

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD
Regular Meeting
October 24, 2017

The Gateway Technical College District Board met on Thursday, October 24, 2017 at the Elkhorn Campus, Rooms 112/114, 400 County Road H, Elkhorn, WI. The meeting was called to order at 8:00 am by William Duncan, Chairperson.

**I. Call to Order**

- A. Open Meeting Compliance
  - K. Bartlett confirmed the meeting was duly noticed in accordance with state statutes for open meeting compliance.

**II. Roll Call**

Ram Bhatia	Present
Ronald J. Frederick	Present
Gary Olsen	Excused
Bethany Ormseth	Present
Kimberly Payne	Excused
Scott Pierce	Present
Roger Zacharias	Excused
Pamela Zenner-Richards	Excused
William Duncan	Present

Also in attendance were Bryan Albrecht, Kelly Bartlett, Mary Harpe and 18 citizens/reporters.

**III. Approval of Agenda**

- A. It was moved by S. Pierce and seconded by R. Bhatia and carried to approve the agenda.

**IV. Approval of Minutes**

- A. It was moved by B. Ormseth, seconded by R. Bhatia and carried to approve the minutes of the September 21, 2017 Regular Meeting.

**V. Citizen Comments**

- There were no citizen comments

**VI. Chairperson’s Report**

- A. Dashboard Report items included updates on:
  - Foxconn announcement has generated programing interest
  - Gateway is eligible for \$5M grant from the state to expand iMET
  - 40 secondary school administrators attended the President’s meeting
- B. Board Evaluation Summary
  - 6 of 7 Attending Trustees Responded to the Survey: I appreciated hearing from the leaders of our business associations for the tri-county area. Sounds like great potential for future. Good to hear from three counties economic development entities. Similarly, good to hear 15% increase in enrollment, and re-introduction of innovation grants. All very positive steps.
- C. ACCT Legislative Summit

- Beth Ormseth, Roger Zacharias, Ram Bhatia, Bill Duncan and Kelly Bartlett attended the ACCT Leadership Congress in Las Vegas. The conference was educational and the Trustees enjoyed the presentations and interactions with other Board members.
- The ACCT Legislative Summit will take place in Washington D.C. February 11-14, 2018. Bill Duncan plans to attend this event.

## **VII. President's Report**

### **A. Announcements**

- Bryan Albrecht welcomed the following Journey members: Olivia Navarro, Kimberly McMahon, and Mercedes Duran.
- Amanda Virzi reported on the High School Administrators Breakfast. There was a large attendance this year and requests were made for a second meeting throughout the year.

### **B. Welcome from Campus Dean**

- Mike O'Donnell, Dean of Allied Health & Veterinary Sciences and Dean of Campus Affairs in Elkhorn welcomed the Trustees to the Elkhorn Campus. Mike shared details on the upgrades and remodeling that has taken place recently on the Elkhorn Campus.
- Mike invited the following guests to join him in presenting to the Board: Sara Nichols, Executive Director of Open Arms Free Clinic; Nancy Kemp, Pharmacy Technician program graduate and now employee at Open Arms Free Clinic; and Dr. Jennifer Lucas, Instructor and Program Chair of the Pharmacy Technician program.
- Jennifer and Sara have been working on a partnership between Gateway and Open Arms to create internships and clinical experiences for Gateway students. Nancy is a Gateway graduate and now works at Open Arms.

### **C. Foxconn Partnership**

- Bryan Albrecht shared recent details with the Trustees regarding Foxconn. B. Albrecht recently visited Japan where he toured a Foxconn facility. Gateway is working to prepare students with the skillset and knowledge on Industry 4.0 so they are ready for future job requirements.
- R. Koukari has met with Foxconn employees to discuss the Big Data analytics. Gateway is working to create courses to focus on Big Data.
- B. Whyte mentioned that Gateway is hoping to apply for and receive a \$5M grant to allow a 30,000 square foot addition to Gateway's SC Johnson iMET Center to allow for the training of future students.
- B. Albrecht shared that Foxconn is planning to use space at the OPUS building. Foxconn has been interviewing for intern positions and has hired a couple of Gateway students.
- D. Davidson mentioned these students that are working for Foxconn will plan to work up to 30 hours per week while continuing to attend classes with Gateway. These internships are paid for through Foxconn. Foxconn hopes to hire on many of these interns full time after they complete their training through Gateway.
- J. Thibodeau is working with education networks around Wisconsin regarding curriculums for programs to meet the needs of Foxconn and other companies in and coming to the area. Supply Chain Management is another focus Gateway will be looking at within the Business program division.

## **VIII. Operational Agenda**

### **A. Action Agenda**

1. Resolution M-2017 A – Designation of Assistant, Associate, and Deputy Directors

Wisconsin's Code of Ethics for Public Officials and Employees applies to a member of a technical college district board or district director of a technical college, or any position designated as assistant, associate, or deputy director of a technical college – Wis. Statutes, Sec. 19,42(13)(f)

**Following discussion it was moved by S. Pierce, seconded by R. Bhatia and carried to approve Resolutions M-2017 A – Designation of Assistant, Associate, and Deputy Directors**

**Pamela Zenner-Richards joined the Board Meeting via phone by 9:00 am.**

2. Resolution M-2017 B – Resolution Authorizing A Taxable Tax and Revenue Anticipation Promissory Note for Cash Flow Purposes in An Amount Not to Exceed \$5,000,000

The administration is recommending Board approval of a resolution authorizing the short-term borrowing (if needed) of an amount not to exceed \$5,000,000.

