January 6, 2021 \_\_\_\_\_% \_\_\_\_\_

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: \_\_\_\_\_ THOUSAND DOLLARS  
(\$ \_\_\_\_\_)

FOR VALUE RECEIVED, the Gateway Technical College District, Racine, Kenosha and Walworth Counties, Wisconsin (the "District"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on April 1 and October 1 of each year commencing on April 1, 2021 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Note are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Note is registered on the Bond Register maintained by the District Secretary or District Treasurer (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding each interest payment date (the "Record Date"). This Note is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Note together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the District are hereby irrevocably pledged.

This Note is one of an issue of Notes aggregating the principal amount of \$1,500,000, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the District pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, for the public purpose of financing the construction of building additions or enlargements at the Racine campus, as authorized by resolutions adopted on November 19, 2020 and December 17, 2020. Said resolutions are recorded in the official minutes of the District Board for said dates.

The Notes maturing on April 1, 2029 and thereafter are subject to redemption prior to maturity, at the option of the District, on April 1, 2028 or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the District, and within each maturity by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.

In the event the Notes are redeemed prior to maturity, as long as the Notes are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Notes of a maturity are to be called for redemption, the Notes of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Notes called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Notes shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Notes shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the District, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Note, together with the interest thereon, when and as payable.

This Note is transferable only upon the books of the District kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Notes, and the District appoints another depository, upon surrender of the Note to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Note in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the District for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Notes (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Notes, or (iii) with respect to any particular Note, after such Note has been called for redemption. The Fiscal Agent and District may treat and consider the Depository in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Notes are issuable solely as negotiable, fully-registered Notes without coupons in the denomination of \$5,000 or any integral multiple thereof.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, the Gateway Technical College District, Racine, Kenosha and Walworth Counties, Wisconsin, by its governing body, has caused this Note to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Chairperson and Secretary; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

GATEWAY TECHNICAL COLLEGE DISTRICT  
RACINE, KENOSHA AND WALWORTH  
COUNTIES, WISCONSIN

By: \_\_\_\_\_  
R. Scott Pierce  
Chairperson

(SEAL)

By: \_\_\_\_\_  
Pamela Zenner-Richards  
Secretary



ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

\_\_\_\_\_  
(Name and Address of Assignee)

\_\_\_\_\_  
(Social Security or other Identifying Number of Assignee)

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints \_\_\_\_\_, Legal Representative, to transfer said Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_

Signature Guaranteed:

\_\_\_\_\_  
(e.g. Bank, Trust Company  
or Securities Firm)

\_\_\_\_\_  
(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

\_\_\_\_\_  
(Authorized Officer)

**GATEWAY TECHNICAL COLLEGE DISTRICT BOARD**

Roll Call  X  
Action \_\_\_\_\_  
Information \_\_\_\_\_  
Discussion \_\_\_\_\_

**RESOLUTION NO. F-2020-2021D.1  
RESOLUTION AUTHORIZING THE ISSUANCE OF \$4,000,000  
GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2020-2021D**

Summary of Item: Administration is recommending approval to issue General Obligation Promissory Notes, Series F-2020-2021D; in the principal amount of \$1,500,000 for the public purpose of financing building remodeling and improvement projects and \$2,500,000 for the public purpose of financing the acquisition of movable equipment. This borrowing is included in the 2020-21 budget. Upon approval, appropriate legal notices will be published in the official district newspapers.

Attachments: Resolution No. F-2020-2021D.1

Ends Statements and/or  
Executive Limitations: Section 3 - Executive Limitations  
Policy 3.5 - Financial Condition

Staff Liaison: Sharon Johnson

**ROLL CALL**

Jesse Adams \_\_\_\_\_  
Ram Bhatia \_\_\_\_\_  
William Duncan \_\_\_\_\_  
Zaida Hernandez-Irisson \_\_\_\_\_  
Rebecca Matoska-Mentink \_\_\_\_\_  
Bethany Ormseth \_\_\_\_\_  
Roger Zacharias \_\_\_\_\_  
Pamela Zenner-Richards \_\_\_\_\_  
Scott Pierce \_\_\_\_\_

Resolution No. F-2020-2021D.1

RESOLUTION AUTHORIZING THE ISSUANCE OF \$4,000,000  
GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2020-2021D, OF  
GATEWAY TECHNICAL COLLEGE DISTRICT, WISCONSIN

WHEREAS, Gateway Technical College District, Wisconsin (the “District”) is presently in need of \$1,500,000 for the public purpose of financing building remodeling and improvement projects and \$2,500,000 for the public purpose of financing the acquisition of movable equipment; and

WHEREAS, the District Board deems it necessary and in the best interest of the District to borrow the monies needed for such purposes through the issuance of general obligation promissory notes pursuant to the provisions of Section 67.12(12), Wis. Stats.;

NOW, THEREFORE, BE IT:

RESOLVED, that the District shall issue general obligation promissory notes in the amount of \$1,500,000 for the public purpose of financing building remodeling and improvement projects; and be it further

RESOLVED, that the District shall issue general obligation promissory notes in the amount of \$2,500,000 for the public purpose of financing the acquisition of movable equipment; and be it further

RESOLVED, THAT:

Section 1. Note Authorization. The District shall issue the general obligation promissory notes authorized above in the aggregate principal amount of \$4,000,000 and designated “General Obligation Promissory Notes, Series 2020-2021D” (the “Notes”), the proceeds of which shall be used for the purposes specified above in the amounts authorized for those purposes.

Section 2. Notice to Electors. The District Secretary shall, within ten (10) days hereafter, cause public notice of the adoption of these resolutions to be given to the electors of the District by publishing notices thereof in the Elkhorn Independent, Kenosha News and Journal Times, the official District newspapers published and having general circulation in the District, which newspapers are found and determined to be likely to give notice to the electors, such notices to be in substantially the forms set forth on Exhibits A and B hereto.

Section 3. Official Statement. The District Secretary shall cause an Official Statement to be prepared by Robert W. Baird & Co. Incorporated. The appropriate District officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Official Statement under this resolution.

Adopted this 17th day of December, 2020.

---

R. Scott Pierce, Chairperson

Attest:

---

Pamela Zenner-Richards, Secretary

EXHIBIT A

NOTICE

TO THE ELECTORS OF:

Gateway Technical College  
District, Wisconsin

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called and held on December 17, 2020, adopted pursuant to the provisions of Section 67.12(12) of the Wisconsin Statutes, a resolution providing that the sum of \$1,500,000 be borrowed through the issuance of general obligation promissory notes of the District for the public purpose of financing building remodeling and improvement projects.

A copy of said resolution is on file in the District Office, 3520 30th Avenue, Kenosha, Wisconsin, and is available for public inspection weekdays, except holidays, between the hours of 8:00 A.M. and 4:00 P.M. or in the alternative by contacting Susan M. Debe at the District by email at the following address: [debes@gtc.edu](mailto:debes@gtc.edu).

The District Board need not submit said resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Sec. 67.12(12)(e)5, Wis. Stats., requesting a referendum thereon at a special election.

Dated December 17, 2020.

BY ORDER OF THE DISTRICT BOARD

District Secretary

EXHIBIT B

NOTICE

TO THE ELECTORS OF:

Gateway Technical College  
District, Wisconsin

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called and held on December 17, 2020, adopted pursuant to the provisions of Section 67.12(12) of the Wisconsin Statutes, a resolution providing that the sum of \$2,500,000 be borrowed through the issuance of general obligation promissory notes of the District for the public purpose of financing the acquisition of movable equipment.

A copy of said resolution is on file in the District Office, 3520 30th Avenue, Kenosha, Wisconsin, and is available for public inspection weekdays, except holidays, between the hours of 8:00 A.M. and 4:00 P.M. or in the alternative by contacting Susan M. Debe at the District by email at the following address: [debes@gtc.edu](mailto:debes@gtc.edu).

The District Board need not submit said resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Sec. 67.12(12)(e)5, Wis. Stats., requesting a referendum thereon at a special election.

Dated December 17, 2020.

BY ORDER OF THE DISTRICT BOARD

District Secretary

IX. OPERATIONAL AGENDA

B. Consent Agenda

1. Finance
  - a) Summary of Revenue and Expenditures
  - b) Cash and Investment Schedules
2. Personnel Report
3. Contracts for Instructional Delivery
  - a) Business and Workforce Solutions
  - b) High School
4. Advisory Committee Activity Report
5. Bid for Approval:
  - a) Bid No. 1610 – Lincoln Building Expansion, Racine Campus

# GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call  
Action X  
Information  
Discussion

## SUMMARY OF REVENUE AND EXPENDITURES

**Summary of Item:** Summary of revenue and expenditures as of **11/30/20**

Ends Statements and/or Executive Limitations  
Section 3 - Executive Limitations  
Policy 3.5 Financial Condition

**Staff Liaison:** Sharon Johnson



**GATEWAY TECHNICAL COLLEGE**  
**2020-21 SUMMARY OF REVENUE & EXPENDITURES AS OF 11/30/20**

<u><b>COMBINED FUNDS</b></u>	<b>2020-21 APPROVED BUDGET</b>	<b>2020-21 WORKING BUDGET</b>	<b>2020-21 ACTUAL TO DATE</b>	<b>PERCENT INCURRED</b>
<b>REVENUE:</b>				
LOCAL GOVERNMENT	\$ 38,200,641	\$ 39,229,438	\$ 14,160	0.04%
STATE AIDS	44,701,342	44,625,310	6,557,985	14.70%
STATUTORY PROGRAM FEES	13,123,383	13,123,383	11,427,410	87.08%
MATERIAL FEES	702,026	702,026	592,065	84.34%
OTHER STUDENT FEES	2,791,117	2,791,117	1,860,142	66.65%
INSTITUTIONAL	10,288,403	10,288,403	1,823,043	17.72%
FEDERAL	26,866,369	26,866,369	10,727,634	39.93%
OTHER RESOURCES	<u>15,640,000</u>	<u>15,640,000</u>	<u>5,734,699</u>	36.67%
<b>TOTAL REVENUE &amp; OTHER RESOURCES</b>	<u><b>\$ 152,313,281</b></u>	<u><b>\$ 153,266,046</b></u>	<u><b>\$ 38,737,137</b></u>	<b>25.27%</b>
<b>EXPENDITURES BY FUNCTION:</b>				
INSTRUCTIONAL	\$ 61,429,779	\$ 62,042,342	\$ 23,327,290	37.60%
INSTRUCTIONAL RESOURCES	1,212,520	1,226,063	464,257	37.87%
STUDENT SERVICES	44,733,353	44,881,591	16,809,852	37.45%
GENERAL INSTITUTIONAL	11,289,302	11,380,834	6,405,059	56.28%
PHYSICAL PLANT	34,132,827	34,219,716	6,138,474	17.94%
AUXILIARY SERVICES	700,000	700,000	229,302	32.76%
PUBLIC SERVICES	<u>415,500</u>	<u>415,500</u>	<u>155,373</u>	37.39%
<b>TOTAL EXPENDITURES</b>	<u><b>\$ 153,913,281</b></u>	<u><b>\$ 154,866,046</b></u>	<u><b>\$ 53,529,607</b></u>	<b>34.57%</b>
<b>EXPENDITURES BY FUNDS:</b>				
GENERAL	\$ 84,244,723	\$ 85,197,488	\$ 32,457,903	38.10%
SPECIAL REVENUE - OPERATIONAL	6,834,958	6,834,958	2,930,103	42.87%
SPECIAL REVENUE - NON AIDABLE	30,583,600	30,583,600	11,960,358	39.11%
CAPITAL PROJECTS	15,450,000	15,450,000	4,897,686	31.70%
DEBT SERVICE	16,100,000	16,100,000	1,054,256	6.55%
ENTERPRISE	<u>700,000</u>	<u>700,000</u>	<u>229,302</u>	32.76%
<b>TOTAL EXPENDITURES</b>	<u><b>\$ 153,913,281</b></u>	<u><b>\$ 154,866,046</b></u>	<u><b>\$ 53,529,607</b></u>	<b>34.57%</b>

