

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Regular Meeting

November 19, 2015

The Gateway Technical College District Board met on Thursday, November 19, 2015 at the Horizon Center, 4940 88th Avenue, Room 106, Kenosha, WI 53144. The meeting was called to order at 8:00 am by Gary Olsen, Chairperson.

I. Call to Order

A. Open Meeting Compliance

- K. Bartlett confirmed the meeting was duly noticed in accordance with state statutes for open meeting compliance.

II. Roll Call

Ram Bhatia	Present
William Duncan	Present
Ronald J. Frederick	Present
Susan Greenfield	Present
Bethany Ormseth	Present
Scott Pierce	Present
Roger Zacharias	Excused
Pamela Zenner-Richards	Present
Gary Olsen	Present

Also in attendance were Bryan Albrecht, Kelly Bartlett, Mary Harpe, and 22 citizens/reporters.

III. Approval of Agenda

- A. It was moved by S. Pierce, seconded by W. Duncan and carried to approve the agenda.

IV. Approval of Minutes

- A. It was moved by R. Bhatia, seconded by P. Zenner-Richards and carried to approve the minutes of the October 22, 2015 Regular Meeting.

V. Citizen Comments

- A. There were no citizen comments.

VI. Chairperson's Report

A. Policy Review Committee Updates

- Pamela Zenner-Richards reported that the Ad Hoc Policy Review Committee has worked to put the Ends Policy in place and are asking for approval from the Board. The committee is also working on the Executive Limitations and will continue inviting all of the Trustees to the meetings.

B. Dashboard Report

- Gateway continues to receive Aaa rating from Moody's Investors Service.
- Gateway Technical College signed a new articulation agreement with George Williams University expanding options for our students.
- Over 1,400 high school students are currently enrolled in Gateway courses increasing our recruitment pipeline.

C. Board Evaluation Summary

- We had consensus that the committee of the whole with Union Grove HS was very good and we should keep meeting with school districts in the future. It was also noted that the review of the policy committee work is moving forward in a positive direction.
- D. Fall District Boards Meeting
- W. Duncan attended a session on legal issues and another on when the big one hits. He enjoyed the meeting and all of the great information that was discussed.
 - R. Bhatia mentioned that the open meeting had good discussion.
- E. President's Mid-Year Evaluation Update
- G. Olsen said that the Trustees will meet in executive session after the December meeting to discuss the President's Mid-Year Evaluation.

VII. President's Report

- A. Announcements –
- B. Albrecht thanked the Trustees for all that they do on a local and state level.
 - S. Sklba reported that in conjunction with the White House, Gateway is signing the climate commitment pledge. This is the umbrella climate commitment and Gateway is very excited to be a part of this.
- B. NC3 and Chrysler Partnerships
- D. Davidson introduced Matt Janisin to speak on the NC3 partnership including Gateway, Snap-on, TRANE, Starrett, and Chrysler being the newest addition. Matt Janisin does training on behalf of all the partners. Matt Janisin participates in training across the country. M. Janisin spoke about partnerships and training through NC3.
 - Chrysler will need 5000 techs by 2018 and had the idea to partner with colleges around the country. Gateway is building in Chrysler training in the current program. Four students have completed this and can start working on warranty work as soon as they start at a dealership. This was officially integrated into the program in January 2015. Students can become Chrysler certified technicians when they graduate. 460 students around the country have completed this and another eight schools are joining to reach the first benchmark of 100 schools.
 - B. Albrecht thanked Matt Janisin for all of his time and effort with NC3. Matt is receiving the crystal apple award. Given for making a difference in the community with students.
- C. Kenosha Kingfish Check Presentation
- B. Albrecht thanked the Kenosha Kingfish for their partnership and introduced Jake McGhee and Elvis the Kingfish mascot. J. McGhee brought baseballs for the Trustees signed by Duffy Dyer. J. McGhee said it has been remarkable coming to Kenosha. There has been great community support and they won the league championship last this past season. J. McGhee and the team created a custom jersey and worked with Jayne Herring in Marketing to raise money for the Foundation. A check was presented from the Kenosha Kingfish to the Gateway Foundation for \$1631.50. J. McGhee plans to continue working with Gateway Technical College.
- D. AT&T Check Presentation
- Jennifer Charpentier introduced Dextra Hadnot from AT&T. J. Charpentier mentioned that Gateway is most grateful for AT&T's continuous support. This is the third gift from AT&T to the college Foundation. D. Hadnot presented the donation check for \$5,000. D. Hadnot mentioned that working with Gateway allows AT&T to hire people trained on the latest technology that meets the needs of AT&T.
- E. Burlington 496 Building Renovation
- W. Whyte reported on the 496 Building renovation project. W. Whyte met with Burlington High School over the past couple months discussing options. November 1, 2015 the Workforce Development Center moved out of the 496 building opening up space for Gateway use. Construction is currently housed in the HERO Center, but needs more space. Construction will be moved out of HERO and in to the 496 Building allowing for additional needed classrooms in the HERO Center. Moving

construction to 496 will triple the space used for the classes. 496 will consist mainly of Nursing, Pharmacy Tech, and Construction.

- B. Albrecht mentioned that Burlington High School students will be using these construction classrooms which helps Gateway build another pathway with students.