**Following discussion it was moved by S. Pierce, seconded by B. Ormseth and carried by roll call vote to approve Resolution M-2017 B – Resolution Authorizing A Taxable Tax and Revenue Anticipation Promissory Note for Cash Flow Purposes in An Amount Not to Exceed \$5,000,000**

**Aye: 6  
Nay: 0  
Abstaining: 3**

3. FY 2016-17 Budget Revision #3

The administration is recommending approval to amend the fiscal year 2017 budget based on year-end results. The FY 2016-17 budget requires revisions in two separate funds. Both the Special Revenue – Operational Fund and the Capital Fund require year-end revisions to balance the fund by function.

**Following discussion it was moved by S. Pierce, seconded by B. Ormseth and carried by roll call vote to approve FY 2016-17 Budget Revision #3**

**Aye: 6  
Nay: 0  
Abstaining: 3**

4. FY 2017-18 Budget Revision #1

The FY 2017-18 budget requires a revision in the General Fund. This revision in the General Fund will reflect final Net New Construction, an adjustment in state aid, an adjustment to enrollment and tuition and fees, and will offset vacant position savings within the General Fund.

**Following discussion it was moved by R. Bhatia, seconded by B. Ormseth and carried by roll call vote to approve FY 2017-18 Budget Revision #1**

**Aye: 6  
Nay: 0  
Abstaining: 3**

**Pamela Zenner-Richards left the Board Meeting via phone at 9:20 am.**

#### **B. Consent Agenda**

**It was moved by S. Pierce, seconded by R. Frederick and carried that the following items in the consent agenda be approved:**

1. **Finance**
  - a) **Financial Statement and Expenditures over \$2,500:** Approved the financial statement and expenditures as of September 30, 2017.
  - b) **Cash and Investment Schedules:** Approved the monthly cash reconciliation, investment schedule and investment report.
2. **Personnel Report:** Approved the personnel report of six (6) new hires; two (2) promotions; two (2) resignations; no employment approvals-casual, non-instructional; and no employment approvals-adjunct faculty.
3. **Grants Awards:** Approved the Grant Awards for October 2017
4. **Contracts for Instructional Delivery:** Approved the contracts for instructional delivery report for September 2017
5. **Advisory Committee Activity Report:** Approved the advisory committee 2017-2018 meeting schedule and new members as of October 1, 2017
6. **Annual Procurement Review:** Approved the Annual Procurement Review

**After discussion it was moved by S. Pierce, seconded by B. Ormseth and carried that the following items in the consent agenda be approved:**

7. **FRP for Approval:** Approved the Joint RFP #1718-51 – Legal Services for Gateway Technical College – Intent to Award

## **IX. Policy Governance Monitoring Reports**

### **A. Ends Policy Monitoring**

College Ends Policy – The tri-county community benefits from affordable higher education that allows residents to develop knowledge and skills for family-supporting careers that contribute to the growth and sustainability of the local economy at a cost commensurate with the value of services provided. 5) **Educational partners, locally, nationally, and internationally, connect their students to Gateway’s well-developed career pathways courses, facilities, and educational resources.**

Zina Haywood presented on the Academic and Campus Affairs Restructure.

**Following discussion, it was moved by R. Bhatia, seconded by B. Ormseth and carried that this report is evidence that the college is making progress on Ends Policy #5.**

### **B. Executive Limitations**

**R. Bhatia motioned to report on Executive Limitations 3.4 Budgeting/Forecasting – Tax Levy and Mill Rate Confirmation prior to the Operation Agenda, the motion was seconded by S. Pierce.**

Jason Nygard reported on 3.4 Budgeting/Forecasting – Tax Levy and Mill Rate Confirmation

**Following discussion, it was moved by R. Bhatia, seconded by S. Pierce and carried by roll call vote to approve 3.4 Budgeting/Forecasting – Tax Levy and Mill Rate Confirmation.**

**Aye: 6**

**Nay: 0**

**Abstaining: 3**

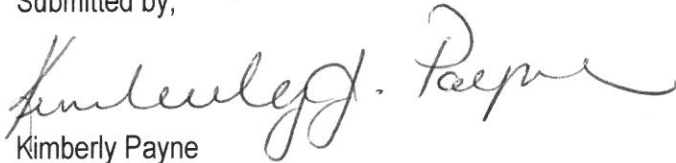
## **X. Board Member Community Reports**

- Ram Bhatia attended a manufacturing expo in Milwaukee and was excited to see that Gateway had a booth at the expo.
- Beth Ormseth mentioned that Roger Zacharias arranged a tour of the United Brotherhood of Carpenters Training Center in Las Vegas for the Gateway Trustees that attended the ACCT Conference. The tour was very impressive.

**XI. Next Meeting Date and Adjourn**

- A. Regular Meeting – Thursday, November 16, 2017, 8:00 am, S.C. Johnson iMET Center
- B. At approximately 9:35 a.m. it was moved by R. Bhatia, seconded by S. Pierce and carried that the meeting was adjourned.

Submitted by,

A handwritten signature in cursive script, appearing to read "Kimberly Payne".

Kimberly Payne  
Secretary