

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD  
Regular Meeting, June 20, 2024

The Gateway Technical College District Board met virtually and in person on the Kenosha Campus - Garden Room, on Thursday, June 20, 2024. The meeting was called to order at 8:00 a.m. by Rebecca Matoska-Mentink, Chairperson.

**Open Meeting Compliance**

L. Allen confirmed the meeting was duly noticed in accordance with state statutes for open meeting compliance.

**Roll Call**

**Present:** Jesse Adams, Ram Bhatia, Benjamin DeSmidt, William Duncan, Scott Pierce, Jason Tadlock, Pamela Zenner-Richards and Rebecca Matoska-Mentink

**Virtual:** None

**Excused:** Zaida Lange-Irison (arrived at 8:02 am) and Nicole Oberlin – Student Trustee

Also in attendance were President Ritu Raju, Recorder Liz Allen, Administrative Assistant David Elliott and 44 virtual and 27 in person citizens/reporters.

**Approval of Agenda**

S. Pierce suggested that the Strategic Planning 3.10 presentation be deferred until the next board meeting due to the number of items on the Agenda. With this deferment, it was moved by S. Pierce, seconded by P. Zenner-Richards and carried to approve the Agenda.

**Approval of Minutes**

It was moved by W. Duncan, seconded by B. DeSmidt and carried to approve the Minutes of the May 22, 2024 Regular Meeting.

**Citizen Comments**

There were no citizen comments.

**Policy Governance Monitoring Reports - Ends Policy Monitoring - Statement #4**

**College Ends Policy** - The tri-county community benefits from affordable higher education that allows residents to develop knowledge and skills for family-supporting careers that contribute to the growth and sustainability of the local economy at a cost commensurate with the value of services provided.

**Statement #4 Families are strengthened by the prosperity of their graduates, reduced unemployment or underemployment, and the availability of local jobs for family members.** – Stacy Riley

**Following discussion, it was moved by B. DeSmidt, seconded by J. Adams and carried to roll call vote that this report is evidence that the college is making progress on Ends Policy, Statement #4.**

**Aye: 9**

**No: 0**

**Abstaining: 0**

**Absent: 0**

**Chairperson's Report – Recognition of Jesse Adams and Pamela Zenner-Richards**

The board recognized J. Adams for 6 years of service and P. Zenner-Richards for 24 years of service. J. Adams announced that he established a Gateway Foundation scholarship in recognition of Pam's 24 years of service to Gateway.

### **Chairperson's Report - Board Evaluation Summary:**

4 of 9 Trustees Responded to the May survey plus the Student Trustee. Below are the comments received.

Strategic - Great presentations under President's Reports. Well-deserved recognition of Raquel Palacios and Suzanne Sublette as advisors of the year.

Task Some difficult conversations were held, but they were done professionally and respectfully.

Action - None

Results - Great presentation from the advising team!

### **Chairperson's Report – Organizational Meeting & Board Retreat**

R. Matoska-Mentink provided information for the upcoming meetings.

### **Chairperson's Report – Draft FY 24/25 Board Meeting Schedule**

The Trustees reviewed the draft FY 24/25 schedule. R. Bhatia stated that the proposed July 7, 2025 Organizational and Retreat meetings need to be held on the second Monday of July. The date will be changed to July 14, 2025. The November 21<sup>st</sup> meeting conflicts with the DBA meeting. L. Allen will look into this and provide results to the trustees. All other meeting dates are approved.

### **Chairperson's Report - Review Wording of Policy 2.5 President Emeritus Designation**

The Trustees reviewed the wording of the policy. Following discussion, it was moved by S. Pierce, seconded by Z. Lange-Irisson and carried to approve the wording of Policy 2.5.

### **Chairperson's Report - Review Wording of Policy 3.10 Strategic Planning**

The Trustees reviewed the wording of the policy. Following discussion, it was moved by R. Bhatia, seconded by W. Duncan and carried to approve the wording of Policy 3.10.

### **Chairperson's Report – Approval of President's Evaluation Tool for FY 24/25**

The Trustees reviewed the evaluation tool. Following discussion, it was moved by W. Duncan, seconded by B. DeSmidt and carried to approve President's FY 24/25 Evaluation Tool.

### **Board Member Community Reports**

Z. Lange-Irisson shared that the Gateway Foundation Scramble on May 22 was very successful with amazing weather and attendance. She spoke during the Scramble program that she was a scholarship recipient from the Foundation and how it helped her.

### **President's Report - Announcements**

R. Raju provided college updates.

### **President's Report – Dashboard**

The dashboard report included information about an Energage update, the Foundation Golf Outing and WLDI graduation.

### **President's Report – Introduction of new Student Trustee Andrea Nunez**

R. Raju introduced Andrea Nunez, the new FY 24/25 Student Trustee. Andrea provided the Student Trustee Report on activities that have been taking place over the past month.

### **Operational Agenda - Action Agenda**

#### **Fiscal Year 2024-2025 Budget Approval - Section 3 – Executive Limitations, Policy 3.4**

#### **Budgeting/Forecasting – Jason Nygard**

The administration is recommending approval of the FY 2024 – 2025 budget.

Following discussion, it was moved by J. Tadlock, seconded by P. Zenner-Richards and carried to roll call vote to approve the Fiscal Year 2024-2025 Budget

Aye: 9  
No: 0  
Abstaining: 0  
Absent: 0

**Operational Agenda - Action Agenda**

**Request For Approval of Society of Manufacturing Engineers (SME) Initiative – Jason Nygard**

The administration is recommending approval of the SME initiative.

