

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD  
Regular Meeting, November 19, 2020

The Gateway Technical College District Board met virtually on Thursday, November 19, 2020. The meeting was called to order at 8:00 a.m. by Scott Pierce, Chairperson.

**I. Call to Order**

A. Open Meeting Compliance

- K. Bartlett confirmed the meeting was duly noticed in accordance with state statutes for open meeting compliance.

**II. Roll Call**

Jesse Adams	Excused
Megan Bahr	Present
Ram Bhatia	Present
William Duncan	Present
Zaida Hernandez-Irisson	Present
Rebecca Matoska-Mentink	Excused
Bethany Ormseth	Present
Roger Zacharias	Present
Pamela Zenner-Richards	Present
Scott Pierce	Present

Also in attendance were Bryan Albrecht, Kelly Bartlett, Mary Harpe and 34 citizens/reporters.

**III. Approval of Agenda**

A. It was moved by R. Bhata and seconded by P. Zenner-Richards and carried to approve the agenda.

**IV. Approval of Minutes**

A. It was moved by W. Duncan and seconded by R. Zacharias and carried to approve the minutes of the October 22, 2020 Regular Meeting.

**V. Citizen Comments**

There were no citizens comments.

**VI. Chairperson's Report**

A. Dashboard Report items included updates on:

- Established a partnership with the Village of Mt. Pleasant to expand fire service training.
- Metallica Scholars Completion
- Our foundation held a very successful Innovation Celebration.

B. Board Evaluation Summary

- 6 of 9 Attending Trustees Responded to the Survey: Good presentation on diversity during the COW meeting. Looking forward to in-depth discussions at our next retreat. Similarly, good presentation under President's report. Congratulations on Kunes Country Scholarship award. Jesse Adams rocks! Last but not least, best ever presentation on Ends Monitoring. Committee of Whole was excellent. More training for Trustees in an upcoming Board Retreat is essential. Committee of the Whole was very informative

C. President's Evaluation

- Trustees were informed that they would receive the President's mid year goals within the week. These goals will be reviewed in Executive Session after the December meeting.

- D. Board Retreat Planning
  - The Trustees will meet virtually in December, February and March for their Professional Development Retreat on DEI.

Jesse Adams joined the Board meeting at 8:12 am.

## VII. President's Report

- A. Announcements
  - Bryan Albrecht welcomed the following Journey members to the meeting: Viola Howell and Dr. Laura Neil.
  - Bryan spoke about the sustainability report that has been recently released. This report shows continued positive progress and positive carbon footprint report. The electronic version will be sent to all employees.
  - Stephanie Sklba spoke on Gateway's Innovation Celebration.
  - Bryan introduced Scott Stump.
- B. Scott Stump, Assistant Secretary of Education, OCTEA
  - Scott Stump spoke on his appreciation for the work that Gateway is doing, especially in critical areas. He spoke about leadership and support in education. He mentioned that Gateway has created safe options for students and staff during this pandemic.

## VIII. Student Trustee Report

- A. Megan Bahr reported on student activities that have been taking place this past month.

## IX. Operational Agenda

### A. Action Agenda

1. Resolution No. F-2020-2021C.1 – Resolution Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2020-2021C

Administration is recommending approval to issue General Obligation Promissory Notes, Series F-2020-2021C; in the principal amount of \$1,500,000 for the public purpose of financing the construction of building additions or enlargements at the Racine campus. This borrowing is included in the 2020-21 budget. Upon approval, appropriate legal notices will be published in the official district newspapers.

**Following discussion, it was moved by P. Zenner-Richards, seconded by R. Bhatia and carried by roll call vote to approve Resolution No. F-2020-2021C.1 – Resolution Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2020-2021C.**

**Aye: 8**

**Nay: 0**

**Abstaining: 0**

**Absent: 1**

2. Resolution Numbers B-2020 H.1 and H.2 – Approval of Project for Madrigano Conference Center Restrooms and Breakroom Remodeling – Kenosha Campus, Kenosha, WI

The administration is recommending approval by the Gateway Technical College District Board of Resolutions B-2020 H.1 and H.2 for the Approval of Project for the Madrigano Conference Center Restrooms and Breakroom Remodeling – Kenosha Campus, Kenosha, Wisconsin.