**GATEWAY TECHNICAL COLLEGE  
2020-21 SUMMARY OF REVENUE & EXPENDITURES AS OF 11/30/20**

<u>GENERAL FUND</u>	<b>2020-21 APPROVED BUDGET</b>	<b>2020-21 WORKING BUDGET</b>	<b>2020-21 ACTUAL TO DATE</b>	<b>PERCENT INCURRED</b>
<b>REVENUE:</b>				
LOCAL GOVERNMENT	\$ 21,296,436	\$ 22,325,233	\$ 14,160	0.06%
STATE AIDS	39,992,958	39,916,926	4,907,790	12.30%
STATUTORY PROGRAM FEES	13,123,383	13,123,383	11,427,410	87.08%
MATERIAL FEES	702,026	702,026	592,065	84.34%
OTHER STUDENT FEES	1,689,117	1,689,117	1,088,972	64.47%
FEDERAL REVENUE	20,000	20,000	50	0.25%
INSTITUTIONAL	<u>6,420,803</u>	<u>6,420,803</u>	<u>266,391</u>	4.15%
<b>TOTAL REVENUE &amp; OTHER RESOURCES</b>	<u><b>\$ 83,244,723</b></u>	<u><b>\$ 84,197,488</b></u>	<u><b>\$ 18,296,837</b></u>	<b>21.73%</b>
 <b>EXPENDITURES BY FUNCTION:</b>				
INSTRUCTIONAL	\$ 55,207,841	\$ 55,832,214	\$ 21,033,186	37.67%
INSTRUCTIONAL RESOURCES	1,197,520	1,211,063	464,257	38.33%
STUDENT SERVICES	12,063,118	12,199,546	4,006,236	32.84%
GENERAL INSTITUTIONAL	8,093,417	8,184,949	4,135,970	50.53%
PHYSICAL PLANT	<u>7,682,827</u>	<u>7,769,716</u>	<u>2,818,254</u>	36.27%
<b>TOTAL EXPENDITURES</b>	<u><b>\$ 84,244,723</b></u>	<u><b>\$ 85,197,488</b></u>	<u><b>\$ 32,457,903</b></u>	<b>38.10%</b>

**GATEWAY TECHNICAL COLLEGE  
2020-21 SUMMARY OF REVENUE & EXPENDITURES AS OF 11/30/20**

<u><b>SPECIAL REVENUE-OPERATIONAL FUND</b></u>	<b>2020-21 APPROVED BUDGET</b>	<b>2020-21 WORKING BUDGET</b>	<b>2020-21 ACTUAL TO DATE</b>	<b>PERCENT INCURRED</b>
<b>REVENUE:</b>				
LOCAL GOVERNMENT	\$ 2,049,205	\$ 2,049,205	\$ -	0.00%
STATE AIDS	2,462,884	2,462,884	832,152	33.79%
FEDERAL	2,190,369	2,190,369	410,188	18.73%
INSTITUTIONAL	<u>132,500</u>	<u>132,500</u>	<u>602,396</u>	454.64%
<b>TOTAL REVENUE &amp; OTHER RESOURCES</b>	<u><u>\$ 6,834,958</u></u>	<u><u>\$ 6,834,958</u></u>	<u><u>\$ 1,844,737</u></u>	26.99%
<b>EXPENDITURES BY FUNCTION:</b>				
INSTRUCTIONAL	\$ 3,686,938	\$ 3,675,128	\$ 1,504,397	40.93%
STUDENT SERVICES	2,105,635	2,117,445	843,258	39.82%
GENERAL INSTITUTIONAL	651,885	651,885	260,924	40.03%
PHYSICAL PLANT	-	-	166,150	0.00%
PUBLIC SERVICE	<u>390,500</u>	<u>390,500</u>	<u>155,373</u>	39.79%
<b>TOTAL EXPENDITURES</b>	<u><u>\$ 6,834,958</u></u>	<u><u>\$ 6,834,958</u></u>	<u><u>\$ 2,930,103</u></u>	42.87%

**GATEWAY TECHNICAL COLLEGE  
2020-21 SUMMARY OF REVENUE & EXPENDITURES AS OF 11/30/20**

<b><u>SPECIAL REVENUE-NON AIDABLE FUND</u></b>	<b>2020-21 APPROVED BUDGET</b>	<b>2020-21 WORKING BUDGET</b>	<b>2020-21 ACTUAL TO DATE</b>	<b>PERCENT INCURRED</b>
<b>REVENUE:</b>				
STATE AIDS	\$ 2,145,500	\$ 2,145,500	\$ 781,091	36.41%
OTHER STUDENT FEES	902,000	902,000	703,923	78.04%
INSTITUTIONAL	2,880,100	2,880,100	731,033	25.38%
FEDERAL	<u>24,656,000</u>	<u>24,656,000</u>	<u>9,880,179</u>	40.07%
<b>TOTAL REVENUE &amp; OTHER RESOURCES</b>	<b><u>\$ 30,583,600</u></b>	<b><u>\$ 30,583,600</u></b>	<b><u>\$ 12,096,225</u></b>	<b>39.55%</b>
 <b>EXPENDITURES BY FUNCTION:</b>				
STUDENT SERVICES	\$ 30,539,600	\$ 30,539,600	\$ 11,960,358	39.16%
GENERAL INSTITUTIONAL	<u>44,000</u>	<u>44,000</u>	<u>-</u>	0.00%
<b>TOTAL EXPENDITURES</b>	<b><u>\$ 30,583,600</u></b>	<b><u>\$ 30,583,600</u></b>	<b><u>\$ 11,960,358</u></b>	<b>39.11%</b>

**GATEWAY TECHNICAL COLLEGE  
2020-21 SUMMARY OF REVENUE & EXPENDITURES AS OF 11/30/20**

<b><u>CAPITAL PROJECTS FUND</u></b>	<b>2020-21 APPROVED BUDGET</b>	<b>2020-21 WORKING BUDGET</b>	<b>2020-21 ACTUAL TO DATE</b>	<b>PERCENT INCURRED</b>
<b>REVENUE:</b>				
STATE AIDS	\$ 100,000	\$ 100,000	\$ 36,951	36.95%
INSTITUTIONAL	350,000	350,000	19,450	5.56%
FEDERAL	-	-	437,217	0.00%
OTHER RESOURCES	<u>15,000,000</u>	<u>15,000,000</u>	<u>5,500,000</u>	36.67%
TOTAL REVENUE & OTHER RESOURCES	<u>\$ 15,450,000</u>	<u>\$ 15,450,000</u>	<u>\$ 5,993,618</u>	38.79%
<b>EXPENDITURES BY FUNCTION:</b>				
INSTRUCTIONAL	\$ 2,535,000	\$ 2,535,000	\$ 789,707	31.15%
INSTRUCTIONAL - RESOURCES	15,000	15,000	-	0.00%
STUDENT SERVICES	25,000	25,000	-	0.00%
GENERAL INSTITUTIONAL	2,500,000	2,500,000	2,008,165	80.33%
PHYSICAL PLANT	10,350,000	10,350,000	2,099,813	20.29%
PUBLIC SERVICE	<u>25,000</u>	<u>25,000</u>	<u>-</u>	0.00%
TOTAL EXPENDITURES	<u>\$ 15,450,000</u>	<u>\$ 15,450,000</u>	<u>\$ 4,897,686</u>	31.70%

**GATEWAY TECHNICAL COLLEGE  
2020-21 SUMMARY OF REVENUE & EXPENDITURES AS OF 11/30/20**

<b><u>DEBT SERVICE FUND</u></b>	<b>2020-21 APPROVED BUDGET</b>	<b>2020-21 WORKING BUDGET</b>	<b>2020-21 ACTUAL TO DATE</b>	<b>PERCENT INCURRED</b>
<b>REVENUE:</b>				
LOCAL GOVERNMENT	\$ 14,810,000	\$ 14,810,000	\$ -	0.00%
INSTITUTIONAL	50,000	50,000	-	0.00%
OTHER RESOURCES	<u>640,000</u>	<u>640,000</u>	<u>234,699</u>	36.67%
TOTAL REVENUE & OTHER RESOURCES	<u>\$ 15,500,000</u>	<u>\$ 15,500,000</u>	<u>\$ 234,699</u>	1.51%
<b>EXPENDITURES BY FUNCTION:</b>				
PHYSICAL PLANT	<u>\$ 16,100,000</u>	<u>\$ 16,100,000</u>	<u>\$ 1,054,256</u>	6.55%
TOTAL EXPENDITURES	<u>\$ 16,100,000</u>	<u>\$ 16,100,000</u>	<u>\$ 1,054,256</u>	6.55%

**GATEWAY TECHNICAL COLLEGE**  
**2020-21 SUMMARY OF REVENUE & EXPENDITURES AS OF 11/30/20**

<u><b>ENTERPRISE FUND</b></u>	<b>2020-21 APPROVED BUDGET</b>	<b>2020-21 WORKING BUDGET</b>	<b>2020-21 ACTUAL TO DATE</b>	<b>PERCENT INCURRED</b>
<b>REVENUE:</b>				
LOCAL GOVERNMENT	\$ 45,000	\$ 45,000	\$ -	0.00%
OTHER STUDENT FEES	200,000	200,000	67,248	33.62%
INSTITUTIONAL	<u>455,000</u>	<u>455,000</u>	<u>203,774</u>	44.79%
TOTAL REVENUE & OTHER RESOURCES	<u>\$ 700,000</u>	<u>\$ 700,000</u>	<u>\$ 271,021</u>	38.72%
<b>EXPENDITURES BY FUNCTION:</b>				
AUXILIARY SERVICES	<u>\$ 700,000</u>	<u>\$ 700,000</u>	<u>\$ 229,302</u>	32.76%
TOTAL EXPENDITURES	<u>\$ 700,000</u>	<u>\$ 700,000</u>	<u>\$ 229,302</u>	32.76%

# GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call  
Action X  
Information  
Discussion

## CASH AND INVESTMENT SCHEDULES

**Summary of Item:** Monthly cash and investment schedules

Ends Statements and/or Executive Limitations:  
Section 3 - Executive Limitations  
Policy 3.5 Financial Condition

**Staff Liaison:** Sharon Johnson



**GATEWAY TECHNICAL COLLEGE**  
**MONTHLY CASH RECONCILIATION**  
**FOR THE MONTH ENDING OCTOBER 31, 2020**

<b>Cash Balance: September 30, 2020</b>		\$	33,438,084.09
 <b><u>PLUS:</u></b>			
Cash Receipts			10,757,304.56
		\$	44,195,388.65
 <b><u>LESS:</u></b>			
Disbursement:			
Payroll	4,047,082.57		
Accounts Payable	<u>9,569,809.03</u>		<u>13,616,891.60</u>
 <b>Cash Balance: October 31, 2020</b>		 <b>\$</b>	 <b><u>30,578,497.05</u></b>

**DISPOSITION OF FUNDS**

Cash in Bank			1,126,538.37
Cash in Transit			179,344.68
Investments			29,267,389.00
Cash on Hand			<u>5,225.00</u>
 <b>Cash Balance: October 31, 2020</b>		 <b>\$</b>	 <b><u>30,578,497.05</u></b>

GATEWAY TECHNICAL COLLEGE  
MONTHLY INVESTMENT REPORT

JULY 2020 - JUNE 2021

	Investments at Beginning of Month	Investments at End of Month	Change in Investments for Month	Investments Income for Month	YTD Investments Income	Average Monthly Rate of Investment Income
July-20	\$ 34,865,388	\$ 27,392,599	\$ (7,472,789)	\$ 4,023	\$ 4,023	0.15
AUGUST	27,392,599	35,823,420	8,430,821	3,995	8,018	0.14
SEPTEMBER	35,823,420	32,494,834	(3,328,586)	3,169	11,187	0.11
OCTOBER	32,494,834	29,267,389	(3,227,445)	2,682	13,869	0.10
NOVEMBER						
DECEMBER						
January-21						
FEBRUARY						
MARCH						
APRIL						
MAY						
JUNE						

**INVESTMENT SCHEDULE**

**October 31, 2020**

<b><u>NAME OF BANK/INST</u></b>	<b><u>DATE INVESTED</u></b>	<b><u>DATE OF MATURITY</u></b>	<b><u>AMOUNT</u></b>	<b><u>INTEREST RATE</u></b>	<b><u>PRESENT STATUS</u></b>
LOCAL GOV'T POOL	Various	Open	\$ 8,548,375	0.10	OPEN
JOHNSON BANK	Various	Open	20,719,013	0.10	OPEN
		TOTAL	<u>\$ 29,267,389</u>		

# GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call	_____
Action	_____ X _____
Information	_____
Discussion	_____

## PERSONNEL REPORT

Summary of Item: Monthly Personnel Activity Report

- Separation(s)

Ends Statements and/or Executive Limitations:

Section 3: Executive Limitations

Policy 3.3 – Employment, Compensation & Benefits

Staff Liaison: Jacqueline Morris

# Personnel Report

## December 2020

### **Separation(s)**

Anthony Apilado

LAN Technician; Kenosha; Effective: November 2, 2020

# GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call	_____
Action	<u>  X  </u>
Information	_____
Discussion	_____

## CONTRACTS FOR INSTRUCTIONAL DELIVERY

Summary of Items:     **1. 38.14 Contract reports for December 2020**  
lists all contracts for service completed or  
in progress 2020/2021 fiscal year.

Ends Statements and/or Executive Limitations:  
Policy 4.4 College Strategic Directions/Ends Statements #1 and #3

Staff Liaison:             Matt Janisin

# BWS CFS Board Report FY21



Contract #	Sponsor Name	Grant Type / No.	Course Numbers	CFS Date / Date Req.	Estimated CFS Cost
1	<b>FY21 B&amp;I Total</b>				<b>\$367,504.14</b>
2	KABA		196-848-1ZBA	03/25/20	\$1,308.00
3	KABA		196-849-2ZBA, 196-850-2ZBA	03/25/20	\$2,616.00
4	Kunes Country Auto Group		103-432C-1ZBA, 103-466-1ZBA	05/14/20	\$2,800.00
5	WRTP_Big Step		607-104-1ZMA	05/18/20	\$6,815.00
6	<b>Adams Electric</b>	<b>182</b>	<b>413-411-1ZBAE; 900-003-1ZBAE</b>	<b>05/26/20</b>	<b>\$2,625.00</b>
7	KABA		196-850-1ZBK	07/22/20	\$2,136.00
8	WCEDA		196-848-1EBA, 196-848-1EBB CHANGED TO 196-848-1ebc & 196-848-1ebd 10/27/20	07/22/20	\$2,568.00
9	Rockwell Automation		900-010-1ZBRA	07/20/20	\$5,296.98
10	SC Johnson		462-463-1CBA	06/18/20	\$700.00
11	CC&N		607-407-2CBA, 900-019-2CBA	06/18/20	\$4,094.00
12	Bradshaw Medical		103-818-1ZBA, 900-019-1ZBA	06/23/20	\$2,127.00
13	Kenosha County Parks		900-019-1ZBK	07/20/20	\$2,429.00
14	Plymouth Tube		196-826-1ZBA	07/22/20	\$835.64
15	InSinkErator		804-370-2ZBA, 628-115-2CBA, 620-303-2CBA, 620-305-2CBA	09/18/20	\$56,548.50
16	Plymouth Tube		196-842-1ZBA	07/22/20	\$745.65
17	WRTP_Big Step		612-413-1ZBA, 612-413-1ZBB, 900-010-1ZBP	07/27/20	\$2,457.20
18	Swiss Tech		420-439A-1ZBA	07/30/20	\$775.72
19	<b>SC Johnson</b>		<b>664-100-2ZBA, 664-100-2ZBB, 664-100-2ZBP, 664-100-2ZBQ, 664-110-2ZBA, 664-110-2ZBC, 664-110-2ZBP, 664-110-2ZBQ</b>	<b>09/18/20</b>	<b>\$56,070.00</b>
20	Gilbane Building Company		196-803-1CBA, 196-827-1CBA	08/13/20	\$1,424.00
21	Plymouth Tube		196-877-2ZBA	08/19/20	\$745.64
22	<b>RCK Foods</b>	<b>143</b>	<b>900-020-1ZBA, 620-439-1ZBA</b>	<b>10/06/20</b>	<b>\$0.00</b>
23	RUSD Kobriger		<a href="https://docs.google.com/spreadsheet/d1UYqo14BzPvPif0nc1Kk8455uWJJbjsWx6SO0EXG45G8/edit?is=5f5fc1f1#gid=195767801">https://docs.google.com/spreadsheet/d1UYqo14BzPvPif0nc1Kk8455uWJJbjsWx6SO0EXG45G8/edit?is=5f5fc1f1#gid=195767801</a>	09/17/20	\$151,871.00
24	Walworth County Jail		891-721-2ZBA, 859-777-2ZBA, 858-733-2ZBA, 854-733-2ZBA, 856-740-2ZBA, 859-798-2ZBA	09/17/20	\$5,115.00
25	<b>Heartland Business Systems</b>	<b>184</b>	<b>150-410-2CBHB, 900-019-2CBHB; 900-003-2M1HB</b>	<b>09/17/20</b>	<b>\$2,310.00</b>

Contract #	Sponsor Name	Grant Type / No.	Course Numbers	CFS Date / Date Req.	Estimated CFS Cost
26	<b>Adams Electric</b>	<b>182</b>	<b>620-438-2ZBAE, 620-437-2ZBAE; 900-003-2M1AE</b>	<b>09/21/20</b>	<b>\$2,625.00</b>
27	SC Johnson		462-463-2CBA	10/01/20	\$712.00
28	Plymouth Tube		196-830-2ZBA	10/02/20	\$745.65
29	Amtraco		196-884-2ZBA	10/12/20	\$5,340.00
30	Nestle		900-019-2EBE, 900-019-2EBW, 900-019-2EBM	10/02/20	\$8,435.00
31	WETA		900-019-1ZBW	10/08/20	\$981.00
32	<b>Garde Communications, Inc. CANCELLED</b>	<b>184</b>	<b>150-410-2CBGC; 900-019-2CBGC; 900-003-2M1FG</b>	<b>10/12/20</b>	<b>\$0.00</b>
33	MSSC		625-440-2ZBA	10/28/20	\$3,500.00
34	Chippewa Valley Technical College		900-019-2ZBCV	10/28/20	\$1,217.52
35	KABA		196-848-3ZB1, 196-849-3ZB2, 196-850-3ZB3	10/15/20	\$3,924.00
36	NC3		900-019-1M1Q3	10/19/20	\$0.00
37	Industries for the Blind and Visually Impaired (IBVI)		103-845-2ZBV, 103-833-2ZBV, 103-840-2ZBV, 103-839-2ZBV, 103-844-2ZBV, 103-841-2ZBV, 900-019-2ZBV	11/16/20	\$3,713.00
38	Geneva Autobody		442-429-2EBA	11/16/20	\$3,170.00
39	Plymouth Tube		196-879-2ZBP	11/17/20	\$745.64
40	WRTP Big Step		607-104-3ZMA	11/20/20	\$6,815.00
41	Walworth County Jail		891-721-3ZBA, 859-777-3ZBA, 858-733-3ZBA, 854-733-3ZBA, 856-740-23BA, 859-798-3ZBA	11/24/20	\$5,115.00
42	WI DOJ- LESB 36-2020 Summer		504-310-1K1B, 504-318-1K1B, 504-319-1K1B, 504-320-1K1B, 504-321-1K1B, 504-322-1K1B, 504-317-1K1B	04/17/20	\$28,291.05
43	City of Elkhorn PD		531-426-1z1a	07/01/20	\$179.12
44	WI DOJ- LESB		504-490-2K1A	06/25/20	\$2,160.00
45	Burlington Area School District		531-448-1z1a	08/08/20	\$1,772.55
46	WI DOJ-LESB/ Kenosha Sheriff's Department		504-310-1K1Z, 504-318-1K1Z, 504-319-1K1Z, 504-320-1K1Z, 504-321-1K1Z, 504-322-1K1Z, 504-317-1K1Z	09/08/20	\$3,143.45
47	Kenosha Police Department		504-427-2K1A	09/29/20	\$750.00
48	Waukesha Police Department		504-427-2K1B	09/29/20	\$500.00
49	Rock County Sheriff's Department		504-427-2K1C	09/29/20	\$250.00
50	Milwaukee House of Corrections		504-427-2K1D	09/29/20	\$250.00
51	Williams Bay Police Department		504-427-2K1E	09/29/20	\$250.00
52	Milwaukee Police Department		504-427-2K1F	09/29/20	\$250.00



