



Bryan D. Albrecht, Ed.D.
President and CEO

September 15, 2021

Burlington Center
496 McCanna Pkwy.
Burlington, WI 53105-3623

Elkhorn Campus
400 County Road H
Elkhorn, WI 53121-2046

**HERO(Health And
Emergency Response
Occupations) Center**
380 McCanna Pkwy.
Burlington, WI 53105-3622

**Horizon Center For
Transportation
Technology**
4940 - 88th Avenue
Kenosha, WI 53144-7467

Inspire Center
3520 - 30th Avenue
Kenosha, WI 53144-1690

Kenosha Campus
3520 - 30th Avenue
Kenosha, WI 53144-1690

**Lakeview Advanced
Technology Center**
9449 - 88th Avenue (Highway H)
Pleasant Prairie, WI 53158-2216

Racine Campus
1001 South Main Street
Racine, WI 53403-1582

**SC Johnson
iMET (Integrated
Manufacturing
& Engineering
Technology) Center**
Renaissance Business Park
2320 Renaissance Blvd.
Sturtevant, WI 53177-1763

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NOTICE OF MEETING

**GATEWAY TECHNICAL COLLEGE
DISTRICT BOARD
Regular Meeting
Thursday, September 23, 2021 – 8:00 a.m.
Virtual Meeting
Phone Number: 1-312-626-6799
Meeting ID: 817 1484 5209**

The Gateway Technical College District Board will hold its regular meeting on Thursday, September 23, 2021 at 8:00 a.m. as a virtual meeting. The agenda is included. The public may attend virtually using the conference call number listed above.

For citizen comments please contact Kelly Bartlett at bartlettk@gtc.edu prior to the meeting.

Bryan D. Albrecht, Ed.D.
President and Chief Executive Officer

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Regular Meeting – Thursday, September 23, 2021 – 8:00 a.m.

Virtual Meeting

Phone Number: 1-312-626-6799

Meeting ID: 817 1484 5209

Info. / Disc	Action	Roll Call	AGENDA	Page
			I. Call to Order A. Open Meeting Compliance	3
		X	II. Roll Call	3
	X		III. Approval of Agenda	4
	X		IV. Approval of Minutes A. August 19, 2021 – Regular Meeting	4
X			V. Citizen Comments	9
X			VI. Chairperson’s Report A. Dashboard Report	11
X			B. Board Evaluation Summary	12
X			C. Policy Governance Committee Assignments	13
X			VII. President’s Report A. Announcements	15
X			B. Tech Prize – Jeff Daniel	16
X			C. REAL School – Curt Shircel	17
X			VIII. Student Trustee Report	18
			IX. Operational Agenda	19
	X		A. Action Agenda 1. Resolution Numbers B-2021 G.1 and G.2 – Approval of Lease of Space Located at 3535 – 30th Avenue, Kenosha, WI 53140 for Instructional and Support Space	20
	X		B. Consent Agenda 1. Finance	
			a) Summary of Revenues and Expenditures	41
			b) Cash and Investment Schedules	49
			2. Personnel Report	53
			3. Contracts for Instructional Delivery	
			a) Business and Workforce Solutions	57
			b) High School	62
			4. Advisory Committee Activity Report	65
			X. Policy Governance Monitoring Reports	68
	X		A. Ends Statement Monitoring 1. College Ends Policy - The tri-county community benefits from affordable higher education that allows residents to develop knowledge and skills for family-supporting careers that contribute to the growth and sustainability of the local economy at a cost commensurate with the value of services provided. #2 Businesses benefit from a well-trained, educated workforce and access to customized business and workforce solutions that support a positive business climate. M. Janisin & S. McNaughton – DOC & Mobile Training	69
	X		2. Policy Governance Review – Ends Policy, Statement #2	70
	X		B. Executive Limitations 1. 3.5 Financial Condition FY 2020-21 Year-End Financial Review (unaudited)- Sharon Johnson	72
X			XI. Board Member Community Reports	76
X			XII. Next Meeting Date and Adjourn A. Regular Meeting - Thursday, October 21, 2021, 8:00 am, Virtual	77
	X		B. Adjourn	77

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Regular Meeting

Thursday, September 23, 2021 – 8:00 a.m.

Virtual Meeting

Phone Number: 1-312-626-6799

Meeting ID: 817 1484 5209

- I. CALL TO ORDER
 - A. Open Meeting Compliance

II. ROLL CALL

Jesse Adams	_____
Ram Bhatia	_____
William Duncan	_____
Zaida Hernandez-Irisson	_____
Rebecca Matoska-Mentink	_____
Bethany Ormseth	_____
Terra Ramos	_____
Jason Tadlock	_____
Pamela Zenner-Richards	_____
Scott Pierce	_____

Our Positive Core – Gateway Technical College District Board

Our shared strengths as a Board that we draw upon to do our work:

- Belief in the value of Gateway Technical College
- Commitment to our community
- Common sense of mission
- Mutual respect
- Sense of humor
- Open-mindedness & willingness to question

III. APPROVAL OF AGENDA

Items on the Consent Agenda for discussion

IV. APPROVAL OF MINUTES

A. August 19, 2021 – Regular Meeting

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD
Regular Meeting, August 19, 2021

The Gateway Technical College District Board met virtually and in person on Thursday, August 19, 2021. The meeting was called to order at 8:00 a.m. by Scott Pierce, Chairperson.

I. Call to Order

A. Open Meeting Compliance

- K. Bartlett confirmed the meeting was duly noticed in accordance with state statutes for open meeting compliance.

II. Roll Call

Jesse Adams	Excused
Megan Bahr	Present
Ram Bhatia	Present
William Duncan	Present
Zaida Hernandez-Irisson	Present
Rebecca Matoska-Mentink	Present
Bethany Ormseth	Present
Jason Tadlock	Excused
Pamela Zenner-Richards	Present
Scott Pierce	Present

Also in attendance were Bryan Albrecht, Kelly Bartlett, Mary Harpe and 39 citizens/reporters. Jesse Adams arrived at 8:05 am.

III. Approval of Agenda

- A. It was moved by R. Bhatia and seconded by P. Zenner-Richards and carried to approve the agenda.

IV. Approval of Minutes

- A. It was moved by W. Duncan and seconded by R. Bhatia and carried to approve the minutes of the June 20, 2021 Regular Meeting.
- B. It was moved by P. Zenner-Richards and seconded by R. Bhatia and carried to approve the minutes of the July 12, 2021 Organizational Meeting.

V. Citizen Comments

There was one citizen comment by Sheri Eisch, Career Counselor, Kenosha Campus. Sheri thanked the Board for the wage increase.

VI. Chairperson's Report

A. Dashboard Report items included updates on:

- Gateway received \$1.5M dual credit grant
- Gateway received an additional \$620,000 CARES Act grant
- New partnership formed with Yamaha

B. Board Evaluation Summary

- 9 of 9 Attending Trustees Responded to the Survey: Informative and well presented. It might be helpful to list the person presenting the information. Or to ensure that they reintroduce themselves. We have name tags, they don't. Thanks. It was a great retreat. Good meetings. Thanks to everyone for a beneficial Board Retreat. Thanks to Kelly for the great organization and having everything ready....and to our IT Staff for their hard work! Looking for a great year ahead.

VII. President's Report**A. Announcements**

- Bryan welcomed the following Journey members: Brenda Lovrien, Gabriela Anaya, Chris Campbell.
- Bryan announced that Sharon Johnson and team received a Certificate of Excellence Award. Congratulations!
- Jacqueline Morris spoke about HR's efforts on recruiting new employees.
- John Thibodeau spoke on the leadership of the AA AS approval. This process is still moving forward.

B. Power Grid Infrastructure

- Tom Cousino spoke about power outages. Gateway has backup generators for important data systems and emergency lights.

C. Racine Campus Update

- Cyndean Jennings welcomed everyone to the Racine Campus. She spoke about campus updates and events that are taking place. She also thanked IT and facilities for all of their hard work to get the fall semester started.

D. UW Madison Partnership

- Andi Bill from UW Madison spoke about the Department of Transportation improving operations using innovative technology. Andi spoke on the partnership with Gateway.

VIII. Student Trustee Report

- A. Megan Bahr reported on student activities that have been taking place this past month. Megan also announced that the August meeting will be her last meeting as a Gateway Student Trustee. Megan has agreed to serve on the WTCS Board and due to a conflict will need to resign from Gateway's Board. Megan has done an outstanding job as the Gateway Technical College Student Trustee.

IX. Operational Agenda**A. Action Agenda**

1. Oath of Office – Jesse Adams (this took place at the beginning of the Chairperson's Report)

K. Bartlett administered the Oath of Office to Jesse Adams. Signed and notarized copies of these Oaths of Office are on file in the President's Office at Gateway Technical College.

2. Resolution No. F-2021-2022B.2 – Resolution Awarding the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2021-2022B

Administration is recommending approval of a resolution awarding the sale of General Obligation Promissory Notes, Series F-2021-2022B; in the principal amount of \$1,500,000 for the public purpose of financing building remodeling and improvement projects.

Following discussion, it was moved by W. Duncan, seconded by R. Matoska-Mentink and carried by roll call vote to approve Resolution No. F-2021-2022B.2 – Resolution Awarding the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2021-2022B

Aye: 7

No: 0

Abstaining: 0

Absent: 2 Zaida and Jason were absent from this discussion and vote

B. Consent Agenda

It was moved by P. Zenner-Richards, seconded by R. Matoska-Mentink and carried that the following items in the consent agenda be approved:

1. **Finance**
 - a) **Summary of Revenue and Expenditures:** Approved the summary of revenue and expenditures as of July 31, 2021.
 - b) **Cash and Investment Schedules:** Approved the monthly cash reconciliation, investment schedule and investment report.
2. **Personnel Report:** Approved the July personnel report of two (2) employment approvals-casual, non-instructional; one (1) promotion; one (1) transfer; one (1) retirement; nine (9) separations; and no employment approvals-adjunct faculty. Approved the August personnel report of one (1) transfer; three (3) separations; and no employment approvals-adjunct faculty.
3. **Grant Awards:** Approved the grant awards for August 2021.
4. **BWS Contracts for Instructional Delivery:** Approved the contracts for instructional delivery report for August 2021.
High School Contracts for Instructional Delivery: Approved the contracts for instructional delivery report for August 2021.
5. **Advisory Committee Activity Report:** Approved the advisory committee 2021-2022 meeting schedule and new members as of August 1, 2021
6. **Request for Program Approvals:** Approved the following program request: Medical Laboratory Technician.
7. **Bids for Approval:** Approved the following Bids: Bid No. 1613 – Lincoln Center for Health Careers (formerly known as Lincoln Building) Third Floor Remodel – Racine Campus; Bid No. 1633 – Headhouse Facade and Roof Repair - Kenosha Campus

X. Policy Governance Monitoring Reports

A. Ends Statement Monitoring

1. **College Ends Policy** – The tri-county community benefits from affordable higher education that allows residents to develop knowledge and skills for family-supporting careers that contribute to the growth and sustainability of the local economy at a cost commensurate with the value of services provided. **#1 Students demonstrate the knowledge and skills and self-confidence required for employability, career advancement, a global perspective, and lifelong learning.**

Stacy Riley and Sharon Johnson reported on Student Support.

Following discussion, it was moved by P. Zenner-Richards, seconded by B. Ormseth and carried that this report is evidence that the college is making progress on Ends Policy #1.

R. Bhatia felt the report did not connect to the Ends Statement.

2. Policy Governance Review – Ends Policy, Statement #1

Following discussion, it was moved by W. Duncan, seconded by P. Zenner-Richards and carried to approve the wording of Ends Policy 4.1, Statement 1.

XI. Board Member Community Reports

- R. Bhatia and W. Duncan spoke about the District Boards Association Meeting.
- J. Adams spoke about the upcoming Safe Families Gala.
- The Trustees thanked Megan Bahr for her service on Gateway's Board as the Student Trustee.

XII. Next Meeting Date and Adjourn

- A. Regular Meeting – Thursday, September 23, 2021, 8:00 am Virtual Only
- B. At approximately 10:18 a.m. it was moved by J. Adams, seconded by R. Bhatia and carried that the meeting was adjourned.

Submitted by,

Zaida Hernandez-Irisson
Secretary

V. CITIZEN COMMENTS

The Gateway Technical College District Board has established a limit of thirty minutes for citizen comments. Individuals will be limited to three to five minutes for their comments depending on the number of individuals who wish to address the Board. Citizens wishing to address the Board are to sign up prior to the meeting on the forms provided at the entrance to the meeting room.