Following discussion, it was moved by W. Duncan, seconded by J. Adams and carried to roll call vote to approve the SME initiative

Aye: 9  
No: 0  
Abstaining: 0  
Absent: 0

**Operational Agenda - Action Agenda**

**Resolution B-2024 A – Approval of Three-Year Strategic Facility Planning Guide for State Submission, Fiscal Years 2024-25, 2025-26, 2026-27 – Sharon Johnson**

The administration is recommending approval of Strategic Facility Planning Guide for State Submission for Fiscal Years 2024-25, 2025-26 and 2026-27.

Following discussion, it was moved by P. Zenner-Richards, seconded by R. Bhatia to approve the Strategic Facility Planning Guide for State Submission for Fiscal Years 2024-25, 2025-26 and 2026-27.

**Operational Agenda - Action Agenda**

**Resolution No. F-2024-2025A.1 – Resolution Authorizing the Issuance of \$4,000,000 General Obligation Promissory Notes, Series 2024-2025A of Gateway Technical College District, Wisconsin – Sharon Johnson**

The administration is recommending approval to issue General Obligation Promissory Notes, Series F-2024-2025A; in the principal amount of \$4,000,000; \$2,500,000 for the public purpose of financing the acquisition of movable equipment and \$1,500,000 for the public purpose of financing building remodeling and improvement projects.

Following discussion, it was moved by B. DeSmidt, seconded by Z. Lange-Irisson and carried to roll call vote to approve F-2024-2025A.1 – Resolution Authorizing the Issuance of \$4,000,000 General Obligation Promissory Notes, Series 2024-2025A of Gateway Technical College District, Wisconsin

Aye: 9  
No: 0  
Abstaining: 0  
Absent: 0

**Operational Agenda - Action Agenda**

**Resolution No. F-2024-2025A.2 – Resolution Establishing Parameters for the Sale of \$4,000,000 General Obligation Promissory Notes, Series 2024-2025A – Sharon Johnson**

The administration is recommending Board approval of a resolution establishing parameters for the sale of 4,000,000 General Obligation Promissory Notes, Series 2024-2025A for the public purpose of financing the acquisition of movable equipment.

Following discussion, it was moved by J. Adams, seconded by W. Duncan and carried to roll call vote to approve F-2024-2025A.2 – Resolution Establishing Parameters for the Sale of \$4,000,000 General Obligation Promissory Notes, Series 2024-2025A

Aye: 8  
No: 0  
Abstaining: 0  
Absent: 1

#### **Operational Agenda - Action Agenda**

**Request Reserves for Dental Hygiene Program** – Matt Janisin, Sharon Johnson and Micheal Randolph  
The administration is recommending reserves for the Dental Hygiene Program.

Following discussion, it was moved by J. Tadlock, seconded by W. Duncan and carried to roll call vote to approve Reserves for Dental Hygiene Program

Aye: 9  
No: 0  
Abstaining: 0  
Absent: 0

#### **Operational Agenda - Action Agenda**

**Lease Agreement Between Gateway Technical College and Career and College Academy - Elkhorn Area School District - For Leased Space on Elkhorn Campus**

The administration is recommending approval by the Gateway Technical College District Board of Trustees to enter lease for space located at the Career and College Academy, Gateway Technical College Elkhorn Campus, 400 County Road H, Elkhorn, WI 53121.

Following discussion, it was moved by J. Adams, seconded by S. Pierce and carried to roll call vote to approve the Lease Agreement Between Gateway Technical College and Career and College Academy – Elkhorn Area School District - For Leased Space on Elkhorn Campus

Aye: 8  
No: 0  
Abstaining: 1  
Absent: 0

#### **Consent Agenda**

It was moved by R. Bhatia, seconded by Z. Lange-Irisson and carried that the following items in the consent agenda be approved.

#### **Finance:**

**Summary of Revenue and Expenditures:** Approved the summary of revenue and expenditures as of May 31, 2024.

**Cash and Investment Schedules:** Approved the monthly cash reconciliation, investment schedule and investment report.

**Personnel Report for June:** Approved the personnel report of (2) two new hires, (1) one promotion, (1) one transfer, (3) three retirements and (3) three separations.

**Grant Awards:** The college received one grant award for the Oral Health-Dental Hygienist program from WTCS in the amount of \$1,264,545.

**BWS Contracts for Instructional Delivery:** Approved the contracts for instructional delivery report for May 2024.

**Protective Services Contracts for Instructional Delivery:** Approved the contracts for instructional delivery report for May 2024.

**High School Contracts for Instructional Delivery:** Approved the contracts for instructional delivery report for May 2024.

**Advisory Committee Activity Report:** Approved new members as of June 1, 2024.

**Next Meeting Date and Adjourn**

Organization Meeting – Monday, July 8, 2024, 8:00 am, Virtual and In-Person, SC Johnson iMET Center and Board Retreat directly following the Organizational meeting.

At approximately 10:07 am, it was moved by Z. Lange-Irison, seconded by W. Duncan and carried by a roll call vote that the meeting was adjourned and the Gateway Technical College District Board moved to Executive Session pursuant to Wisconsin Statutes 19.85(1)© to discuss **Personnel Issues**. The Board reserves the right to reconvene in open session to take action on items discussed in closed session.

**Aye: 9**

**No: 0**

**Abstaining: 0**

**Absent: 0**

**Executive Session**

The Board did not reconvene in open session.

Submitted by,



Benjamin DeSmidt, Secretary  
Gateway Technical College Board of Trustees