



**Ritu Raju, PhD**  
President and CEO

December 14, 2023

**Burlington Center**  
496 McCanna Pkwy.  
Burlington, WI 53105-3623

**Elkhorn Campus**  
400 County Road H  
Elkhorn, WI 53121-2046

**HERO (Health And  
Emergency Response  
Occupations) Center**  
380 McCanna Pkwy.  
Burlington, WI 53105-3622

**Horizon Center For  
Transportation  
Technology**  
4940 - 88th Avenue  
Kenosha, WI 53144-7467

**Inspire Center**  
3520 - 30th Avenue  
Kenosha, WI 53144-1690

**Kenosha Campus**  
3520 - 30th Avenue  
Kenosha, WI 53144-1690

**Lakeview Advanced  
Technology Center**  
9449 - 88th Avenue (Highway H)  
Pleasant Prairie, WI 53158-2216

**Racine Campus**  
1001 South Main Street  
Racine, WI 53403-1582

**SC Johnson  
iMET (Integrated  
Manufacturing  
& Engineering  
Technology) Center**  
Renaissance Business Park  
2320 Renaissance Blvd.  
Sturtevant, WI 53177-1763

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Your Gateway to Public Radio  
wgtd.org  
262.564.3800

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**800.247.7122**

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Igualdad de oportunidades / acceso  
empleador y educador

**NOTICE OF MEETING**

**GATEWAY TECHNICAL COLLEGE  
DISTRICT BOARD  
Regular Meeting**

**Thursday, December 21, 2023 - 3:00 pm**

**In-Person and Virtual Meeting**

**Horizon Center for Transportation, Conf. Room 106**

**4940 88th Avenue, Kenosha, WI 53144**

**Join Zoom Meeting <https://gtc.zoom.us/j/87036621314>**

**Or by calling 1-312-626-6799**

**Meeting ID: 870 3662 1314**

The Gateway Technical College District Board will hold its regular meeting on Thursday, December 21, 2023 at 3:00 pm as an in-person and virtual meeting. The agenda is included. The public may attend in person or access the meeting using the zoom link or conference call number listed above.

For virtual citizen comments please contact Liz Allen at [allene@gtc.edu](mailto:allene@gtc.edu) prior to the meeting.

Following the regular meeting, the Gateway Technical College District Board will meet in executive session pursuant to Wisconsin Statutes 19.85(1)(c) to discuss the **President's Semi-Annual Review** and **Personnel Matters**. The Board reserves the right to reconvene in open session to take action on items discussed in executive session.

Ritu Raju, Ph.D.  
President and Chief Executive Officer

To request disability accommodations, contact the Director of Compliance at [262-564-3062](tel:262-564-3062)/Wisconsin Relay 711, or [compliance@gtc.edu](mailto:compliance@gtc.edu), at least three days in advance.

To view Gateway's Notice Under the Americans with Disabilities Act, visit [gtc.edu/eeo](http://gtc.edu/eeo).

# GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Regular Meeting – Thursday, December 21, 2023 – 3:00 pm

In-Person and Virtual Meeting

Horizon Center for Transportation, Conf. Room 106

4940 88<sup>th</sup> Avenue, Kenosha, WI 53144

Join Zoom Meeting <https://gtc.zoom.us/j/87036621314>

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		X	<b>Roll Call</b>	4
	X		<b>Approval of Agenda</b>	5
	X		<b>Approval of Minutes</b> A. November 16, 2023 – Regular Meeting	5
X			<b>Citizen Comments</b>	9
X			<b>Chairperson’s Report</b> A. Board Monthly Evaluation Summary	11
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		X	<b>Operational Agenda</b> A. Action Agenda 1. Resolution No. F-2023-2024D.1 – Resolution Authorizing the Issuance of \$4,000,000 General Obligation Promissory Notes, Series 2023-2024D, of Gateway Technical College District, Wisconsin	22

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	<b>X</b>		B. Consent Agenda 1. Finance a) Summary of Revenues and Expenditures b) Cash and Investment Schedules 2. Personnel Report 3. Grant Awards - NONE 4. Contracts for Instructional Delivery a) Business and Workforce Solutions b) Protective Services c) High School 5. Advisory Committee Activity Report 6. Program Approval	28 29 37 40  43 47 51 57 60
	<b>X</b>    <b>X</b>  <b>X</b>  <b>X</b>		<b>Policy Governance Monitoring Reports</b> A. Ends Statement 1) <u>College Ends Policy Monitoring</u> - The tri-county community benefits from affordable higher education that allows residents to develop knowledge and skills for family-supporting careers that contribute to the growth and sustainability of the local economy at a cost commensurate with the value of services provided. <b>#2 Businesses benefit from a well-trained, educated workforce and access to customized business and workforce solutions that support a positive business climate.</b> Mark Kappes and Katie Dembowski - BWS 2) <u>College Ends Policy Wording Review</u> – Ends Policy, Statement #2 B. Executive Limitations 3.4 Budgeting/Forecasting - Fiscal Year 2024-2025 Budget Parameters and Budget Process Calendar - Jason Nygard 3.6 Asset Protection - Sharon Johnson and Jeff Robshaw	62  63    64  66  70
<b>X</b>		<b>X</b>	<b>Next Meeting Date and Adjourn</b> A. Regular Meeting – Thursday, January 18, 2024, 8:00 am, Virtual and In-Person, Burlington Center, Room 100, 496 McCanna Parkway, Burlington, WI 53105. B. Adjourn –Following the regular meeting, the Gateway Technical College District Board will meet in closed session pursuant to Wisconsin Statutes 19.85(1)© to discuss the <b>President's Semi-Annual Review and Personnel Matters</b> . The Board reserves the right to reconvene in open session to take action on items discussed in closed session.	71

# GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

## Regular Meeting

Thursday, December 21, 2023 – 3:00 pm

In-Person and Virtual Meeting

Horizon Center for Transportation, Conf. Room 106

4940 88<sup>th</sup> Avenue, Kenosha, WI 53144

Join Zoom Meeting <https://gtc.zoom.us/j/87036621314>

Or by calling 1-312-626-6799

Meeting ID: 870 3662 1314

### CALL TO ORDER

Open Meeting Compliance

### ROLL CALL

Jesse Adams	_____
Ram Bhatia	_____
Benjamin DeSmidt	_____
William Duncan	_____
Zaida Lange-Irisson	_____
Nicole Oberlin	_____
Scott Pierce	_____
Jason Tadlock	_____
Pamela Zenner-Richards	_____
Rebecca Matoska-Mentink	_____

### **Our Positive Core – Gateway Technical College District Board**

Our shared strengths as a Board that we draw upon to do our work:

- Belief in the value of Gateway Technical College
- Commitment to our community
- Common sense of mission
- Mutual respect
- Sense of humor
- Open-mindedness & willingness to question

APPROVAL OF AGENDA

Items on the Consent Agenda for discussion

APPROVAL OF MINUTES

A. November 16, 2023 – Regular Meeting

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD  
Regular Meeting, October 19, 2023

The Gateway Technical College District Board met virtually and in person at the Racine Campus, Racine Building, Quad Rooms, 1001 S. Main Street, Racine, WI 53403 on Thursday, November 16, 2023. The meeting was called to order at 8:00 a.m. by Rebecca Matoska-Mentink, Chairperson.

**Open Meeting Compliance**

L. Allen confirmed the meeting was duly noticed in accordance with state statutes for open meeting compliance.

**Roll Call**

**Present:** Ram Bhatia, Benjamin DeSmidt, William Duncan, Nicole Oberlin – Student Trustee, Rebecca Matoska-Mentink, Scott Pierce, and Pamela Zenner-Richards

**Virtual:** Jason Tadlock

**Excused:** Jesse Adams and Zaida Lange-Irisson

Also in attendance were President Ritu Raju, Recorder Liz Allen, Administrative Assistant Amber Stoian and 47 virtual and 28 in person citizens/reporters.

**Approval of Agenda**

With this change, it was moved by W. Duncan, seconded by B. DeSmidt and carried to approve the Agenda.

**Approval of Minutes**

It was moved by S. Pierce, seconded by P. Zenner-Richards and carried to approve the Minutes of the October 19, 2023 Regular Meeting.

**Citizen Comments**

There were no citizen comments.

**Chairperson’s Report - Board Evaluation Summary:** 2 of 8 Attending Trustees Responded to the Survey including the Student Trustee. The following are the comments received.

In past years, when the campus administrator provided a welcome, the presentation lasted only 5 to 10 minutes. In recent months, these welcomes are becoming full-fledged presentations bringing in speakers, travelogue presentations and more.

The information provided is not inappropriate but should be provided as part of the board agenda under another part of the agenda. In this way the chairperson and president can plan accordingly. Please keep the campus welcome to a maximum of 5 to 10 minutes.

No surprises to the agenda this month other than the unknown portion of the campus welcome content.

**Chairperson’s Report - Review Wording of Policy 1.14 College Budget Process:** The Trustees reviewed the wording of the policy. Following the discussion, it was moved by W. Duncan, seconded by B. DeSmidt and carried to approve the wording of Policy 1.14.

**Board Member Community Reports**

R. Bhatia attended the ACCT conference and learned many best practices. It was recommended the board should review Lakeshore Technical College’s presidential evaluation. The Foundation’s Innovation Celebration event was cancelled due to low reservations.

**President’s Report - Announcements**

R. Raju provided college updates.

### **President's Report – Dashboard**

The dashboard report included information on the Oklahoma Superintendent visit, NAACP events and the Legal Issues Conference President Raju and others attended in October.

### **President's Report – Campus Welcome**

Cyndeane Jennings welcomed the Trustees to the Racine Campus and shared information about current events on the campus.

### **Student Trustee Report**

Nicole Oberlin gave an update on student activities that have been taking place over the past month.

### **Operational Agenda - Action Agenda**

#### **Resolution Number M-2023 B – Resolution Authorizing Temporary Borrowing in an Amount Not to Exceed \$5,000,000; and Issuance of Taxable Tax and Revenue Anticipation Promissory Notes**

The administration is recommending Board approval of a resolution authorizing the short-term borrowing (if needed) of an amount not to exceed \$5,000,000. The resolution will authorize the administration to establish a line of credit with its current bank, Johnson Bank, if the need arises.

**Following discussion, it was moved by S. Pierce, seconded by B. DeSmidt to approve Resolution Number M-2023B - Resolution Authorizing Temporary Borrowing in an Amount Not to Exceed \$5,000,000; and Issuance of Taxable Tax and Revenue Anticipation Promissory Notes.**

### **Operational Agenda - Action Agenda**

#### **Draft Annual Comprehensive Financial Report For Fiscal Year Ending June 30, 2023**

A representative from the College's audit firm, CliftonLarsonAllen, LLP, presented the draft Annual Comprehensive Financial Report for the fiscal year ended June 30, 2023 for receipt by the Gateway Technical College Board of Trustees.

**Following discussion, it was moved by S. Pierce, seconded by P. Zenner-Richards and carried to roll call vote to approve the Draft Annual Comprehensive Financial Report For Fiscal Year Ending June 30, 2023**

### **Consent Agenda**

**It was moved by S. Pierce, seconded by P. Zenner-Richards and carried that the following items in the consent agenda be approved:**

#### **Finance:**

**Summary of Revenue and Expenditures:** Approved the summary of revenue and expenditures as of October 31, 2023.

**Cash and Investment Schedules:** Approved the monthly cash reconciliation, investment schedule and investment report.

**Personnel Report for October:** Approved the personnel report of (2) two promotions and (3) separations and no employment approvals-adjunct faculty.

**Grant Awards:** One grant was received this month called the OER Grant Project for a period of 10/1/23 – 6/30/25 in the amount of \$69,736.00.

**BWS Contracts for Instructional Delivery:** Approved the contracts for instructional delivery report for October 2023.

**Protective Services Contracts for Instructional Delivery:** Approved the contracts for instructional delivery report for October 2023.

**High School Contracts for Instructional Delivery:** Approved the contracts for instructional delivery report for October 2023.

**Advisory Committee Activity Report:** Approved the advisory committee meeting schedule and new members as of November 1, 2023.

**Policy Governance Monitoring Reports  
Ends Policy Monitoring**

There was no report for this month.

**Executive Limitations**

There was no report for this month.