- VI. CHAIRPERSON'S REPORT
 - A. Dashboard Report
 - B. Board Evaluation Summary
 - C. Policy Governance Committee Assignments

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X
Discussion _____

CHAIRPERSON'S REPORT Dashboard Report

Governance Process:
Board Liaison:

Policy 1.2 – Governing Philosophy
Scott Pierce

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X
Discussion _____

**CHAIRPERSON'S REPORT
Board Evaluation Summary**

Governance Process:
Board Liaison:

Policy 1.2 – Governing Philosophy
Scott Pierce

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X
Discussion _____

CHAIRPERSON'S REPORT **Policy Governance Committee Assignments**

Governance Process: Policy 1.2 – Governing Philosophy
Board Liaison: Scott Pierce

- VII. PRESIDENT'S REPORT
 - A. Announcements
 - B. Tech Prize
 - C. REAL School

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X
Discussion _____

PRESIDENT'S REPORT **Announcements**

Policy/Ends Statement: Policy 2.1

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X
Discussion _____

PRESIDENT'S REPORT Tech Prize

Policy/Ends Statement: Policy 2.1

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X
Discussion _____

**PRESIDENT'S REPORT
REAL School**

Policy/Ends Statement: Policy 2.1

VIII. STUDENT TRUSTEE REPORT

IX. OPERATIONAL AGENDA

A. Action Agenda

1. Resolution Numbers B-2021 G.1 and G.2 – Approval of Lease of Space Located at 3535 – 30th Avenue, Kenosha, WI 53140 for Instructional and Support Space

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action X
Information _____
Discussion _____

PROPOSED LEASE AGREEMENT BETWEEN GATEWAY COMMERCIAL LLC AND GATEWAY TECHNICAL COLLEGE FOR LEASED SPACE AT GATEWAY PROFESSIONAL BUILDING 3535 – 30TH AVENUE, KENOSHA, WISCONSIN

Summary of Item: The administration is recommending approval by the Gateway Technical College District Board of Trustees of Resolution Number B-2021 G.1 and G.2 to enter into a lease for space located at the Gateway Professional Building, 3535 – 30th Avenue, Kenosha, WI 53144.

If approved, the resolutions and lease will be forwarded to the Wisconsin Technical College System Board for approval at their November 9-10, 2021 meeting.

The administration recommends approval of the lease as summarized below:

- ▶ The lease agreement calls Gateway Technical College to lease approximately 6,450 square feet.
- ▶ The term of the lease is 10 years.
- ▶ Lease payments will be approximately \$116,100 per year and will increase 3% each.
- ▶ Gateway Commercial LLC (building owners) will provide leasehold improvements at a cost of approximately \$1,000,000. Gateway Technical College will cover the costs of lease improvements through amortization into the 10-year lease commitment.
- ▶ Gateway Technical College is responsible for all janitorial and minor repairs inside the leased space.
- ▶ Gateway Commercial LLC (building owners) are responsible for all utilities, maintenance of common areas/elevators, lawn care and snow removal.
- ▶ Gateway Technical College has the right to remodel and improve the interior of the space during the duration of the terms of the lease.

**PROPOSED LEASE AGREEMENT BETWEEN
GATEWAY COMMERCIAL LLC
AND GATEWAY TECHNICAL COLLEGE
FOR LEASED SPACE AT GATEWAY PROFESSIONAL BUILDING
3535 – 30TH AVENUE, KENOSHA, WISCONSIN
(continued)**

Attachment: Resolutions B-2021 G.1 and G.2
DRAFT Lease Agreement Between Gateway
Commercial LLC and Gateway Technical College
For Leased Space at Gateway Professional Building,
3535 – 30th Avenue, Kenosha, WI

Ends Statements and/or
Executive Limitations: Section 3 - Executive Limitations
General Executive Constraint Policy 3.1, &9

Staff Liaisons: Tom Cousino

Top999.docx 09/14/21

GATEWAY TECHNICAL COLLEGE
RESOLUTION NO. B-2021 G.1

WHEREAS, the Gateway Technical College District Board has determined a need exists for additional instructional (Cosmetology program) and support space (Gateway Technical College Foundation, Inc.) on the Kenosha Campus;

WHEREAS, Gateway Commercial LLC, a Wisconsin Limited Liability Company, will lease to Gateway Technical College approximately 6,450 square feet in the building located at 3535 – 30th Avenue, Kenosha, WI 53140 (across the street east of the Kenosha Campus);

WHEREAS, the Gateway Technical College Board will enter into a ten-year lease for said facility for the period of January 1, 2022 – December 31, 2031, at an estimated cost of \$116,100 per year with an annual increase of three percent (3%);

WHEREAS, the Gateway Technical College District Board has determined a further need to improve the leased premises with the improvements to be completed by the owner(s) of the building located at 3535 – 3th Avenue, Kenosha, WI 53140, at a cost, to be amortized into the lease, of not more than \$1,000,000;

NOW, THEREFORE, BE IT RESOLVED that the Gateway Technical College District Board, pursuant to §5.04(3)(a) of the Wisconsin Administrative Code, approves the lease of approximately 6,450 square feet of space with the Gateway Commercial LLC and the associated expenditure for tenant improvements.

R. Scott Pierce, Chairperson

Zaida Hernandez-Irisson, Secretary

Date

GATEWAY TECHNICAL COLLEGE
RESOLUTION NO. B-2021 G.2

WHEREAS, pursuant to §5.04(3)(a) of the Wisconsin Administrative Code, the Gateway Technical College District Board has approved the lease of 6,450 square feet of instructional and support space located at 3535 – 3th Avenue, Kenosha, WI 53140, Kenosha, Wisconsin, at an estimated cost of \$116,100 per year with an annual increase of three percent (3%) and associated tenant improvements to be completed by building owner(s), at a cost, to be amortized into the lease, in the amount not to exceed \$1,000,000;

NOW, THEREFORE, BE IT RESOLVED that pursuant to §5.04(2)(b) of the Wisconsin Administrative Code, the Gateway Technical College District Board requests the Wisconsin Technical College System Board approve the lease.

R. Scott Pierce, Chairperson

Zaida Hernandez-Irisson, Secretary

Date

GATEWAY PROFESSIONAL BUILDING
3535 30th Ave. Kenosha, Wisconsin

This Lease is made as of **November 9, 2021**, executed in advance of the anticipated occupancy for the convenience of the parties, but to become fully effective as of the date of actual occupancy which is intended to be on **January 01, 2022**, by and between **Gateway Commercial LLC, a Wisconsin Limited Liability Company, owner and manager of the building** located at 3535 30th Avenue, Kenosha, WI 53140, hereinafter to be referred to as the "Landlord" or "Lessor" and **Gateway Technical College**, hereinafter to be referred to as the "Lessee" or as the "Tenant", sets forth agreement of the parties as follows:

1. Premises:

Landlord hereby leases to the Tenant, and the Tenant hereby rents from the Landlord that part of the building known as the Gateway Professional Building, containing **approximately 3800 square feet (Suites 104 & 105), and approximately 2650 square feet (Suites 202 & 205), for a total of 6450 square feet** located at 3535 30th Avenue, Kenosha, WI. 53140 (Leased Premises). **See attached 91 \ IVjha "**

2. Lease Term:

This Lease shall have an initial term of ten (10) years with 3% annual rent increases. The initial lease term starts from January 01, 2022 **(This date may be adjusted based on build out completion of leased units)** and ends on December 31, 2031.

The term Lease Year means a period of twelve (12) consecutive calendar months. The first Lease Year shall begin on the date of commencement of the term of this lease which is the first day of a calendar month. The term of this lease shall end on the last day of the last month of the last lease Year of the Lease Term. The Tenant has to give a written notice at lease (120) days before the expiration of this lease term if they decide to not to renew the lease after lease expiration.

3. Base Rent:

Tenant agrees to pay Landlord as base rent, the sum of **\$9675** per month which is approximately **\$116,100 per year**. The amount determined above shall be paid in twelve (12) equal monthly installments, payable on the first day of each month. The rent will increase annually at 3%.

Tenant Improvements:

As part of this lease agreement, Landlord agrees to complete and finance the build out of Tenant units as described in the attached **Exhibit B**. Build out costs as described shall be included as part of the Tenants lease, amortized over 10 years at a 5% interest rate, and paid monthly by tenant as outlined in attached **Exhibit C**.

4. Use of Leased Premises by Tenant:

Tenants shall use and occupy the Leased premises for the operation of Cosmetology program space and offices for their foundation. The premises shall not be used for any

other purpose, except with the prior written permission by the Landlord, which permission shall not be unreasonably withheld.

5. Use of Common Areas:

Use by Tenant of the Leased Premises shall include the use, in common with all of the other tenants, their employees, agents, and customers, of all interior hallways and entrances, and the exterior parking areas, service roads, sidewalks, walkways and all other common areas, as designated from time-to-time by the Landlord. The Landlord shall have the right to alter, construct additions to, maintain or provide diminution of common areas, maintain the hallways and to change the layout of parking areas, if needed.

6. Heating and Air Conditioning:

Landlord shall provide, at the Landlord's cost and maintenance, central heating and air conditioning to the Leased Premises, as required for the Tenant's comfortable and usable occupation and use of the Leased Premises.

7. Janitorial Services:

Janitorial Services and Interior Cleaning: The Tenants shall be solely responsible for janitorial services and interior cleaning of the Leased Premises and all glass and window surfaces. The Tenant shall hold the Landlord and the Leased Premises free of any and all claim of liens on the part of any independent contractor hired or employed by the Tenant.

Utilities and Taxes: Above rent is all inclusive. Landlord will provide electric, gas and utilities to the suite as well as common areas and exterior maintenance, grass cutting, snow plowing and pay all Residential state Taxes.

8. Repairs, Maintenance and Alteration:

The Landlord shall have the obligation to maintain and repair the structural and mechanical portions of the Building. Landlord shall be responsible for lawn and landscaping, snow plowing, parking lot, elevator and common areas maintenance.

The Tenant is responsible for maintaining the Leased premises. The Tenant shall have the right to remodel or redecorate the interior of the Leased Premises, but in doing so shall not reduce the size or weaken any of the structural portion of the Building. The Tenant shall not make any alterations or additions to the Leased Premises such as walls, roofs, floors, ceilings, foundations, or any other part of the Building without first obtaining written consent and permission of the Landlord and acquiring all necessary permits from appropriate governmental agencies. Improvements by Tenant shall be made at Tenant's sole cost and expense.

9. Tenant's Right to Remove Fixtures:

The Tenant shall have the right to remove from the Leased Premises, all Tenant's fixtures, provided that all such fixtures shall be removed at the date of termination of this

Lease or any extension or renewal thereof, and provided further that Tenant shall restore and repair any damage caused by the removal of said fixtures to the Leased Premises. In the event that Tenant fails to remove any fixtures shall be considered abandonment, Tenant will reimburse Landlord for any costs in restoring and repairing any damage to the Leased Premises caused by removal of said fixtures. All other improvements shall remain with the leased property without compensation, allowance or credit to Tenant.

10. Limitation on Liability of Lessor:

The Tenant accepts the demised premises and the building there on in their present condition, subject to the improvements to be made by the Landlord as discussed. The Landlord's insurer shall be responsible for any damages occasioned by its negligence keeping the Leased Premises in repair and shall be liable for any damage done or occasioned by plumbing systems, fixtures, water or sewage, or ice coming through doors or other parts of the Leased Premises, unless the damages are due to Tenant's negligence or that of their guests, visitors or patients, in which case Tenant is liable and its insurance carrier shall be held primarily responsible. No personal liability is assumed by, nor shall at any time be asserted or enforceable against Landlord or Tenant, their heirs, legal representatives, successors and assigns arising from this lease.

11. Insurance:

Tenant shall during the entire term hereof, keep in full force and effect a policy of comprehensive general liability and property damage insurance with respect to the leased premises, and the operations conducted by the Tenant within the Leased Premises. Landlord shall be named an additional insured on said policies, and copies of said policies shall be provided to Landlord by Tenant within fourteen days of the execution of this lease.

12. Indemnification:

Tenant covenants and agrees to protect and save the Landlord harmless and indemnify him against and from any penalty or damage imposed for any violation of any laws or ordinances occasioned by Tenant. Tenant further agrees to pay to Landlord upon demand, and to protect, indemnify and save harmless from and against any and all claims and against any and all loss, cost, damage or expense including without limitations, reasonable attorney's fees arising out of the use of the leased premises by the Tenant or of any failure of Tenant in any respect to comply with and perform all of the requirements and provisions of this lease, including but not limited to the payment of rent and other sums due hereunder.

