

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD
Regular Meeting
December 15, 2016

The Gateway Technical College District Board met on Thursday, December 15, 2016 at the SC Johnson iMET Center, 2320 Renaissance Blvd, Sturtevant, WI. The meeting was called to order at 3:00 pm by William Duncan, Chairperson.

I. Call to Order

- A. Open Meeting Compliance
 - K. Bartlett confirmed the meeting was duly noticed in accordance with state statutes for open meeting compliance.

II. Roll Call

Ram Bhatia	Present
Ronald J. Frederick	Present
Gary Olsen	Present
Bethany Ormseth	Excused
Kimberly Payne	Present
Scott Pierce	Excused
Roger Zacharias	Excused
Pamela Zenner-Richards	Present
William Duncan	Present

Also in attendance were Bryan Albrecht, Kelly Bartlett, Mary Harpe and 25 citizens/reporters.

III. Approval of Agenda

- A. It was moved by G. Olsen and seconded by P. Zenner-Richards and carried to approve the agenda.

IV. Approval of Minutes

- A. It was moved by R. Bhatia, seconded by R. Frederick and carried to approve the minutes of the November 17, 2016 Regular Meeting.

V. Citizen Comments

- A. No citizen comments were submitted.

VI. Committee of the Whole

- A. Vision 3.2.1.
 - A. Whynott, S. Riley, J. Thibodeau and Z. Haywood reported on Vision 3.2.1. covering Goal 1: Increase enrollment to 6,000 FTE by 2018 and Goal 2: Create a culture of excellence and continual improvement.
 - Next steps include: continue to work on these strategies through end of plan, vision/mission work has begun as ground work for next plan, Spring 2017 establish the framework for next strategic plan, Fall 2017 begin development of new plan, and July 2018 launch new plan.

VII. Chairperson’s Report

- A. Policy Review Committee Updates
 - Ram Bhatia gave an update on the review committee. The operations manual review committee had their first meeting and will send updates to the Trustees for review.
- B. Dashboard Report

- All budget managers are being briefed this month on the FY 2018 parameters.
- Student call nights generated hundreds of contacts.
- ELC retreat focused on enrollment strategies.

C. Board Evaluation Summary

- The endless activities that support the mission of the college continue to amaze me. It was exciting to see the continued partnerships GTC establishes with our various college programs. Bravo to all who made it possible! Another great meeting! Seeing the new police academy, listening to the students from Morocco and the impact that Gateway is making on so many is very inspiring. Good meeting. Pleased to hear about 2 new scholarships, as advised via President's report. Presentations by Protective Services Students was very inspiring. The Kenall CEO presentation was inspirational. John, Bill and Jeff did a fine job presenting evidence of the ends policy and executive limitations.

VIII. President's Report

A. Announcements –

- B. Albrecht announced Journey member: Kelly Kniprath.
- B. Albrecht welcomed everyone to the SC Johnson iMET Center
- S. Sklba announced a sustainable living event that Gateway hosted. The Girl Scouts were able to earn a sustainable living patch at this event.
- J. Robshaw spoke about Pearl Harbor Day. This was an enrichment program where four high schools in the region took part in a remembrance day and were able to speak with two gentleman that were part of World War II.

B. Welcome from Campus Dean

- Ray Koukari and Debbie Davidson welcomed everyone to the SC Johnson iMET Center.
- D. Davidson gave updates on the Seed Accelerator awards, CNC Bootcamps and Fab Lab activity.
- R. Koukari gave updates on Hour of Code, Center of Excellence, and a future Wellness Track development for the Racine Campus.

C. Campus Security

- Tom Cousino, Director of Safety and Security, presented on Campus Security.
- Mission: To protect and serve the Gateway Technical College community by keeping the peace, enhancing the safety of the college and building partnerships with our staff and students to create a safe and secure learning environment.
- Vision: Provide the highest possible standard of safety and security services to the Gateway community.
- Contract Security Officers: New contract security firm started in June 2016.
- Safety and Security projects in progress include: Jeanne Clery Act compliance audit, ALICE Active Shooter Training, Emergency Notification Upgrades, District Safety Committee, Creation of Business Continuity Plan.

IX. Operational Agenda

A. Action Agenda

1. Resolution B-2016 G.1 & G.2 Remodel of Burlington Center for Construction Career Programs

Gateway Technical College and the Burlington Area School District are collaborating towards shared space and programming in the Construction Career programs at the Burlington Center. Gateway is the fiscal agent for the project. Gateway is proposing to remodel 6,100 square feet of the Burlington Center, for Construction Career Programs. The proposed remodel will accommodate growth, improve efficiencies, and enhance the student experience for Gateway and BASD.