Contract #	Sponsor Name	Grant Type / No.	Course Numbers	CFS Date / Date Req.	Estimated CFS Cost
53	Racine Police Department		504-427-2K1G	09/29/20	\$250.00
54	Barron County Sheriff's Department		504-427-2K1H	09/29/20	\$250.00
55	Mequon Police Department		504-427-2K1J	09/29/20	\$250.00
56	WI DOJ- LESB		504-458-2K1A	09/20/20	\$23,500.00
57	Racine Police Department		504-427-2K1K	10/13/20	\$750.00
58	Waushara Co SD		504-427-2K1M	10/13/20	\$500.00
59	Mequon PD		504-427-2K1N	10/13/20	\$500.00
60	Greendale PD		504-427-2K1P	10/13/20	\$250.00
61	Mount Pleasant PD		504-427-2K1Q	10/13/20	\$250.00
62	Town of Linn PD		504-427-2K1R	10/13/20	\$250.00
63	Racine Police Department		504-480-2K1A	11/05/20	\$320.00
64	Greendale Police Department		504-480-2K1B	11/05/20	\$160.00
65	Kenosha Sheriff's Department		504-480-2K1C	11/05/20	\$160.00
66	Lakeshore Tech College		504-480-2K1D	11/05/20	\$160.00
67	Milwaukee Police Department		504-480-2K1E	11/05/20	\$160.00
68	Walworth Sheriff's Department		504-480-2K1F	11/05/20	\$160.00
69	Lyons Fire Department		503-801a-2z12	11/18/20	\$331.02
70	<b>FY21 Contract Total</b>				<b>\$65,997.19</b>

# GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call	_____
Action	<u>  X  </u>
Information	_____
Discussion	_____

## CONTRACTS FOR INSTRUCTIONAL DELIVERY

Summary of Items:     **1. 38.14 Contract reports for November 2020**  
lists all high school contracts for service completed or  
in progress 2020/2021 fiscal year.

Ends Statements and/or Executive Limitations:  
Policy 4.4 College Strategic Directions/Ends Statements #1 and #3

Staff Liaison:           Katie Graf

<b>Contract #</b> <b>2021-</b>	<b>Sponsor Name</b>	<b>Section</b>	<b>Term</b>	<b>Contract Estimate</b>	<b>Invoiced Amount</b>
1001	RUSD	543-300-1RBA	2020SU	CANCELED-COVID	CANCELED-COVID
1002	RUSD	543-300-1RBB	2020SU	CANCELED-COVID	CANCELED-COVID
1003	St. Catherine's HS	543-300-1RBC	2020SU	CANCELED-COVID	CANCELED-COVID
1004	KUSD	543-300-1Z1A	2020SU	CANCELED-COVID	CANCELED-COVID
1005	KUSD	543-300-1Z1B	2020SU	CANCELED-COVID	CANCELED-COVID
1006	Union Grove HS	543-300-1Z1C	2020SU	CANCELED-COVID	CANCELED-COVID
1007	RUSD-	543-300-1RBD (stacked w/ 1RBC)	2020SU	CANCELED-COVID	CANCELED-COVID
1008	RUSD	543-300-1RBE	2020SU	CANCELED-COVID	CANCELED-COVID
1009	Elkhorn HS: HS Welding Academy Elkhorn	442-321-2E1A, 442-322-2E1A, 442-324-2E1A	2020FA	\$24,960.00	
1010	HS CJ Academy-Burlington	504-900-2K1B, 504-903-2K1B	2020FA	\$900.00	
1011	HS CJ Academy	504-174-3K1E, 504-905-3K1E	2021SP	\$11,986.00	
1012	HS CJ Academy-Elkhorn Campus	504-900-2E1C; 504-903-2E1C	2020FA	\$11,986.00	
1013	HS CJ Academy	504-174-3E1B, 504-905-3E1B	2021SP	\$11,986.00	
1014	Badger High School	Transcripted Credit	2020SU	CANCELLED-Zero-enrollments	CANCELLED-Zero-enrollments
1015	Burlington High School	Transcripted Credit	2020SU	CANCELLED-Zero-enrollments	CANCELLED-Zero-enrollments
1016	Wilmot High School	Transcripted Credit	2020SU	\$15,500.00	
1017	Burlington High School	Nursing Assistant-Limited Term	2020FA	\$2,275.00	
1018	Badger HS	Vanguard Technical Assistance 900-019-1ZBA	2020SU	\$6,000.00	
1019	Big Foot HS	Vanguard Technical Assistance	2020SU	\$6,000.00	
1027	Burlington High School	Transcripted Credit	2020SU	\$95,000.00	
1028	ITHS	Nursing Assistant-Limited Term	2020FA	\$2,925.00	
1029					
1030	Harorside: HS Welding Academy Racine	442-321-2R1A, 442-322-2R1A, 442-324-2R1A	2020FA	\$16,640.00	
1031	Burlington HS: HS Welding Academy Elkhorn	442-321-2E1B, 442-322-2E1B, 442-324-2E1B	2020FA	\$3,900.00	
1032	Westosha Central: HS Welding Academy Elkhorn	442-321-2E1C, 442-322-2E1C, 442-324-2E1C	2020FA	\$3,300.00	
1033	HS-CJ-Academy	504-903-2E1F	2020FA	CANCELED	
1034	HS-CJ-Academy	504-900-2E1F, 504-903-2E1G	2020FA	CANCELED	
1035	Williams Bay HS	543-200-2ZB2	2020FA	\$325.00	
1036	Waterford HS	543-200-2ZB3	2020FA	\$650.00	
1037	RUSD	543-200-2RBA / 2RBB	2020FA	\$5,200.00	
1038	Union Grove HS	Transcripted Credit	2020FA	\$44,000.00	
1039	Bradford: HS Welding Academy Racine	442-321-2R1B, 442-322-2R1B, 442-324-2R1B	2020FA	\$1,600.00	
1040	Indian Trail: HS Welding Academy Racine	442-321-2R1C, 442-322-2R1C, 442-324-2R1C	2020FA	\$1,600.00	
1041	LakeView: HS Welding Academy Racine	442-321-2R1D, 442-322-2R1D, 442-324-2R1D	2020FA	\$1,600.00	
1042	Reuther: HS Welding Academy Racine	442-321-2R1E, 442-322-2R1E, 442-324-2R1E	2020FA	\$8,300.00	
1043	St. Catherine's: HS Welding Academy Racine	442-321-2R1F, 442-322-2R1F, 442-324-2R1F	2020FA	\$1,600.00	
1044	Westosha Central: HS Welding Academy Racine	442-321-2R1G, 442-322-2R1G, 442-324-2R1G	2020FA	\$1,600.00	
1045	HS SMART Manufacturing Academy IMET (Grant Funded)	664-100-2C1T, 664-110-2C1A	2020FA	\$3,800.00	
1046	Williams Bay HS	501-101-2ZCB	2020FA	\$461.00	
1047	Waterford HS	152-126-2RCC	2020FA	\$8,000.00	
1048	Cosmotolgy CCA	502-312-2Z1A	2020FA	\$1,400.00	
1049	Cosmotolgy CCA	502-324-2Z1A	2020FA	\$1,400.00	
1050	St. Catherine's HS	543-200-2RBC	2020FA	\$2,600.00	
1051	Brookfield East	543-200-2Z2C / 2Z2D	2020FA	\$1,300.00	
1052	Wauwatosa	543-200-2Z2G	2020FA	\$10,400.00	
1053	Christain Life	Transcripted Credit	2020FA	\$4,600.00	
1054	Brookfield East	543-200-2Z2E	2020FA	\$1,300.00	
1055	Delavan-Darien	Transcripted Credit	2020FA	\$52,000.00	
1056	Elkhorn HS: CNC Academy	444-331-2E1A, 444-337-2E1A	2020FA	\$3,700.00	