Landlord covenants and agrees to protect, indemnify and save harmless Tenant from and against any and all claims and against any and all loss, cost, damage or expense including without limitation reasonable attorney's fees arising out of any failure of Landlord in any respect to comply with and perform all of its obligations under this lease.

13. Default:

If the Tenant fails to pay any installment of rent or other charges due hereunder within twenty (20) days after written notice from Landlord, or Tenant fails to perform any other covenant, term, agreement or condition of this lease within twenty (20) days after written notice from Landlord (provided however, that if the nature of such default other than for nonpayment is such that the same cannot reasonably be cured within twenty (20) days period, Tenant shall not be deemed in default if Tenant shall commence such cure within said twenty (20) days period and thereafter diligently prosecute the same to completion). Landlord may at Landlord's sole option, in addition to all other rights and remedies available to Landlord by law or by other provisions hereof, terminate this lease as to all future rights of Tenant. Tenant further agrees that in the case of any such termination resulting from default by Tenant, Tenant shall be liable to Landlord for all damages which Landlord is entitled to recover by law, in accordance with the provisions of Wisconsin statutes, Sec.704.29. Neither acceptance of rent or other charges by Landlord, with or without knowledge of breach or default, nor failure of Landlord to take action on account of any breach or default hereof, or to enforce its rights hereunder, shall be deemed a waiver of any of default, absent specific written notice or consent to the contrary. If Tenant shall default in the observance or performance of any term or covenant on its part to be observed or performed under pursuant to this lease, or if the Tenant shall fail to pay any sum of money other than rent, required to be paid by Tenant hereunder, Landlord may, but shall not be obliged to, and without waiving or releasing Tenant from any obligation to make any such payment or perform any such other act on Tenant's part to be made or performed as provided in the lease, remedy such default for the account and at the expense of Tenant, and in such event, Tenant shall pay to Landlord upon demand, such sum paid or obligations incurred together with the costs of collection of same including but not limited to Landlord's attorney's fees in the event any sum due Landlord is not paid when due, including rent and other charges due during the term of the lease and or sum due as a result of default and or termination of this lease, such sum shall bear interest at the rate of Twelve percent (12%) per annum from the date such sum was due until the date payment is received by Landlord.

14. Waiver of Subrogation:

The Landlord and Tenant agree that they hereby release each other's agents, employees, and customers from responsibility for loss and damage occurring on or to the leased premises or the contents thereof caused by the fire or other hazards ordinarily covered by fire and extended coverage insurance policies, and each waiver all right of recovery against or attributed to either party, whether in whole or in part contributing to the cause of the casualty giving rise to the damage, shall not affect the foregoing release and waiver. Landlord further agrees that all fire, plate glass and extended coverage insurance policies carried by it and insuring all of the improvements on the leased premises shall include a clause waiving rights of subrogation against the Tenant, its agents, employees, customers, successors and assigns.

15. Subletting Or Assignment:

This lease shall not be assigned, nor any part of the Leased Premises sublet by the Tenant without the written consent of the Landlord, which consent shall not be unreasonably or arbitrarily withheld, except in all such events the Tenant and all guarantors shall continue to remain responsible for the performance of all the terms of this Lease.

16. SIGNS:

The Tenant may display on the corridor entrance door to its premises a reasonable business office sign provided at its own expense identifying its occupancy of the leased premises. The design and structure of such a sign shall first be submitted to the Landlord for approval, which approval shall not be unreasonably or arbitrarily withheld. Landlord shall be responsible for a reasonable building sign, which identifies the office complex, with a display of the sign at an appropriate exterior location. The tenant's existing sign can remain as is or altered at its expense. Also, if Tenant wants to put signage on the monument then they need to receive approval from the city and submit permit approval to the Landlord.

17. Surrender Of Possession Upon Termination of Lease.

The tenant, upon termination of this lease, at the natural expiration of the term or any renewal term, or upon termination of this lease in any manner, shall surrender to the Landlord possession of the leased premises in good condition and repair, ordinary wear and tear excepted and the tenant will further deliver all keys to the leased premises.

18. Covenant Binding Assigns:

Tenant covenants and agrees not to suffer or permit any lien to be placed against the leased premises with respect to work or services claimed to have been performed or materials claimed to have been furnished to Tenant or the leased premises, and in case of any such lien attaching, Tenant covenant and agrees to cause it to be immediately released and removed of record. Each and every provision of this lease hereinbefore or hereinafter set forth shall bind the parties hereto, their successors and assigns.

19. Notice of Claim or Suit:

Tenant and landlord agree to promptly notify each other of any claim, action, and proceeding or suit instituted or threatened against the other.

20. Damage or Destruction by Casualty:

If the leased premises or any part of the Building shall be damaged by fire or other casualty and if such damage does not render all or a substantial portion of the leased premises or the building untenable then landlord shall proceed to repair and restore the leased premises with reasonable promptness, subject to reasonable delays for insurance adjustments and delays caused by matters beyond landlord's control. If any such damage renders all or a substantial portion of the leased premises or the building untenable, landlord shall with reasonable promptness after occurrence of such damage,

estimate the length of time that will be required to substantially complete such repair and restorations will exceed one hundred eighty (180) days from the date such damage occurred, then either landlord or tenant (but as to tenant only, if all or a substantial portion of the leased premises are rendered untenable) shall have the right to terminate this lease upon giving notice to the landlord at any time within twenty (20) days after landlord gives tenant notice containing said estimate.

Unless this lease is terminated as provided in the proceeding sentence, the landlord shall proceed with reasonable promptness to repair and restore the leased premises, subject to reasonable delays for insurance adjustments and delays caused by matters beyond landlord's control and also subject to zoning laws and building codes then in effect.

Landlord shall have no liability to tenant, and tenant shall not be entitled to terminate this lease if such repair and restoration are not in fact completed within the time period estimated by landlord so long as landlord shall proceed with reasonable diligence to complete such repairs and restoration. Notwithstanding anything to the contrary herein set forth (a) Landlord shall have no duty pursuant to this section 14 to repair or restore any portion of the alterations, additions or improvements made by tenant in the leased premises. Rent shall be abated during the period beginning with the date of such damage and ending with the date when landlord tenders the leased premises to tenant as ready for occupancy in the normal course of business.

21. Abandonment Of Premise by Lessee:

If the tenant shall abandon or vacate the said leased premises the rent for the entire unexpired term of this lease shall immediately become due and payable and the leased premises may be reletted by the Landlord.

"If Landlord leases the premises during any of the unexpired terms of the lease Tenant shall be entitled to a refund of the amount paid to Landlord for the unexpired term."

22. Building Regulations:

Tenant agrees to comply with the rules and regulations set forth in this paragraph. Landlord reserves the right to make such other and further reasonable rules and regulations as, in its sole judgement and discretion, may from time to time be needed for the safety, care, cleanliness and good reputation of the building and for the preservation of good order therein, and any such further rules and regulations shall be binding upon the parties hereto with the same force and effect as if they have been inserted herein at the time of the execution hereof, provided that tenant shall receive advance written notice of any changes to said rules and regulations.

Tenants shall not obstruct the sidewalks, entrances, passages, courts corridors, vestibules, halls, elevators and stairways in and about the building.

Tenants must make reasonable efforts to avoid noises or disturbances that would be offensive to other occupants of the building.

Tenants shall not waste utilities and shall be responsible for any proven excessive use of the utilities.

Inspection of Tenant's space may be made by Landlord, with 24-hour advance written notice to Tenant by Landlord. When leases are terminated, Tenant shall return all keys to Landlord within 48-hours of vacating the premises, if not sooner. Tenants then will disclose to Landlord, the combination of any safes, cabinets or vaults left in the leased premises, and remove all personal property from the storage areas in the basement. If such property is not removed, the Landlord may dispose of the same within two (2) weeks of Tenant vacating the premises.

Blinds, shades, awnings, window ventilator and other similar equipment which are visible from outside shall be installed only in accordance with written approval from the Landlord which shall not be unreasonably withheld or delayed.

In no event shall any person bring into the building any inflammables such as gasoline, kerosene, naphtha and benzene explosives or any hazardous substances as determined by state and federal environmental protection laws, rules and regulations.

Tenants shall not overload floors. Landlord may direct the routing and location of safes and similar heavy objects, none of which shall be installed without Landlord's prior written approval, which approval shall not be unreasonably withheld.

Tenants shall not install any antennae, aerial wires or other equipment in the leased premises or outside the building, without in each and every instance, prior approval in writing by the Landlord.

Tenants shall not place objects against glass partitions or doors, which would be unsightly from the building corridors.

Tenants shall be responsible for the observance of building rules by their employees, agents, clients, customers, invitees and guests.

Tenants shall not install and use machinery or mechanical devices in the building other than customary Cosmetology/Barbering machines and equipment, without the written permission of the Landlord, which shall not be unreasonably withheld.

23. Notices:

All notices which Landlord or Tenant may be required or may desire to serve to the other party, may be served by personal services, registered or certified mail, postage prepaid and return receipt requested at the addresses listed below or as the parties may from time to time designate in writing.

Landlord: Gateway Commercial LLC

Ryan Douglas
Managing Member,
4419 Washington Road
Kenosha, WI 53144

Tenant: Gateway Technical College
Bryan Albrecht
President and Chief Executive Officer
3520 30th Avenue
Kenosha, WI 53144

IN WITNESS WHEREOF, the parties have executed this Lease Agreement, in duplicate on or about the date first shown above. Each copy is deemed an original.

TENANT/ LESSEE:

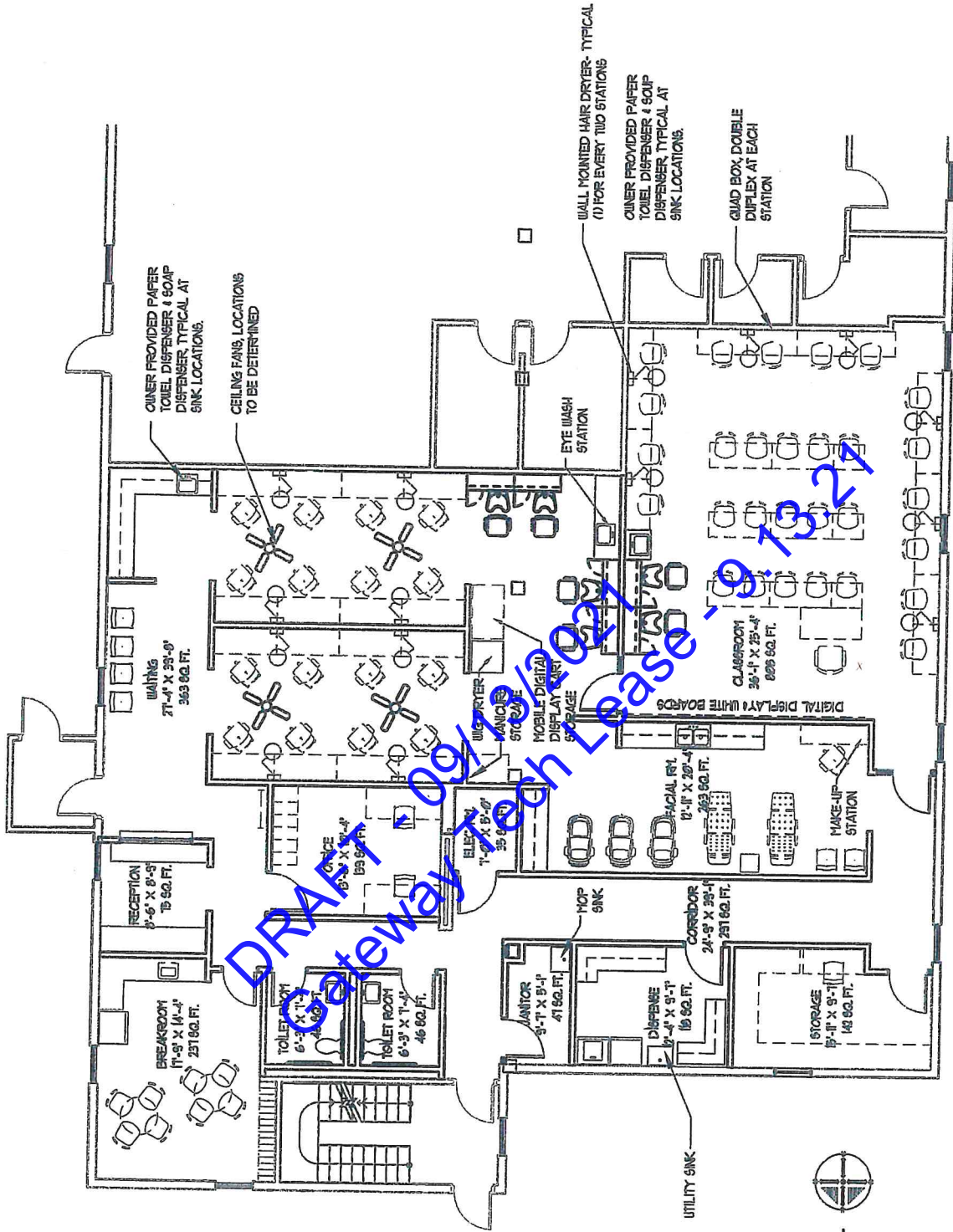
LANDLORD/LESSOR:

Bryan Albrecht
Gateway Technical College

Ryan Douglas
Gateway Commercial LLC

DRAFT - 09/13/2021
Gateway Tech Lease - 9.13.21


EXHIBIT A



DRAFT 09/13/2021
 Gateway Tech Lease 191327


FLOOR PLAN
 AREA=373 SF
 A31 1/8"=1'-0"

BARBER
 PROPOSED FLOOR PLAN
 © 2019 Partners in Design Architects, Inc.


