

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD
Regular Meeting, December 20, 2018

The Gateway Technical College District Board met on Thursday, December 20, 2018 at the Kenosha Campus, Academic Building, Room S100A, 3520 30th Avenue, Kenosha, WI. The meeting was called to order at 3:00 p.m. by Bethany Ormseth, Chairperson.

I. Call to Order

A. Open Meeting Compliance

- K. Bartlett confirmed the meeting was duly noticed in accordance with state statutes for open meeting compliance.

II. Roll Call

Jesse Adams	Excused
Ram Bhatia	Present
William Duncan	Present
Ronald J. Frederick	Present
Scott Pierce	Excused
Roger Zacharias	Present
Pamela Zenner-Richards	Present
Bethany Ormseth	Present

Also in attendance were Bryan Albrecht, Kelly Bartlett, Mary Harpe and 31 citizens/reporters.

III. Approval of Agenda

- A. It was moved by W. Duncan and seconded by R. Frederick and carried to approve the agenda.

IV. Approval of Minutes

- A. It was moved by P. Zenner-Richards, seconded by R. Bhatia and carried to approve the minutes of the November 15, 2018 Regular Meeting.

Jesse Adams arrived at 8:05 am.

V. Citizen Comments

There were no citizen comments

VI. Chairperson's Report

A. Dashboard Report items included updates on:

- Over 2,000 students were contacted during call nights.
- DPI issued Gateway a \$50,000 grant to lead state Industry 4.0 Pathway
- New partnerships are being formed with Yaskawa, Seda and Yamaha.

B. Board Evaluation Summary

- 7 of 8 Trustee Responses to the Survey: Good meeting. President's report announcements were excellent, including many staff recognitions. Similarly, very pleased to hear from the RUSD Superintendent, Dr. Eric Gallien. Good Meeting. Appreciated hearing from Dr. Gallien from RUSD. Racine Unified presentation was very informative and encouraging.

VII. President's Report

A. Announcements

- Bryan introduced and welcomed the following Gateway Journey members: Domanique Lockridge, Lee Wagner and Maureen Conklin.
 - Bryan also introduced and welcome the following Gateway to Leadership members: Kimberly Enright, Katrina McGovern, Bao Lee, Jacqueline Schildhouse, Sandy Beck and Kelly Kendra.
 - Bryan announced that with state approval in January, Arletta Frazier-Tucker will join Gateway's Board of Trustee members as the newest Trustee at the February meeting.
 - Matt Janisin reported on the iMET expansion and the apprenticeship open house that took place recently.
 - Stephanie Sklba mentioned Gateway's newly updated website with a better layout and college colors. This new website will continue to roll out over three phases.
 - Stacy Riley spoke about a strategic chart that the college is currently working on which lists areas of education and partnerships.
 - Jeff Robshaw was attending the autonomous vehicle program meeting in Madison during the Board meeting.
 - Zina Haywood spoke about a group that was created with the faculty excellence circle and President's Excellence award and All Star faculty award recipients. This group works to connect students to support services, first year experience courses, academic success resources, and other resources to help prepare students.
 - Bill Whyte spoke on the iMET construction process being ahead of schedule due to the nicer weather. He also gave an update on the HVAC repairs taking place at the Horizon Center as well as the second floor remodel that will begin soon on the Kenosha Campus.
- B. Campus Welcome
- Joe Fullington welcomed the Trustees to the Kenosha Campus and shared updates and events that have been happening at the Horizon Center including an open house for Kubota. Joe spoke about program updates including the CDL program starting in April, the EVOC track usage, the MMOPP program that is going well, and recognized Gateway's Chief Pilot for his national award.
- C. Civic Engagement
- Madeline Carrera spoke on civic engagement which helps to develop an understanding of citizenship, an individual's role in society, and advocacy for active participation in the democratic process.
 - Affiliate projects include the Civic Action Plan and the Campus Election Engagement Project.
 - Impacts include: charitable giving, volunteering, community based internships, co-curricular community engagement, civic engagement, and academic service learning.

VIII. Operational Agenda

A. Action Agenda

There were no action agenda items for review.

B. Consent Agenda

It was moved by S. Pierce, seconded by P. Zenner-Richards and carried that the following items in the consent agenda be approved:

1. **Finance**
 - a) **Financial Statement and Expenditures over \$2,500:** Approved the financial statement and expenditures as of November 30, 2018.
 - b) **Cash and Investment Schedules:** Approved the monthly cash reconciliation, investment schedule and investment report.
2. **Personnel Report:** Approved the personnel report of nine (9) new hires; three (3) retirements; two (2) resignations; no employment approvals-casual, non-instructional; and no employment approvals-adjunct faculty.
3. **Grants Awards:** Approved the grant awards for December 2018

4. **Contracts for Instructional Delivery:** Approved the contracts for instructional delivery report for November 2018
5. **Advisory Committee Activity Report:** Approved the advisory committee 2018-2019 meeting schedule and new members as of December 1, 2018

IX. Policy Governance Monitoring Reports

A. Ends Statement Monitoring

1. College Ends Policy – The tri-county community benefits from affordable higher education that allows residents to develop knowledge and skills for family-supporting careers that contribute to the growth and sustainability of the local economy at a cost commensurate with the value of services provided.
4) Families are strengthened by the prosperity of their graduates, reduced unemployment, and the availability of local jobs for family members.

Stephanie Sklba and Celeste Henken presented on Outstanding Alumni along with guests: Joe Lindsey, Dave Brand and Tom Christensen.

Following discussion, it was moved by W. Duncan, seconded by R. Zacharias and carried that this report is evidence that the college is making progress on Ends Policy #4.

2. Policy Governance Review – Ends Policy #4

The Trustees reviewed Ends Policy #4 which is found under Policy Governance, Section 4 – Ends Policy 4.1, Statement #4.

Following discussion, it was moved by W. Duncan, seconded by P. Zenner-Richards and carried to approve the wording of Ends Policy #4.

B. Executive Limitations

1. 3.4 Budgeting / Forecasting – FY2019-2020 Budget Parameters and Budget Process Calendar

Following discussion, it was moved by R. Zacharias, seconded by R. Frederick and carried to approve 3.4 Budgeting / Forecasting.

X. Board Member Community Reports

- Ram Bhatia thanked Jesse Adams for inviting the Trustees to attend the Safe Families for Children GALA
- Ram Bhatia attended the Nurse Pinning Ceremony
- Ram Bhatia gave updates from attending the Foundation Board Meeting

XI. Next Meeting Date and Adjourn

- A. Regular Meeting – Thursday, January 24, 2019, 8:00 am, Elkhorn Campus, Rooms 112/114
- B. At approximately 4:51 p.m. it was moved by R. Zacharias, seconded by W. Duncan and carried by roll call vote that the meeting was adjourned and the District Board move to executive session pursuant to Wisconsin Statutes 19.85(1)(c) to discuss the President's goals. The Board reserves the right to reconvene in open session to take action on items discussed in executive session.

Aye: 7

Nay: 0

Abstaining: 0

Absent: 1

XII. Executive Session

At approximately 5:25 pm, the Board adjourned the executive session. No action was taken.

Submitted by

A handwritten signature in black ink, appearing to read "Pamela Zenner-Richards". The signature is written in a cursive style with a large initial "P".

Pamela Zenner-Richards
Secretary