**Next Meeting Date and Adjourn**

Regular Meeting - Thursday, December 21, 2023, 3:00 pm, Virtual and In-Person, Horizon Center for Transportation, Conference Room 106, 4940 88<sup>th</sup> Avenue, Kenosha, WI 53144.

At approximately 9:25 am, it was moved by R. Bhatia, seconded by W. Duncan and carried by a roll call vote that the meeting was adjourned and the Gateway Technical College District Board moved to executive session pursuant to Wisconsin Statutes 19.85(1)(c) to discuss personnel issues. The Board reserves the right to reconvene in open session to take action on items discussed in executive session.

**Aye: 7**

**No: 0**

**Abstaining: 0**

**Absent: 2**

**Executive Session**

At approximately 10:25 am, the Board reconvened in Open Session. S. Pierce motioned, seconded by R. Bhatia to approve the personnel issues recommendations stated during closed session.

At 10:27 am it was moved by R. Bhatia, seconded by B. DeSmidt and carried by roll call vote that the meeting was adjourned.

**Aye: 7**

**Nay: 0**

**Abstaining: 0**

**Absent: 2**

Submitted by,

Benjamin DeSmidt, Secretary  
Gateway Technical College Board of Trustees



## CITIZEN COMMENTS

The Gateway Technical College District Board has established a limit of thirty minutes for citizen comments. Individuals will be limited to three to five minutes for their comments depending on the number of individuals who wish to address the Board. Citizens wishing to address the Board are to sign up prior to the meeting on the forms provided at the entrance to the meeting room.

## CHAIRPERSON'S REPORT

- A. Board Monthly Evaluation Summary
- B. Review Wording of Policy 1.15
- C. Review Wording of Policy 3.6
- D. District Board Association 2024 Member of the Year Nomination

# GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call \_\_\_\_\_  
Action \_\_\_\_\_  
Information   X    
Discussion \_\_\_\_\_

## CHAIRPERSON'S REPORT Board Evaluation Summary

Governance Process:  
Board Liaison:

Policy 1.2 – Governing Philosophy  
Rebecca Matoska-Mentink

# **POLICY GOVERNANCE WORDING REVIEW**

## **SECTION 1 - GOVERNANCE PROCESS POLICY 1.15**

### **BOARD DEVELOPMENT**

The Board shall ensure that the Board as a whole and each Board member has the knowledge, understanding, and skills needed to function effectively to reach the Board's intended outcomes.

Accordingly:

1. The Board shall identify resources and activities for the professional development of Board Members.
2. The Board shall ensure that the annual budget contains funds for Board development and training.
3. The Board shall provide for the orientation of new Board members.

### **Question for the Board:**

Does this policy as written represent an accurate and complete statement of the Board's thinking at this time?

# POLICY GOVERNANCE WORDING REVIEW

## SECTION 3 – *EXECUTIVE LIMITATIONS* *POLICY 3.6*

### ASSET PROTECTION

The President shall not cause or allow the College's assets to be unprotected, inadequately maintained, or exposed to unnecessary risk.

Without limiting the scope of the foregoing statement, the President shall not:

1. Allow assets to be uninsured against theft and casualty losses in amounts consistent with replacement values or against liability losses to Board members, staff, or the College itself in amounts consistent with limits of coverage obtained by comparable organizations.
2. Allow unbonded personnel access to material amounts of funds.
3. Permit plant and equipment to be subjected to improper wear and tear or inadequate maintenance.
4. Unnecessarily expose the College, the Board, or staff to claims of liability.
5. Receive, process, or disburse funds under controls which are not sufficient to meet the auditor's standards.
6. Invest funds in non-interest bearing accounts. Further, no investments shall be made without compliance with, in order of priority, the following principles:
  - a. security of the investment;
  - b. receiving favorable consistent interest earned on the investment; and
  - c. local financial institutions receiving favorable consideration where (a) and (b) are relatively equal.
7. Acquire, encumber, or dispose of real property without Board approval.
8. Fail to protect the college's digital assets from loss or damage.
9. Fail to protect the College's trademarks, copyrights, and intellectual property interests.
10. Name buildings without prior Board approval.

**Question for the Board:** Does this policy as written represent an accurate and complete statement of the Board's thinking at this time?

**GATEWAY TECHNICAL COLLEGE DISTRICT BOARD**

Roll Call \_\_\_\_\_  
Action \_\_\_\_\_  
Information \_\_\_\_\_  
Discussion   X  

**CHAIRPERSON'S REPORT**  
**WTCS District Board Association Member of the**  
**Year Nomination**

## BOARD MEMBER COMMUNITY REPORTS

## PRESIDENT'S REPORT

- A. Announcements
- B. Dashboard Report
- C. Strategic Plan
- D. Campus Welcome – Steve McNaughton



# GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call \_\_\_\_\_  
Action \_\_\_\_\_  
Information   X    
Discussion \_\_\_\_\_

## **PRESIDENT'S REPORT** **Announcements**

Policy/Ends Statement:      Policy 2.1

# GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call \_\_\_\_\_  
Action \_\_\_\_\_  
Information   X    
Discussion \_\_\_\_\_

## PRESIDENT'S REPORT Dashboard Report

Policy/Ends Statement:      Policy 2.1

# GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call \_\_\_\_\_  
Action \_\_\_\_\_  
Information   X    
Discussion \_\_\_\_\_

## PRESIDENT'S REPORT Strategic Plan

Policy/Ends Statement:      Policy 2.1

# GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call \_\_\_\_\_  
Action \_\_\_\_\_  
Information   X    
Discussion \_\_\_\_\_

## **PRESIDENT'S REPORT** **Campus Welcome**

Policy/Ends Statement:      Policy 2.1

# STUDENT TRUSTEE REPORT

## OPERATIONAL AGENDA

### A. Action Agenda

- 1) Resolution No. F-2023-2024D.1 – Resolution Authorizing the Issuance of \$4,000,000 General Obligation Promissory Notes, Series 2023-2024D, of Gateway Technical College District, Wisconsin

**GATEWAY TECHNICAL COLLEGE DISTRICT BOARD**

Roll Call  X  
Action \_\_\_\_\_  
Information \_\_\_\_\_  
Discussion \_\_\_\_\_

**RESOLUTION NO. F-2023-2024D.1  
RESOLUTION AUTHORIZING THE ISSUANCE OF \$4,000,000  
GENERAL OBLIGATION PROMISSORY NOTES,  
SERIES 2023-2024D, OF GATEWAY TECHNICAL COLLEGE DISTRICT,  
WISCONSIN**

Summary of Item: The administration is recommending approval to issue General Obligation Promissory Notes, Series F-2023-2024D; in the principal amount of \$1,500,000 for the public purpose of financing building remodeling and improvement projects and \$2,500,000 for the public purpose of financing the acquisition of movable equipment. These portions of the borrowing are included in the 2023-24 budget. Upon approval, appropriate legal notices will be published in the official district newspapers.

Attachments: Resolution No. F-2023-2024D.1

Ends Statements and/or  
Executive Limitations: Section 3 - Executive Limitations  
Policy 3.5 - Financial Condition

Staff Liaison: Sharon Johnson

**ROLL CALL**

- Jesse Adams \_\_\_\_\_
- Ram Bhatia \_\_\_\_\_
- Benjamin DeSmidt \_\_\_\_\_
- William Duncan \_\_\_\_\_
- Zaida Hernandez-Irisson \_\_\_\_\_
- Scott Pierce \_\_\_\_\_
- Jason Tadlock \_\_\_\_\_
- Pamela Zenner-Richards \_\_\_\_\_
- Rebecca Matoska-Mentink \_\_\_\_\_

Resolution No. F-2023-2024D.1

RESOLUTION AUTHORIZING THE ISSUANCE OF \$4,000,000  
GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2023-2024D, OF  
GATEWAY TECHNICAL COLLEGE DISTRICT, WISCONSIN

WHEREAS, Gateway Technical College District, Wisconsin (the "District") is presently in need of \$1,500,000 for the public purpose of financing building remodeling and improvement projects and \$2,500,000 for the public purpose of financing the acquisition of movable equipment; and

WHEREAS, the District hereby finds and determines that the projects are within the District's power to undertake and serve a "public purpose" as that term is defined in Section 67.04(a)(b), Wisconsin Statutes; and

WHEREAS, the District Board deems it necessary and in the best interest of the District to borrow the monies needed for such purposes through the issuance of general obligation promissory notes pursuant to the provisions of Section 67.12(12), Wis. Stats.;

NOW, THEREFORE, BE IT:

RESOLVED, that the District shall issue general obligation promissory notes in the amount of \$1,500,000 for the public purpose of financing building remodeling and improvement projects; and be it further

RESOLVED, that the District shall issue general obligation promissory notes in the amount of \$2,500,000 for the public purpose of financing the acquisition of movable equipment; and be it further

RESOLVED, THAT:

Section 1. Note Authorization. The District shall issue the general obligation promissory notes authorized above in the aggregate principal amount of \$4,000,000 and designated "General Obligation Promissory Notes, Series 2023-2024D" (the "Notes"), the proceeds of which shall be used for the purposes specified above in the amounts authorized for these purposes (collectively, the "Project").

Section 2. Notice to Electors. The Secretary shall, within ten (10) days hereafter, cause public notice of the adoption of this resolution to be given to the electors of the District by publishing notices thereof in the Elkhorn Independent, Kenosha News and The Journal Times, the official District newspapers published and having general circulation in the District, which newspapers are found and determined to be likely to give notice to the electors, such notices to be in substantially the forms set forth on Exhibits A and B (collectively, the "Notices") hereto.



Section 3. Official Statement. The Secretary shall cause an Official Statement to be prepared by Robert W. Baird & Co. Incorporated. The appropriate District officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Official Statement under this resolution.

Section 4. Expenditure of Funds and Declaration of Official Intent. The District shall make expenditures as needed from its funds on hand to pay the cost of the Project until proceeds of the Notes become available. The District hereby officially declares its intent under Treas. Reg. Section 1.150-2 to reimburse said expenditures with proceeds of the Notes, the principal amount of which is not expected to exceed \$4,000,000.

Section 5. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the District Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law. If any of the Notes may be subject to a petition for referendum, any action with respect to the sale of the Notes shall be subject to the condition that no petition for referendum has been filed within thirty (30) days of publication of the Notices provided for under Section 2 of this Resolution or, if a petition is filed, that any required referendum approval is obtained.

Adopted this 21st day of December, 2023.

---

Rebecca Matoska-Mentink  
Chairperson

Attest:

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D. Benjamin DeSmidt  
Secretary

(SEAL)

EXHIBIT A

NOTICE

TO THE ELECTORS OF:

Gateway Technical College  
District, Wisconsin

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called and held on December 21, 2023, adopted pursuant to the provisions of Section 67.12(12) of the Wisconsin Statutes, a resolution providing that the sum of \$1,500,000 be borrowed through the issuance of general obligation promissory notes of the District for the public purpose of financing building remodeling and improvement projects.

A copy of said resolution is on file in the District Office, 3520 30th Avenue, Kenosha, Wisconsin, and is available for public inspection weekdays, except holidays, between the hours of 8:00 A.M. and 4:00 P.M. or in the alternative by contacting Susan M. Debe at the District by email at the following address: [debes@gtc.edu](mailto:debes@gtc.edu).

The District Board need not submit said resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Sec. 67.12(12)(e)5, Wis. Stats., requesting a referendum thereon at a special election.

Dated December 21, 2023.

BY ORDER OF THE DISTRICT BOARD

District Secretary

EXHIBIT B

NOTICE

TO THE ELECTORS OF:

Gateway Technical College  
District, Wisconsin

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called and held on December 21, 2023, adopted pursuant to the provisions of Section 67.12(12) of the Wisconsin Statutes, a resolution providing that the sum of \$2,500,000 be borrowed through the issuance of general obligation promissory notes of the District for the public purpose of financing the acquisition of movable equipment.

A copy of said resolution is on file in the District Office, 3520 30th Avenue, Kenosha, Wisconsin, and is available for public inspection weekdays, except holidays, between the hours of 8:00 A.M. and 4:00 P.M. or in the alternative by contacting Susan M. Debe at the District by email at the following address: [debes@gtc.edu](mailto:debes@gtc.edu).

The District Board need not submit said resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Sec. 67.12(12)(e)5, Wis. Stats., requesting a referendum thereon at a special election.

Dated December 21, 2023.

