

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD
Regular Meeting, June 18, 2020

The Gateway Technical College District Board met virtually on Thursday, June 18, 2020. The meeting was called to order at 8:00 a.m. by Bethany Ormseth, Chairperson.

I. Call to Order

A. Open Meeting Compliance

- K. Bartlett confirmed the meeting was duly noticed in accordance with state statutes for open meeting compliance.

II. Roll Call

Jesse Adams	Present
Ram Bhatia	Present
William Duncan	Present
Ronald J. Frederick	Present
Angie Haney	Present
Zaida Hernandez-Irisson	Excused
Scott Pierce	Present
Roger Zacharias	Present
Pamela Zenner-Richards	Present
Bethany Ormseth	Present

Also in attendance were Bryan Albrecht, Kelly Bartlett, Mary Harpe and 39 citizens/reporters.

III. Approval of Agenda

A. It was moved by S. Pierce and seconded by W. Duncan and carried to approve the agenda.

IV. Approval of Minutes

A. It was moved by P. Zenner-Richards and seconded by R. Zacharias and carried to approve the minutes of the May 7, 2020 Public Hearing and May 14, 2020 Regular Meeting.

V. Citizen Comments

There was one written citizen comment from Karen Comer that was shared during the meeting for the Trustees to review.

VI. Committee of the Whole

Zina Haywood, Tammi Summers and Anne Whyntott led a discussion on Vision 2021.

VII. Chairperson's Report

A. Dashboard Report items included updates on:

- Staff have started to distribute a second round of Cares Act student aid.
- Snap-on has donated \$12,000 for materials toward the production of PPE.
- Gateway received \$55,000 from the Kloss Fund for CNA and Horticulture.

B. Board Evaluation Summary

- 5 of 8 Attending Trustees Responded to the Survey: Good meeting.

VIII. President's Report

A. Announcements

- Bryan Albrecht welcomed everyone to the meeting and mentioned that attendance has been much higher with these virtual meetings.
- Bryan welcomed the following Gateway Journey Members: Scott Ruplinger and Tracey Junkin.

- Bryan recognized Ronald J. Frederick for his years of service to Gateway as a Board member. Ron's term ends June 2020.
 - Bryan also recognized Gateway's first ever Student Trustee Angie Haney for her service. Angie's term ends June 2020.
 - Bryan thanked Beth Ormseth for her term as Gateway's Chairperson over the past two years. He also recognized Scott Pierce for his term as Vice Chairperson, Pam Zenner-Richards for her term as Secretary and Ronald Frederick for his term as Treasurer for the Board.
- B. COVID-19 Update
- Stephanie Sklba reported on Gateway's Red Hawk Return Plan. The GPS Committee meets regularly to create plans and policies for returning to Gateway safely for students and staff.
- C. SC Johnson Update
- Bryan introduced Jim Ladwig. Jim announced Fisk Johnson's recent support to Gateway. Fisk has a desire to help students gain skilled training to work in the community. Jim thanked Gateway as a partner helping to make this community a better place to work and live. Fisk's donation helps with bootcamps, programs and scholarships helping to change lives through opportunities.
 - Bryan thanked Jim Ladwig for his partnership and thanked Fisk Johnson for his donation.

IX. Student Trustee Report

- A. Angie Haney gave her last report as Gateway's Student Trustee. Angie's term ends June 2020. Angie announced student events that have taken place the past month and she spoke about Gateway's graduation. Some students were hoping for additional celebrations for graduating students.

X. Operational Agenda

A. Action Agenda

1. Fiscal Year 2020-2021 Budget Approval - Section 3 – Executive Limitations, Policy 3.4 Budgeting/Forecasting

Administration recommends the FY 2020-2021 budget be approved.

Following discussion, it was moved by R. Zacharias, seconded by S. Pierce and carried by roll call vote to approve Fiscal Year 2020-2021 Budget Approval – Section 3 – Executive Limitations, Policy 3.4 Budgeting/Forecasting

Aye: 8

Nay: 0

Abstaining: 0

Absent: 1

2. Resolution B-2020 E – Approval of Three-Year Strategic Facility Planning Guide for State Submission, Fiscal Years 2020-21, 2021-22, 2022-23

Wisconsin Technical College System Board Financial Accounting Manual (FAM), Three Year Facilities Plan, states as follows: *“Annually, each Wisconsin Technical College District is required to prepare and submit a Three-Year Facilities Plan to the Wisconsin Technical College System Board (WTCSB). The Plan must be approved by the District Board and submitted no later than August 1st of each year. The reporting shall be on a fiscal year basis and include information for the current and next two fiscal years. The plan will be accepted and reviewed by the WTCSB but no action will be taken, as each project continues to be subject to review and approval on an individual basis pursuant to s. 38.04(10), Stats.”*

Following discussion, it was moved by S. Pierce, seconded by R. Zacharias and carried to approve Resolution B-2020 E – Approval of Strategic Facility Planning Guide For State Submission Fiscal Years 2020-21, 2021-22 and 2022-23.