 262.552.2800
 Kenosha, WI
 847.940.0300
 Riverwoods, IL

GATEWAY EAST-FIRST FLOOR SUITE
 Version: STUDY OPT. 5
 07.27.21

EXHIBIT A



DRAFT - 09/13/2021
Gateway Tech Lease - 9.13.21



AREA=2226 SF

1 FLOOR PLAN
A3.1 3/16"=1'-0"

GATEWAY FOUNDATION
PROPOSED FLOOR PLAN

GATEWAY EAST-SECOND FLOOR SUITE
Version: STUDY OPT. 5
06.23.21



263.652.2800
Kenosha, WI
817.940.0300
Rosenwoods, IL

LAND QUEST

EXHIBIT B

Gateway Technical College
3535 30th Ave, Kenosha, WI

TOTAL PROJECT BUDGET SUMMARY

Barber TI

Foundatiion TI

TOTAL PROJECT BUDGET SUMMARY				Barber TI			Foundatiion TI		
Project Forecast Summary				GSF	Per GSF	Total	GSF	Per GSF	Total
1.0	CONSTRUCTION								
1.01	Barber Tenant Improvement	3800		\$ 143.15	\$ 543,970.00				
1.02	Foundation Tenant Improvement					2650	\$ 92.59	\$ 245,354.00	
1.03	Architectural & Design Services	8.50%			\$ 46,237.45			\$ 20,855.09	
1.04	Building, Occupancy, & Mis. Permits Allowance				\$ 4,847.00			\$ 2,187.00	
1.05	Construction Contingency	3%			\$ 16,319.10			\$ 7,360.62	
1.06	CM General Liability Insurance	1.00%			\$ 5,439.70			\$ 2,453.54	
1.07	CM Fee	6%			\$ 32,638.20			\$ 14,721.24	
	Total Project Costs			\$ 170.91	\$ 649,451.45		\$ 110.54	\$ 292,931.49	

Combined

Total Project Square Footage	6450
Total Costs	\$ 942,382.94
Averg Cost Per Sq Ft.	\$ 146.11

DRAFT - 09/13/2021
Gateway Tech Lease - 9.13.21

Gateway Technical College
3535 30th Ave, Kenosha, WI

BARBER SUMMARY

BUILDING SYSTEM	SYSTEM SF	U/M	PER GSF	TOTAL
			3,800	
02 Existing Conditions	3,800	sf	\$15.00	\$57,000.00
06 Woods, Plastics, and Composites	3,800	sf	\$25.91	\$98,458.00
07 Thermal and Moisture Protection	3,800	sf	\$0.50	\$1,900.00
08 Openings	3,800	sf	\$4.85	\$18,430.00
09 Finishes	3,800	sf	\$27.75	\$105,450.00
10 Specialties	3,800	sf	\$2.70	\$10,260.00
12 Furnishings	3,800	sf	\$0.18	\$684.00
22 Plumbing	3,800	sf	\$13.95	\$53,010.00
23 HVAC	3,800	sf	\$15.00	\$57,000.00
26 Electrical	3,800	sf	\$24.19	\$91,922.00
01 General Conditions	3,800	sf	\$11.47	\$43,586.00
01 Project Requirements	3,800	sf	\$1.65	\$6,270.00
Subtotal Direct Construction			\$143.15	\$543,970.00

DRAFT - 09/13/2021
Gateway Tech Lease - 9.13.21

Gateway Technical College
3535 30th Ave, Kenosha, WI

FOUNDATON SUMMARY

BUILDING SYSTEM	SYSTEM SF	U/M	PER GSF	TOTAL
			2,650	
02 Existing Conditions	2,650	sf	\$8.00	\$21,200
06 Woods, Plastics, and Composites	2,650	sf	\$8.78	\$23,252
07 Thermal and Moisture Protection	2,650	sf	\$0.25	\$663
08 Openings	2,650	sf	\$7.36	\$19,492
09 Finishes	2,650	sf	\$27.02	\$71,612
10 Specialties	2,650	sf	\$0.46	\$1,207
12 Furnishings	2,650	sf	\$0.17	\$450
22 Plumbing	2,650	sf	\$7.50	\$19,875
23 HVAC	2,650	sf	\$13.00	\$34,450
26 Electrical	2,650	sf	\$12.00	\$31,800
01 General Conditions	2,650	sf	\$7.11	\$18,836
01 Project Requirements	2,650	sf	\$0.95	\$2,518
Subtotal Direct Construction			\$85.04	\$245,354.00

DRAFT - 09/13/2021
Gateway Tech Lease 9.13.21

EXHIBIT C

Amortization Schedule

Date	Interest	Principal	Balance
Jan, 2022	\$3,927	\$6,069	\$936,314
Feb, 2022	\$3,901	\$6,094	\$930,220
Mar, 2022	\$3,876	\$6,120	\$924,101
Apr, 2022	\$3,850	\$6,145	\$917,956
May, 2022	\$3,825	\$6,171	\$911,785
Jun, 2022	\$3,799	\$6,196	\$905,589
Jul, 2022	\$3,773	\$6,222	\$899,366
Aug, 2022	\$3,747	\$6,248	\$893,118
Sep, 2022	\$3,721	\$6,274	\$886,844
Oct, 2022	\$3,695	\$6,300	\$880,544
Nov, 2022	\$3,669	\$6,327	\$874,217
Dec, 2022	\$3,643	\$6,353	\$867,865
2022	\$45,427	\$74,518	\$867,865
Jan, 2023	\$3,616	\$6,379	\$861,485
Feb, 2023	\$3,590	\$6,406	\$855,079
Mar, 2023	\$3,563	\$6,433	\$848,647
Apr, 2023	\$3,536	\$6,459	\$842,187
May, 2023	\$3,509	\$6,486	\$835,701
Jun, 2023	\$3,482	\$6,513	\$829,188
Jul, 2023	\$3,455	\$6,540	\$822,647
Aug, 2023	\$3,428	\$6,568	\$816,079
Sep, 2023	\$3,400	\$6,595	\$809,484
Oct, 2023	\$3,373	\$6,623	\$802,862
Nov, 2023	\$3,345	\$6,650	\$796,212
Dec, 2023	\$3,318	\$6,678	\$789,534
2023	\$41,614	\$78,331	\$789,534
Jan, 2024	\$3,290	\$6,706	\$782,828
Feb, 2024	\$3,262	\$6,734	\$776,094
Mar, 2024	\$3,234	\$6,762	\$769,333
Apr, 2024	\$3,206	\$6,790	\$762,543
May, 2024	\$3,177	\$6,818	\$755,725
Jun, 2024	\$3,149	\$6,847	\$748,878
Jul, 2024	\$3,120	\$6,875	\$742,003
Aug, 2024	\$3,092	\$6,904	\$735,099
Sep, 2024	\$3,063	\$6,933	\$728,167
Oct, 2024	\$3,034	\$6,961	\$721,205
Nov, 2024	\$3,005	\$6,990	\$714,215
Dec, 2024	\$2,976	\$7,020	\$707,195
2024	\$37,607	\$82,338	\$707,195
Jan, 2025	\$2,947	\$7,049	\$700,146

DRAFT - 09/13/2021
Gateway Tech Lease - 9.13.21

Feb, 2025	\$2,917	\$7,078	\$693,068
Mar, 2025	\$2,888	\$7,108	\$685,961
Apr, 2025	\$2,858	\$7,137	\$678,823
May, 2025	\$2,828	\$7,167	\$671,656
Jun, 2025	\$2,799	\$7,197	\$664,460
Jul, 2025	\$2,769	\$7,227	\$657,233
Aug, 2025	\$2,738	\$7,257	\$649,976
Sep, 2025	\$2,708	\$7,287	\$642,689
Oct, 2025	\$2,678	\$7,318	\$635,371
Nov, 2025	\$2,647	\$7,348	\$628,023
Dec, 2025	\$2,617	\$7,379	\$620,644
2025	\$33,394	\$86,551	\$620,644
Jan, 2026	\$2,586	\$7,409	\$613,235
Feb, 2026	\$2,555	\$7,440	\$605,795
Mar, 2026	\$2,524	\$7,471	\$598,323
Apr, 2026	\$2,493	\$7,502	\$590,821
May, 2026	\$2,462	\$7,534	\$583,287
Jun, 2026	\$2,430	\$7,565	\$575,722
Jul, 2026	\$2,399	\$7,597	\$568,125
Aug, 2026	\$2,367	\$7,628	\$560,497
Sep, 2026	\$2,335	\$7,660	\$552,837
Oct, 2026	\$2,303	\$7,692	\$545,145
Nov, 2026	\$2,271	\$7,724	\$537,421
Dec, 2026	\$2,239	\$7,756	\$529,665
2026	\$28,966	\$90,979	\$529,665
Jan, 2027	\$2,207	\$7,788	\$521,877
Feb, 2027	\$2,174	\$7,821	\$514,056
Mar, 2027	\$2,142	\$7,854	\$506,202
Apr, 2027	\$2,109	\$7,886	\$498,316
May, 2027	\$2,076	\$7,919	\$490,397
Jun, 2027	\$2,043	\$7,952	\$482,445
Jul, 2027	\$2,010	\$7,985	\$474,459
Aug, 2027	\$1,977	\$8,019	\$466,441
Sep, 2027	\$1,944	\$8,052	\$458,389
Oct, 2027	\$1,910	\$8,085	\$450,303
Nov, 2027	\$1,876	\$8,119	\$442,184
Dec, 2027	\$1,842	\$8,153	\$434,031
2027	\$24,311	\$95,634	\$434,031
Jan, 2028	\$1,808	\$8,187	\$425,844
Feb, 2028	\$1,774	\$8,221	\$417,623
Mar, 2028	\$1,740	\$8,255	\$409,368
Apr, 2028	\$1,706	\$8,290	\$401,078
May, 2028	\$1,671	\$8,324	\$392,754
Jun, 2028	\$1,636	\$8,359	\$384,395
Jul, 2028	\$1,602	\$8,394	\$376,001

DRAFT - 09/15/2021
Gateway Tech Lease - 9.13.21

Aug, 2028	\$1,567	\$8,429	\$367,572
Sep, 2028	\$1,532	\$8,464	\$359,108
Oct, 2028	\$1,496	\$8,499	\$350,609
Nov, 2028	\$1,461	\$8,535	\$342,075
Dec, 2028	\$1,425	\$8,570	\$333,505
2028	\$19,419	\$100,527	\$333,505
Jan, 2029	\$1,390	\$8,606	\$324,899
Feb, 2029	\$1,354	\$8,642	\$316,257
Mar, 2029	\$1,318	\$8,678	\$307,579
Apr, 2029	\$1,282	\$8,714	\$298,866
May, 2029	\$1,245	\$8,750	\$290,115
Jun, 2029	\$1,209	\$8,787	\$281,329
Jul, 2029	\$1,172	\$8,823	\$272,506
Aug, 2029	\$1,135	\$8,860	\$263,646
Sep, 2029	\$1,099	\$8,897	\$254,749
Oct, 2029	\$1,061	\$8,934	\$245,815
Nov, 2029	\$1,024	\$8,971	\$236,843
Dec, 2029	\$987	\$9,009	\$227,835
2029	\$14,275	\$105,670	\$227,835
Jan, 2030	\$949	\$9,046	\$218,789
Feb, 2030	\$912	\$9,084	\$209,765
Mar, 2030	\$874	\$9,122	\$200,583
Apr, 2030	\$836	\$9,160	\$191,424
May, 2030	\$798	\$9,198	\$182,226
Jun, 2030	\$759	\$9,236	\$172,990
Jul, 2030	\$721	\$9,275	\$163,715
Aug, 2030	\$682	\$9,313	\$154,402
Sep, 2030	\$643	\$9,352	\$145,050
Oct, 2030	\$604	\$9,391	\$135,659
Nov, 2030	\$565	\$9,430	\$126,228
Dec, 2030	\$526	\$9,469	\$116,759
2030	\$8,869	\$111,076	\$116,759
Jan, 2031	\$486	\$9,509	\$107,250
Feb, 2031	\$447	\$9,549	\$97,701
Mar, 2031	\$407	\$9,588	\$88,113
Apr, 2031	\$367	\$9,628	\$78,485
May, 2031	\$327	\$9,668	\$68,816
Jun, 2031	\$287	\$9,709	\$59,108
Jul, 2031	\$246	\$9,749	\$49,358
Aug, 2031	\$206	\$9,790	\$39,569
Sep, 2031	\$165	\$9,831	\$29,738
Oct, 2031	\$124	\$9,872	\$19,867
Nov, 2031	\$83	\$9,913	\$9,954
Dec, 2031	\$41	\$9,954	\$0
2031	\$3,186	\$116,759	\$0