The administration also recommends approval from the Wisconsin Technical College System (WTCS) Board for the Madrigrano Conference Center Restrooms and Breakroom Remodeling – Kenosha Campus, Kenosha, Wisconsin.

**Following discussion, it was moved by W. Duncan, seconded by R. Zacharias and carried to approve Resolution Numbers B-2020 H.1 and H.2 – Approval of Project for Madrigrano Conference Center Restrooms and Breakroom Remodeling – Kenosha Campus, Kenosha, WI.**

3. Resolution No. M-2020 C - Resolution Authorizing Temporary Borrowing In An Amount Not to Exceed \$5,000,000; and Issuance of Taxable Tax and Revenue Anticipation Promissory Notes

The administration is recommending Board approval of a resolution authorizing the short-term borrowing (if needed) of an amount not to exceed \$5,000,000.

The resolution will authorize the administration to establish a line of credit with its current bank, Johnson Bank, if the need arises.

**Following discussion, it was moved by W Duncan, seconded by P. Zenner-Richards and carried by roll call vote to approve Resolution No. M-2020 C - Resolution Authorizing Temporary Borrowing In An Amount Not to Exceed \$5,000,000; and Issuance of Taxable Tax and Revenue Anticipation Promissory Notes.**

**Aye: 8**

**Nay: 0**

**Abstaining: 0**

**Absent: 1**

4. Comprehensive Annual Financial Report for Fiscal Year Ending June 30, 2020 (Sharon Johnson will introduce Guest: Bryan Grunewald from CliftonLarsonAllen, LLP)

A representative from the College's audit firm, CliftonLarsonAllen, LLP, will present the Comprehensive Annual Financial Report for the fiscal year ended June 30, 2020 for receipt by the Gateway Technical College Board of Trustees.

**Following discussion, it was moved by R. Bhatia, seconded by W. Duncan and carried to approve Comprehensive Annual Financial Report for Fiscal Year Ending June 30, 2020 (Sharon Johnson will introduce Guest: Bryan Grunewald from CliftonLarsonAllen, LLP).**

#### **B. Consent Agenda**

**It was moved by B. Ormseth, seconded by W. Duncan and carried that the following items in the consent agenda be approved:**

1. **Finance**
  - a) **Summary of Revenue and Expenditures:** Approved the summary of revenue and expenditures as of October 31, 2020.
  - b) **Cash and Investment Schedules:** Approved the monthly cash reconciliation, investment schedule and investment report.
2. **Personnel Report:** Approved the personnel report of two (2) new hires; one (1) promotion; one (1) transfer; one (1) reclassification; one (1) retirement; five (5) separations; no employment approvals-casual, non-instructional; and no employment approvals-adjunct faculty.

3. **Grants Awards:** Approved the Grant Awards for November 2020
4. **BWS Contracts for Instructional Delivery:** Approved the contracts for instructional delivery report for November 2020.
5. **High School Contracts for Instructional Delivery:** Approved the contracts for instructional delivery report for October 2020.
6. **Advisory Committee Activity Report:** Approved the advisory committee 2020-2021 meeting schedule and new members as of November 1, 2020

**X. Policy Governance Monitoring Reports**

**A. Ends Statement Monitoring**

1. **College Ends Policy** – The tri-county community benefits from affordable higher education that allows residents to develop knowledge and skills for family-supporting careers that contribute to the growth and sustainability of the local economy at a cost commensurate with the value of services provided. **#3 Taxpayers receive a positive return on investment from Gateway's impact on the local tax base, property values, and overall economic development as well as the contributions of graduates to the tri-county community.**

Sharon Johnson presented on the Comprehensive Annual Financial Report for Fiscal Year Ending June 30, 2020.

**Following discussion, it was moved by P. Zenner-Richards, seconded by Z. Hernandez-Irisson and carried that this report is evidence that the college is making progress on Ends Policy #3.**

**XI. Board Member Community Reports**

- Scott Pierce reported on the virtual District Boards Association meeting that took place in October.

**XII. Next Meeting Date and Adjourn**

- A. Regular Meeting – Thursday, December 17, 2020, 8:00 am, Virtual Meeting
- B. At approximately 9:30 a.m. it was moved by R. Bhatia, seconded by R. Zacharias and carried that the meeting was adjourned.

Submitted by,



Pamela Zenner-Richards  
Secretary