3. Resolution No. F-2020-2021A.1 – Resolution Authorizing the Issuance of \$4,000,000 General Obligation Promissory Notes, Series 2020-2021A

Administration is recommending approval to issue General Obligation Promissory Notes, Series F-2020-2021A; in the principal amount of \$4,000,000; \$1,500,000 for the public purpose of financing building remodeling and improvement projects; \$2,500,000 for the public purpose of financing the acquisition of movable equipment. This borrowing is included in the 2020-21 budget. Upon approval, appropriate legal notices will be published in the official district newspapers.

Following discussion, it was moved by R. Zacharias, seconded by W. Duncan and carried by roll call vote to approve Resolution No. F-2020-2021A.1 – Resolution Authorizing the Issuance of \$4,000,000 General Obligation Promissory Notes, Series 2020-2021A.

**Aye: 8
Nay: 0
Abstaining: 0
Absent: 1**

4. Resolution No. F-2020-2021A.2 - Resolution Establishing Parameters for the Sale of Not to Exceed \$4,000,000 General Obligation Promissory Notes, Series 2020-2021A

The administration is recommending Board approval of a resolution establishing parameters for the sale of not to exceed \$4,000,000 General Obligation Promissory Notes, Series 2020-2021A; \$1,500,000 for the public purpose of financing building remodeling and improvement projects; \$2,500,000 for the public purpose of financing the acquisition of movable equipment.

Following discussion, it was moved by R. Zacharias, seconded by S. Pierce and carried by roll call vote to approve Resolution No. F-2020-2021A.2 - Resolution Establishing Parameters for the Sale of Not to Exceed \$4,000,000 General Obligation Promissory Notes, Series 2020-2021A.

**Aye: 8
Nay: 0
Abstaining: 0
Absent: 1**

B. Consent Agenda

It was moved by S. Pierce, seconded by R. Zacharias and carried that the following items in the consent agenda be approved:

1. **Finance**
 - a) **Summary of Revenue and Expenditures:** Approved the summary of revenue and expenditures as of May 31, 2020.
 - b) **Cash and Investment Schedules:** Approved the monthly cash reconciliation, investment schedule and investment report.
2. **Personnel Report:** Approved the personnel report of two (2) new hires; one (1) transfer; one (1) retirement; no employment approvals-casual, non-instructional; and no employment approvals-adjunct faculty.

3. **Grants Awards:** There were no grant awards for approval.
4. **Contracts for Instructional Delivery:** Approved the contracts for instructional delivery report for May 2020.
5. **Advisory Committee Activity Report:** Approved the advisory committee 2019-2020 meeting schedule and new members as of June 1, 2020
6. **Bids for Approval:** Approved the following bid: Bid No. 1605 – Horizon Center EVOC Fence, Signage and Striping.

XI. Policy Governance Monitoring Reports

A. Ends Statement Monitoring

College Ends Policy – The tri-county community benefits from affordable higher education that allows residents to develop knowledge and skills for family-supporting careers that contribute to the growth and sustainability of the local economy at a cost commensurate with the value of services provided.

5) Educational partners, locally, nationally, and internationally, connect their students to Gateway's well-developed career pathways courses, facilities, and educational resources.

Katie Graf and Dan Foster reported on high school partnerships.

Following discussion, it was moved by S. Pierce, seconded by W. Duncan and carried that this report is evidence that the college is making progress on Ends Policy #5.

B. Policy Governance Review – Ends Policy 4.1, Statement #5

Following discussion, it was moved by W. Duncan, seconded by P. Zenner-Richards and carried to approve the wording of Policy Governance, Ends Policy 4.1, Statement #5.

XII. Board Member Community Reports

- The Trustees thanked Ron for his service on the Board. They mentioned that it has been an honor working with him over the years.

XIII. Next Meeting Date and Adjourn

- A. Organizational Meeting – Monday, July 13, 2020, Virtual Meeting
- B. Board Retreat – Directly following the Organizational Meeting, Virtual Meeting – POSTPONED/CANCELLED
- C. At approximately 11:09 a.m. it was moved by R. Zacharias, seconded by W. Duncan and carried by roll call vote that the meeting was adjourned and the District Board move to executive session pursuant to Wisconsin Statutes 19.85(1)(c) to discuss the President's compensation. The Board reserves the right to reconvene in open session to take action on items discussed in executive session.

Aye: 8

Nay: 0

Abstaining: 0

Absent: 1

XIV. Executive Session

At approximately 11:40 am, the Board reconvened in Open Session. S. Pierce filled in for B. Ormseth since she was not able to attend the executive session. W. Duncan motioned, seconded by R. Bhatia to extend Bryan Albrecht's contract for another year without merit increase due to the current pandemic. At 11:43 am it was moved by R. Zacharias, seconded by P. Zenner-Richards and carried by roll call vote that the meeting was adjourned.

Aye: 6
Nay: 0
Abstaining:
Absent: 3

Submitted by,

A handwritten signature in cursive script that reads "Pamela Zenner-Richards". The signature is written in black ink and is positioned above the printed name.

Pamela Zenner-Richards
Secretary