<b>Contract #</b> <b>2021-</b>	<b>Sponsor Name</b>	<b>Section</b>	<b>Term</b>	<b>Contract Estimate</b>	<b>Invoiced Amount</b>
1057	Big Foot HS: CNC Academy	444-331-2E1B, 444-337-2E1B	2020FA	\$1,050.00	
1058	Elkhorn HS	Transcripted Credit	2020FA	\$75,000.00	
1059	RUSD Case High School	Transcripted Credit	2020FA	\$83,000.00	
1060	Reuther: HS CJ Academy	504-900-2K1C, 504-903-2K1C	2020FA	\$1,800.00	
1061	Racine Lutheran: HS CJ Academy	504-900-2K1D, 504-903-2K1D	2020FA	\$900.00	
1062	Union Grove: HS CJ Academy	504-900-2K1E, 504-903-2K1E	2020FA	\$2,700.00	
1063	Westosha Central: HS CJ Academy	504-900-2K1F, 504-903-2K1F	2020FA	\$2,300.00	
1064	Elkhorn HS	533-126-2ZCA	2020FA	\$7,400.00	
1065	Burlington HS	501-101-2ECA	2020FA	\$2,700.00	
1066	Waterford HS	809-188-2ZCA	2020FA	\$2,700.00	
1067	Big Foot HS	501-101-2ECB	2020FA	\$900.00	
1068	Burlington HS	501-101-2CA	2020FA	\$1,800.00	
1069	Westosha Central HS	533-126-2ECA	2020FA	\$3,000.00	
1070	Burlington HS	533-126-2ZCB	2020FA	\$1,800.00	
1071	Catholic Central	533-126-2ZCC	2020FA	\$300.00	
1072	Waterford HS	809-198-2ZCA	2020FA	\$6,000.00	
1073	Waterford HS	809-198-2ZCB	2020FA	\$5,000.00	
1074	Badger HS	501-101-2ECC	2020FA	\$9,200.00	
1075	Williams Bay	533-126-2ECB	2020FA	\$300.00	
1076	Waterford HS	809-196-2ZCA	2020FA	\$7,800.00	
1077	Burlington HS	533-126-2ECC	2020FA	\$3,700.00	
1078	Williams Bay	533-126-2ZCD	2020FA	\$1,500.00	
1079	Westosha Central HS	533-126-2ZCE	2020FA	\$2,400.00	
1080	Burlington HS	533-126-2ECD	2020FA	\$2,100.00	
1081	Big Foot HS	533-126-2ZCF	2020FA	\$2,400.00	
1082	Waterford HS	533-126-2ECE	2020FA	\$4,600.00	
1083	Williams Bay	533-128-2ZCA	2020FA	\$600.00	
1084	Westosha Central HS	533-128-2EZA	2020FA	\$1,200.00	
1085	Big Foot HS	533-128-2ZCB	2020FA	\$2,400.00	
1086	Big Foot HS	152-126-2ZCA	2020FA	\$1,200.00	
1087	Burlington HS	152-126-2RCA	2020FA	\$2,400.00	
1088	Westosha Central HS	152-126-2ZCB	2020FA	\$4,300.00	
1089	Elkhorn HS	533-128-2ECB	2020FA	\$1,500.00	
1090	Burlington HS	533-128-2ZCC	2020FA	\$1,800.00	
1094	Waterford HS	533-128-2ZCD	2020FA	CANCELED	
1092	Waterford HS	442-324-2W7B, 457-309-2Z1A, 442-321-2Z1A	2020FA	\$14,700.00	
1093	Waterford HS	154-130-2Z1A, 154-131-2Z1A	2020FA	\$3,800.00	
1094	CCA: HS CNC Academy	444-331-2B1C, 444-337-2B1C	2020FA	\$1,050.00	
1095	Lakeview Technology	444-331-2L2A; 444-339-2L2A; 612-102-2L2A; 152-178-2LMA; 152-081-2LMA; 444-331-2L2B; 444-339-2L2B; 152-126-2LMA; 152-080-2LMA; 444-338-2L2A; 152-126-2L1A; 152-182-2L1A; 664-105-2L2A; 664-110-2L2A; 628-310-2L2A; 152-126-2L1B; 152-080-2L1A	2020FA	\$70,000.00	
1096	Horlick High School	Transcripted Credit	2020FA	\$48,000.00	
1097	REAL School	Transcripted Credit	2020FA	\$12,000.00	
1098	Park High School	Transcripted Credit	2020FA	\$75,000.00	
1099	Wilmot: HS Welding Academy	442-322-2E1D	2020FA	\$624	
1100	East Troy High School	Transcripted Credit	2020FA	\$43,000	
1101	Waterford HS	Transcripted Credit	2020FA	\$58,000	
1102	Westosha Central HS	Transcripted Credit	2020FA	\$114,000	
1103	Wilmot High School	Transcripted Credit	2020FA	\$75,000	
1104	Whitewater High School	Transcripted Credit	2020FA	\$4,500.00	
1105	KUSD Bradford	Transcripted Credit	2020FA	\$16,900	
1106	KUSD Indian Trail	Transcripted Credit	2020FA	\$36,000	
1107	KUSD Tremper	Transcripted Credit	2020FA	\$70,000	
1108	CCA G2S (Grant Funded)	890-155-2W7N	2020FA	\$700	
1109	Lakeview Technology	Transcripted Credit	2020FA	\$8,000	

<b>Contract # 2021-</b>	<b>Sponsor Name</b>	<b>Section</b>	<b>Term</b>	<b>Contract Estimate</b>	<b>Invoiced Amount</b>
1110	West Allis High School	Transcripted Credit	2020FA	\$5,000	
1111	KUSD Reuther	Transcripted Credit	2020FA	\$7,000	
1112	Reuther: HS CJ Academy	504-174-3K1B, 504-905-3K1B	2021SP	\$1,800.00	
1113	Union Grove: HS CJ Academy	504-174-3K1C, 504-905-3K1C	2021SP	\$2,700.00	
1114	Westosha Central: HS CJ Academy	504-174-3K1D, 504-905-3K1D	2021SP	\$2,300.00	
1115	Elkhorn HS: Welding Academy	457-309-3E1A, 442-323-3E1A, 442-334 3E1A	2021SP	\$24,960.00	
1116	Burlington HS: Welding Academy	457-309-3E1B, 442-323-3E1B, 442-334 3E1B	2021SP	\$3,900.00	
1117	Westosha HS: Welding Academy	457-309-3E1C, 442-323-3E1C, 442-334 3E1C	2021SP	\$3,300.00	
1118	REAL School	WHEEL Classes	2020FA	\$59,000	
1119	Elkhorn HS	533-127-3ZCA	2021SP	\$1,500.00	
1120	Burlington HS	501-101-3ZCB	2021SP	\$1,800.00	
1121	Waterford HS	809-188-3ZCC	2021SP	\$6,000.00	
1122	Big Foot HS	501-101-3ZCD	2021SP	\$900.00	
1123	Burlington HS	501-101-3ZCE	2021SP	\$1,800.00	
1124	Westosha Central HS	533-127-3ZCF	2021SP	\$3,000.00	
1125	Burlington HS	533-127-3ZCG	2021SP	\$1,800.00	
1126	Catholic Central	533-127-3ZCH	2021SP	\$300.00	
1127	Waterford HS	809-198-3ZCJ	2021SP	\$5,000.00	
1128	Waterford HS	809-198-3ZCK	2021SP	\$7,800.00	
1129	Williams Bay	533-127-3ZCM	2021SP	\$450	
1130	Waterford HS	809-196-3ZCN	2021SP	\$5,000.00	
1131	Burlington HS	533-127-3ZCO	2021SP	\$3,700.00	
1132	Williams Bay HS	533-127-3ZCP	2021SP	\$400	
1133	Westosha Central HS	533-127-3ZCQ	2021SP	\$2,400.00	
1134	Westosha Central HS	152-184-3ZCR	2021SP	\$4,300.00	
1135	Burlington HS	533-127-3ZCS	2021SP	\$2,100.00	
1136	Big Foot HS	533-127-3ZCT	2021SP	\$2,400.00	
1137	Waterford HS	533-127-3ZTU	2021SP	\$4,600.00	
1138	Williams Bay HS	533-129-3ZTV	2021SP	\$400	
1139	Westosha Central HS	533-129-3ZTW	2021SP	\$1,200.00	
1140	Big Foot HS	533-129-3ZTX	2021SP	\$2,400.00	
1141	Elkhorn HS	533-129-3ZTY	2021SP	\$1,500.00	
1142	Burlington HS	533-129-3ZTZ	2021SP	\$1,800.00	
1143	Elkhorn HS	533-130-3ZTAA	2021SP	\$7,400.00	
1144	CNC Academy- Elkhorn HS	444-339-3E1A, 444-338-3E1A	2021SP	\$3,700.00	
1145	CNC Academy- Bigfoot HS	444-339-3E1B, 444-338-3E1B	2021SP	\$1,050.00	
1146	CNC Academy- Career & College Academy	444-339-3E1C, 444-338-3E1C	2021SP	\$1,050.00	
1147	HS Welding Academy Racine-Harborside	457-309-3R1A, 442-323-3R1A, 442-334-3R1A	2021SP	\$16,640.00	
1148	HS Welding Academy Racine-Bradford	457-309-3R1B, 442-323-3R1B, 442-334-3R1B	2021SP	\$1,600.00	
1149	HS Welding Academy Racine-Indian Trail	457-309-3R1C, 442-323-3R1C, 442-334-3R1C	2021SP	\$1,600.00	
1150	HS Welding Academy Racine-Lakeview	457-309-3R1D, 442-323-3R1D, 442-334-3R1D	2021SP	\$1,600.00	
1151	HS Welding Academy Racine-Reuther	457-309-3R1E, 442-323-3R1E, 442-334-3R1E	2021SP	\$8,300.00	
1152	HS Welding Academy Racine-St. Catherines	457-309-3R1F, 442-323-3R1F, 442-334-3R1F	2021SP	\$1,600.00	
1153	HS Welding Academy Racine-Westosha	457-309-3R1G, 442-323-3R1G, 442-334-3R1G	2021SP	\$1,600.00	
1154	HS SMART Manufacturing Academy IMET (Grant Funded)	664-105-3C1B, 664-120-3C1A	2021SP	\$3,800.00	
1155	Waterford HS	442-322-3ZMA, 442-323-3ZMA, 442-334-3ZMA	2021SP	\$14,700.00	

## GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call	_____
Action	<u>  x  </u>
Information	_____
Discussion	_____

### ADVISORY COMMITTEE ACTIVITY REPORT

Summary of Item: Approval of:

- New Members as of December 1, 2020
- 2020-21 Meeting Schedule as of December 1, 2020

Staff Liaison: John Thibodeau

**GATEWAY TECHNICAL COLLEGE  
ADVISORY COMMITTEES -- NEW MEMBERS  
As of December 1, 2020**

PROGRAM Name	Job Title	Employer	County Represented
<b>Dental Assistant</b>			
Popa, Mikalea	Chief Dental Officer	Kenosha Community Health Center	Kenosha
Schweninger, Kristine	Dental Support Staff Supervisor	Kenosha Community Health Center	Kenosha
<b>Health Information Technology</b>			
Stratman, Melanie	Cancer Registry Manager	nThrive	Out of District
<b>Mechanical Design Technology &amp; Advanced Manufacturing Technology</b>			
Rowell, Jason	Director of Operations	Astronautics Crop of America	Out of District
<b>Medical Assistant</b>			
Lewis, Vickie	RN Director	Froedtert South	Kenosha
<b>Nursing Assistant</b>			
Kirkpatrick, Jenny	Director of Nursing	Golden Years of Lake Geneva	Walworth
<b>Surgical Technology</b>			
Turek, Kathy	Manager, Heart Team	Froedtert South	Kenosha