BY ORDER OF THE DISTRICT BOARD

District Secretary

## OPERATIONAL AGENDA

### B. Consent Agenda

#### 1) Finance

- a) Summary of Revenues and Expenditures
- b) Cash and Investment Schedules

#### 2) Personnel Report

#### 3) Grant Awards - None

#### 4) Contracts for Instructional Delivery

- a) Business and Workforce Solutions
- b) Protective Services
- c) High School

#### 5) Advisory Committee Activity Report

#### 6) Program Approvals

# GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call  
Action X  
Information  
Discussion

## SUMMARY OF REVENUE AND EXPENDITURES

**Summary of Item:** Summary of revenue and expenditures as of **11/30/23**

Ends Statements and/or Executive Limitations  
Section 3 - Executive Limitations  
Policy 3.5 Financial Condition

**Staff Liaison:** Sharon Johnson

**GATEWAY TECHNICAL COLLEGE**  
**2023-24 SUMMARY OF REVENUE & EXPENDITURES AS OF 11/30/23**

<b><u>COMBINED FUNDS</u></b>	<b>2023-24 APPROVED BUDGET</b>	<b>2023-24 WORKING BUDGET</b>	<b>2023-24 ACTUAL TO DATE</b>	<b>PERCENT INCURRED</b>
<b>REVENUE:</b>				
LOCAL GOVERNMENT	\$ 40,549,094	\$ 40,424,144	\$ 17,910	0.04%
STATE AIDS	48,488,051	48,298,790	7,117,025	14.74%
STATUTORY PROGRAM FEES	13,584,598	13,584,598	12,506,676	92.07%
MATERIAL FEES	725,211	725,211	760,052	104.80%
OTHER STUDENT FEES	2,564,270	2,564,270	1,942,459	75.75%
INSTITUTIONAL	10,328,486	10,355,598	2,428,942	23.46%
FEDERAL	23,003,017	23,313,648	11,582,368	49.68%
OTHER RESOURCES	15,620,000	16,329,268	5,929,465	36.31%
<b>TOTAL REVENUE &amp; OTHER RESOURCES</b>	<b><u>\$ 154,862,727</u></b>	<b><u>\$ 155,595,527</u></b>	<b><u>\$ 42,284,897</u></b>	<b><u>27.18%</u></b>
<b>EXPENDITURES BY FUNCTION:</b>				
INSTRUCTIONAL	\$ 68,105,484	\$ 68,696,809	\$ 23,475,290	34.17%
INSTRUCTIONAL RESOURCES	1,206,134	1,202,212	472,115	39.27%
STUDENT SERVICES	38,630,630	38,773,456	19,014,670	49.04%
GENERAL INSTITUTIONAL	12,947,513	12,974,478	6,062,680	46.73%
PHYSICAL PLANT	32,626,338	32,601,944	9,193,738	28.20%
AUXILIARY SERVICES	571,500	571,500	272,355	47.66%
PUBLIC SERVICES	419,918	419,918	154,471	36.79%
<b>TOTAL EXPENDITURES</b>	<b><u>\$ 154,507,517</u></b>	<b><u>\$ 155,240,317</u></b>	<b><u>\$ 58,645,319</u></b>	<b><u>37.78%</u></b>
<b>EXPENDITURES BY FUNDS:</b>				
GENERAL	\$ 92,211,504	\$ 91,907,920	\$ 35,294,576	38.40%
SPECIAL REVENUE - OPERATIONAL	7,726,823	8,763,207	3,404,627	38.85%
SPECIAL REVENUE - NON AIDABLE	23,581,000	23,581,000	13,596,283	57.66%
CAPITAL PROJECTS	13,350,000	13,350,000	3,879,917	29.06%
DEBT SERVICE	17,066,690	17,066,690	2,197,561	12.88%
ENTERPRISE	571,500	571,500	272,355	47.66%
<b>TOTAL EXPENDITURES</b>	<b><u>\$ 154,507,517</u></b>	<b><u>\$ 155,240,317</u></b>	<b><u>\$ 58,645,319</u></b>	<b><u>37.78%</u></b>

**GATEWAY TECHNICAL COLLEGE  
2023-24 SUMMARY OF REVENUE & EXPENDITURES AS OF 11/30/23**

<b><u>GENERAL FUND</u></b>	<b>2023-24 APPROVED BUDGET</b>	<b>2023-24 WORKING BUDGET</b>	<b>2023-24 ACTUAL TO DATE</b>	<b>PERCENT INCURRED</b>
<b>REVENUE:</b>				
LOCAL GOVERNMENT	\$ 21,727,194	\$ 21,602,244	\$ 17,910	0.08%
STATE AIDS	44,891,163	44,003,261	5,627,167	12.79%
STATUTORY PROGRAM FEES	13,584,598	13,584,598	12,506,676	92.07%
MATERIAL FEES	725,211	725,211	760,052	104.80%
OTHER STUDENT FEES	1,547,870	1,547,870	1,106,166	71.46%
FEDERAL REVENUE	30,000	30,000	105	0.35%
INSTITUTIONAL	7,705,468	7,705,468	917,676	11.91%
OTHER RESOURCES	2,000,000	2,709,268	-	0.00%
<b>TOTAL REVENUE &amp; OTHER RESOURCES</b>	<b><u>\$ 92,211,504</u></b>	<b><u>\$ 91,907,920</u></b>	<b><u>\$ 20,935,752</u></b>	<b><u>22.78%</u></b>
 <b>EXPENDITURES BY FUNCTION:</b>				
INSTRUCTIONAL	\$ 61,622,646	\$ 61,419,768	\$ 20,951,592	34.11%
INSTRUCTIONAL RESOURCES	1,191,134	1,187,212	472,115	39.77%
STUDENT SERVICES	13,114,764	13,071,587	4,471,416	34.21%
GENERAL INSTITUTIONAL	8,873,312	8,844,099	4,667,010	52.77%
PHYSICAL PLANT35574	7,409,648	7,385,254	4,732,443	64.08%
<b>TOTAL EXPENDITURES</b>	<b><u>\$ 92,211,504</u></b>	<b><u>\$ 91,907,920</u></b>	<b><u>\$ 35,294,576</u></b>	<b><u>38.40%</u></b>

**GATEWAY TECHNICAL COLLEGE  
2023-24 SUMMARY OF REVENUE & EXPENDITURES AS OF 11/30/23**

<b><u>SPECIAL REVENUE-OPERATIONAL FUND</u></b>	<b>2023-24 APPROVED BUDGET</b>	<b>2023-24 WORKING BUDGET</b>	<b>2023-24 ACTUAL TO DATE</b>	<b>PERCENT INCURRED</b>
<b>REVENUE:</b>				
LOCAL GOVERNMENT	\$ 2,000,000	\$ 2,000,000	0	0.00%
STATE AIDS	1,267,888	1,966,529	330,992	16.83%
FEDERAL	4,366,517	4,677,148	1,214,790	25.97%
INSTITUTIONAL	92,418	119,530	168,804	141.22%
<b>TOTAL REVENUE &amp; OTHER RESOURCES</b>	<b><u>\$ 7,726,823</u></b>	<b><u>\$ 8,763,207</u></b>	<b><u>\$ 1,714,586</u></b>	<b><u>19.57%</u></b>
<b>EXPENDITURES BY FUNCTION:</b>				
INSTRUCTIONAL	\$ 4,319,838	\$ 5,114,041	\$ 2,093,607	40.94%
STUDENT SERVICES	1,941,866	2,127,869	948,211	44.56%
GENERAL INSTITUTIONAL	1,057,201	1,113,379	208,338	18.71%
PHYSICAL PLANT	-	-	-	0.00%
PUBLIC SERVICE	407,918	407,918	154,471	37.87%
<b>TOTAL EXPENDITURES</b>	<b><u>\$ 7,726,823</u></b>	<b><u>\$ 8,763,207</u></b>	<b><u>\$ 3,404,627</u></b>	<b><u>38.85%</u></b>



**GATEWAY TECHNICAL COLLEGE  
2023-24 SUMMARY OF REVENUE & EXPENDITURES AS OF 11/30/23**

<b><u>SPECIAL REVENUE-NON AIDABLE FUND</u></b>	<b>2023-24 APPROVED BUDGET</b>	<b>2023-24 WORKING BUDGET</b>	<b>2023-24 ACTUAL TO DATE</b>	<b>PERCENT INCURRED</b>
<b>REVENUE:</b>				
STATE AIDS	\$ 2,254,000	\$ 2,254,000	1,158,866	51.41%
OTHER STUDENT FEES	831,900	831,900	761,170	91.50%
INSTITUTIONAL	1,963,600	1,963,600	887,919	45.22%
FEDERAL	18,531,500	18,531,500	10,367,473	55.95%
TOTAL REVENUE & OTHER RESOURCES	<u>\$ 23,581,000</u>	<u>\$ 23,581,000</u>	<u>\$ 13,175,428</u>	<u>55.87%</u>
 <b>EXPENDITURES BY FUNCTION:</b>				
STUDENT SERVICES	\$ 23,564,000	\$ 23,564,000	\$ 13,595,043	57.69%
GENERAL INSTITUTIONAL	17,000	17,000	1,240	7.29%
TOTAL EXPENDITURES	<u>\$ 23,581,000</u>	<u>\$ 23,581,000</u>	<u>\$ 13,596,283</u>	<u>57.66%</u>

**GATEWAY TECHNICAL COLLEGE  
2023-24 SUMMARY OF REVENUE & EXPENDITURES AS OF 11/30/23**

<b><u>CAPITAL PROJECTS FUND</u></b>	<b>2023-24 APPROVED BUDGET</b>	<b>2023-24 WORKING BUDGET</b>	<b>2023-24 ACTUAL TO DATE</b>	<b>PERCENT INCURRED</b>
<b>REVENUE:</b>				
STATE AIDS	\$ 75,000	\$ 75,000	\$ -	0.00%
INSTITUTIONAL	200,000	200,000	255,410	127.71%
FEDERAL	75,000.00	75,000	-	0.00%
OTHER RESOURCES	13,000,000	13,000,000	5,654,500	43.50%
	<u>13,350,000</u>	<u>13,350,000</u>	<u>5,909,910</u>	<u>44.27%</u>
<b>TOTAL REVENUE &amp; OTHER RESOURCES</b>	<b><u>\$ 13,350,000</u></b>	<b><u>\$ 13,350,000</u></b>	<b><u>\$ 5,909,910</u></b>	<b><u>44.27%</u></b>
<b>EXPENDITURES BY FUNCTION:</b>				
INSTRUCTIONAL	\$ 2,163,000	\$ 2,163,000	\$ 430,091	19.88%
INSTRUCTIONAL - RESOURCES	15,000	15,000	-	0.00%
STUDENT SERVICES	10,000	10,000	-	0.00%
GENERAL INSTITUTIONAL	3,000,000	3,000,000	1,186,092	39.54%
PHYSICAL PLANT	8,150,000	8,150,000	2,263,734	27.78%
PUBLIC SERVICE	12,000	12,000	-	0.00%
	<u>13,350,000</u>	<u>13,350,000</u>	<u>3,879,917</u>	<u>29.06%</u>
<b>TOTAL EXPENDITURES</b>	<b><u>\$ 13,350,000</u></b>	<b><u>\$ 13,350,000</u></b>	<b><u>\$ 3,879,917</u></b>	<b><u>29.06%</u></b>

**GATEWAY TECHNICAL COLLEGE  
2023-24 SUMMARY OF REVENUE & EXPENDITURES AS OF 11/30/23**

<b><u>DEBT SERVICE FUND</u></b>	<b>2023-24 APPROVED BUDGET</b>	<b>2023-24 WORKING BUDGET</b>	<b>2023-24 ACTUAL TO DATE</b>	<b>PERCENT INCURRED</b>
<b>REVENUE:</b>				
LOCAL GOVERNMENT	\$ 16,776,900	\$ 16,776,900	\$ -	0.00%
INSTITUTIONAL	25,000	25,000	-	0.00%
OTHER RESOURCES	<u>620,000</u>	<u>620,000</u>	<u>274,965</u>	<u>44.35%</u>
TOTAL REVENUE & OTHER RESOURCES	<u>\$ 17,421,900</u>	<u>\$ 17,421,900</u>	<u>\$ 274,965</u>	<u>1.58%</u>
<b>EXPENDITURES BY FUNCTION:</b>				
PHYSICAL PLANT	<u>17,066,690</u>	<u>17,066,690</u>	<u>2,197,561</u>	<u>12.88%</u>
TOTAL EXPENDITURES	<u>\$ 17,066,690</u>	<u>\$ 17,066,690</u>	<u>\$ 2,197,561</u>	<u>12.88%</u>

