

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD  
Regular Meeting, June 20, 2019

The Gateway Technical College District Board met on Thursday, June 20, 2019 at the Elkhorn Campus, Rooms 112/114, 400 County Road H, Elkhorn, WI. The meeting was called to order at 8:00 a.m. by Bethany Ormseth, Chairperson.

**I. Call to Order**

1. Open Meeting Compliance

- K. Bartlett confirmed the meeting was duly noticed in accordance with state statutes for open meeting compliance.

**II. Roll Call**

Jesse Adams	Present
Ram Bhatia	Present
William Duncan	Present
Arletta Frazier-Tucker	Excused
Ronald J. Frederick	Present
Scott Pierce	Present
Roger Zacharias	Present
Pamela Zenner-Richards	Present
Bethany Ormseth	Present

Also in attendance were Bryan Albrecht, Kelly Bartlett, Mary Harpe and 22 citizens/reporters.

**III. Approval of Agenda**

- A. It was moved by S. Pierce and seconded by R. Zacharias and carried to approve the agenda.

**IV. Approval of Minutes**

- A. It was moved by R. Bhatia, seconded by P. Zenner-Richards and carried to approve the minutes of the May 8, 2019 Public Hearing.
- B. It was moved by R. Bhatia, seconded by P. Zenner-Richards and carried to approve the minutes of the May 16, 2019 Regular Meeting.

**V. Citizen Comments**

There were no citizen comments

**VI. Chairperson's Report**

1. Dashboard Report items included updates on:
  - Gateway is the fiscal grant manager for a \$65,000 Google grant.
  - WTCS state budget includes \$25M in new funding for technical colleges.
  - We have established a new dashboard for monitoring our Strategic Plan.
2. Board Evaluation Summary
  - 6 of 7 Attending Trustees Responded to the Survey: Great meeting. Ends Statement monitoring presentation was excellent. Similarly, excellent President's Report. Good Meeting. The partnership with the Mahone Foundation is excellent and continues to demonstrate Gateway's commitment to support our many community initiatives to support educational opportunities for our future leaders. Very good presentation on relationship with KUSD.
3. July Board Retreat Agenda
  - The Trustees reviewed the Board Retreat agenda scheduled for Monday, July 8, 2019.

## **VII. President's Report**

### **A. Announcements**

- Bryan introduced and welcomed the following Gateway Journey members:
- Bryan shared his gratitude towards Arletta and her time on Gateway's Board.
- Jacqueline Morris spoke about the Service Member Graduation. It was a great celebration.
- Bryan recognized first responders and thanked them for all that they do in our communities.
- Stephanie Sklba spoke about MSSC, ACTE, and Department of Education visits that took place on campus recently.
- John Thibodeau spoke about the NISOD conference in Texas where Gateway recognizes three outstanding faculty each year through the President's Faculty Excellence Awards.
- Jeff Robshaw mentioned phone numbers and the process his team is working on currently to keep numbers current.
- Tom Cousino talked about seagull issues and campus security.
- Bill Whyte introduced Jacqueline Morris as Gateway's new Vice President of Human Resources effective July 1, 2019.

### **B. Campus Welcome**

- Mike O'Donnell welcomed the Trustees to the Elkhorn Campus and shared updates and events that have been happening on campus. Mike introduced Dan Horstick from United Way of Walworth County. Dan spoke about events that are taking place in Walworth.

### **C. NCORE**

- Tammi Summers and JoMarie Coloriano presented on NCORE along with student that attended the conference in May 2019. The conference was held in Portland, Oregon.
- Each student spoke about their experience with NCORE. They feel that NCORE and the conferences are very helpful when it comes to dealing with issues and inclusion.
- 38 people attended the NCORE Conference this year from Gateway Technical College.
- NCORE stands for National Conference on Race and Ethnicity.

## **VIII. Operational Agenda**

### **A. Action Agenda**

1. Resolution No. F-2019-2020A.2 – Resolution Awarding the Sale of \$6,500,000 General Obligation Promissory Notes, Series F-2019-2020A

The administration is recommending Board approval of a resolution awarding the sale of \$6,500,000 of General Obligation Promissory Notes, Series 2019-2020A for the public purpose of financing the acquisition of movable equipment (\$5,000,000); for the public purpose of financing building remodeling and improvement projects (\$1,500,000).

**Following discussion, it was moved by S. Pierce, seconded by R. Zacharias and carried by roll call vote to approve Resolution No. F-2019-2020A.2 – Resolution Awarding the Sale of \$6,500,000 General Obligation Promissory Notes, Series F-2019-2020A**

**Aye: 8**

**Nay: 0**

**Abstaining: 0**

**Absent: 1**

2. Resolution No. F-2019-2020B.1 – Resolution Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series F-2019-2020B

Administration is recommending approval to issue General Obligation Promissory Notes, Series F-2019-2020B; in the principal amount of \$1,500,000 for the public purpose of financing building remodeling and improvement projects. This borrowing is included in the 2019-20 budget. Upon approval, appropriate legal notices will be published in the official district newspapers.