DRAFT - 09/15/2021
Gateway Tech Lease - 9.13.21

- IX. OPERATIONAL AGENDA
 - B. Consent Agenda
 - 1. Finance
 - a) Summary of Revenue and Expenditures
 - b) Cash and Investment Schedules
 - 2. Personnel Report
 - 3. Contracts for Instructional Delivery
 - a) Business and Workforce Solutions
 - b) High School
 - 4. Advisory Committee Activity Report

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call
Action X
Information
Discussion

SUMMARY OF REVENUE AND EXPENDITURES

Summary of Item: Summary of revenue and expenditures as of **8/31/20**

Ends Statements and/or Executive Limitations
Section 3 - Executive Limitations
Policy 3.5 Financial Condition

Staff Liaison: Sharon Johnson

GATEWAY TECHNICAL COLLEGE
2020-21 SUMMARY OF REVENUE & EXPENDITURES AS OF 8/31/20

<u>COMBINED FUNDS</u>	2020-21 APPROVED BUDGET	2020-21 WORKING BUDGET	2020-21 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
LOCAL GOVERNMENT	\$ 38,200,641	\$ 38,200,641	\$ -	0.00%
STATE AIDS	44,701,342	44,701,342	1,979,273	4.43%
STATUTORY PROGRAM FEES	13,123,383	13,123,383	8,564,342	65.26%
MATERIAL FEES	702,026	702,026	430,188	61.28%
OTHER STUDENT FEES	2,791,117	2,791,117	1,269,154	45.47%
INSTITUTIONAL	10,288,403	10,288,403	877,982	8.53%
FEDERAL	26,866,369	26,866,369	3,109,104	11.57%
OTHER RESOURCES	15,640,000	15,640,000	4,196,634	26.83%
TOTAL REVENUE & OTHER RESOURCES	<u><u>\$ 152,313,281</u></u>	<u><u>\$ 152,313,281</u></u>	<u><u>\$ 20,426,677</u></u>	13.41%
 EXPENDITURES BY FUNCTION:				
INSTRUCTIONAL	\$ 61,429,779	\$ 61,429,779	\$ 10,102,393	16.45%
INSTRUCTIONAL RESOURCES	1,212,520	1,212,520	197,522	16.29%
STUDENT SERVICES	44,733,353	44,733,353	5,191,379	11.61%
GENERAL INSTITUTIONAL	11,289,302	11,289,302	4,356,466	38.59%
PHYSICAL PLANT	34,132,827	34,132,827	1,617,090	4.74%
AUXILIARY SERVICES	700,000	700,000	72,901	10.41%
PUBLIC SERVICES	415,500	415,500	73,094	17.59%
TOTAL EXPENDITURES	<u><u>\$ 153,913,281</u></u>	<u><u>\$ 153,913,281</u></u>	<u><u>\$ 21,610,845</u></u>	14.04%
 EXPENDITURES BY FUNDS:				
GENERAL	\$ 84,244,723	\$ 84,244,723	\$ 14,783,820	17.55%
SPECIAL REVENUE - OPERATIONAL	6,834,958	6,834,958	979,702	14.33%
SPECIAL REVENUE - NON AIDABLE	30,583,600	30,583,600	3,082,647	10.08%
CAPITAL PROJECTS	15,450,000	15,450,000	2,624,675	16.99%
DEBT SERVICE	16,100,000	16,100,000	67,100	0.42%
ENTERPRISE	700,000	700,000	72,901	10.41%
TOTAL EXPENDITURES	<u><u>\$ 153,913,281</u></u>	<u><u>\$ 153,913,281</u></u>	<u><u>\$ 21,610,845</u></u>	14.04%

**GATEWAY TECHNICAL COLLEGE
2020-21 SUMMARY OF REVENUE & EXPENDITURES AS OF 8/31/20**

<u>GENERAL FUND</u>	2020-21 APPROVED BUDGET	2020-21 WORKING BUDGET	2020-21 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
LOCAL GOVERNMENT	\$ 21,296,436	\$ 21,296,436	\$ -	0.00%
STATE AIDS	39,992,958	39,992,958	1,929,426	4.82%
STATUTORY PROGRAM FEES	13,123,383	13,123,383	8,564,342	65.26%
MATERIAL FEES	702,026	702,026	430,188	61.28%
OTHER STUDENT FEES	1,689,117	1,689,117	740,870	43.86%
FEDERAL REVENUE	20,000	20,000	-	0.00%
INSTITUTIONAL	<u>6,420,803</u>	<u>6,420,803</u>	<u>17,598</u>	0.27%
TOTAL REVENUE & OTHER RESOURCES	<u>\$ 83,244,723</u>	<u>\$ 83,244,723</u>	<u>\$ 11,682,423</u>	14.03%
 EXPENDITURES BY FUNCTION:				
INSTRUCTIONAL	\$ 55,207,841	\$ 55,207,841	\$ 9,258,636	16.77%
INSTRUCTIONAL RESOURCES	1,197,520	1,197,520	197,522	16.49%
STUDENT SERVICES	12,063,118	12,063,118	1,799,623	14.92%
GENERAL INSTITUTIONAL	8,093,417	8,093,417	2,448,300	30.25%
PHYSICAL PLANT	<u>7,682,827</u>	<u>7,682,827</u>	<u>1,079,739</u>	14.05%
TOTAL EXPENDITURES	<u>\$ 84,244,723</u>	<u>\$ 84,244,723</u>	<u>\$ 14,783,820</u>	17.55%

**GATEWAY TECHNICAL COLLEGE
2020-21 SUMMARY OF REVENUE & EXPENDITURES AS OF 8/31/20**

<u>SPECIAL REVENUE-OPERATIONAL FUND</u>	2020-21 APPROVED BUDGET	2020-21 WORKING BUDGET	2020-21 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
LOCAL GOVERNMENT	\$ 2,049,205	\$ 2,049,205	\$ -	0.00%
STATE AIDS	2,462,884	2,462,884	49,847	2.02%
FEDERAL	2,190,369	2,190,369	133,921	6.11%
INSTITUTIONAL	<u>132,500</u>	<u>132,500</u>	<u>383,233</u>	289.23%
TOTAL REVENUE & OTHER RESOURCES	<u>\$ 6,834,958</u>	<u>\$ 6,834,958</u>	<u>\$ 567,000</u>	8.30%
EXPENDITURES BY FUNCTION:				
INSTRUCTIONAL	\$ 3,686,938	\$ 3,686,938	\$ 441,329	11.97%
STUDENT SERVICES	2,105,635	2,105,635	309,109	14.68%
GENERAL INSTITUTIONAL	651,885	651,885	96,245	14.76%
PHYSICAL PLANT	-	-	59,925	0.00%
PUBLIC SERVICE	<u>390,500</u>	<u>390,500</u>	<u>73,094</u>	18.72%
TOTAL EXPENDITURES	<u>\$ 6,834,958</u>	<u>\$ 6,834,958</u>	<u>\$ 979,702</u>	14.33%

**GATEWAY TECHNICAL COLLEGE
2020-21 SUMMARY OF REVENUE & EXPENDITURES AS OF 8/31/20**

<u>SPECIAL REVENUE-NON AIDABLE FUND</u>	2020-21 APPROVED BUDGET	2020-21 WORKING BUDGET	2020-21 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
STATE AIDS	\$ 2,145,500	\$ 2,145,500	\$ -	0.00%
OTHER STUDENT FEES	902,000	902,000	519,798	57.63%
INSTITUTIONAL	2,880,100	2,880,100	329,696	11.45%
FEDERAL	<u>24,656,000</u>	<u>24,656,000</u>	<u>2,975,183</u>	12.07%
TOTAL REVENUE & OTHER RESOURCES	<u><u>\$ 30,583,600</u></u>	<u><u>\$ 30,583,600</u></u>	<u><u>\$ 3,824,677</u></u>	12.51%
 EXPENDITURES BY FUNCTION:				
STUDENT SERVICES	\$ 30,539,600	\$ 30,539,600	\$ 3,082,647	10.09%
GENERAL INSTITUTIONAL	<u>44,000</u>	<u>44,000</u>	<u>-</u>	0.00%
TOTAL EXPENDITURES	<u><u>\$ 30,583,600</u></u>	<u><u>\$ 30,583,600</u></u>	<u><u>\$ 3,082,647</u></u>	10.08%

**GATEWAY TECHNICAL COLLEGE
2020-21 SUMMARY OF REVENUE & EXPENDITURES AS OF 8/31/20**

<u>CAPITAL PROJECTS FUND</u>	2020-21 APPROVED BUDGET	2020-21 WORKING BUDGET	2020-21 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
STATE AIDS	\$ 100,000	\$ 100,000	\$ -	0.00%
INSTITUTIONAL	350,000	350,000	10,189	2.91%
OTHER RESOURCES	<u>15,000,000</u>	<u>15,000,000</u>	<u>4,000,000</u>	26.67%
TOTAL REVENUE & OTHER RESOURCES	<u>\$ 15,450,000</u>	<u>\$ 15,450,000</u>	<u>\$ 4,010,189</u>	25.96%
 EXPENDITURES BY FUNCTION:				
INSTRUCTIONAL	\$ 2,535,000	\$ 2,535,000	\$ 402,428	15.87%
INSTRUCTIONAL - RESOURCES	15,000	15,000	-	0.00%
STUDENT SERVICES	25,000	25,000	-	0.00%
GENERAL INSTITUTIONAL	2,500,000	2,500,000	1,811,921	72.48%
PHYSICAL PLANT	10,350,000	10,350,000	410,326	3.96%
PUBLIC SERVICE	<u>25,000</u>	<u>25,000</u>	<u>-</u>	0.00%
TOTAL EXPENDITURES	<u>\$ 15,450,000</u>	<u>\$ 15,450,000</u>	<u>\$ 2,624,675</u>	16.99%

**GATEWAY TECHNICAL COLLEGE
2020-21 SUMMARY OF REVENUE & EXPENDITURES AS OF 8/31/20**

<u>DEBT SERVICE FUND</u>	2020-21 APPROVED BUDGET	2020-21 WORKING BUDGET	2020-21 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
LOCAL GOVERNMENT	\$ 14,810,000	\$ 14,810,000	\$ -	0.00%
INSTITUTIONAL	50,000	50,000	-	0.00%
OTHER RESOURCES	<u>640,000</u>	<u>640,000</u>	<u>196,634</u>	30.72%
TOTAL REVENUE & OTHER RESOURCES	<u>\$ 15,500,000</u>	<u>\$ 15,500,000</u>	<u>\$ 196,634</u>	1.27%
EXPENDITURES BY FUNCTION:				
PHYSICAL PLANT	<u>\$ 16,100,000</u>	<u>\$ 16,100,000</u>	<u>\$ 67,100</u>	0.42%
TOTAL EXPENDITURES	<u>\$ 16,100,000</u>	<u>\$ 16,100,000</u>	<u>\$ 67,100</u>	0.42%

**GATEWAY TECHNICAL COLLEGE
2020-21 SUMMARY OF REVENUE & EXPENDITURES AS OF 8/31/20**

<u>ENTERPRISE FUND</u>	2020-21 APPROVED BUDGET	2020-21 WORKING BUDGET	2020-21 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
LOCAL GOVERNMENT	\$ 45,000	\$ 45,000	\$ -	0.00%
OTHER STUDENT FEES	200,000	200,000	8,486	4.24%
INSTITUTIONAL	<u>455,000</u>	<u>455,000</u>	<u>137,267</u>	30.17%
TOTAL REVENUE & OTHER RESOURCES	<u>\$ 700,000</u>	<u>\$ 700,000</u>	<u>\$ 145,753</u>	20.82%
EXPENDITURES BY FUNCTION:				
AUXILIARY SERVICES	<u>\$ 700,000</u>	<u>\$ 700,000</u>	<u>\$ 72,901</u>	10.41%
TOTAL EXPENDITURES	<u>\$ 700,000</u>	<u>\$ 700,000</u>	<u>\$ 72,901</u>	10.41%