**GATEWAY TECHNICAL COLLEGE  
2023-24 SUMMARY OF REVENUE & EXPENDITURES AS OF 11/30/23**

<b><u>ENTERPRISE FUND</u></b>	<b>2023-24 APPROVED BUDGET</b>	<b>2023-24 WORKING BUDGET</b>	<b>2023-24 ACTUAL TO DATE</b>	<b>PERCENT INCURRED</b>
<b>REVENUE:</b>				
LOCAL GOVERNMENT	\$ 45,000	\$ 45,000	\$ -	0.00%
OTHER STUDENT FEES	184,500	184,500	75,123	40.72%
INSTITUTIONAL	342,000	342,000	199,133	58.23%
TOTAL REVENUE & OTHER RESOURCES	<u>\$ 571,500</u>	<u>\$ 571,500</u>	<u>\$ 274,256</u>	<u>47.99%</u>
<b>EXPENDITURES BY FUNCTION:</b>				
AUXILIARY SERVICES	\$ 571,500	\$ 571,500	\$ 272,355	47.66%
TOTAL EXPENDITURES	<u>\$ 571,500</u>	<u>\$ 571,500</u>	<u>\$ 272,355</u>	<u>47.66%</u>

**GATEWAY TECHNICAL COLLEGE**  
**MONTHLY CASH RECONCILIATION**  
**FOR THE MONTH ENDING OCTOBER 31, 2023**

<b>Cash Balance: SEPTEMBER 30, 2023</b>	<b>\$ 39,655,337.76</b>
 <b><u>PLUS:</u></b>	
Cash Receipts	13,377,131.96
	<b>\$ 53,032,469.72</b>
 <b><u>LESS:</u></b>	
Disbursement:	
Payroll	4,202,782.53
Accounts Payable	<u>9,793,370.19</u>
	<u>13,996,152.72</u>
<b>Cash Balance: OCTOBER 31, 2023</b>	<b><u>\$ 39,036,317.00</u></b>

**DISPOSITION OF FUNDS**

Cash in Bank	2,667,033.47
Cash in Transit	38,240.53
Investments	36,325,718.00
Cash on Hand	<u>5,325.00</u>
<b>Cash Balance: OCTOBER 31, 2023</b>	<b><u>\$ 39,036,317.00</u></b>

GATEWAY TECHNICAL COLLEGE

MONTHLY INVESTMENT REPORT

JULY 2023 - JUNE 2024

	Investments at Beginning of Month	Investments at End of Month	Change in Investments for Month	Investments Income for Month	YTD Investments Income	Average Monthly Rate of Investment Income
July-23	\$ 45,707,793	\$ 35,482,986	\$ (10,224,807)	\$ 112,299	\$ 112,299	2.93
AUGUST	35,482,986	44,439,581	8,956,595	129,104	241,404	4.45
SEPTEMBER	44,439,581	38,230,615	(6,208,966)	153,581	394,985	4.49
OCTOBER	38,230,615	36,325,718	(1,904,897)	144,747	539,732	4.51
NOVEMBER			-		539,732	
DECEMBER			-		539,732	
January-24			-		539,732	
FEBRUARY			-		539,732	
MARCH			-		539,732	
APRIL			-		539,732	
MAY			-		539,732	
JUNE			-		539,732	

**INVESTMENT SCHEDULE**

**October 31, 2023**

<b><u>NAME OF BANK/INST</u></b>	<b><u>DATE INVESTED</u></b>	<b><u>DATE OF MATURITY</u></b>	<b><u>AMOUNT</u></b>	<b><u>INTEREST RATE</u></b>	<b><u>PRESENT STATUS</u></b>
LOCAL GOV'T POOL	Various	Open	\$ 8,398,157	5.37	OPEN
JOHNSON BANK	Various	Open	\$ 27,927,561	4.25	OPEN
		TOTAL	<u>\$ 36,325,718</u>		

# GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call	_____
Action	_____ X _____
Information	_____
Discussion	_____

## PERSONNEL REPORT

Summary of Item: Monthly Personnel Activity Report

- Employment Approvals: New Hire(s)
- Reclassification (s)
- Separation(s)

Ends Statements and/or Executive Limitations:

Section 3: Executive Limitations

Policy 3.3 – Employment, Compensation & Benefits

Staff Liaison: Jacqueline Morris



# Personnel Report

## December 2023

### **Employment Approvals: New Hires**

David Elliott

Administrative Assistant, President's Office; President's Office; Kenosha; Annual Salary: \$62,400.00 Effective: November 20, 2023

Samuel Lopez

Director, Men of Color Programming; Diversity, Equity, and Inclusion; Racine; Annual Salary: \$88,000.00 Effective: November 6, 2023

Francisco Navarro

Success Coach – Men of Color; Diversity, Equity, and Inclusion; Kenosha; Annual Salary: \$56,000.00 Effective: November 6, 2023

### **Reclassification**

Katrina McGovern

Health & Technology Learning Center Simulation Specialist; Health; Kenosha; Annual Salary: \$86,319 Effective: November 20, 2023

Emily Goodhall

Health & Technology Learning Center Simulation Specialist; Health; Kenosha; Annual Salary: \$82,662 Effective: November 20, 2023

Lauren Weis

Health & Technology Center Simulation Specialist (60%); Health; Burlington; Annual Salary: \$49,359 Effective: November 20, 2023

## **Separation(s)**

Kelly Bartlett

Executive Assistant, President and Board of Trustees; Kenosha; Effective: November 3, 2023

Stephanie Cascio

Student Finance Specialist; Racine; Effective: November 17, 2023

Jenica Imse

Instructor, Veterinary Technician; Elkhorn; Effective: November 16, 2023

Matthew Meindel

Instructor/Program Director, Medical Laboratory Assistant; Racine; Effective: October 20, 2023

# GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call	_____
Action	<u>  X  </u>
Information	_____
Discussion	_____

## CONTRACTS FOR INSTRUCTIONAL DELIVERY

Summary of Items:     **1. 38.14 Contract reports for November 2023**  
lists all contracts for service completed or  
in progress 2023/2024 fiscal year.

Ends Statements and/or Executive Limitations:  
Policy 4.4 College Strategic Directions/Ends Statements #1 and #3

Staff Liaison:             Mark Kappes

# BWS CFS Board Report FY24



Estimated Revenue" YTD: \$1,078,058.00

	Contract #	Sponsor Name	Course Numbers	Grant Type / No.	CFS Date / Date Req.	Estimated CFS Revenue
1	0002	KABA	196-407-1ZBK			\$185.82
2	0003	MTI	449-403-1ZBM			\$2,293.16
3	0004	Vision Plastics	196-850-1EBV			\$2,513.30
4	0005	Kerry Ingredients	196-805-1CBK, 196-828-1CBK, 900-019-1ZBK			\$20,298.40
5	0006	Kenosha Correctional Center (KCC)	444-316-1CBK, 444-331-1CBK,			\$26,500.00
6	0007	Racine Youthful Offenders Correctional Facility (RYOCF)	620-310-1ZBY, 612-102-1ZBY, 628-310-1ZBY, 664-110-1ZBY, 620-303-1ZBY, 620-311-1ZBY, 628-411-1ZBY			\$62,775.00
7	0008	Racine Youthful Offenders Correctional Facility (RYOCF)	804-370-1ZBY			\$8,650.00
8	0009	WCEDA	196-849-1EBW			\$1,695.72
9	0010	Robert E. Ellsworth Correctional Institution (REECC)	444-331-1CBE, 444-337-1CBE, 444-339-1CBE, 444-316-1CBE, 804-370-1CBE, 801-302-1CBE, 103-804-1CBE			\$69,165.00
10	0011	Lavelle Industries	103-845-1BBL, 103-833-1BBL			\$3,540.80
11	0012	Andis Company	900-019-1CBAC; 900-003-1M1AW	169		\$695.00
12	0013	KABA	196-848-1ZBK			\$1,577.64
13	0014	KABA	196-849-2ZBK, 196-850-2ZBK			\$3,155.28
14	0015	BRP US Inc.	103-400-1ZBB, 103-401-1ZBB, 103-402-1ZBB, 103-403-1ZBB, 103-839-1ZBB, 103-844-1ZBB, 103-845-1ZBB, 900-019-1ZBB			\$4,945.00
15	0016	Radius Packaging	620-404-1EBR, 620-403-1ZBR, 620-403-1ZBP, 620-403-1ZBQ; 900-003-1ZBQ	168		\$1,737.00
16	0017	WRTP_Big Step	607-104-1CMB			\$8,175.00
17	0018	Rust-Oleum Corporation	612-102-1CBR, 620-311-1CBR; 900-003-1M1RW	167		\$6,948.00
18	0019	Nestle USA	620-486-1CBA, 620-486-1CBC -- 620-486-1CBB Cancelled			\$1,720.00
19	0020	Horizon Systems	420-474-1ZBHG, 420-474-1ZBHW, 196-408-1ZBHG; 900-003-1M1HG	173		\$2,779.00
20	0021	Conagra Brand	420-406-1ZBCG, 900-019-1ZBCG; 900-003-1M1CG	172		\$2,027.00
21	0022	Nestle USA	900-019-1ZBM			\$893.39
22	0023	Andis Company	623-808-1ZBAG; 900-003-1M1AG			\$1,390.00
23	0024	Aurora Healthcare	510-426-1KBA			\$10,188.98
24	0025	WCEDA	196-850-1EBW			\$1,839.72
25	0026	HFI Fluid Power	900-019-1ZBH			\$1,083.82
26	0027	Nestle USA	900-019-1ZBNL			\$893.39
27	0028	WCEDA	196-850-1ZBW			\$1,560.00
28	0029	Kenosha Correctional Center (KCC)	444-339-2CBK, 444-337-2CBK, 444-316-2CBK, 444-331-2CBK, 804-370-2CBK, 449-403-2CBK, 103-804-2CBK, 444-406-2CBK			\$70,210.00
29	0031	Nestle USA	620-456-1CBA, 620-456-1CBB			\$2,580.00
30	0032	LMI Packaging Solutions	103-845-2ZBA			\$1,930.48
31	0033	Racine Youthful Offenders Correctional Facility (RYOCF)	804-370-1ZBR			\$8,480.00
32	0034	Racine Youthful Offenders Correctional Facility (RYOCF)	804-370-2ZBRY			\$9,110.00
33	0035	Puratos	620-404-1CBP			\$3,882.60
34	0036	KABA	196-849-1ZBP			\$1,597.80

