

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD
Regular Meeting
June 21, 2018

The Gateway Technical College District Board met on Thursday, June 21, 2018 at the Elkhorn Campus, Rooms 112/114, 400 County Road H, Elkhorn, WI. The meeting was called to order at 8:00 a.m. by William Duncan, Chairperson.

I. Call to Order

1. Open Meeting Compliance

- K. Bartlett confirmed the meeting was duly noticed in accordance with state statutes for open meeting compliance.

II. Roll Call

Ram Bhatia	Present
Ronald J. Frederick	Present
Gary Olsen	Present
Bethany Ormseth	Present
Kimberly Payne	Excused
Scott Pierce	Present
Roger Zacharias	Present
Pamela Zenner-Richards	Present
William Duncan	Present

Also in attendance were Bryan Albrecht, Kelly Bartlett, Mary Harpe and 20 citizens/reporters.

III. Approval of Agenda

- A. It was moved by S. Pierce and seconded by R. Zacharias and carried to approve the agenda.

IV. Approval of Minutes

- A. It was moved by R. Bhatia, seconded by P. Zenner-Richards and carried to approve the minutes of the May 9, 2018 Public Hearing.
- B. It was moved by G. Olsen, seconded by P. Zenner-Richards and carried to approve the minutes of the May 17, 2018 Regular Meeting.

V. Citizen Comments

There were no citizen comments

VI. Chairperson's Report

1. Dashboard Report items included updates on:
 - Training grant opportunities continue to increase.
 - Big Step student recruitment and training has started.
 - Connected Systems Initiative with UWM has been executed.
2. Board Evaluation Summary
 - 5 of 9 Attending Trustees Responded to the Survey: Worth my time! Love this college. Excellent presentations under President's Report and College Ends Policy. A very informative meeting.
3. July Board Retreat Agenda
 - The Trustees reviewed the Board Retreat agenda scheduled for Monday, July 9, 2018.

VII. President's Report

A. Announcements

- Bryan introduced and welcomed the following Gateway Journey members: Keeshia Jones, Robbin Vester and Jerry Gifford.
- Bryan welcomed Chancellor Ford from UW Parkside and thanked her for presenting at the Board Meeting.
- Matt Janisin gave an update on industry partnerships and spoke about his recent visit to Texas to attend a philanthropic roundtable of K12 and industry partners.
- John Thibodeau attended the NISOD conference in Texas and spoke about the awards program and recognized Gateway's faculty excellence award winners.
- Stephanie Sklba visited Ashley Furniture in Arcadia, WI for a conversation around education and industry and business partnerships.
- Bill Whyte announced that Gateway is working on a compensation study review. This will be a complete study of all positions to ensure that Gateway is competitive and to maintain employees.
- Jeff Robshaw spoke about increasing course offerings and creating more customized program and enrichment opportunities for VANguard courses.

B. Campus Welcome

- Ann Witte welcomed the Trustees to the Elkhorn Campus and shared updates and events that have been happening on campus.

C. Higher Education Regional Alliance

- UW Parkside Chancellor Debbie Ford presented on HERA.
- HERA will significantly reduce skills and talent gaps in Southeastern Wisconsin by increasing the employment rates and number of post-secondary graduates in the region.
- 175,000 students enrolled in post-secondary education in Southeast Wisconsin, 20 institutions of Higher Education, Increase Education Attainment, Ensure Program Array Supports Regional Needs, and Secure the Talent Bridge Between, Higher Education and Regional Employers

VIII. Operational Agenda

A. Action Agenda

1. Resolution No. F-2018-2019A.2 - Resolution Awarding the Sale of \$6,500,000 General Obligation Promissory Notes, Series F-2018-2019A

The administration is recommending Board approval of a resolution awarding the sale of \$6,500,000 of General Obligation Promissory Notes, Series 2018-2019A for the public purpose of financing the acquisition of movable equipment (\$5,000,000); for the public purpose of financing building remodeling and improvement projects (\$1,500,000).

Following discussion it was moved by S. Pierce, seconded by R. Bhatia and carried by roll call vote to approve Resolution No. F-2018-2019A.2 - Resolution Awarding the Sale of \$6,500,000 General Obligation Promissory Notes, Series F-2018-2019A

Aye: 8

Nay: 0

Abstaining: 0

Absent: 1

2. Resolution No. F-2018-2019B.1 - Resolution Authorizing the Issuance of \$1,000,000 General Obligation Promissory Notes, Series F 2018-2019B

Administration is recommending approval to issue General Obligation Promissory Notes, Series F-2018-2019B; in the principal amount of \$1,000,000 for the public purpose of financing building remodeling and improvement projects. This borrowing is included in the 2018-19 budget. Upon approval, appropriate legal notices will be published in the official district newspapers.