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call
Action X
Information
Discussion

CASH AND INVESTMENT SCHEDULES

Summary of Item: Monthly cash and investment schedules

Ends Statements and/or Executive Limitations:
Section 3 - Executive Limitations
Policy 3.5 Financial Condition

Staff Liaison: Sharon Johnson

GATEWAY TECHNICAL COLLEGE
MONTHLY CASH RECONCILIATION
FOR THE MONTH ENDING JULY, 2020

Cash Balance: June 30, 2020 \$ 37,563,836.76

PLUS:

Cash Receipts 6,644,610.03

\$ 44,208,446.79

LESS:

Disbursement:

Payroll 5,975,862.59

Accounts Payable 9,652,856.73 15,628,719.32

Cash Balance: July 31, 2020 **\$ 28,579,727.47**

DISPOSITION OF FUNDS

Cash in Bank 1,093,312.03

Cash in Transit 88,591.11

Investments 27,392,599.33

Cash on Hand 5,225.00

Cash Balance: July 31, 2020 **\$ 28,579,727.47**

GATEWAY TECHNICAL COLLEGE
MONTHLY INVESTMENT REPORT

JULY 2020 - JUNE 2021

	Investments at Beginning of Month	Investments at End of Month	Change in Investments for Month	Investments Income for Month	YTD Investments Income	Average Monthly Rate of Investment Income
July-20	\$ 34,865,388	\$ 27,392,599	\$ (7,472,789)	\$ 4,023	\$ 4,023	0.15
AUGUST						
SEPTEMBER						
OCTOBER						
NOVEMBER						
DECEMBER						
January-21						
FEBRUARY						
MARCH						
APRIL						
MAY						
JUNE						

INVESTMENT SCHEDULE

July 31, 2020

<u>NAME OF BANK/INST</u>	<u>DATE INVESTED</u>	<u>DATE OF MATURITY</u>	<u>AMOUNT</u>	<u>INTEREST RATE</u>	<u>PRESENT STATUS</u>
LOCAL GOV'T POOL	Various	Open	\$ 7,545,464	0.14	OPEN
JOHNSON BANK	Various	Open	19,847,135	0.15	OPEN
		TOTAL	<u>\$ 27,392,599</u>		

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call	_____
Action	_____ X _____
Information	_____
Discussion	_____

PERSONNEL REPORT

Summary of Item: Monthly Personnel Activity Report

- Employment Approvals: New Hire(s)
- Promotion(s)
- Transfer(s)
- Separation(s)

Ends Statements and/or Executive Limitations:

Section 3: Executive Limitations

Policy 3.3 – Employment, Compensation & Benefits

Staff Liaison: Jacqueline Morris

Personnel Report

September 2020

Employment Approvals: New Hires

Stephanie Aichholzer

Health & Technology Learning Center Assistant; School of Health; Burlington; Annual Salary: \$66,500.00 Effective: August 23, 2021

Brett Blasiman

Instructor, Electrical Engineering Technology; School of MEIT; iMet; Annual Salary: \$82,400.00 Effective: August 16, 2021

Norma Bonner

Dean Associate; School of Health; Racine/Kenosha; Annual Salary: \$48,880.00 Effective: August 9, 2021

Sarah Dakwar

New Student Specialist; Student Services; Racine; Annual Salary: \$50,500.00 Effective: August 16, 2021

Christian De Jong

Instructor, Culinary Arts LTE; School of PHS; Elkhorn; Annual Salary: \$32,500.00 Effective: August 23, 2021

Christina Fladhammer

Health & Technology Learning Center Assistant; School of Health; Racine; Annual Salary: \$66,500.00 Effective: August 16, 2021

Genevieve Freese

Instructor, Communications; General Studies; Racine; Annual Salary: \$70,000.00 Effective: August 23, 2021

Tracey Isensee

Dean, School of Business and Transportation; School of Business and Transportation; Kenosha; Annual Salary: \$102,000.00 Effective: August 23, 2021

Danille Johnson

Instructor, Nursing Assistant; School of Health; Kenosha; Annual Salary: \$67,000.00
Effective: August 23, 2021

Bryan Kasun

Instructor, Electro-Mechanical Maintenance Technician; School of MEIT; Elkhorn; Annual
Salary: \$78,000.00 Effective: August 23, 2021

Kathryn Kleich

Admissions Associate; Student Services; Elkhorn; Annual Salary: \$43,680.00 Effective:
August 30, 2021

Amy Lange

Instructor, Nursing; School of Health; Kenosha; Annual Salary: \$79,750.00 Effective:
August 16, 2021

Jay Richards

Instructor, Emergency Medical Services; School of Protective Human Services;
Burlington; Annual Salary: \$69,000.00 Effective: August 16, 2021

Samantha Terry

Instructor, Nursing; School of Health; Kenosha; Annual Salary: \$79,000.00 Effective:
August 16, 2021

James Thumm

Instructional Assistant, Aeronautics; School of Business and Transportation; Kenosha;
Annual Salary: \$68,000.00 Effective: August 16, 2021

Karen Trombley

Instructor, Nursing; School of Health; Racine; Annual Salary: \$81,500.00 Effective:
August 16, 2021

Gerrit Tichelaar

Instructor, Horticulture 50%; School of PHS; Kenosha; Annual Salary: \$32,000.00
Effective: August 23, 2021

Maria Iribarren Turmero

Student Express Associate; Student Services; Kenosha; Annual Salary: \$38,480.00
Effective: August 2, 2021

Luise Tutlewski

Custodian; Facilities and Security; Racine; Annual Salary: \$33,280.00 Effective: 08/16/2021

Meredith Umnus

Instructor, Physical Therapist Assistant; School of Health; Kenosha; Annual Salary: \$70,000.00 Effective: August 16, 2021

Shawna Wenzel

Instructor, Nursing; School of Health; Racine; Annual Salary: \$79,750.00 Effective: August 16, 2021

Promotion(s)

Deborah Joling

New Student Specialist; Student Services; Kenosha; Annual Salary: \$52,831.00 Effective: August 16, 2021

Transfer(s)

Patty Nesheim

Instructor, Disability Support; Office of DEI; Burlington; Effective: August 23, 2021

Rodney Reece

Instructor, Supply Chain; School of Business & Transportation Remote; Effective: August 16, 2021

Separation(s)

Mary Harpe

Executive Assistant, President's Office; Kenosha; Effective: August 31, 2021

Laura Neal

Associate Dean, School of Health; Kenosha; Effective: August 13, 2021

Brian Quinn

Instructor, Culinary Arts; Elkhorn; Effective: August 6, 2021

Robin Reif

Instructor, Disability Support; Burlington; Effective: August 13, 2021

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call	_____
Action	<u> X </u>
Information	_____
Discussion	_____

CONTRACTS FOR INSTRUCTIONAL DELIVERY

Summary of Items: **1. 38.14 Contract reports for September 2021**
lists all contracts for service completed or
in progress 2021/2022 fiscal year.

Ends Statements and/or Executive Limitations:
Policy 4.4 College Strategic Directions/Ends Statements #1 and #3

Staff Liaison: Matt Janisin

BWS CFS Board Report FY22

Contract #	Sponsor Name	Grant	Course Numbers	CFS Date / Date Req.	Estimated CFS Cost	
					Total	
0001	Ellsworth Correction Center (REECC)		444-338-1cba	03/04/21		\$13,130.00
0002	KABA		196-848-1ZBA	03/12/21		\$1,344.00
0003	KABA		196-849-2ZBA, 196-850-2ZBA	03/12/21		\$2,688.00
0004	Industries for the Blind and Visually Impaired (IBVI)		103-840-1ZBV, 103-839-1ZBV, 103-844-1ZBV, 103-841-1ZBV	04/14/21		\$1,744.00
0005	CC&N		150-417-1CBC, 900-019-1CBC	04/29/21		\$17,326.80
0006	CC&N		413-463-1CBC, 413-464-1CBC, 804-163-1W7C	04/27/21		\$9,914.00
0007	Racine Correctional Institution (RCI)		444-331-1ZBR, 444-337-1ZBR, 444-316-1ZBR, 444-339-1ZBR, 804-370-1ZBR	04/27/21		\$45,680.00
0009	Racine Youthful Offenders Correctional Facility (RYOCF)		804-370-1ZBY, 801-301-1ZBY	04/23/21		\$14,550.00
0010	WRTP Big Step		607-104-1CMB	04/27/21		\$6,790.00
0011	Walworth County Economic Development Alliance - WCEDA		196-849-1ZBD	04/29/21		\$1,344.00
0012	Rust-Oleum		623-825-1ZBA, 462-491-1ZBA, 620-441-1ZBA, 623-825-1ZBB, 462-491-1ZBB, 620-441-1ZBB	05/27/21		\$6,753.00
0013	Styberg		444-337-1CBSSG, 444-339-1CBSSG, 804-370-3CBSSG, 444-316-1CBSSG, 444-331-1CBSSG, 449-412-1CBSSG	05/26/21		\$86,950.00

0014	Styberg	444-339-3CBST, 628-300-3CBST, 628-310-3CBST, 612-102-3CBST	05/26/21	\$48,694.73
0015	Modine Manufacturing	620-442-2CBA	06/02/21	\$2,414.40
0016	Rockwell Automation	620-443-1ZBA	06/10/21	\$5,855.20
0017	Caterpillar	442-430-1RBA	06/16/21	\$31,508.90
0018	RCK Foods 1377290/6451	620-440-1ZBA, 620-440-1ZBP, 900-020-1ZBP	06/08/21	\$2,898.40
0019	Snap-On Tools	900-019-1ZBS; 900-003-1M1SN	06/28/21	\$549.00
0020	SC Johnson Waxdale	462-463-1ZBA, 462-463-1ZBB, 462-463-1CBC	06/25/21	\$2,196.00
0021	Robert E Ellsworth Correctional Center (REECC)	444-339-1CBA, 804-370-1CBA, 801-302-1CBA, 103-804-1CBA	07/16/21	\$22,432.00
0022	Robert E Ellsworth Correctional Center (REECC)	444-331-1CBA, 444-337-1CBA, 444-316-1CBA,	07/16/21	\$41,088.00
0023	Rustoleum	413-406-1ZBA, 413-406-1ZBB, 620-444-1ZBA, 620-444-1ZBB	07/16/21	\$8,896.00
0024	Birds Eye Foods	900-019-1ZBB	07/01/21	\$2,329.96
0026	Industries for the Blind and Visually Impaired (IBVI)	196-400-1ZBA, 196-400-1ZBB, 196-400-1ZBC	07/16/21	\$16,950.00
0027	Adams Electric	196-813-1ZBAE; 900-003-1M1AE	07/16/21	\$4,000.00
0028	Lake Geneva Boatline	900-019-1ZBG	07/16/21	\$7,369.28
0029	KABA	196-848-1ZBK	07/20/21	\$1,344.00
0030	KABA	196-849-2ZBK, 196-850-2ZBK	07/20/21	\$2,688.00
0031	InSinkErator	804-370-2ZBA, 444-339-2ZBA, 606-111-2ZBA, 623-185-2ZBA, 103-845-2ZBA	08/04/21	\$39,667.12
0032	Walworth County Jail	891-721-2ZBA, 859-777-2ZBA, 858-733-2ZBA, 854-733-2ZBA, 856-740-2ZBA, 859-798-2ZBA	08/17/21	\$5,925.00
0033	Pregis	462-491-2ZBA, 462-491-2ZBB, 462-491-2ZBC	08/17/21	\$5,340.00