Contract #	Sponsor Name	Course Numbers	Grant Type / No.	CFS Date / Date Req.	Estimated CFS Revenue
35	0037	Lavelle Industries	620-407-1ZB1, 620-407-1ZB2, 620-407-1ZB3, 620-407-1ZB4		\$2,665.68
36	0038	WRTP Big Step	607-104-2CBW		\$8,175.00
37	0039	Racine Correctional Institution (RCI)	444-339-1ZBR, 804-370-1ZBD		\$20,250.00
38	0040	Racine Correctional Institution (RCI)	444-331-2ZBR, 444-337-2ZBR, 444-316-2ZBR, 449-403-2ZBR, 444-406-2ZBR		\$44,950.00
39	0041	Radius Packaging	900-019-1ZBR		\$6,971.10
40	0042	Apostle Radon Services	900-019-1ZBAR; 900-003-1M1AR		\$1,290.00
41	0043	Adams Power	620-408-2EBA, 620-409-2EBA		\$5,711.88
42	0044	Racine Youthful Offenders Correctional Facility (RYOCF)	620-310-2ZBY, 612-102-2ZBY, 628-310-2ZBY, 664-110-2ZBY, 620-303-2ZBY, 620-311-2ZBY, 628-411-2ZBY		\$69,085.00
43	0045	Andis Company	623-808-2ZBA; 900-003-2M1AG	180	\$1,548.00
44	0046	WCEDA	196-848-1EBS		\$1,839.72
45	0047	RCWS Pioneer Products	444-339-2CBP, 420-447-2CBP, 444-316-2CBP, 444-331-2CBP, 804-413-2CBP		\$68,190.00
46	0048	Thermal Transfer Products	620-458-2CBT, 612-409-2CBT; 900-003-2M1TT	182	\$2,580.00
47	0049	Andis Company	620-405-2CBA; 900-003-2M1AC	180	\$1,161.00
48	0050	Elkhorn Area School District	522-103-2Z7E, 522-106-2Z7E		\$19,350.00
49	0051	Whirlpool (Formerly InSinkErator)	620-311-2CBW, 620-310-2CBW		\$25,917.00
50	0052	Rehrig Pacific Company	628-310-2CBR		\$13,004.00
51	0053	Walworth County Jail	890-721-2ZBA, 859-777-2ZBA, 858-733-2ZBA, 854-733-2ZBA, 856-740-2ZBA, 859-798-2ZBA		\$7,455.00
52	0054	WCEDA	196-848-2ZBW		\$1,560.00
53	0055	Apostle Radon Services	196-848-2EBR, 196-849-2EBR; 900-003-2M1AR	178	\$774.00
54	0056	Andis Company	444-440-2ZBD, 444-440-2ZBB, 444-440-2ZBC, 900-019-2ZBA; 900-003-2ZBA	180	\$903.00
55	0057	RUSD -- Kobriger	<a href="https://docs.google.com/spreadsheets/d/1HDJBvoFObosg5odNT3U4qHwM66u2MzPw/edit?usp=sharing&amp;oid=116858003998347968939&amp;rtopof=true&amp;sd=true">https://docs.google.com/spreadsheets/d/1HDJBvoFObosg5odNT3U4qHwM66u2MzPw/edit?usp=sharing&amp;oid=116858003998347968939&amp;rtopof=true&amp;sd=true</a>		\$165,938.00
56	0058	Eaton Corporation	196-413-2ZBE		\$2,768.36
57	0059	Andes Candies, LLC	103-833-2ZBA; 900-003-2M1AN	181	\$516.00
58	0060	Robert E. Ellsworth Correctional Institution (REECC)	444-331-3CBE, 444-337-3CBE, 444-339-3CBE, 444-316-3CBE, 804-370-3CBE, 801-302-3CBE, 103-804-3CBE		\$71,940.00
59	0061	KABA	196-848-3ZBK, 196-849-3ZBK, 196-850-3ZBK		\$4,997.52
60	0062	Snap-On	900-019-2ZBS		\$1,755.28
61	0063	Royal Basket	900-019-2ZBR, 861-706-2ZBR, 861-707-2ZBR		\$10,320.00
62	0064	Snap-On	620-413-2CBS		\$860.00
63	0065	BRP US, Inc.	623-808-2ZBB		\$17,352.00
64	0066	Scot Forge Company	444-453-2EBS, 420-448-2EBS, 420-475-2EBS, 420-476-2EBS, 420-477-2EBS		\$34,350.08
65	0067	WCEDA	196-849-2ZBA		\$1,560.00
66	0068	Applied Material Solutions, Inc. (AMSI)	196-415-3ZBT, 196-415-3ZBM		\$1,871.20
67	0069	Continental Plastics	620-458-2ZBC; 900-003-2M1CP	175	\$1,935.00
68	0070	Andes Candies	103-839-2ZBA; 900-003-2M1A2	181	\$129.00
69	0071	Walworth County Jail	890-721-3ZBA, 859-777-3ZBA, 858-733-3ZBA, 854-733-3ZBA, 856-740-3ZBA, 859-798-3ZBA		\$7,455.00
70	0072	BRP US, Inc.	103-845-2ZBB, 103-845-2ZBC, 103-400-2ZBB, 103-844-2ZBB, 103-839-2ZBB, 900-019-2ZBB		\$6,772.50
71	0073	Elkhorn Area School District	522-105-3ZBE, 522-107-3ZBE		\$19,350.00
72	0074	RPI, Inc.	620-417-2ZBA		\$1,306.38

	Contract #	Sponsor Name	Course Numbers	Grant Type / No.	CFS Date / Date Req.	Estimated CFS Revenue
73	<b>0075</b>	Racine Youthful Offenders Correctional Facility (RYOCF)	804-370-			\$8,650.00
74	<b>0076</b>	Racine Youthful Offenders Correctional Facility (RYOCF)	620-310-3ZBY, 612-102-3ZBY, 628-310-3ZBY, 664-110-3ZBY, 620-303-3ZBY, 620-311-3ZBY, 628-411-3ZBY			\$67,835.00

# GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call	_____
Action	<u>  X  </u>
Information	_____
Discussion	_____

## CONTRACTS FOR INSTRUCTIONAL DELIVERY

Summary of Items:     **WI Statutes 38.14**  
                          **Contract Reports for November 2023**  
                          Lists all Protective Services contracts for service completed  
                          or in progress ending FY2023-24.

Ends Policy 4.1: Statement #2

Staff Liaison:           Terry Simmons

# Protective Services Board Report FY24



Estimated Revenue YTD: \$260,761.91

	Contract #	Sponsor Name	Course Numbers	Grant Type / No.	CFS Date / Date Req.	Estimated CFS Revenue
1	2000	WI-DOJ-LESB	504-511-1K1A		01/16/23	\$16,043.04
2	2001	WI-DOJ-LESB	504-504-1K12		01/16/23	\$349.94
3	2002	WI-DOJ-LESB	504-502-2K12, 504-507-2K12, 504-505-2K12, 504-511-2K12		01/16/23	\$1,664.79
4	2003	Racine Correctional Institute	2023 Summer Courses		04/26/23	\$7,969.03
5	2005	Ellsworth Correctional Center	2023 Summer Courses		04/26/23	\$13,783.98
6	2006	Kenosha Sheriff's Department	504-427-1K1A		05/01/23	\$750.00
7	2007	Pleasant Prairie Police Department	504-427-1K1B		05/01/23	\$125.00
8	2009	Kenosha Police Department	504-481-1K1A		05/08/23	\$500.00
9	2010	Paris Fire Department	503-888-1z11		05/17/23	\$344.16
10	2011	Walworth County Sheriff's Office	504-402-1K1A		06/01/23	\$250.00
11	2013	Kenosha Police Department	504-402-1K1B		06/01/23	\$250.00
12	2014	Milwaukee Police Department	504-402-1K1C		06/01/23	\$250.00
13	2015	Elm Grove Police Department	504-402-1K1D		06/01/23	\$125.00
14	2016	Mount Pleasant Police Department	504-402-1K1E		06/01/23	\$125.00
15	2017	Waukesha County Sheriff's	504-402-1K1F		06/01/23	\$125.00
16	2024	City of Delavan Police Department	504-410-1H1C		06/07/23	\$75.00
17	2025	Genoa City Police Department	504-410-1H1E		06/07/26	\$75.00
18	2026	Kenosha Police Department	504-410-1H1F		06/07/23	\$75.00
19	2028	Sturtevant Police Department	504-410-1H1H		06/07/23	\$75.00
20	2029	Town of Delavan Police	504-410-1H1J		06/07/23	\$75.00
21	2030	WI-DOJ LESB	504-511-1K1K		06/01/23	\$500.00
22	2031	Waterford Graded School District	531-892-1z1a		06/29/23	\$569.16
23	2032	Racine Police Department	504-401-1H1A		06/08/23	\$1,050.00
24	2033	Greenfield Police Department	504-401-1H1B		06/08/23	\$175.00
25	2035	Muskego Police Department	504-401-1H1D		06/08/23	\$175.00
26	2037	Waukesha County Sheriff's Department	504-401-1H1F		06/08/23	\$175.00
27	2038	Sturtevant Police Dept	504-481-1K1B		06/12/23	\$100.00
28	2039	Twin Lakes Police Dept	504-481-1K1C		06/12/23	\$50.00
29	2040	Milwaukee Police Dept	504-404-1K1A		06/13/23	\$350.00
30	2041	Berlin Police Dept	504-404-1K1B		06/13/23	\$175.00
31	2042	Fontana Police Dept	504-404-1K1C		06/13/23	\$175.00
32	2043	Muskego Police Dept	504-404-1K1D		06/13/23	\$175.00
33	2044	Racine Police Dept	504-404-1K1E		06/13/23	\$175.00
34	2045	Waunakee Police Dept	504-404-1K1F		06/13/23	\$175.00
35	2046	Whitewater Police Dept	504-404-1K1G		06/13/23	\$175.00
36	2047	Mukwonago Police Dept	504-404-1K1H		06/13/23	\$175.00
37	2048	WI-DOJ LESB	504-503-1K1B, 504-506-1K1B, 504-500-1K1B, 504-510-1K1B, 504-501-1K1B		07/06/23	\$50,000.00



Contract #	Sponsor Name	Course Numbers	Grant Type / No.	CFS Date / Date Req.	Estimated CFS Revenue	
38	2049	WI-DOJ LESB	504-504-2K1B, 504-509-2K1B, 504-508-2K1B, 504-502-2K1B, 504-507-2K1B, 504-505-2K1B, 504-511-2K1B		07/06/23	\$50,000.00
39	2050	Walworth Health & Human Services	531-892-1z1b		07/20/23	\$426.87
40	2051	Precision Plus	531-892-1z1c		09/26/23	\$474.30
41	2052	Spee-dee Packaging Machinery Inc.	531-427-1z1a		09/14/23	\$307.08
42	2053	Town of Burlington FD	503-404-1z11		10/27/23	\$248.56
43	2054	Burlington Area School District	531-817-1z1a		09/20/23	\$1,163.48
44	2055	Kenosha Police Department	504-401-1H1G		08/14/23	\$875.00
45	2056	Kenosha Sheriff's Department	504-401-1H1J		08/14/23	\$525.00
46	2057	Glendale Police Department	504-401-1H1K		08/14/23	\$525.00
47	2058	Racine Police Dep	504-401-1H1M		08/14/23	\$525.00
48	2059	Mount Pleasant Police Dept	504-401-1H1N		08/14/23	\$175.00
49	2060	Walworth Sheriff's Department	504-401-1H1P		08/14/23	\$175.00
50	2061	WI-DOJ LESB	504-458-2Z1A		08/14/23	\$45,600.00
51	2062	WI-DOJ LESB	504-458-2Z1B		08/14/23	\$45,600.00
52	2066	Caledonia Police Department	504-410-2H1A		09/12/23	\$75.00
53	2068	Walworth Police Department	504-410-2H1D		09/12/23	\$75.00
54	2069	Racine County Sheriff's Office	504-410-2H1C		09/12/23	\$75.00
55	2070	WI-DOJ LESB	504-490-2K1A		09/18/23	\$2,100.00
56	2071	Burlington Area School District	531-817-2z1a		09/20/23	\$842.52
57	2072	Kenosha Sheriff's Dept	504-416-2K1A		09/28/23	\$1,500.00
58	2073	Whitewater Police Department	504-416-2K1B		09/28/23	\$900.00
59	2074	Brookfield Police Department	504-416-2K1C		09/28/23	\$300.00
60	2075	Mount Pleasant Police Department	504-416-2K1D		09/28/23	\$600.00
61	2077	Twin Lakes Police Department	504-416-2K1F		09/28/23	\$300.00
62	2078	Walworth Sheriff's Department	504-416-2K1G		09/28/23	\$300.00
63	2079	Kenosha County Sheriff's Department	504-480-2K1A		10/05/23	\$200.00
64	2080	Kenosha Police Department	504-480-2K1B		10/05/23	\$200.00
65	2081	UW-Parkside Police Department	504-480-2K1C		10/05/23	\$100.00
66	2082	Mukwonago Police Department	504-480-2K1D		10/05/23	\$100.00
67	2083	Milwaukee Police Department	504-427-2K1A		10/10/23	\$375.00
68	2084	Kenosha Police Department	504-427-2K1B		10/10/23	\$375.00
69	2085	Brodhead Police Department	504-427-2K1C		10/10/23	\$125.00
70	2086	Kenosha County Sheriff's Department	504-427-2K1D		10/10/23	\$125.00
71	2087	Wisconsin Department of Natural Resources	504-427-2K1E		10/10/23	\$125.00
72	2088	Racine County Sheriff's Office	504-410-2H1E		10/10/23	\$300.00
73	2097	Milwaukee County Sheriff's Department	504-410-2H1F		10/10/23	\$75.00
74	2098	Town of Delavan Police Department	504-410-2H1G		10/10/23	\$75.00
75	2106	Kenosha Police Department	504-481-2K1A		11/09/23	\$400.00
76	2107	Racine Police Department	504-481-2K1B		11/09/23	\$100.00
77	2108	Sturtevant Police Department	504-481-2K1C		11/09/23	\$100.00
78	2110	Racine Police Dept	504-503-1K1R, 504-506-1K1R, 504-500-1K1R, 504-510-1K1R, 504-501-1K1R		11/27/23	\$2,500.00

Contract #	Sponsor Name	Course Numbers	Grant Type / No.	CFS Date / Date Req.	Estimated CFS Revenue
79 <b>2111</b>	Racine Police Dept	504-504-2K1R, 504-509-2K1R, 504-508-2K1R, 504-502-2K1R, 504-507-2K1R, 504-505-2K1R, 504-511-2K1R		11/27/23	\$2,500.00
80 <b>2112</b>	Racine County Juv Det Ctr	504-458-2Z1R		11/30/23	\$1,900.00

# GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call	_____
Action	<u>  X  </u>
Information	_____
Discussion	_____

## CONTRACTS FOR INSTRUCTIONAL DELIVERY

Summary of Items:     **WI Statutes 38.14**  
                          **Contract Reports for December 2023**  
                          Lists all High School contracts for service completed or in  
                          progress during FY2023-2024.