# ADVISORY COMMITTEE 2020-2021 MEETING SCHEDULE as of December 1, 2020

ADVISORY COMMITTEE	DEAN	FALL 2020	SPRING 2021
Accounting Accounting Assistant	R. Reece	Tuesday, September 22, 2020 6:00 pm - <a href="https://gtc.zoom.us/j/97338741292">https://gtc.zoom.us/j/97338741292</a>	February 16, 2021 6:00 pm - Zoom
Administrative Professional Office Assistant	R. Reece	Tuesday, September 22, 2020 6:00 pm - <a href="https://gtc.zoom.us/j/97338741292">https://gtc.zoom.us/j/97338741292</a>	February 16, 2021 6:00 pm - Zoom
Adult Basic Education	C. Jennings		
Adult High School	C. Jennings		
Aeronautics-Pilot Training	R. Reece	Thursday, September 17, 2020 11:00 am <a href="https://gtc.zoom.us/j/91039381986">https://gtc.zoom.us/j/91039381986</a>	Thursday, February 11, 2021 11:00 am <a href="https://gtc.zoom.us/j/82317187981">https://gtc.zoom.us/j/82317187981</a>
Air Conditioning, Heating, & Refrigeration Technology Facilities Maintenance Building Trades - Carpentry	R. Koukari	Monday, October 12, 2020 5:00 pm - Kenosha Campus, Room T122	
Arboriculture/Urban Forestry Technician	T. Simmons	Friday, September 25, 2020 1:00 pm - <a href="https://gtc.zoom.us/j/92482886166">https://gtc.zoom.us/j/92482886166</a>	
Architectural-Structural Engineering Technician Civil Engineering Technology - Fresh Water Resources Civil Engineering Technology – Highway Technology Construction Management Technician	R. Koukari		
Automotive Technology Automotive Maintenance Technician	R. Reece	Wednesday, October 7, 2020 6:00 pm - <a href="https://gtc.zoom.us/j/96539760272">https://gtc.zoom.us/j/96539760272</a>	
Barber Technologist Cosmetology	T. Simmons	Wednesday, October 21, 2020 5:30 pm - <a href="https://gtc.zoom.us/j/997356661026">https://gtc.zoom.us/j/997356661026</a>	
Business Management Leadership Development Business Services Manager Small Business Entrepreneurship Marketing	R. Reece	Tuesday, September 22, 2020 6:00 pm - <a href="https://gtc.zoom.us/j/97338741292">https://gtc.zoom.us/j/97338741292</a>	February 16, 2021 6:00 pm - Zoom
CNC Production Technician CNC Programmer Tool and Die Technician	R. Koukari		
Criminal Justice Studies	T. Simmons	Thursday, October 8, 2020 11:00 am - <a href="https://gtc.zoom.us/j/92326213400">https://gtc.zoom.us/j/92326213400</a>	
Criminal Justice - Law Enforcement 720 Academy	T. Simmons	Wednesday, October 7, 2020 11:00 am - Horizon Center, Room	



Culinary Arts Culinary Assistant	T. Simmons	Wednesday, October 7, 2020 3:30 pm - <a href="https://gtc.zoom.us/j/99330780823">https://gtc.zoom.us/j/99330780823</a>	Wednesday, October 7, 2020 3:30 pm - <a href="https://gtc.zoom.us/j/99330780823">https://gtc.zoom.us/j/99330780823</a>
Dental Assistant	V. Hulback	Tuesday, October 6, 2020 5:30 pm - <a href="https://gtc.zoom.us/j/9795811330">https://gtc.zoom.us/j/9795811330</a>	Tuesday, January 26, 2021 5:30p - <a href="https://gtc.zoom.us/j/9795811330">https://gtc.zoom.us/j/9795811330</a>
Diesel Equipment Mechanic Diesel Equipment Technology	R. Reece	Wednesday, October 7, 2020 6:00 pm - <a href="https://gtc.zoom.us/j/96539760272">https://gtc.zoom.us/j/96539760272</a>	
Early Childhood Education Foundations of Teacher Education	T. Simmons	Tuesday, October 6, 2020 10:00 am - Racine Campus, Room 243 <a href="https://gtc.zoom.us/j/8984107061">https://gtc.zoom.us/j/8984107061</a>	
Electrical Engineering Technology Electronics Electronics Technician Fundamentals	R. Koukari		
Electromechanical Maintenance Technician	R. Koukari		
Fire Medic Paramedic Technician Advanced EMT Emergency Medical Technician EMT-Paramedic	T. Simmons	Wednesday, October 14, 2020 10:00 am - <a href="https://gtc.zoom.us/j/8984107061">https://gtc.zoom.us/j/8984107061</a>	
Firefighter Technician	T. Simmons	Wednesday, October 7, 2020 6:00 pm - Burlington Center, Room H101 <a href="https://gtc.zoom.us/j/8984107061">https://gtc.zoom.us/j/8984107061</a>	
Gas Utility Construction and Service	R. Koukari	Internally Closed	Internally Closed
Graphic Communications Professional Communications	R. Reece	Tuesday, October 13, 2020 6:00 pm - <a href="https://gtc.zoom.us/j/94467164777">https://gtc.zoom.us/j/94467164777</a>	Tuesday April 13, 2020 6:00 pm - <a href="https://gtc.zoom.us/j/84604618973">https://gtc.zoom.us/j/84604618973</a>
Greenhouse Operations Horticulture Technician	T. Simmons	Monday, September 28, 2020 5:30 pm - <a href="https://gtc.zoom.us/j/98628605715">https://gtc.zoom.us/j/98628605715</a>	Monday, March 15, 2020 5:30 pm - Zoom
Health Information Technology	V. Hulback	Thursday, October 1, 2020 2:00 pm - <a href="https://us02web.zoom.us/j/6182590931">https://us02web.zoom.us/j/6182590931</a>	Thursday, April 1, 2021 2:00 pm - <a href="https://us02web.zoom.us/j/6182590931">https://us02web.zoom.us/j/6182590931</a>
Hospitality Management Foundations of Lodging and Hospitality Management	T. Simmons	Thursday, October 15, 2020 5:00 pm - <a href="https://gtc.zoom.us/j/3155895646">https://gtc.zoom.us/j/3155895646</a>	Thursday, February 25, 2021 5:00 pm - <a href="https://gtc.zoom.us/j/3155895646">https://gtc.zoom.us/j/3155895646</a>
Human Services Associate	T. Simmons	Wednesday, October 14, 2020 5:30 pm - <a href="https://gtc.zoom.us/j/92834654599">https://gtc.zoom.us/j/92834654599</a>	
Information Technology - Computer Support Specialist Information Technology - Network Specialist Information Technology - Cybersecurity Specialist Information Technology - Computer Support Technician	R. Koukari	Thursday, October 8, 2020 5:00 pm - Elkhorn Campus, Room 114	

Information Technology - Software Developer Information Technology - Web Software Developer Information Technology - Data Analytics Specialist Information Technology - Web Programmer	R. Koukari	Thursday, October 8, 2020 5:00 pm - Elkhorn Campus, Room 114	
Interior Design	T. Simmons	Tuesday, October 20, 2020 5:30 pm - <a href="https://gtc.zoom.us/j/96376580665">https://gtc.zoom.us/j/96376580665</a>	
Mechanical Design Technology Advanced Manufacturing Technology	R. Koukari		
Medical Assistant	V. Hulback	Wednesday, October 21, 2020 7:00 am - <a href="https://us02web.zoom.us/j/6182590931">https://us02web.zoom.us/j/6182590931</a>	Wednesday, January 13, 2021 7:00 am - <a href="https://us02web.zoom.us/j/6182590931">https://us02web.zoom.us/j/6182590931</a>
Motorcycle, Marine and Outdoor Power Products	R. Reece	Tuesday, September 29, 2020 6:00 pm - <a href="https://gtc.zoom.us/j/95737952255">https://gtc.zoom.us/j/95737952255</a>	
Nursing Associate Degree Nursing Assistant	V. Hulback	Thursday, October 8, 2020 2:00 pm <a href="https://gtc.zoom.us/j/94399638270?pwd=T2lSWmtCM2pIM0pHemp2L0tOK1VrQT09">https://gtc.zoom.us/j/94399638270?pwd=T2lSWmtCM2pIM0pHemp2L0tOK1VrQT09</a>	Thursday, January 14, 2021 2:00 pm <a href="https://gtc.zoom.us/j/94399638270?pwd=T2lSWmtCM2pIM0pHemp2L0tOK1VrQT09">https://gtc.zoom.us/j/94399638270?pwd=T2lSWmtCM2pIM0pHemp2L0tOK1VrQT09</a>
Pharmacy Technician	V. Hulback	Tuesday, October 20, 2020 6:30 pm - <a href="https://us02web.zoom.us/j/6182590931">https://us02web.zoom.us/j/6182590931</a>	February 2, 2021 6:30 pm - <a href="https://us02web.zoom.us/j/6182590931">https://us02web.zoom.us/j/6182590931</a>
Physical Therapist Assistant	V. Hulback	Tuesday, October 13, 2020 6:00 pm - <a href="https://gtc.zoom.us/j/4169278462">https://gtc.zoom.us/j/4169278462</a>	Wednesday, January 13, 2021 6:00 pm - <a href="https://gtc.zoom.us/j/4169278462">https://gtc.zoom.us/j/4169278462</a>
Supply Chain Management	R. Reece	Tuesday, October 6, 2020 6:00 pm - <a href="https://gtc.zoom.us/j/95231524986">https://gtc.zoom.us/j/95231524986</a>	February 16, 2021 6:00 pm - Zoom
Surgical Technology	V. Hulback	Monday, October 12, 2020 5:00 pm - <a href="https://us02web.zoom.us/j/6182590931">https://us02web.zoom.us/j/6182590931</a>	Monday, January 11, 2021 5:00 pm - <a href="https://us02web.zoom.us/j/6182590931">https://us02web.zoom.us/j/6182590931</a>
Truck Driving	R. Reece	Wednesday October 14th, 2020 6:00 pm - <a href="https://gtc.zoom.us/j/97422843678">https://gtc.zoom.us/j/97422843678</a>	
Veterinary Technician Veterinary Assistant	T. Simmons	Monday, October 12, 2020 5:30 pm - <a href="https://gtc.zoom.us/j/3155895646">https://gtc.zoom.us/j/3155895646</a>	Monday, April 12, 2021 5:00 pm - <a href="https://gtc.zoom.us/j/3155895646">https://gtc.zoom.us/j/3155895646</a>
Welding Welding/Maintenance & Fabrication	R. Koukari	Thursday, October 15, 2020 5:00 pm - Elkhorn Campus, Room TBD	

# GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call \_\_\_\_\_  
Action   X    
Information \_\_\_\_\_  
Discussion \_\_\_\_\_

## BID NO. 1610 LINCOLN BUILDING EXPANSION RACINE CAMPUS RACINE, WI

Summary of Item: Sealed bids were received from subcontractors for the Lincoln Building Expansion Project – Racine Campus. Administration is recommending the contract to provide all labor and materials required for these projects be awarded to:

Camosy Construction  
Kenosha, WI

Expansion Contract Value:(Contract Value for Camosy)	\$1,406,643
Architect & Engineering Fees: (PIDA Fee 6.5%)	91,432
Reimbursable Fees	<u>1,925</u>

**Total Project Cost: \$1,500,000**

Funding Sources: General Obligation Promissory Notes, Series FY 2020-2021C

Attachments: Letter of Recommendation for Award of Bid and Tabulation of Bids from Partners In Design Architects

Ends Statements  
and/or Executive  
Limitations:

Section 3 – Executive Limitations,  
Policy 3.5, Financial Condition

Staff Liaison: Thomas Cousino

Top961.docx or .pdf 12/09/20



December 8, 2020

Mr. Tom Cousino  
Gateway Technical College  
3520 30<sup>th</sup> Avenue  
Kenosha, Wisconsin 53140

RE: Racine Campus  
Lincoln Building Expansion  
Official Notice No. 1610

**Dear Mr. Cousino:**

On Wednesday, November 18, 2020, at the office of your construction manager, Camosy Construction, subcontractor bids were received and opened via video conference for the Lincoln Building Expansion project. Tom Cousino, John Thielen, Rhonda Cerminara, Vicki Christensen, and Jason Nygard were in attendance on behalf of Gateway Technical College. Bob Nikolai and Tyler Thiel were in attendance on behalf of Camosy Construction. I was in attendance on behalf of Partners In Design Architects.