Following discussion it was moved by R. Frederick, seconded by P. Zenner-Richards and carried by roll call vote to approve Resolution No. F-2018-2019B.1 - Resolution Authorizing the Issuance of \$1,000,000 General Obligation Promissory Notes, Series F 2018-2019B

Aye: 8

Nay: 0

Abstaining: 0

Absent: 1

3. Resolution No. B-2018E - Approval of Three (3) Year Strategic Facility Planning Guide for Fiscal Years 2018-19, 2019-20 and 2020-21

Wisconsin Technical College System Board Financial Accounting Manual (FAM), Three Year Facilities Plan, states as follows: "Annually, each Wisconsin Technical College District is required to prepare and submit a Three-Year Facilities Plan to the Wisconsin Technical College System Board (WTCSB). The Plan must be approved by the District Board and submitted no later than August 1st of each year. The reporting shall be on a fiscal year basis and include information for the current and next two fiscal years. The plan will be accepted and reviewed by the WTCSB but no action will be taken, as each project continues to be subject to review and approval on an individual basis pursuant to s. 38.04(10), Stats."

Following discussion it was moved by P. Zenner-Richards, seconded by G. Olsen and carried to approve Resolution No. B-2018E - Approval of Three (3) Year Strategic Facility Planning Guide for Fiscal Years 2018-19, 2019-20 and 2020-21

4. Resolution Numbers B-2018 F.1 & F.2 – Approval of Project for the Exercise Paths, Elkhorn and Kenosha Campuses

The administration is recommending approval by the Gateway Technical College District Board of Resolution Numbers B-2018 F.1 and F.2 for the exercise paths, Elkhorn and Kenosha Campuses project.

Following discussion it was moved by R. Bhatia, seconded by G. Olsen and carried to approve Resolution Numbers B-2018 F.1 & F.2 – Approval of Project for the Exercise Paths, Elkhorn and Kenosha Campuses

B. Consent Agenda

It was moved by R. Zacharias, seconded by P. Zenner-Richards and carried that the following items in the consent agenda be approved:

1. **Finance**
 - a) **Financial Statement and Expenditures over \$2,500:** Approved the financial statement and expenditures as of May 31, 2018.
 - b) **Cash and Investment Schedules:** Approved the monthly cash reconciliation, investment schedule and investment report.
2. **Personnel Report:** Approved the personnel report of three (3) new hires; two (2) retirements; two (2) resignations; three (3) separations; no employment approvals-casual, non-instructional; and no employment approvals-adjunct faculty.

3. **Grants Awards:** Approved the grant awards for June 2018
4. **Contracts for Instructional Delivery:** Approved the contracts for instructional delivery report for May 2018
5. **Advisory Committee Activity Report:** Approved the advisory committee 2017-2018 meeting schedule and new members as of June 1, 2018
6. **Bids for Approval:** Approved the following Bids
 - a) Bid No. 1557 – Kenosha Conference Center Remodeling Project
 - b) Bid No. 1559 - Racine Campus Racine Building 2nd Floor Renovation - Bid Package B

IX. Policy Governance Monitoring Reports

1. Ends Statement Monitoring

College Ends Policy – The tri-county community benefits from affordable higher education that allows residents to develop knowledge and skills for family-supporting careers that contribute to the growth and sustainability of the local economy at a cost commensurate with the value of services provided. **1) Students demonstrate the knowledge and skills and self-confidence required for employability, career advancement, a global perspective, and lifelong learning.**

Anne Whynott presented on the Graduate Follow-Up.

Following discussion, it was moved by G. Olsen, seconded by R. Zacharias and carried that this report is evidence that the college is making progress on Ends Policy #1.

X. Board Member Community Reports

- Ram Bhatia gave updates on the Gateway Foundation.
- Gateway's Annual Report was handed out to the Trustees.

XI. Next Meeting Date and Adjourn

1. Organizational Meeting – Monday, July 9, 2018, 8:00 am, HERO Center, Burlington
2. Board Retreat – Directly following the Organizational Meeting, HERO Center, Burlington
3. At approximately 9:43 a.m. it was moved by S. Pierce, seconded by R. Zacharias and carried by roll call vote that the meeting was adjourned and the District Board move to executive session pursuant to Wisconsin Statutes 19.85(1)(c) to discuss the President's evaluation. The Board reserves the right to reconvene in open session to take action on items discussed in executive session.

Aye: 8

Nay: 0

Abstaining:

Absent: 1

XII. Executive Session

At approximately 10:10 am, the Board reconvened in Open Session. R. Zacharias motioned, seconded by R. Bhatia to increase Bryan Albrecht's compensation by 3% and discontinue the pay of unused vacation time. At 10:15 am it was moved by R. Zacharias, seconded by R. Bhatia and carried by roll call vote that the meeting was adjourned.

Aye: 8

Nay: 0

Abstaining:

Absent: 1

Submitted by,

Kimberly J. Payne

Kimberly Payne
Secretary