Ends Policy 4.1: Statement #5

Staff Liaison:           Katie Graf

2023-2024 Contract Numbers Dual Credit CFS HS

Revenue Generating Contract Estimate:		\$846,835.00									
Transcripted Credit Contract Estimate:		\$1,777,600.00									
Total High School Contract Estimate:		\$2,624,435.00									
Contract #	2024-	School District	Section	Term	Contract Estimate	Invoiced Amount	Multi-Recipient Contract Participating Schools	Course Type	Academy/Grant	Notes	Contract
1001		Mukwonago High School	543-300-1EGC, 543-300-1EGD, 543-300-1EGB	2023SU	\$10,000.00	\$10,273.20		HS			10/20/2023 MA
1002		Union Grove High School	543-300-1KGB, 543-300-1KGC	2023SU	\$6,500.00	\$3,424.40		HS			10/20/2023 MA
1003		St. Catherine's High School	543-300-1RGD	2023SU	\$3,000.00	\$3,424.40		HS			10/20/2023 MA
1004		KUSD	543-300-1ZGA	2023SU	\$3,000.00	\$3,424.40		HS			10/20/2023 MA
1005		RUSD	543-300-1RGB, 543-300-1RGC, 543-300-1RGE	2023SU	\$10,000.00	\$10,273.20		HS			10/20/2023 MA
1006		Westosha Central High School	Transcripted Credit	2023SU	\$20,000.00	\$20,829.63		HS			10/19/2023 MA
1007		Career and College Academy	890-155-1EGA, 851-756-1EGA	2023SU	\$1,500.00	\$3,915.76		HS		Edge	10/27/2023 MA
1008		Catholic Central High School	606-128-2ZGA	2023FA	\$3,000.00			HS			
1009		Catholic Central High School	606-149-3ZGA	2024SP	\$4,000.00			HS			
1010		Career and College Academy	801-198-2EGB, 806-114-2EGA	2023FA	\$10,000.00			HS			Edge
1011		Career and College Academy	834-110-3EGA, 806-203-3EGA, 831-103-3EGA	2024SP	\$12,000.00			HS			Edge
1012		Lakeview Technology Academy	152-080-2LGA 152-081-2LGA 152-084-2LGA 152-101-152 152-101-2LGA 152-124-2LGA 152-126-2LGA	2023FA	\$35,000.00			HS			
1013		Lakeview Technology Academy	444-316-2LGA 444-337-2LGA 444-337-2LGB 444-339-2LGB 628-310-2LGA 664-110-2LGA	2023FA	\$30,000.00			HS			
1014		Multi-Recipient	890-155-2ZCA	2023FA	\$1,500.00		Union Grove, Whitewater	VAN			
1015		Multi-Recipient	533-126-2ZCA	2023FA	\$3,500.00		Westosha Central, Badger, East Troy, Elkhorn	VAN			
1016		Multi-Recipient	533-126-2ZCB	2023FA	\$3,500.00		Burlington, Williams Bay, Big Foot	VAN			
1017		Multi-Recipient	533-126-2ZCC	2023FA	\$3,500.00		Big Foot, Elkhorn	VAN			
1018		Multi-Recipient	533-126-2ZCD	2023FA	\$3,500.00		Burlington, Williams Bay, Whitewater	VAN			
1019		Burlington High School	533-126-2ZCE, 501-101-2ZCA	2023FA	\$7,000.00			VAN			
1020		Multi-Recipient	533-126-2ZCF	2023FA	\$3,500.00		Westosha Central, Williams Bay, Elkhorn	VAN			
1021		Multi-Recipient	533-128-2ZCA	2023FA	\$3,500.00		Burlington, Williams Bay, Whitewater,	VAN			
1022		Multi-Recipient	533-128-2ZCB	2023FA	\$3,500.00		Badger, East Troy, Elkhorn	VAN			
1023		Badger High School	501-101-2ZCB	2023FA	\$3,500.00			VAN			
1024		Union Grove High School	809-198-2ZCA, 809-196-2ZCA	2023FA	\$7,000.00			VAN			
1025		Waterford Union High School	442-321-2ZGA, 442-332-2ZGA, 442-322-2ZGA, 442-330-2ZGA, 457-309-2ZGA, 457-336-2ZGA	2023FA	\$20,000.00			HS			

2023-2024 Contract Numbers Dual Credit CFS HS

1026	Waterford Union High School	442-323-3ZGA, 442-333-3ZGA, 442-334-3ZGA, 442-324-3ZGA	2024SP	\$20,000.00			HS		
1027	RUSD	504-900-2ZGA, 504-900-2ZGB, <del>504-900-2ZGC,</del> <del>504-900-2ZGD</del>	2023FA	\$15,000.00		Horlick, Case, Park	HS		RUSD CJ
1028	RUSD	504-902-3ZGA, 504-902-2ZGB, 504-902-2ZGC, <del>504-902-2ZGD</del>	2024SP	\$15,000.00		Horlick, Case, Park	HS		RUSD CJ
1029	Union Grove High School	Transcripted Credit	2023FA	\$60,000.00			TCCF		
1030	Career and College Academy	Transcripted Credit	2023SU	\$6,000.00	\$1,151.29		TCCF		10/19/2023 MA
1031	Career and College Academy	502-301-2EGA, 502-324-2EGA, 316-170-2EGA, 316-130-2EGA	2023FA	\$10,000.00			HS		CCA Cosmo/Culinary
1032	Career and College Academy	502-349-3EGA, 502-349, 502-312-3EGA, 502-349, 316-140-3EGA	2024SP	\$10,000.00			HS		CCA Cosmo/Culinary
1033	Wilmot High School	Transcripted Credit	2023FA	\$60,000.00			TCCF		
1034	Wilmot High School	Transcripted Credit	2023FA	\$10,000.00			TCCF		Year Long
1035	Ktech High School	804-370-2ZGA, 804-370-2ZGB, 804-370-2ZGC, 103-143-2ZGA, 103-143-2ZGB	2023FA	\$20,000.00			HS		
1036	Ktech High School	834-109-3ZGA, 851-756-3ZGA, 851-756-3ZGB, 831-103-3ZGA, 831-103-3ZGB	2024SP	\$20,000.00			HS		
1037	Badger High School	Transcripted Credit	2023FA	\$85,000.00			TCCF		
1038	Badger High School	Transcripted Credit	2023FA	\$100,000.00			TCCF		Year Long
1039	Big Foot High School	Transcripted Credit	2023FA	\$20,000.00			TCCF		
1040	Big Foot High School	Transcripted Credit	2023FA	\$20,000.00			TCCF		Year Long
1041	Catholic Central High School	Transcripted Credit	2023SU	\$10,000.00	\$10,657.02		TCCF		10/19/2023 MA
1042	Delavan-Darien High School	Transcripted Credit	2023FA	\$60,000.00			TCCF		Year Long
1043	Delavan-Darien High School	Transcripted Credit	2023FA	\$60,000.00			TCCF		
1044	REAL School RUSD	Hourly Rate	2023SU	\$30,000.00	\$23,660.00		HS		10/20/2023 MA
1045	REAL School RUSD	Tuition/Fees	2023FA	<del>\$100,000.00</del>			HS		
1046	REAL School RUSD	900-003	2023FA	\$100.00			HS		
1047	Burlington High School	Transcripted Credit	2023FA	\$50,000.00			TCCF		
1048	Burlington High School	Transcripted Credit	2023FA	\$15,000.00			TCCF		Year Long
1049	Christian Life High School	Transcripted Credit	2023SU	\$10,000.00	\$6,781.74		TCCF		10/19/2023 MA
1050	Christian Life High School	Transcripted Credit	2023SU	\$12,000.00			TCCF	Year Long	
1051	Whitewater High School	Transcripted Credit	2023FA	\$70,000.00			TCCF		
1052	Whitewater High School	Transcripted Credit	2023FA	\$10,000.00			TCCF		Year Long
1053	St. Catherine's High School	Transcripted Credit	2023FA	\$30,000.00			TCCF		
1054	Case High School RUSD	Transcripted Credit	2023FA	\$50,000.00			TCCF		
1055	Case High School RUSD	Transcripted Credit	2023FA	\$40,000.00			TCCF		Year Long
1056	Career and College Academy	900-003-1HCCA	2023SU	\$5.00	\$40.50		HS	MSAI	10/19/2023 MA
1057	KUSD	900-003-1HKUS	2023SU	\$5.00	\$45.00		HS	MSAI	10/19/2023 MA
1058	Mukwonago High School	900-003-1HMUK	2023SU	\$5.00	\$112.50		HS	MSAI	10/19/2023 MA
1059	RUSD	900-003-1HRUS	2023SU	\$5.00	\$117.00		HS	MSAI	10/19/2023 MA
1060	REAL School RUSD	900-003-1HREA	2023SU	\$5.00	\$297.00		HS	MSAI	10/19/2023 MA
1061	St. Catherine's High School	900-003-1HSTC	2023SU	\$5.00	\$40.50		HS	MSAI	10/19/2023 MA