F. EVOC Track Partnership

- W. Whyte reported on the EVOC Track. A location for this track has been in play for over two years. Gateway will be partnering with UW Parkside to lease their parking lot for \$1 per year plus improvement costs. This was a parking lot that was being used for storage. It needs a track, fencing, and is approximately 8 acres. Gateway is working with Parkside and the criminal justice program to provide a better track. Gateway is still using Dairyland for now, but it is up for sale. There is a Public Hearing for the EVOC Track schedule for December 17, 2015. This will be a great partnership between Gateway and Parkside with two institutions working together on facilities and it is close to Gateway's Kenosha Campus. W. Whyte reported that there are no plans for a structure on the property at this time. B. Albrecht mentioned that Gateway has completed what we think is the last step of putting this program together. The result will be quite unique.

VIII. Operational Agenda

A. Action Agenda

1. Approve the Updated Ends Statements from the Ad Hoc Policy Review Committee

**SECTION 4 – ENDS
POLICY 4.1**

COLLEGE ENDS POLICY

The tri-county community benefits from affordable higher education that allows residents to develop knowledge and skills for family-supporting careers that contribute to the growth and sustainability of the local economy at a cost commensurate with the value of services provided.

1. Students demonstrate the knowledge and skills and self-confidence required for employability, career advancement, a global perspective, and lifelong learning.
2. Businesses benefit from a well-trained, educated workforce and access to customized business and workforce solutions that support a positive business climate.
3. Taxpayers receive a positive return on investment from Gateway's impact on the local tax base, property values, and overall economic development as well as the contributions of graduates to the tri-county community.
4. Families are strengthened by the prosperity of their graduates, reduced unemployment or underemployment, and the availability of local jobs for family members.
5. Educational partners, locally, nationally, and internationally, connect their students to Gateway's well-developed career pathways, courses, facilities, and educational resources.

Following discussion it was moved by S. Pierce, seconded by W. Duncan and carried to approve the Updated Ends Statements from the Ad Hoc Policy Review Committee.

2. Resolution No. F-2015-2016D.2 – Resolution Awarding the Sale of \$2,000,000 General Obligation Promissory Notes, Series 2015-2016D

The administration is recommending Board approval of a resolution awarding the sale of \$2,000,000 of General Obligation Promissory Notes, Series 2015-2016D for the public purpose of financing building remodeling and improvement projects.

Following discussion it was moved by S. Pierce, seconded by S. Greenfield and carried to approve Resolution No. F-2015-2016D.2 – Resolution Awarding the Sale of \$2,000,000 General Obligation Promissory Notes, Series 2015-2016D.

Aye: 8

Nay: 0

Absent: 1

B. Consent Agenda

It was moved by R. Zacharias, seconded W. Duncan and carried that the following items in the consent agenda be approved:

1. **Finance**
 - a) **Financial Statement and Expenditures over \$2,500:** Approved the financial statement and expenditures as of October 31, 2015.
 - b) **Cash and Investment Schedules:** Approved the monthly cash reconciliation, investment schedule and investment report.
2. **Personnel Report:** Approved the personnel report of two (2) retirements; two (2) resignations; one (1) termination; no employment approvals-casual, non-instructional; and no employment approvals-adjunct faculty.
3. **Grants Awards:** Approved the Grants – November 2015
4. **Contracts for Instructional Delivery:** Approved the contracts for instructional delivery report for October 2015
5. **Advisory Committee Activity Report:** Approved the advisory committee 2015-2016 meeting schedule and new members as of November 1, 2015
6. **Approval of BID:** Approved Bid Number 1490
7. **Program Approval:** Approved the request to submit a Program Title Change Request from 10-109-1 Hotel/Hospitality Management to Hospitality and Tourism Management to the Wisconsin Technical College System for consideration.

IX. Policy Governance Monitoring Reports

A. Ends Statement Monitoring

End Statement #5 – **Gateway provides** a positive return on taxpayer and community investment by leveraging its core capabilities in a financially and socially responsible manner. *Auditor (CAFR) – B. Thomey*

- Representatives from the College's audit firm, Schenck S.C., presented the Comprehensive Annual Financial Report and Single Audit Report for the fiscal year ended June 30, 2015.
- The CAFR is available online at <http://www.gtc.edu/forms-publications/financial-reports>.

Following discussion, it was moved by W. Duncan, seconded by P. Zenner-Richards and carried that this report is evidence that the college is making progress on Ends Statement #5

B. Executive Limitations

3.4 FY 2016-17 Budget Assumptions/Parameters and Budget Process Calendar – *B. Thomey*

Board policy Section 1 - Governance Process, Policy 1.14, College Budget Process states that the Board will establish budget assumptions and parameters in November of each year. In addition, the Board will review the budget process calendar which shall include the timetable for completion of the budget process. The administration recommends the following assumptions for preparation of the fiscal year 2016-2017 budget. Certain assumptions such as property valuation, state aid and tuition increases that are not determined by the College will be monitored on a regular basis and changes reported accordingly.

Following discussion, it was moved by R. Bhatia, seconded by S. Greenfield and carried to approve 3.4 FY 2016-17 Budget Assumptions/Parameters and Budget Process Calendar.

X. Board Member Community Reports

- Discussion took place on District Boards and healthcare providers.

XI. Next Meeting Date and Adjourn

- A. Regular Meeting – Wednesday, December 16, 2015, 3:00 pm, HERO Center
- B. At approximately 9:38 a.m. it was moved by W. Duncan, seconded by R. Frederick and carried that the meeting was adjourned.

Submitted by,



Susan Greenfield
Secretary