0034	Industries for the Blind and Visually Impaired (IBVI)	900-019-1ZBVI	08/17/21	\$33.00
2000	WI DOJ-LESB	504-320-1K1A, 5054-321-1K1A, 504-322-1K1A, 504-317-1K1A	01/18/21	\$54,408.30
2001	Kunes Auto	504-465-1K1B	04/14/21	\$600.00
2002	Racine Police Department	504-481-1H1D	04/30/21	\$200.00
2003	WI DOJ-LESB	504-500-1K1B, 504-501-1K1B, 504-503-1K1B, 504-506-1K1B, 504-510-1K1B	05/05/21	\$50,000.00
2004	WI DOJ-LESB	504-502-2K1B, 504-504-2K1B, 504-505-2K1B, 504-507-2K1B, 504-508-2K1B, 504-509-2K1B, 504-511-2K1B	05/05/21	\$50,000.00
2005	Caledonia Police Dept	504-484-1Z1A	05/06/21	\$100.00
2006	Twin Lakes Police Dept	504-484-1Z1B	05/06/21	\$150.00
2007	Juneau Police Dept	504-484-1Z1C	05/06/21	\$100.00
2008	Marathon Sheriff's Dept	504-484-1Z1D	05/06/21	\$150.00
2009	Menomonee Falls Police Dept	504-484-1Z1E	05/06/21	\$100.00
2010	Bloomfield Police Dept	504-484-1Z1F	05/06/21	\$50.00
2011	Elkhorn Police Dept	504-484-1Z1G	05/06/21	\$50.00
2016	WI DOJ-LESB	504-458-1Z1A	05/19/21	\$8,460.00
2017	Kansasville Fire and Rescue	503-801-1z11	06/03/21	\$205.20
2018	Froedfert South	504-485-1Z1A	05/18/21	\$2,250.00
2027	WI DOJ-LESB	504-500-1K1C, 504-501-1K1C, 504-503-1K1C, 504-506-1K1C, 504-510-1K1C	08/02/21	\$45,000.00
2028	WI DOJ-LESB	504-502-2K1C, 504-504-2K1C, 504-505-2K1C, 504-507-2K1C, 504-508-2K1C, 504-509-2K1C, 504-511-2K1C	08/02/21	\$45,000.00
2032	Kenosha Sheriff's Department	504-459-1H1A	08/20/21	\$1,400.00
2033	Racine Police Department	504-459-1H1B	08/20/21	\$1,050.00
2034	Mt. Pleasant Police Dept	504-459-1H1C	08/20/21	\$700.00
2035	Caledonia Police Dept	504-459-1H1D	08/20/21	\$350.00

2036	UW-Madison Police Dept	504-459-1H1E	08/20/21	\$350.00
2037	Pleasant Prairie Police Dept	504-459-1H1F	08/20/21	\$350.00
2040	Racine Police Dept	504-481-2K1A	09/01/21	\$250.00
2041	Kenosha County Sheriff's Dept	504-481-2K1B	09/01/21	\$200.00
2042	Caledonia Police Dept	504-481-2K1C	09/01/21	\$100.00
2043	Mount Pleasant Police Dept	504-481-2K1D	09/01/21	\$100.00
2044	Racine County Sheriff's Dept	504-481-2K1E	09/01/21	\$50.00
2045	Walworth County Sheriff's Dept	504-481-2K1F	09/01/21	\$50.00
2046	Oregon Police Dept	504-481-2K1G	09/01/21	\$50.00
2047	RYOC	2021FA Prisons	09/02/21	\$15,500.00

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call	_____
Action	<u> X </u>
Information	_____
Discussion	_____

CONTRACTS FOR INSTRUCTIONAL DELIVERY

Summary of Items: **1. 38.14 Contract reports for September 2021**
lists all high school contracts for service completed or
in progress 2021/2022 fiscal year.

Ends Statements and/or Executive Limitations:
Policy 4.4 College Strategic Directions/Ends Statements #1 and #3

Staff Liaison: Katie Graf

Contract # 2022-	Sponsor Name	Section	Term	Contract Estimate	Invoiced Amount
1001	REAL School RUSD	614-401-1C1A, 614-401-1C1B, 614-401-1C1C, 664-401-1C1A, 664-401-1C1B, 664-401-1C1C, 900-003-1CH1, 900-003-1CH2, 900-003-1CH3,	2021SU	\$9,000.00	
1002	REAL School RUSD	Summer Curriulum Development	2021SU	\$13,200.00	
1003	Union Grove High School	543-200-1RME, 543-200-1RMF	2021SU	\$5,900.00	
1004	Muskego High School	543-200-1EMC, 543-200-1EMD	2021SU	\$6,400.00	
1005	Mukwonago High School	543-200-1EMB	2021SU	\$3,200.00	
1006	KUSD	543-200-1KMA, 543-200-1KMB	2021SU	\$5,900.00	
1007	RUSD	543-200-1RMA, 543-200-1RMB, 543-200-1RMC, 543-200-1RMD	2021SU	\$5,900.00	
1008	Multi-Recipient	543-200-1Z1A, 543-200-1Z1B	2021SU	\$5,900.00	
1009	Multi-Recipient	504-900-2E1MR	2021FA	\$5,500.00	
1010	Multi-Recipient	504-903-2E1MR	2021FA	\$5,500.00	
1011	Multi-Recipient	504-900-2K1MR	2021FA	Canceled	Canceled
1012	Multi-Recipient	504-903-2K1MR	2021FA	Canceled	Canceled
1013	Multi-Recipient	504-900-2R1MR	2021FA	\$4,000.00	
1014	Multi-Recipient	504-903-2R1MR	2021FA	\$4,000.00	
1015	Multi-Recipient	442-324-2R1A	2021FA	\$6,600.00	
1016	Multi-Recipient	543-200-2KMD, 543-200-2KME	2021FA	\$5,900.00	
1017	Multi-Recipient	442-322-2E1A	2021FA	\$9,900.00	
1018	Multi-Recipient	442-321-2R1A	2021FA	\$9,900.00	
1019	Multi-Recipient	442-321-2E1A	2021FA	\$9,900.00	
1020	Multi-Recipient	442-324-2E1A	2021FA	\$6,600.00	
1021	Multi-Recipient	442-322-2R1A	2021FA	\$9,900.00	
1022	Multi-Recipient	801-198-2E1C	2021FA	\$5,400.00	
1023	Multi-Recipient	809-196-2E1A	2021FA	\$5,400.00	
1024	Multi-Recipient	801-198-2W7D	2021FA	\$2,250.00	
1025	Multi-Recipient	809-196-2W7H	2021FA	\$2,250.00	
1026	Multi-Recipient	806-177-2K1E	2021FA	\$3,500.00	
1027	Multi-Recipient	806-177-2K1F	2021FA	\$3,500.00	
1028	Multi-Recipient	152-081-2C1A	2021FA	\$2,250.00	
1029	Multi-Recipient	444-331-2E1B	2021FA	\$2,625.00	
1030	Multi-Recipient	664-100-2C1B	2021FA	\$3,600.00	
1031	Multi-Recipient	444-337-2E1A	2021FA	\$2,625.00	
1032	Multi-Recipient	664-110-2C1C	2021FA	\$3,600.00	
1033	Multi-Recipient	156-018-2C1A	2021FA	\$2,250.00	
1034	Badger High School	Trancripted Credit	2021SU	\$750.00	\$794.80
1035	Westosha Central High School	Trancripted Credit	2021SU	\$27,600.00	\$30,412.20
1036	Wilmot High School	Trancripted Credit	2021SU	\$20,000.00	\$20,118.84
1037	Elkhorn Area High School	533-126-2WCA	2021FA	\$2,400.00	
1038	Multi-Recipient	533-126-2WCB	2021FA	\$2,400.00	
1039	Big Foot High School	533-126-2WCC	2021FA	\$2,400.00	
1040	Multi-Recipient	533-126-2WCD	2021FA	\$2,400.00	
1041	Multi-Recipient	533-126-2WCE	2021FA	\$2,400.00	
1042	Multi-Recipient	533-126-2WCF	2021FA	\$2,400.00	
1043	East Troy High School	533-126-2WCG	2021FA	\$2,400.00	
1044	Multi-Recipient	533-128-2WCA	2021FA	\$2,400.00	
1045	Multi-Recipient	533-128-2WCB	2021FA	\$2,400.00	
1046	Burlington High School	501-101-2ECA	2021FA	\$3,600.00	
1047	Badger High School	501-101-2ECB	2021FA	\$3,600.00	
1048	Waterford Union High School	809-188-2ZCA	2021FA	\$3,600.00	
1049	Waterford Union High School	809-198-2ZCA	2021FA	\$3,600.00	
1050	Waterford Union High School	809-198-2ZCB	2021FA	\$3,600.00	
1051	Waterford Union High School	809-196-2ZCA	2021FA	\$3,600.00	
1052	KUSD	543-200-2z1a, 543-200-2z1b	2021FA	\$5,600.00	
1053	St. Catherine's High School	543-200-2rmf	2021FA	\$2,600.00	
1054	REAL School RUSD	Hourly Rate	2021FA	\$241,000.00	
1055	REAL School RUSD	Tuition/Fees	2021FA	\$154,700.00	
1056	REAL School RUSD	Hourly Rate	2022SP	\$6,000.00	
1057	REAL School RUSD	Tuition/Fees	2022SP	\$115,000.00	
1058	Brookfield East High School	543-200-2Z1C, 543-200-2Z1D, 543-200-2Z1E, 543-200-2Z1P	2021FA	\$3,500.00	
1059	Wilmot High School	543-200-2Z1H	2021FA	\$3,500.00	
1060	Burlington High School	543-200-2Z1F	2021FA	\$3,500.00	
1061	Lakeview Technology Academy	152-124-2LMA, 152-150-2LMA, 152-182-2LMA, 152-081-2LMA, 152-097-2LMA, 152-126-2LMA	2021FA	\$30,000.00	

Contract # 2022-	Sponsor Name	Section	Term	Contract Estimate	Invoiced Amount
1062	Lakeview Technology Academy	444-337-2LMA, 444-337-2LMB, 444-316-2LMA, 628-310-2LMA, 664-110-2LMA, 664-105-2LMA, 444-339-2LMA, 444-339-2LMB	2021FA	\$36,000.00	
1063	Oak Creek High School	543-200-2Z1J & 543-200-2Z1K, 543-200-2Z1L & 543-200-2Z1M	2021FA	\$13,000.00	
1064	Multi-Recipient	502-324-1E1A	2021SU	\$2,500.00	
1065	Badger High School	900-019-1HBA	2021FA	\$1,800.00	
1066	Burlington High School	900-019-1HBU	2021FA	\$1,800.00	
1067	Burlington High School	Trancripted Credit	2021FA	\$74,000.00	
1068	Career and College Academy	Trancripted Credit	2021FA	\$2,200.00	
1069	Christian Life High School	Trancripted Credit	2021FA	\$8,000.00	
1070	Union Grove High School	Trancripted Credit	2021FA	\$54,000.00	
1071	REAL School RUSD	606-443-2C1A , 606-443 -2C1B, 606-443-2C1C, 606-443-2C1D, 606-443-2C1E, 606-443-2C1F, 605-465-2C1A, 605-465-2C1B, 605-465-2C1C, 605-465-2C1D, 605-465-2C1E, 605-465-2C1F. FRESHMAN WHEEL	2021FA	\$1,000.00	
1072	REAL School RUSD	664-110-2C1A, 664-110-2C1B, 444-331-2C1A, 444-331-2C1B, 605-113-2C1A , 605-113-2C1B SOPHOMORE	2021FA	\$1,000.00	
1073	Multi-Recipient	502-301-2E1A	2021FA	\$1,600.00	
1074	Waterford Union High School	152-081-2ZCA	2021FA	\$4,500.00	
1075	Big Foot High School	834-109-2ZCA	2021FA	\$4,500.00	
1076	REAL School RUSD	664-105-2C1A, 664-105-2C1B, 664-115-2C1A, 664-115-2C1B, 444-331-2C1C, 444-337-2C1A, 605-113-2C1C, 605-120-2C1A Juniors	2021FA	\$1,000.00	
1077	REAL School RUSD	606-160-2C1A, 444-339-2C1A, 444-339-2C1B, 605-121-2C1A, 605-121-2C1B Seniors	2021FA	\$1,000.00	
1078	Westosha Central High School	154-130-2ZCA	2021FA	\$3,100.00	
1079	Multi-Recipient	152-126-2ZCA	2021FA	\$6,200.00	
1080	Waterford Union High School	154-130-2ZCB	2021FA	\$500.00	
1081	Waterford Union High School	154-131-2ZCA	2021FA	\$500.00	
1082	REAL School RUSD	890-155-2C1C, 890-155-2C1D, 890-155-2C1E, 890-155-2C1F, 890-155-2C1G, 890-155-2C1H	2021FA	\$11,900.00	
1083	Badger High School	Trancripted Credit	2021FA	\$210,000.00	
1084	Westosha Central High School	Trancripted Credit	2021FA	\$45,000.00	
1085	Waterford Union High School	442-324-2Z6A, 457-309-2Z2A, 457-336-2Z2A, 442-321-2Z2A, 442-332-2Z2A, 442-322-2Z2A, 442-330-2Z2A	2021FA	\$18,000.00	
1086	Reuther High School	Trancripted Credit	2021FA	\$4,500.00	
1087	South Milwaukee High School	543-200-2Z1N	2021FA	\$3,000.00	
1088	Multi-Recipient	316-140-2E1B, 316-170-2E1B	2021FA	\$7,500.00	
1089	Big Foot High School	Trancripted Credit	2021FA	\$10,000.00	
1090	Delavan-Darien High School	Trancripted Credit	2021FA	\$90,000.00	
1091	East Troy High School	Trancripted Credit	2021FA	\$57,000.00	
1092	Bradford High School	Trancripted Credit	2021FA	\$23,000.00	
1093	Lakeview Technology Academy	Trancripted Credit	2021FA	\$10,000.00	
1094	Indian Trail High School	Trancripted Credit	2021FA	\$10,000.00	
	2021 Summer	Estimate as of 9.10.21		\$106,250.00	\$51,325.84
	2021 Fall	Estimate as of 9.10.21		\$1,320,150.00	
	2022 Spring	Estimate as of 9.10.21		\$121,000.00	
	Total Contracts (91 Contracts)	Estimate as of 9.10.21		\$1,547,400.00	
	Contract Revenue-HS & VAN	Estimate as of 9.10.21		\$901,350.00	
	Contract Revenue-TCCF	Estimate as of 9.10.21		\$646,050.00	