2023-2024 Contract Numbers Dual Credit CFS HS

1062	Union Grove High School	900-003-1HUNI	2023SU	\$5.00	\$40.50		HS		MSAI	10/19/2023 MA
1063	Indian Trail High School	Transcripted Credit	2023FA	\$15,000.00			TCCF			Year Long
1064	Indian Trail High School	Transcripted Credit	2023FA	\$35,000.00			TCCF			
1065	Lakeview Technology Academy	Transcripted Credit	2023FA	\$4,000.00			TCCF			
1066	Tremper High School	Transcripted Credit	2023FA	\$65,000.00			TCCF			
1067	Tremper High School	Transcripted Credit	2023FA	\$15,000.00			TCCF			Year Long
1068	Nathan Hale High School	Transcripted Credit	2023FA	\$15,000.00			TCCF			
1069	Oak Creek High School	Transcripted Credit	2023FA	\$25,000.00			TCCF			
1070	Elkhorn Area High School	Transcripted Credit	2023FA	\$20,000.00			TCCF			Year Long
1071	Elkhorn Area High School	Transcripted Credit	2023FA	\$195,000.00			TCCF			
1072	Bradford High School	Transcripted Credit	2023FA	\$4,000.00			TCCF			Year Long
1073	Bradford High School	Transcripted Credit	2023FA	\$20,000.00			TCCF			
1074	REAL School RUSD	Transcripted Credit	2023FA	\$6,000.00			TCCF			
1075	Tomah High School	Transcripted Credit	2023FA	\$12,000.00			TCCF			
1076	Verona High School	Transcripted Credit	2023FA	\$15,000.00			TCCF			
1077	Waterford Union High School	Transcripted Credit	2023FA	\$110,000.00			TCCF			
1078	Waterford Union High School	Transcripted Credit	2023FA	\$60,000.00			TCCF			Year Long
1079	Westosha Central High School	Transcripted Credit	2023FA	\$50,000.00			TCCF			
1080	Westosha Central High School	Transcripted Credit	2023FA	\$65,000.00			TCCF			Year Long
1081	Williams Bay High School	Transcripted Credit	2023FA	\$12,000.00			TCCF			
1082	Reuther High School	Transcripted Credit	2023FA	\$4,000.00			TCCF			
1083	Horlick High School	Transcripted Credit	2023FA	\$14,000.00			TCCF			
1084	Horlick High School	Transcripted Credit	2023FA	\$50,000.00			TCCF			Year Long
1085	Career and College Academy	Transcripted Credit	2023FA	\$1,600.00			TCCF			
1086	Park High School RUSD	Transcripted Credit	2023FA	\$80,000.00			TCCF			
1087	Park High School RUSD	Transcripted Credit	2023FA	\$35,000.00			TCCF			Year Long
1088	Multi-Recipient	442-332-2EGA, 442-330-2EGA	2023FA	\$5,300.00		CCA, Elkhorn, Westosha	HS	Adv. Welding Elkhorn		
1089	Multi-Recipient	442-330-2RGA, 442-332-2RGA	2023FA	\$2,600.00		Westosha, Union Grove	HS	Adv. Welding Racine		
1090	South Milwaukee High School	543-300-2ZGE	2023FA	\$3,400.00		South Milwaukee HS	HS			
1091	Oak Creek High School	543-300-2ZGF, 543-300-2ZGJ	2023FA	\$6,800.00		Oak Creek	HS			
1092	KUSD	543-300-2ZGN	2023FA	\$3,400.00			HS			
1093	Muskego High School	543-300-2ZGP, 543-300-2ZGQ	2023FA	\$6,800.00			HS			
1094	Brookfield East High School	543-300-2ZGS, 543-300-2ZGX	2023FA	\$6,800.00			HS			
1095	East Troy High School	Transcripted Credit	2023FA	\$60,000.00			TCCF			
1096	East Troy High School	Transcripted Credit	2023FA	\$12,000.00			TCCF			Year Long
1097	Burlington High School	543-300-2ZGT	2023FA	\$3,400.00			HS			
1098	East Troy High School	543-300-2ZGU	2023FA	\$3,400.00			HS			
1099	Wilmot High School	543-300-2ZGY	2023FA	\$3,400.00			HS			
1100	Multi-Recipient	457-336-3EGA, 442-333-3EGA	2024SP	\$2,600.00		CCA, Elkhorn, Westosha	HS	Adv. Welding Elkhorn		
1101	Multi-Recipient	457-336-3RGA, 442-333-3RGA	2024SP	\$2,600.00		Westosha, Union Grove	HS	Adv. Welding Racine		
1102	Multi-Recipient	504-900-2EGA, 504-903-2EGA	2023FA	\$12,500.00		CCA, Elkhorn, Waterford	HS	Criminal Justice Elkhorn		
1103	Multi-Recipient	504-900-2KGA, 504-903-2KGA	2023FA	\$10,000.00		Harborside, Indian Trail, Racine Lutheran, St. Cat's, Union Grove, Westosha	HS	Criminal Justice Kenosha		
1104	Multi-Recipient	504-174-3EGA, 504-905-3EGA	2024SP	\$12,500.00		CCA, Elkhorn, Waterford	HS	Criminal Justice Elkhorn		
1105	Multi-Recipient	504-174-3KGA, 504-905-3KGA	2024SP	\$10,000.00		Harborside, Indian Trail, Racine Lutheran, St. Cat's, Union Grove, Westosha	HS	Criminal Justice Kenosha		
1106	Elkhorn Area High School	444-331-2EGA, 444-337-2EGA	2023FA	\$9,000.00			HS	CNC		

2023-2024 Contract Numbers Dual Credit CFS HS

1107	Elkhorn Area High School	444-339-3EGA, 444-316-3EGA	2024SP	\$9,000.00			HS	CNC		
1108	Multi-Recipient	154-130-2CGA, 150-182-2CGA	2023FA	\$3,200.00		St. Cat's, Waterford	HS	IT		
1109	Multi-Recipient	154-130-2WGA, 150-182-2WGA	2023FA	\$3,200.00		Indian Trail, Racine Lutheran, St. Cat's	HS	IT		
1110	Multi-Recipient	154-131-3CGA, 152-081-3CGA	2024SP	\$3,200.00		St. Cat's, Waterford	HS	IT		
1111	Multi-Recipient	154-131-3WGA, 152-081-3WGA	2024SP	\$3,200.00		Indian Trail, Racine Lutheran, St. Cat's	HS	IT		
1112	Multi-Recipient	503-302-2ZGA, 531-312-2ZGA	2023FA	\$13,500.00		Case, Racine Lutheran, Union Grove, Park, Westosha, Horlick	HS	Fire/EMS Racine		
1113	Multi-Recipient	<del>531-312-2BGA, 531-313-2BGA</del>	<del>2023FA</del>	<del>CANCELED</del>		<del>Burlington, CCA, Fox River, Park, Waterford</del>	HS	<del>Fire/EMS Burlington</del>		
1114	Multi-Recipient	503-130-3ZGA, 531-313-3ZGA	2024SP	\$8,000.00		Case, Racine Lutheran, Union Grove, Park, Westosha, Horlick	HS	Fire/EMS Racine		
1115	Multi-Recipient	<del>503-130-3BGA, 503-302-3BGA</del>	<del>2024SP</del>	<del>CANCELED</del>		<del>Burlington, CCA, Fox River, Park, Waterford</del>	HS	<del>Fire/EMS Burlington</del>		
1116	Multi-Recipient	801-198-2EGA, 809-188-2EGA	2023FA	\$13,500.00		Big Foot, Elkhorn, Fox River, Waterford, Whitewater	HS	LAS Elkhorn		
1117	Multi-Recipient	801-198-2WGA, 809-188-2WGA	2023FA	\$11,500.00		KTEC, St. Cat's, Union Grove, Waterford	HS	LAS Online		
1118	Multi-Recipient	809-172-3EGA, 809-196-3EGA	2024SP	\$13,500.00		Big Foot, Elkhorn, Fox River, Waterford, Whitewater	HS	LAS Elkhorn		
1119	Multi-Recipient	809-172-3WGA, 809-196-3WGA	2024SP	\$11,500.00		KTEC, St. Cat's, Union Grove, Waterford	HS	LAS Online		
1120	Multi-Recipient	501-107-3EGA, 509-302-3EGA	2024SP	\$5,000.00		Burlington, CCA, Options, Westosha	HS	Medical Assistant		
1121	Multi-Recipient	509-301-3WGA, 509-309-3WGA	2024SP	\$5,000.00		Burlington, CCA, Options, Westosha	HS	Medical Assistant		
1122	Multi-Recipient	806-177-2KGA	2023FA	\$6,000.00		Harborside, REAL, Racine Lutheran, St. Cat's, Union Grove, Westosha, Wilmot	HS	Nursing Kenosha		
1123	Multi-Recipient	806-177-3KGA	2023FA	\$3,000.00		Badger, Burlington, East Troy, Elkhorn, REAL, Union Grove, Whitewater	HS	Nursing Burlington		
1124	Multi-Recipient	809-188-3KGA, 543-102-3KGA	2024SP	\$6,000.00		Harborside, REAL, Racine Lutheran, St. Cat's, Union Grove, Westosha, Wilmot	HS	Nursing Kenosha		
1125	Multi-Recipient	543-102-3BGA, 809-188-3WGA	2024SP	\$6,000.00		Badger, Burlington, East Troy, Elkhorn, REAL, Union Grove, Whitewater	HS	Nursing Burlington		
1126	Multi-Recipient	664-100-2CGA, 664-110-2CGA	2023FA	\$5,700.00		Harborside, KTEC, St. Cat's, Reuther	HS	SMART		
1127	Multi-Recipient	664-105-3CGA, 664-120-3CGA	2024SP	\$5,700.00		Harborside, KTEC, St. Cat's, Reuther	HS	SMART		
1128	East Troy High School	664-100-3EGA, 664-110-3EGA, 664-105-3EGA, 664-120-3EGA	2024SP	\$5,000.00			HS	SMART Elkhorn		
1129	Multi-Recipient	442-321-2EGA, 442-322-2EGA, 442-324-2EGA	2023FA	\$6,000.00		Burlington, CCA, East Troy, Elkhorn	HS	Welding Elkhorn		
1130	Multi-Recipient	442-321-2EGB, 442-322-2EGB, 442-324-2EGB	2023FA	\$26,000.00		Burlington, CCA, Elkhorn, Union Grove, Westosha, Williams Bay, Wilmot	HS	Welding Elkhorn		
1131	Multi-Recipient	442-321-2RGA, 442-322-2RGA, 442-324-2RGA	2023FA	\$23,000.00		Harborside, Indian Trail, Lakeview, Oak Creek, REAL, Racine Lutheran, St. Cat's, Union Grove, Westosha	HS	Welding Racine		
1132	Multi-Recipient	442-323-3EGA, 442-334-3EGA, 457-309-3EGA	2024SP	\$6,000.00		Burlington, CCA, East Troy, Elkhorn	HS	Welding Elkhorn		
1133	Multi-Recipient	442-323-3EGB, 442-334-3EGB, 457-309-3EGB	2024SP	\$26,000.00		Burlington, CCA, Elkhorn, Union Grove, Westosha, Williams Bay, Wilmot	HS	Welding Elkhorn		

2023-2024 Contract Numbers Dual Credit CFS HS

1134	Multi-Recipient	442-323-3RGA, 442-334-3RGA, 457-309-3RGA	2024SP	\$23,000.00		Harborside, Indian Trail, Lakeview, Oak Creek, REAL, Racine Lutheran, St. Cat's, Union Grove, Westosha	HS	Welding Racine		
1135	Multi-Recipient	533-127-3ZCA	2024SP	\$4,000.00		Badger, East Troy, Elkhorn	VAN			
1136	Multi-Recipient	533-127-3ZCB	2024SP	\$4,000.00		Burlington, Williams Bay, Big Foot, Westosha Central	VAN			
1137	Multi-Recipient	533-127-3ZCC	2024SP	\$4,000.00		Big Foot, Elkhorn	VAN			
1138	Multi-Recipient	533-127-3ZCD, 533-129-3ZCA	2024SP	\$4,000.00		Burlington, Williams Bay, Whitewater	VAN			
1139	Burlington High School	533-127-3ZCE	2024SP	\$4,000.00			VAN			
1140	Multi-Recipient	533-127-3ZCF	2024SP	\$4,000.00		Westosha Central, Williams Bay, Elkhorn	VAN			
1141	Multi-Recipient	533-129-3ZCB	2024SP	\$4,000.00		Badger, East Troy, Elkhorn	VAN			
1142	Badger High School	501-101-3ZCA	2024SP	\$4,000.00			VAN			
1143	Union Grove High School	809-198-3ZCA, 809-196-3ZCA	2024SP	\$8,000.00			VAN			
	2023 Summer	Estimate as of 12/5/2023		\$172,035.00	\$98,508.04					
	2023 Fall	Estimate as of 12/5/2023		\$2,167,600.00	\$0.00					
	2024 Spring	Estimate as of 12/5/2023		\$284,800.00	\$0.00					
	<b>Total Contracts</b>	Estimate as of 12/5/2023		<b>\$2,624,435.00</b>	<b>\$98,508.04</b>					
	Contract Revenue-HS & VAN (96)	Estimate as of 12/5/2023		\$846,835.00	\$79,917.99					
	Contract Revenue-TCCF (47)	Estimate as of 12/5/2023		\$1,777,600.00	\$18,590.05					
	<b>Total Contracts (143)</b>	Estimate as of 12/5/2023		<b>\$2,624,435.00</b>	<b>\$98,508.04</b>					



## GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call	_____
Action	<u>  X  </u>
Information	_____
Discussion	_____

### ADVISORY COMMITTEE ACTIVITY REPORT

Summary of Item: Approval of:  
➤ New Members as of December 1, 2023

Staff Liaison: Matt Janisin

**GATEWAY TECHNICAL COLLEGE  
ADVISORY COMMITTEES -- NEW MEMBERS  
As of December 1, 2023**

<b>PROGRAM Name</b>	<b>Job Title</b>	<b>Employer</b>	<b>County Represented</b>
<b>Advanced Manufacturing Technology</b>			
Butters, Barry	Director of Education Outreach	Precision Plus Inc.	Walworth
<b>Business Management, Small Business Entrepreneurship, Leadership Development, &amp; Marketing</b>			
Zielke, Jaclyn	VP-Fulfillment	Home Chef	Kenosha
<b>CNC Production Technician, CNC Programmer, &amp; Tool and Die Technician</b>			
Butters, Barry	Director of Education Outreach	Precision Plus Inc.	Walworth
<b>Culinary Arts, Culinary Assistant</b>			
Visger, Chad	Owner/Executive Pastry Chef	Pastries by Chad, LLC.	Walworth
<b>Human Services Associate</b>			
Bond, Ali	Principal	Williams Bay Elementary	Walworth
Missall, K.C.	Program Director	Focus on Community	Racine
Brice, Brianna	Youth Services Coordinator	Boys & Girls Club of Kenosha	Kenosha
Zorn, Mary	Assistant Director	ELCA Outreach Center	Kenosha