Since bid day, Partners in Design Architects has been working with Camosy Construction and Gateway Technical College to evaluate the bids and clarify the bid day numbers. The project is within budget.

Based on our bid evaluation and clarifications, we are recommending that the contract value for Camosy Construction be \$1,406,643 for the Lincoln Building Expansion Project. Gateway Technical College should also budget approximately \$91,432 for architectural and engineering fees, and \$1,925 for reimbursable cost related to planning review fees, surveys, and printing:

Expansion Contract:	\$ 1,406,643	(Camosy Contract)
A&E Fees:	\$ 91,432	(PIDA fee 6.5%)
<u>Reimbursable Fees</u>	<u>\$ 1,925</u>	
Total Project Cost:	\$ 1,500,000	

Should you have any questions regarding our recommendation, please do not hesitate to give me a call.

Sincerely,

Jeffrey E. Bridleman, AIA

PIDA Proj. No.	191.20.059		
GTC Proj No.	Official No. 1610		
Proj Name	RA Lincoln Building Expansion		
Total Project Budget		\$	1,500,000.00
Accepted or Not	General Contractor		
	Base bid	\$	1,406,643.00
	Alt No. 1 - Lincoln Building Fire Suppression System	\$	-
<b>Construction Total</b>		<b>\$</b>	<b>1,406,643.00</b>

	A&E Fees - Estimated Hourly Fees		
Study Fees			
Base bid	6.50%	\$	91,432.00
Alt No. 1 - Lincoln Building Fire Suppression System		\$	-
<b>Sub-Total Fees</b>		<b>\$</b>	<b>91,432.00</b>
	Printing Cost: Bidding	\$	595.00
	Printing Cost: For Construction	\$	242.00
	Topographic Survey	\$	-
	Environmental Assesment Fee	\$	-
	City of Racine	\$	1,088.00
	DSPS Submittal Fee: Arch/HVAC	\$	-
	DSPS Submittal Fee: Civil	\$	-
	DSPS Submittal Fee: General Plumb	\$	-
<b>Sub-Total Reimbursable</b>		<b>\$</b>	<b>1,925.00</b>
<b>A&amp; E Total fees</b>		<b>\$</b>	<b>93,357.00</b>

	GTC Responsible fees		
	Asbestos Abatement	\$	-
	Fiber Relocation	\$	-
	HVAC Commissioning	\$	-
	Arc Flash / Fault Current Study	\$	-
	PerMar Security modifications	\$	-
	Entry Technology modifications	\$	-
<b>GTC Project Cost</b>		<b>\$</b>	<b>-</b>

<b>Total Project Cost</b>		<b>\$</b>	<b>1,500,000.00</b>
---------------------------	--	-----------	---------------------

**GTC Racine - Lincoln Building  
Expansion & Remodeling**  
**BID DAY - BID PACKAGE #1 BREAKOUT**

0137-19 Bid Day Drawings Dated 10/15/2020



ITEM	DESCRIPTION	"Bid Package" No.1
1.00	GENERAL CONDITIONS	\$6,910
1.10	ASBESTOS ABATEMENT	NIC
2.30	EARTHWORK & SITE UTILITIES	\$194,247
4.00	MASONRY	\$43,800
5.00	STRUCTURAL STEEL & METAL FABRICATIONS	\$212,200
6.01	GENERAL TRADES	\$296,025
7.50	ROOFING & SHEET METAL	\$113,000
8.40	ALUMINUM STOREFRONT/ GLASS & GLAZING	\$102,366
9.26	METAL STUDS & DRYWALL	\$90,000
9.30	HARD TILE	NIC
9.51	ACOUSTICAL CEILINGS	\$7,970
9.60	FLOOR COVERINGS	\$39,100
9.90	PAINTING & WALL COVERING	\$15,000
14.20	FOUR STOP ELEVATOR	\$160,000
15.30	FIRE PROTECTION	NIC
15.40	PLUMBING	NIC
15.80	HVAC	NIC
16.00	ELECTRICAL	NIC
18.00	TESTING FEES	\$5,000
19.00	PERMIT COSTS	\$6,200
21.00	CONCRETE WINTER PROTECTION	NIC
22.00	MASONRY WINTER PROTECTION	NIC
24.00	OWNERS CONTINGENCY	\$20,000
27.00	INSURANCE	\$2,605
28.00	FIELD SUPERVISION	\$38,709
29.00	CONSTRUCTION FEE	\$42,122
30.00	BOND PREMIUM	\$11,389
<b>BID PACKAGE #1 TOTAL CONSTRUCTION COST</b>		<b>\$1,406,643</b>
6.5%	<b>ARCHITECT &amp; ENGINEERING FEES</b>	<b>\$91,432</b>
	<b>PLAN REVIEWS / PRINTING / SURVEY</b>	<b>\$1,925</b>
	<b>COMMISSIONING</b>	<b>\$0</b>
	<b>ARCH FLASH / FAULT CURRENT STUDY</b>	<b>\$0</b>
<b>BID PACKAGE #1 GRAND TOTAL COST</b>		<b>\$1,500,000</b>

Project: Gateway Technical College - Racine Campus - Lincoln Building Expansion & Remodeling - Bid Package #1		Bid Administrator: Camosy Construction								
Project No.: 1610		Address Bids Received: Camosy Construction's Main Office - 12795 120th Avenue, Kenosha, WI, 53142								
GTC P.O.:		Bid Due Date & Time: Wednesday, November 18th, 2020 @ 2:00 PM								
Package No.	Description	Awarded Bidder	Other Bidder(s)	Date Received	Time Received	Bid Package #1"	Voluntary Alternate #1	Voluntary Alternate #2	Post Bid Clarification	Total Contract Amounts for Bid Package #1
2.30	Excavation, Site Utilities & Site Demolition	Straightline Grading		11/18/20	12:30 PM	\$186,597.00	\$0.00	\$0.00	\$7,650.00	\$194,247.00
			DK Contractors	11/18/20	1:44 PM	\$273,883.00	\$0.00	\$0.00	\$0.00	\$0.00
			Leo J. Fox Trucking	11/18/20	1:05 PM	\$295,565.00	\$0.00	\$0.00	\$0.00	\$0.00
			The Wanasek Group	11/18/20	1:47 PM	\$368,960.00	\$0.00	\$0.00	\$0.00	\$0.00
4.00	Masonry	JAC Masonry	N/A	11/18/20	12:00 PM	\$43,800.00	\$1,500.00	\$0.00	\$0.00	\$43,800.00
				N/A	N/A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5.00	Structural Steel	Metro Welding		11/18/20	11:06 AM	\$432,000.00	\$0.00	\$0.00	\$212,200.00	\$212,200.00
			Affordable Welding US	11/18/20	12:08 PM	\$532,000.00	\$0.00	\$0.00	\$0.00	\$0.00
6.01	General Trades	Camosy Construction		11/17/20	11:30 AM	\$415,025.00	\$0.00	\$0.00	\$296,025.00	\$296,025.00
				N/A	N/A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7.50	Roofing & Architectural Metal Panels	Van's Roofing		11/18/20	8:55 AM	\$165,800.00	\$0.00	\$0.00	\$113,000.00	\$113,000.00
			Carlson Racine Roofing	11/18/20	9:35 AM	\$349,916.00	\$0.00	\$0.00	\$0.00	\$0.00
8.40	Aluminum Framing, Glass & Glazing	Ackman Glass & Mirror		11/18/20	1:02 PM	\$102,366.00	\$0.00	\$0.00	\$0.00	\$102,366.00
			Milwaukee Plate Glass	11/18/20	12:01 PM	\$118,000.00	\$0.00	\$0.00	\$0.00	\$0.00
9.26	Metal Framing, Drywall & Insulation Work	N.J. Schaub & Sons		11/18/20	12:50 PM	\$284,995.00	\$0.00	\$0.00	\$90,000.00	\$90,000.00
			Jahn & Sons	11/18/20	1:54 PM	\$116,300.00	\$0.00	\$0.00	\$0.00	\$0.00
			Common Links Construction	11/18/20	1:17 PM	\$105,950.00	\$0.00	\$0.00	\$0.00	\$0.00
			Kole Construction Company	11/18/20	12:40 PM	\$136,870.00	\$0.00	\$0.00	\$0.00	\$0.00
			The Rockwell Group	11/18/20	12:55 PM	\$138,700.00	\$0.00	\$0.00	\$0.00	\$0.00
9.30	Ceramic Tiling Work	Northern Illinois Terrazzo		11/18/20	9:25 AM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			Dickow Cyzak Tile Co.	11/18/20	1:13 PM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9.51	Acoustical Ceiling Work	Verhalen		11/18/20	12:55 PM	\$7,970.00	\$0.00	\$0.00	\$0.00	\$7,970.00
			Common Links Construction	11/18/20	1:17 PM	\$800.00	\$0.00	\$0.00	\$0.00	\$0.00
			Advantage Acoustical	11/18/20	1:40 PM	\$7,400.00	\$0.00	\$0.00	\$0.00	\$0.00
			Kole Construction Company	11/18/20	12:40 PM	\$8,203.00	\$0.00	\$0.00	\$0.00	\$0.00
9.60	Resilient Flooring Work	BSI		11/17/20	12:43 PM	\$39,100.00	\$0.00	\$0.00	\$0.00	\$39,100.00
			Halverson Flooring Center	11/18/20	9:37 AM	\$40,314.00	\$0.00	\$0.00	\$0.00	\$0.00
9.90	Painting Work	Oosterbaan & Sons		11/18/20	11:43 AM	\$41,690.00	\$0.00	\$0.00	\$15,000.00	\$15,000.00
			Postorino Construction	11/18/20	12:17 PM	\$20,793.00	\$0.00	\$0.00	\$0.00	\$0.00
			K & J Painting	11/18/20	12:06 PM	\$21,200.00	\$0.00	\$0.00	\$0.00	\$0.00
			JDR Painting	11/18/20	8:50 AM	\$28,600.00	\$0.00	\$0.00	\$0.00	\$0.00
14.20	Elevators	Kone		11/18/20	1:15 PM	\$180,000.00	(\$20,000.00)	\$0.00	\$0.00	\$160,000.00
				N/A	N/A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Gateway Technical College - Racine Campus - Lincoln Building Expansion & Remodeling - Bid Package #1										
Project: Gateway Technical College - Racine Campus - Lincoln Building Expansion & Remodeling - Bid Package #1		Bid Administrator: Camosy Construction								
Project No.: 1610		Address Bids Received: Camosy Construction's Main Office - 12795 120th Avenue, Kenosha, WI, 53142								
GTC P.O.:		Bid Due Date & Time: Wednesday, November 18th, 2020 @ 2:00 PM								
Package No.	Description	Awarded Bidder	Other Bidder(s)	Date Received	Time Received	Bid Package "#1"	Voluntary Alternate #1	Voluntary Alternate #2	Post Bid Clarification	Total Contract Amounts for Bid Package #1
15.30	Fire Protection Work	Nelson Fire Protection	Southport	11/18/20	10:43 AM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			Flannery Fire Protection	11/18/20	1:44 PM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			Automatic Fire Systems	11/18/20	12:30 PM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			S.J. Carlson	11/18/20	10:05 AM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
				11/18/20	9:27 AM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15.40	Plumbing Work	Horner Plumbing	Joe Debelak Plumbing	11/18/20	10:50 AM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			Southport	11/18/20	11:55 AM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			Northern Mechanical	11/18/20	1:44 PM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			Cornerstone One	11/18/20	11:09 AM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			Martin Petersen	11/18/20	1:11 PM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15.80	HVAC Work	Southport	JM Brennan	11/18/20	1:27 PM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			JM Brennan	11/18/20	12:35 PM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			Martin Petersen	11/18/20	1:44 PM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
				11/18/20	12:35 PM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
				11/18/20	1:27 PM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
16.00	Electrical Work	ECI	Gurtz Electric	11/18/20	12:55 PM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			Rewald Electric	11/18/20	1:08 PM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			Pace Electric	11/18/20	1:09 PM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			Pieper Electric	11/18/20	1:00 PM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			Lee Plumbing/Mechanical	11/18/20	12:35 PM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	11/18/20	1:53 PM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
<b>\$1,273,708.00</b>										