Following discussion it was moved by R. Frederick, seconded by P. Zenner-Richards and carried to approve Resolution B-2016 G.1 & G.2 Remodel of Burlington Center for Construction Career Programs.

G. Olsen abstained from the discussion.

2. Resolution B-2016 H.1 & H.2 Remodel of Kenosha Campus, Bioscience Center for Nursing Program

Gateway Technical College is proposing to remodel 7,100 square feet of the Kenosha Campus, Bioscience Center for the Nursing Program. The proposed remodel will accommodate growth, improve efficiencies, and enhance the student experience and will have the Human Patient Simulator Labs.

Following discussion it was moved by R. Bhatia, seconded by G. Olsen and carried to approve Resolution B-2016 H.1 & H.2 Remodel of Kenosha Campus, Bioscience Center for Nursing Program.

3. Resolution B-2016 I.1 & I.2 Kenosha Campus Site Improvements for Use of Gas Utility and Other Programs

Gateway Technical College is proposing to perform site improvements on the Kenosha Campus for the use of Gas Utility and other programs. The site improvements will accommodate growth, improve efficiencies, and enhance the student experience.

Following discussion it was moved by G. Olsen, seconded by P. Zenner-Richards and carried to approve Resolution B-2016 I.1 & I.2 Kenosha Campus Site Improvements for Use of Gas Utility and Other Programs.

B. Consent Agenda

It was moved by R. Bhatia, seconded by R. Frederick and carried that the following items in the consent agenda be approved:

1. **Finance**
 - a) **Financial Statement and Expenditures over \$2,500:** Approved the financial statement and expenditures as of November 30, 2016.
 - b) **Cash and Investment Schedules:** Approved the monthly cash reconciliation, investment schedule and investment report.
2. **Personnel Report:** Approved the personnel report of one (1) new hire; one (1) retirement; no employment approvals-casual, non-instructional; and no employment approvals-adjunct faculty.
3. **Grants Awards:** There were no grants for approval
4. **Contracts for Instructional Delivery:** Approved the contracts for instructional delivery report for December 2016
5. **Advisory Committee Activity Report:** Approved the advisory committee 2016-2017 meeting schedule and new members as of December 1, 2016

X. Policy Governance Monitoring Reports

A. Ends Policy Monitoring

College Ends Policy – The tri-county community benefits from affordable higher education that allows residents to develop knowledge and skills for family-supporting careers that contribute to the growth and sustainability of the local economy at a cost commensurate with the value of services provided. **5) Educational partners, locally, nationally, and internationally, connect their students to Gateway’s well-developed career pathways courses, facilities, and educational resources.** Presentation by M. Babu and P. Hoppe along with the following guests from RUSD: Dr. Eric Gallien, Curt Shircel, Chris Neff, and Lindsey Schmidt.

Following discussion, it was moved by R. Bhatia, seconded by P. Zenner-Richards and carried that this report is evidence that the college is making progress on Ends Policy #5.

B. Executive Limitations

1. Bill Whyte reported on 3.4 Budgeting/Forecasting

Following discussion, it was moved by G. Olsen, seconded by P. Zenner-Richards and carried to approve 3.4 Budgeting/Forecasting.

2. Anne Whynott, Stacy Riley, Zina Haywood and John Thibodeau reported on 3.10 Strategic Planning during Vision 3.2.1.

Following discussion, it was moved by R. Bhatia, seconded by R. Frederick and carried to approve 3.10 Strategic Planning.

XI. Board Member Community Reports

- R. Bhatia attended the Foundation Board Meeting. The main focus of this meeting was enrollment. Ram asked all of the Trustees to consider donating to the Foundation.

XII. Next Meeting Date and Adjourn

- A. Regular Meeting – Thursday, January 19, 2017, HERO Center, 8:00 a.m., Room H101
- B. At approximately 5:25 p.m. it was moved by R. Zacharias, seconded by R. Bhatia and carried that the meeting was adjourned and the District Board move to executive session pursuant to Wisconsin Statutes 19.85(1)(c) to discuss the President's goals. The Board reserves the right to reconvene in open session to take action on items discussed in executive session.

Aye: 6

Nay: 0

Absent: 3

XIII. Executive Session

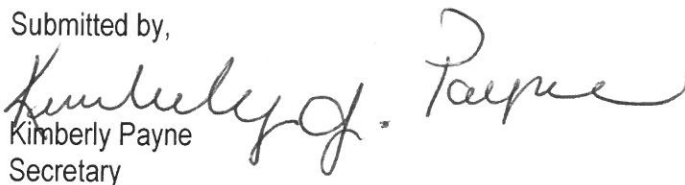
At approximately 5:50 pm, the Board adjourned the executive session. No action was taken.

Aye: 6

Nay: 0

Absent: 3

Submitted by,


Kimberly Payne
Secretary