**IT – Software Developer, IT – Web Software Developer, IT – Data Analytics Specialist, & IT – Web Programmer**

Beal, Keith                      Business Owner/Sole Member LLC                      Alpha Contractor                      Racine

**Mechanical Design Technology & Advanced Manufacturing Technology**

Butters, Barry                      Director of Education Outreach                      Precision Plus Inc.                      Walworth

**Medical Assistant**

Turner, Tracy                      Manager                      Ascension Medical Group All Saints                      Racine

**Nursing Associate Degree & Nursing Assistant**

Larsen, Jeremy                      Director                      Elizabeth Residence                      Racine

**Supply Chain Management**

Gustafson, Lynn                      International Account Specialist                      Independent Contractor                      Out of District  
Okonek, Timothy                      Logistics Coordinator                      Applied Material Solutions, Inc.                      Racine  
Peterson, Denise                      Associate Manager, Supply Chain                      SC Johnson                      Racine  
Springer, Jennifer                      Sr. Director, Customer Fulfillment                      Insinkerator/Whirlpool                      Racine  
Turek, Jeffrey                      Inventory Coordinator                      Haribo of America Manufacturing                      Kenosha  
Vanderwielen, John                      Materials Manager                      Rust-Oleum Corp.                      Kenosha  
Williams, Annee                      Head of N. America Supply Chain (Ret).                      SC Johnson                      Kenosha  
Zizzo, Stacey                      Associate Supply Chain Planner                      Ocean Spray Cranberries                      Kenosha

# GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call \_\_\_\_\_  
Action \_\_\_\_\_ X  
Information \_\_\_\_\_  
Discussion \_\_\_\_\_

## PROGRAM APPROVAL

### IT SERVICE DESK TECHNICIAN APPRENTICESHIP

#### Summary of Item:

Board approval is requested for the IT Service Desk Technician apprenticeship. Upon approval, the college will submit Apprenticeship Implementation document to the Wisconsin Technical College System for consideration.

#### Attachments:

Summary of program

#### College Strategic Directions and/or Executive Limitations:

Strategic Directions 1 and 2

#### Staff Liaison:

Mark Kappes

# PROGRAM APPROVAL

## IT SERVICE DESK TECHNICIAN APPRENTICESHIP

### Program Description

Upon completion of the IT Service Desk Technician Apprenticeship at Gateway Technical College, students will have the skills to diagnose and resolve both hardware and software issues, develop effective troubleshooting strategies, and gain an in-depth understanding of Service Desk operations. The program emphasizes developing a broad range of customer service skills, including effective oral and written communication with end users. Additionally, students will gain experience preparing and delivering end-user training, creating written and online manuals, FAQs, and performing day-to-day help desk duties in various environments.

Employers can rest assured that students who complete the program are ready for the workforce. Those who successfully complete the coursework will be well-prepared to take the CompTIA A+ certification exam.

### Need

We are bringing this program on board because Cloud Pros Tech is committed to partnering with the Wisconsin Department of Workforce Development (DWD) and Gateway Technical College for the implementation of this Apprenticeship program.

## POLICY GOVERNANCE MONITORING REPORTS

### A. Ends Policy Monitoring

- 1) Statement #2 Businesses benefit from a well-trained, educated workforce and access to customized business and workforce solutions that support a positive business climate. Mark Kappes and Katie Dembowski - BWS
- 2) Ends Policy Wording Review – Ends Policy, Statement #2

**GATEWAY TECHNICAL COLLEGE DISTRICT BOARD**

Roll Call	_____
Action	_____X_____
Information	_____
Discussion	_____

**POLICY GOVERNANCE MONITORING REPORTS**  
**Ends Statement Monitoring**

College Ends Policy - The tri-county community benefits from affordable higher education that allows residents to develop knowledge and skills for family-supporting careers that contribute to the growth and sustainability of the local economy at a cost commensurate with the value of services provided.

- 2. Businesses benefit from a well-trained, educated workforce and access to customized business and workforce solutions that support a positive business climate.**

**Staff Liaison:** Mark Kappes and Katie Dembowski

**POLICY GOVERNANCE REVIEW**  
**Review the Wording of Ends Policy,**  
**Statement #2**

SECTION 4 – ENDS POLICY 4.1, STATEMENT 2

The tri-county community benefits from affordable higher education that allows residents to develop knowledge and skills for family-supporting careers that contribute to the growth and sustainability of the local economy at a cost commensurate with the value of services provided.

**#2. Businesses benefit from a well-trained, educated workforce and access to customized business and workforce solutions that support a positive business climate.**

**Question for the Board:**

Does this policy as written represent an accurate and complete statement of the Board's thinking at this time?



## POLICY GOVERNANCE MONITORING REPORTS

### B. Executive Limitations

- 1) 3.4 Budgeting/Forecasting – Jason Nygard
- 2) 3.6 Asset Protection – Sharon Johnson and Jeff Robshaw

# GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call     \_\_\_  
Action        \_\_\_X  
Information   \_\_\_  
Discussion    \_\_\_

## **POLICY GOVERNANCE MONITORING REPORTS** **Executive Limitations Policy 3.4** **Budgeting/Forecasting**

### **FISCAL YEAR 2024-2025** **BUDGET PARAMETERS AND BUDGET CALENDAR**

**Executive Limitations Policy:**     Budgeting for any fiscal year or the remaining part of any fiscal year shall not deviate materially from the Board’s Ends policy, risk fiscal jeopardy, fail to reflect credible projections of income and expenses, or fail to align with the college’s strategic plan.

The Board establishes budget assumptions and parameters each year. In addition, the Board reviews the budget process calendar which includes the timetable for completion of the budget process.

The administration recommends the following assumptions for preparation of the fiscal year 2024-2025 budget. Certain assumptions such as property valuation, state aid and tuition increases that are not determined by the College will be monitored on a regular basis and changes reported accordingly.

**Attachments:**                         Preliminary FY 2024 - 2025 Budget Parameters  
  Preliminary FY 2024 - 2025 Budget Calendar

**Ends Statement and/or**  
**Executive Limitations:**             Section 3 – Executive Limitations  
  Policy 3.4, Budgeting/Forecasting

**Staff Liaison:**                         Jason Nygard

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## Preliminary FY 2024- 2025 Budget Parameters

### Page 1 of 2

#### **Tuition and Fee Revenue**

Tuition and Fees will be budgeted to reflect an increase of 1.50% for FY 2025. This will result in an increase of tuition per credit to approximately \$148.39. In addition, tuition and fees will include a projected increase in enrollment revenue of 3.5%. Projections will be based on FY 2023 year-end actuals.

#### **Operational Tax Levy**

Tax Levy will be budgeted flat in FY 2025 at \$24.7M. However, an estimate of \$1.0M for net new construction will be included.

#### **State Aid – Property Tax Relief**

Property Tax Relief Aid is expected remain flat for FY 2025 at \$36.2M.

#### **State Aid – Historical/Outcome based**

Based on current enrollments and the economic environment, State Aid will be budgeted reflecting an increase of \$211K. Preliminary estimates will be updated as the criteria for Performance Based Funding develops. Performance based funding will remain at 30% while the allocation based on the historical formula will remain at 70% in FY 2025.

#### **Projected Property Valuations**

Property values will be budgeted for an increase of 5% in the calculation of the mill rate for the FY 2025 budget.

#### **Contracts for Service**

Contracts for Services will be budgeted with an average increase of 5% compared to projected FY24 actuals.

#### **Salary and Wage Expense**

Salaries will be budgeted with consideration given to statutory and compensation guidelines.

#### **Vacant Position Savings**

A savings goal of \$1.5M will be set based on vacant positions.

#### **Employee Benefit Expense**

The budget related to medical insurance will be budgeted with an increase of 10.0% while dental insurance, life insurance, and other employee fringe benefits depend on loss ratios and trend analysis.

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## Preliminary FY 2024- 2025 Budget Parameters

Page 2 of 2

### **Operational Expenses**

Total operational expenses will be budgeted to reflect an increase of \$500K compared to the FY 2024 budget.

### **Debt Service/Long-Term Borrowing**

A total of \$13 million is projected in borrowing for FY 2025 for facility remodeling and repairs and capital equipment.

### **OPEB**

If the combined operating fund balance exceeds three (3) months, the President may consider transferring up to twenty percent (20%) combined operating fund balance in excess of the three (3) months' operating expenses to reserves for Other Post-Employment Benefits (OPEB).



## Preliminary FY2024-25 Budget Calendar

<b>December 4, 2023</b>	ELC review of FY2024-25 Budget Parameters and Calendar
<b>December 5-13, 2023</b>	Budget Officers - Budget kickoff week
<b>December 21, 2023</b>	Gateway District Board of Trustees (District Board) Review and approve budget parameters and budget calendar for FY2024-25
<b>January, 2024</b>	All Staff – Budget Development
<b>January 15, 2024</b>	FY2024-25 Budget Requests over \$5k due
<b>January 21, 2024</b>	<b>Operating budgets due to Budget Office (<i>all data must be entered into Adaptive Planning by this time</i>). Capital Budget due to Budget Office (<i>must be entered using Google Forms</i>).</b>
<b>January 29, 2024</b>	ELC - Review preliminary budget
<b>January 31, 2024</b>	Administrative In-service, budget update
<b>February 22, 2024</b>	District Board Update on FY2024-25 budget and present budget forecasting model
<b>February - March, 2024</b>	Budget officer meetings ELC - Review and Develop list of recommended budget strategies and adjust budget as necessary
<b>March 21, 2024</b>	Budget status report to District Board
<b>April, 2024</b>	Budget on Campus Administrative In-service, budget update Distribute proposed budget to District Board
<b>April 18, 2024</b>	District Board Approve preliminary budget for public hearing
<b>April 24, 2024</b>	Publish Class I notice of public hearing
<b>May 9, 2024</b>	District Board Public Hearing – SC Johnson iMet Center
<b>May – June 2024</b>	Budget on Campus Revise budget (as determined as a result of the public hearing)
<b>June 20, 2024</b>	District Board Approve FY2024-25 Budget
<b>June 30, 2024</b>	Submit approved FY2024-25 Budget to State Board
<b>October, 2024</b>	District Board Reaffirm tax levy

**GATEWAY TECHNICAL COLLEGE DISTRICT BOARD**

Roll Call \_\_\_\_\_  
Action   X    
Information \_\_\_\_\_  
Discussion \_\_\_\_\_

**POLICY GOVERNANCE MONITORING REPORTS**  
**Executive Limitations Policy 3.6**  
**Asset Protection**

Executive Limitations Policy: The President shall not cause or allow the College’s assets to be unprotected, inadequately maintained, or exposed to unnecessary risk.

Ends Statements and/or  
Executive Limitations:

Executive Limitations  
Asset Protection 3.6

Staff Liaison:

Sharon Johnson and Jeff Robshaw

NEXT MEETING DATE AND ADJOURN

- A. Regular Meeting - Thursday, January 18, 2024, 8:00 am, Virtual and In-Person, Burlington Center, Room 100, 496 McCanna Parkway, Burlington, WI 53105
  
- B. Adjourn – Following the regular meeting, the Gateway Technical College District Board will meet in executive session pursuant to Wisconsin Statutes 19.85(1)(c) to discuss the **President’s Semi-Annual Review** and **Personnel Matters**. The Board reserves the right to reconvene in open session to take action on items discussed in executive session.

ROLL CALL

Jesse Adams	_____
Ram Bhatia	_____
Benjamin DeSmidt	_____
William Duncan	_____
Zaida Lange-Irisson	_____
Scott Pierce	_____
Jason Tadlock	_____
Pamela Zenner-Richards	_____
Rebecca Matoska-Mentink	_____