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call	_____
Action	<u> x </u>
Information	_____
Discussion	_____

ADVISORY COMMITTEE ACTIVITY REPORT

Summary of Item: Approval of:
➤ New Members as of September 1, 2021

Staff Liaison: John Thibodeau

**GATEWAY TECHNICAL COLLEGE
ADVISORY COMMITTEES -- NEW MEMBERS
As of September 1, 2021**

PROGRAM Name	Job Title	Employer	County Represented
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Accounting & Accounting Assistant

DiDomenico, Anthony	Assistant Controller	Fischer USA, Inc.	Racine
Esarco, Bryan	President/CEO	AJE Associates, PC	Walworth

Administrative Professional & Office Assistant

Fornal, Adam	Director-IT	Northwestern Mutual	Racine
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Air Conditioning, Heating & Refrigeration Technology, Facilities Maintenance, and Building Trades – Carpentry

Billingsley, Adam	Project Manager	Realistic Builders	Racine
Schmidt, Greg	Vice President	Martin Petersen Company	Kenosha

Architectural – Structural Engineering Technician, Civil Engineering Technology – Fresh Water Resources, Civil Engineering Technology – Highway Technology

Klimek, Mary Frances	Superintendent	Racine Wastewater Utility	Racine
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Business Management, Small Business Entrepreneurship, Leadership Development, & Marketing

Becke, Hannah	Business Education Teacher	Delavan-Darien High School	Walworth
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Mechanical Design Technology & Advanced Manufacturing Technology

Kirkpatrick, Annie Office Manager Dutton Welding & Millwright Walworth

Welding & Welding/Maintenance & Fabrication

Daulton, Josh Owner/President Dutton Welding & Millwright Walworth
Hanson, Richard Apprenticeship Coordinator Iron Workers Local 8 Out of District

X. POLICY GOVERNANCE MONITORING REPORTS

A. End Statement Monitoring

1. College Ends Policy - The tri-county community benefits from affordable higher education that allows residents to develop knowledge and skills for family-supporting careers that contribute to the growth and sustainability of the local economy at a cost commensurate with the value of services provided.
#2 Business benefit from a well-trained, educated workforce and access to customized business and workforce solutions that support a positive business climate.
2. Policy Governance Review – Ends Policy, Statement #2

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call	_____
Action	<u> X </u>
Information	_____
Discussion	_____

POLICY GOVERNANCE MONITORING REPORTS
Ends Statement Monitoring

College Ends Policy - The tri-county community benefits from affordable higher education that allows residents to develop knowledge and skills for family-supporting careers that contribute to the growth and sustainability of the local economy at a cost commensurate with the value of services provided.

#2 Businesses benefit from a well-trained, educated workforce and access to customized business and workforce solutions that support a positive business climate.

Staff Liaison: Matt Janisin and Steve McNaughton

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action X
Information _____
Discussion _____

POLICY GOVERNANCE REVIEW
Review Ends Policy #2

SECTION 4 – ENDS POLICY 4.1, STATEMENT 2

The tri-county community benefits from affordable higher education that allows residents to develop knowledge and skills for family-supporting careers that contribute to the growth and sustainability of the local economy at a cost commensurate with the value of services provided.

- 2) Businesses benefit from a well-trained, educated workforce and access to customized business and workforce solutions that support a positive business climate.**

Governance Process: Policy 1.4 – Board Policy Creation and Review
Board Liaison: Scott Pierce

X. POLICY GOVERNANCE MONITORING REPORTS

B. Executive Limitations

1. 3.5 Financial Condition FY 2020-21 Year-End Financial Review (unaudited)

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action X
Information _____
Discussion _____

MONITORING REPORT FY 2020-21 YEAR-END FINANCIAL REVIEW (UNAUDITED)

Summary of Item: The report will include FY 2020-21 preliminary year-end financial review and results (unaudited).

Attachment: FY 2020-21 Year-End Financial Review (unaudited)

Ends Statements
and/or Executive
Limitations: Section 3 - Executive Limitations:
 3.5 Financial Condition

Staff Liaison: Sharon Johnson

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YEAR END FINANCIAL REVIEW (unaudited)

July 1, 2020 – June 30, 2021

General Fund

The preliminary General Fund results for fiscal year 2021 are as follows:

GENERAL FUND	Budget	Actual	Variance fav (unfav)
Revenue	\$ 84,197,488	\$ 83,215,897	(\$981,591)
Expenditures	85,197,488	82,115,812	3,081,676
Net Operating Rev (Exp)	(1,000,000)	\$ 1,100,085	\$ 2,100,085
Transfer In	1,000,000	-	(\$1,000,000)
General Fund Surplus (Deficit)	-	\$ 1,100,085	\$1,100,085

Overall Results

Preliminary operating results show revenues exceeding expenditures by \$1.1 million which will be the net increase to the fund balance. The operational savings are mainly due to savings in expenditures such as travel, professional development, supplies, uncollectable fees and various others due to the effects of the pandemic. There was also a slight savings due to vacant position savings throughout the year and benefits budgeted at family for all vacancies. In addition, there were savings in admin and casual salaries but adjunct salaries were over budget as additional adjuncts were used in response to the pandemic.

Fund Balance/Reserves

Fund balance is a combination of previous fund balance, net revenues over expenditures, adjustments for prepaid expenditures and transfers out to other funds. As a matter of sound financial practice, fund balance should only be used to support one time initiatives, as opposed to ongoing operational expenditures. In any year, the amount by which net expenditures exceed net revenues, there will be a direct reduction in fund balance.

Prepaid expenditures are those expenditures paid in the current year for services to be provided in subsequent years. They are “shifted” to the appropriate year through the use of reserves. Prepaid expenditures mainly include expenditures for maintenance agreements, IT contracts, memberships, purchasing consortium expenditures, etc.

Management is recommending fund balance be monitored for policy adherence and possible use to offset the OPEB liability.

Change in Fund Balance - Designated for Operations:

06/30/20 Balance	\$ 26,239,276
Less: reclassification to Reserve for OPEB	\$ -
Net Revenue over Expenditures FY21	1,100,085
Adjustment for increase in Prepaid Expenditures	(164,865)
Less: Operating Transfer out to Capital Fund	-
Net Change to Designated for Operations	<u>935,220</u>
06/30/21 Balance	<u>\$ 27,174,496</u>
FY21 Expenditures	\$ 82,115,812
General Fund Reserves as a % of Expenditures	33.1%

YEAR END FINANCIAL REVIEW (unaudited)

July 1, 2020 – June 30, 2021

Page 2 of 3

The General Fund reserve is expected to be \$27.2 million as of June 30, 2021 or 33.1% of actual FY21 expenditures. To align with the WTCS Financial Administrative Manual and comply with district policy, administration is recommending the fund balance be allocated to various designations as follows:

		As a % of Expenditures
Designated for Operations	\$ 20,528,953	25.0%
Designated for Subsequent Years	5,936,275	
Designated for State Aid Fluctuations	709,268	
Total Fund Balance 06/30/21	\$ 27,174,496	

Revenues

Overall, total revenues were unfavorable to budget by 1.2% or (\$1,981,591) due mainly to the effects of the pandemic. Contract revenue was under budget by (\$504,431) or 24.4%. Transcribed Credits revenues were also under budget, but is considered a “wash” with Transcribed Credits expenditures. Transcribed Credits revenues were under budget by (\$942,535) or 26.9% due to the limited ability for outreach to the K12 districts. In addition, other revenues were under budget by (\$310,532) or 35.5%. Offsetting these decreases was an increase in tuition revenues of \$704,562 due mainly to the fact that final enrollment was higher than budgeted and a slight increase in state aid and tax levy revenues together totaling \$71,345. There was also a budgeted use of reserves of \$1,000,000 as an addition to revenues that was not used, resulting in that same amount as unfavorable to revenues.

Expenditures

Overall, total General fund expenditures were under budget by \$3,081,676 or 3.6%.

Total salaries were under budget \$477,029 or .96% due mainly to vacant position savings.

Employee benefits were under budget by \$231,423 or 1.2%. The variance is due largely to early retirement expenditures which were under budget \$89,322 or 2.0% due mainly to actual rates coming in lower than expected. All other benefits were collectively under budget by .97% or \$142,101.

Other expenditures were under budget by \$2,373,223 or 15.0%. Transcribed Credit expenditures were under budget by \$942,535 or 26.9%. This variance is a “wash” with a revenue variance of the same amount (discussed in revenue section). In addition to the Transcribed Credit variance, various other expenditures were under budget, to include travel, professional development, uncollectable expenses, supplies, printing and service contracts, by a collective \$1,430,688 or 11.6%. These savings were mainly attributed to management’s focus on controlling expenditures responsibly to manage the effects of the pandemic and the decrease in enrollment.

Special Revenue Fund

The Special Revenue fund is used to account for all grant-related activities. The fund experienced a favorable financial result for FY 2021 with revenues exceeding expenditures by \$1,671,686 due to the recording of HEERF funding revenues in this fund. A year-end budget revision will be necessary to reallocate the budget within functions.

YEAR END FINANCIAL REVIEW (unaudited)

July 1, 2020 – June 30, 2021

Page 3 of 3

Capital Projects Fund

The Capital Projects fund is used to account for financial resources and related financial activity for the acquisition and improvement of sites and for the acquisitions, construction, equipping, and renovation of buildings. Revenues reflect fiscal year debt issues totaling \$15 million. There was an operating transfer out to the Debt Service fund of (\$85,039) due to an expansion project that was completed under budget. Overall, the Capital Projects fund reflects total expenditures of \$16.3 million and revenues and other financing sources of \$16.6 million. The Capital Projects fund balance increased by \$249,659. A year-end budget revision will be necessary to reallocate the budget within functions.

Debt Service Fund

The Debt Service fund is used to account for the accumulation of resources for, and payment of, general long-term debt and lease obligation principal, interest, and related costs. There was an operating transfer in from the Capital Projects fund of \$85,039 due to an expansion project that was completed under budget. The fund expenditures exceeded revenues by \$418,620 due mainly to higher principal and interest payments due on issuances. Principal and interest payments totaled \$16.0 million in FY21.

Enterprise Fund

The Enterprise fund is used to account for operations (other than for the general operations) that are financed and operated in a manner similar to a private business enterprise, where the intent of the College is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. The operations of the District's culinary arts, auto labs and miscellaneous student auxiliary items are accounted for in the Enterprise fund in a manner similar to accounting for private enterprise operations. The fund experienced an unfavorable financial result with expenses exceeding revenues by \$30,644.

Summary

Overall, the College's financial condition remains strong as we continue to strategize and make the necessary decisions to meet the challenges of COVID-19 and future fiscal challenges.

The College continues to hold a bond rating of Aaa, the highest rating as provided by Moody's Investors Services.

Moving forward, management will continue to keep a focus on enrollment trends, the impacts of COVID-19, community needs, and economic indicators to ensure responsible fiscal management.

FY 2020-21 Year End Financial Review - 09 23 21 Bd Mtg.docx

XI. BOARD MEMBER COMMUNITY REPORTS

XII. NEXT MEETING DATE AND ADJOURN

- A. Regular Meeting - Thursday, October 21, 2021, 8:00 am, Virtual
- B. Adjourn