**PAGE 2 OF 2**



X. POLICY GOVERNANCE MONITORING REPORTS

A. End Statement Monitoring

1. College Ends Policy - The tri-county community benefits from affordable higher education that allows residents to develop knowledge and skills for family-supporting careers that contribute to the growth and sustainability of the local economy at a cost commensurate with the value of services provided.

**#4. Families are strengthened by the prosperity of their graduates, reduced unemployment or underemployment, and the availability of local jobs for family members.**

**GATEWAY TECHNICAL COLLEGE DISTRICT BOARD**

Roll Call	_____
Action	<u>  X  </u>
Information	_____
Discussion	_____

**POLICY GOVERNANCE MONITORING REPORTS**  
**Ends Statement Monitoring**

College Ends Policy - The tri-county community benefits from affordable higher education that allows residents to develop knowledge and skills for family-supporting careers that contribute to the growth and sustainability of the local economy at a cost commensurate with the value of services provided.

**#4 Families are strengthened by the prosperity of their graduates, reduced unemployment or underemployment, and the availability of local jobs for family members.**

**Staff Liaison:** Jaime Spaciel

X. POLICY GOVERNANCE MONITORING REPORTS

B. Executive Limitations

1. 3.4 Budgeting/Forecasting - Fiscal Year 2021-2022 Budget Parameters and Budget Process Calendar
2. 3.6 Asset Protection

# GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call \_\_\_\_\_  
Action   X    
Information \_\_\_\_\_  
Discussion \_\_\_\_\_

## **POLICY GOVERNANCE MONITORING REPORTS Executive Limitations Policy 3.4 Budgeting/Forecasting**

### **FISCAL YEAR 2021-2022 BUDGET PARAMETERS AND BUDGET CALENDAR**

**Executive Limitations Policy:** Budgeting for any fiscal year or the remaining part of any fiscal year shall not deviate materially from the Board's Ends policy, risk fiscal jeopardy, fail to reflect credible projections of income and expenses, or fail to align with the college's strategic plan.

The Board establishes budget assumptions and parameters each year. In addition, the Board reviews the budget process calendar which includes the timetable for completion of the budget process.

The administration recommends the following assumptions for preparation of the fiscal year 2021-2022 budget. Certain assumptions such as property valuation, state aid and tuition increases that are not determined by the College will be monitored on a regular basis and changes reported accordingly.

**Attachments:** Preliminary FY 2021 - 2022 Budget Parameters  
Preliminary FY 2021 - 2022 Budget Calendar

**Ends Statement and/or  
Executive Limitations:** Section 3 – Executive Limitations  
Policy 3.4, Budgeting/Forecasting

**Staff Liaison:** Jason Nygard Top902.docx 12/07/20



---

## Preliminary FY 2021- 2022 Budget Parameters

Page 1 of 2

### Enrollments

The initial budget for FY 2022 will be prepared using an enrollment projection of flat compared to FY 2021 projected actuals. Projections will be based on the year end forecast.

### Tuition and Fee Revenue

Tuition and Fees will be budgeted flat for FY 2022. The budget for this will be projected using forecasted FY2021 results for tuition and fees. This will result in the tuition per credit to remain at \$138.90.

### Operational Tax Levy

Tax Levy will be budgeted flat in FY 2022 at \$24.4M. However, an estimate of \$700k for net new construction will be included.

### State Aid – Property Tax Relief

Property Tax Relief Aid is expected remain flat for FY 2022 at \$32.7M.

### State Aid – Historical/Outcome based

Based on current enrollments and the economic environment, State Aid will be budgeted flat. Preliminary estimates will be updated as the criteria for Performance Based Funding develops. Performance based funding will remain at 30% while the allocation based on the historical formula will remain at 70% in FY 2021.

### Projected Property Valuations

Property values will be budgeted for an increase of 5% in the calculation of the mill rate for the FY 2022 budget.

### BWS Contracts for Service

BWS Contracts for Services will be budgeted with an increase of 5% compared to FY20 actuals.

### Salary and Wage Expense

Salaries will be budgeted with consideration given to statutory and merit guidelines.

### Vacant Position Savings

A savings goal of \$1.0 M will be set based on vacant positions.

### Employee Benefit Expense

The budget related to medical insurance will be budgeted with an increase of 9.5% while dental insurance, life insurance, and other employee fringe benefits depend on loss ratios and trend analysis.

### Operational Expenses

Total operational expenses will be budgeted flat compared to the FY 2020 actuals.



---

Preliminary FY 2021- 2022 Budget Parameters  
Page 2 of 2

**Debt Service/Long-Term Borrowing**

A total of \$17 million is projected in borrowing for FY 2022 for facility remodeling and repairs and capital equipment.

**OPEB**

If the combined operating fund balance exceeds three (3) months, the President may consider transferring up to twenty percent (20%) combined operating fund balance in excess of the three (3) months' operating expenses to reserves for Other Post-Employment Benefits (OPEB).



## Preliminary FY 2021-2022 Budget Calendar

<b>November 9, 2020</b>	ELC review of FY 2022 Budget Parameters and Calendar
<b>December 7-11, 2020</b>	Budget Officers - Budget kickoff week
<b>December 17, 2020</b>	Gateway District Board of Trustees (District Board) Review and approve budget parameters and budget calendar for FY 2022
<b>January, 2021</b>	Budget on Campus All Staff – Budget Development
<b>January 3, 2021</b>	Capital Budget due to Budget Office ( <i>must be entered using Google Forms</i> )
<b>January 22, 2021</b>	<b>Operating budgets due to Budget Office (<i>all data must be entered into Adaptive Insights by this time</i>)</b>
<b>January 27, 2021</b>	Administrative In-service, budget update
<b>February 1, 2021</b>	ELC - Review preliminary budget
<b>February - March, 2021</b>	Budget officer meetings ELC - Review and Develop list of recommended budget strategies and adjust budget as necessary
<b>March 18, 2021</b>	Budget status report to District Board
<b>March 31, 2021</b>	Distribute proposed budget to District Board
<b>April, 2021</b>	Budget on Campus Administrative In-service, budget update
<b>April 20, 2021</b>	District Board Approve preliminary budget for public hearing
<b>April 21, 2021</b>	Publish Class I notice of public hearing
<b>May 6, 2021</b>	District Board Public Hearing – Kenosha Campus, Madrigano Center
<b>May – June 2021</b>	Budget on Campus Revise budget (as determined as a result of the public hearing)
<b>June 17, 2021</b>	District Board Approve FY 2022 Budget
<b>June 30, 2021</b>	Submit approved FY 2022 Budget to State Board
<b>July, 2021</b>	Administrative In-service
<b>October, 2021</b>	District Board Reaffirm tax levy Administrative In-service

**GATEWAY TECHNICAL COLLEGE DISTRICT BOARD**

Roll Call \_\_\_\_\_  
Action   X    
Information \_\_\_\_\_  
Discussion \_\_\_\_\_

**POLICY GOVERNANCE MONITORING REPORTS**  
**Executive Limitations Policy 3.6**  
**Asset Protection**

Executive Limitations Policy: The President shall not cause or allow the College’s assets to be unprotected, inadequately maintained, or exposed to unnecessary risk.

Ends Statements and/or  
Executive Limitations:

Executive Limitations  
Asset Protection 3.6

Staff Liaison:

Sharon Johnson and Jeff Robshaw

Top963.docx 12/03/20



## XI. BOARD MEMBER COMMUNITY REPORTS

XII. NEXT MEETING DATE AND ADJOURN

- A. Regular Meeting - Thursday, January 21, 2021, 8:00 am, Virtual Meeting
- B. Adjourn - Following the regular meeting, the Gateway Technical College District Board will meet in executive session pursuant to Wisconsin Statutes 19.85(1)(c) to discuss the President's goals. The Board reserves the right to reconvene in open session to take action on items discussed in executive session.

ROLL CALL

Jesse Adams	_____
Ram Bhatia	_____
William Duncan	_____
Zaida Hernandez-Irisson	_____
Rebecca Matoska-Mentink	_____
Bethany Ormseth	_____
Roger Zacharias	_____
Pamela Zenner-Richards	_____
Scott Pierce	_____