**Following discussion, it was moved by R. Zacharias, seconded by W. Duncan and carried by roll call vote to approve Resolution No. F-2019-2020B.1 – Resolution Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series F-2019-2020B**

**Aye: 8**

**Nay: 0**

**Abstaining: 0**

**Absent: 1**

3. Resolution B-2019 B – Approval of Three-Year Strategic Facility Planning Guide for State Submission, Fiscal Years 2019-20, 2020-21, 2021-22

Wisconsin Technical College System Board Financial Accounting Manual (FAM), Three Year Facilities Plan, states as follows: "Annually, each Wisconsin Technical College District is required to prepare and submit a Three-Year Facilities Plan to the Wisconsin Technical College System Board (WTCSB). The Plan must be approved by the District Board and submitted no later than August 1st of each year. The reporting shall be on a fiscal year basis and include information for the current and next two fiscal years. The plan will be accepted and reviewed by the WTCSB but no action will be taken, as each project continues to be subject to review and approval on an individual basis pursuant to s. 38.04(10), Stats."

**Following discussion, it was moved by P. Zenner-Richards, seconded by J. Adams and carried to approve Resolution B-2019 B – Approval of Three-Year Strategic Facility Planning Guide for State Submission, Fiscal Years 2019-20, 2020-21, 2021-22**

#### **B. Consent Agenda**

**It was moved by R. Zacharias, seconded by P. Zenner-Richards and carried that the following items in the consent agenda be approved:**

1. **Finance**
  - a) **Financial Statement and Expenditures over \$2,500:** Approved the financial statement and expenditures as of May 31, 2019.
  - b) **Cash and Investment Schedules:** Approved the monthly cash reconciliation, investment schedule and investment report.
2. **Personnel Report:** Approved the personnel report of one (1) new hire; three (3) promotions; one (1) retirements; five (5) resignations; one (1) separation; no employment approvals-casual, non-instructional; and no employment approvals-adjunct faculty.
3. **Grants Awards:** There were no grant awards for approval.
4. **Contracts for Instructional Delivery:** Approved the contracts for instructional delivery report for May 2019



5. **Advisory Committee Activity Report:** Approved the advisory committee 2018-2019 meeting schedule and new members as of June 1, 2019
6. **Bids for Approval:** Approved the following Bids
  - a) Bid No. 1583 – Kenosha Conference Center Roof Replacement
7. **Requests for Program Approvals:** Approved the following Program Requests
  - a) New Program: Press Set-Up Operator Apprentice
  - b) New Program: Machinist Apprentice

## **IX. Policy Governance Monitoring Reports**

### **1. Ends Statement Monitoring**

College Ends Policy – The tri-county community benefits from affordable higher education that allows residents to develop knowledge and skills for family-supporting careers that contribute to the growth and sustainability of the local economy at a cost commensurate with the value of services provided. **5) Educational partners, locally, nationally, and internationally, connect their students to Gateway’s well-developed career pathways courses, facilities, and educational resources.**

Stephanie Sklba presented on the Foundation.

**Following discussion, it was moved by R. Bhatia, seconded by P. Zenner-Richards and carried that this report is evidence that the college is making progress on Ends Policy #5.**

## **X. Board Member Community Reports**

- Ram Bhatia gave updates on the Gateway Foundation.
- Ram Bhatia attended the MSSC Conference held at Gateway.
- Jesse Adams thanked everyone that came out to Adams Open House.

## **XI. Next Meeting Date and Adjourn**

1. Organizational Meeting – Monday, July 8, 2019, 8:00 am, Adams Electric, 801 N. Wisconsin Street, Elkhorn
2. Board Retreat – Directly following the Organizational Meeting, Adams Electric, 801 N. Wisconsin Street, Elkhorn
3. At approximately 9:57 a.m. it was moved by S. Pierce, seconded by W. Duncan and carried by roll call vote that the meeting was adjourned and the District Board move to executive session pursuant to Wisconsin Statutes 19.85(1)(c) to discuss the President's evaluation. The Board reserves the right to reconvene in open session to take action on items discussed in executive session.

**Aye: 8**

**Nay: 0**

**Abstaining:**

**Absent: 1**

## **XII. Executive Session**

At approximately 10:52 am, the Board reconvened in Open Session. R. Zacharias motioned, seconded by S. Pierce to increase Bryan Albrecht’s compensation by 4% and add a \$10,755 performance bonus along with a new retention bonus of \$20,000 per year for 3 years payable if Bryan Albrecht is the President on June 30, 2022.

At 10:53 am it was moved by R. Zacharias, seconded by R. Frederick and carried by roll call vote that the meeting was adjourned.

**Aye: 8**

**Nay: 0**

**Abstaining:**

**Absent: 1**

Submitted by,

A handwritten signature in black ink, appearing to read "Pamela Zenner-Richards". The signature is written in a cursive style with a large initial "P".

Pamela Zenner-Richards

Secretary