

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD
Regular Meeting, October 18, 2018

The Gateway Technical College District Board met on Thursday, October 18, 2018 at the Elkhorn Campus, Rooms 112/114, 400 County Road H, Elkhorn, WI. The meeting was called to order at 8:00 a.m. by Bethany Ormseth, Chairperson.

I. Call to Order

A. Open Meeting Compliance

- K. Bartlett confirmed the meeting was duly noticed in accordance with state statutes for open meeting compliance.

II. Roll Call

Jesse Adams	Present
Ram Bhatia	Present
William Duncan	Present
Ronald J. Frederick	Present
Kimberly Payne	Present
Scott Pierce	Present
Roger Zacharias	Present
Pamela Zenner-Richards	Present
Bethany Ormseth	Present

Also in attendance were Bryan Albrecht, Kelly Bartlett, Mary Harpe and 29 citizens/reporters.

III. Approval of Agenda

- A. It was motioned by S. Pierce and seconded by R. Zacharias to amend the agenda to move Action Agenda item (A) (5) Annual Procurement Review to the Consent Agenda. It was then moved by S. Pierce and seconded by R. Bhatia and carried to approve the amended agenda.

IV. Approval of Minutes

- A. It was moved by R. Zacharias, seconded by P. Zenner-Richards and carried to approve the minutes of the September 20, 2018 Regular Meeting.

V. Citizen Comments

There were no citizen comments

VI. Committee of the Whole

Kelly Demerath from the Walworth Alternative High School presented to the Board along with instructors; Bridget Trewyn and Maggy Green and students; Delanie Schaefer and Malachi Quirino. The Alternative High School is a charter school supported by Elkhorn, Lake Geneva, Delavan-Darien, Williams Bay, and Big Foot High Schools. They enroll 80-100 students each year that are in their 11th or 12th year of school. The Alternative High School works on individualized graduation plans for every student, half-day programming focused on core disciplines and skills, instruction in a classroom and not on a computer, building student competency and raising the standard to pass. This is a year-round school, small school with a goal to graduate within 6 months to 2 years. Kelly Demerath mentioned that the Alternative High Schools partnership with Gateway has been one of the most unique things about the school. Two-thirds of all graduates at AHS have to take and pass a Gateway college course as part of their programming.

VII. Chairperson's Report

- A. Dashboard Report items included updates on:
 - Net New Construction revenue is approximately \$200K higher than anticipated.
 - Gateway's Aviation Program has received a national award for student satisfaction.
 - Manufacturing Day events brought hundreds of middle and high school students to campus.
- B. Board Evaluation Summary
 - 8 of 9 Trustee Responses to the Survey: I like the revised Dashboard report. Similarly, very pleased to note start of campus affairs newsletter. Nice presentation on college ends policy. Good meeting.
- C. Financing Commentary
 - John Mehan from Baird gave a presentation to the Trustees on Gateway's Financing Process.
- D. Chairperson Beth Ormseth announced Trustee Kimberly Payne's resignation from the Gateway District Board effective after the Board meeting. Kimberly spoke about her time on the Board and thanked everyone for the opportunity. Kimberly's resignation began after the Board meeting.
- E. Kimberly was the secretary for the Gateway Board and upon her resignation announcement a new secretary was selected. S. Pierce made the motion, seconded by R. Zacharias to select Pamela Zenner-Richards as the secretary for the Gateway Board of Trustees to complete the term.

VIII. President's Report

- A. Announcements
 - Bryan introduced and welcomed the following Gateway Journey member: Dawn Haggerty
 - S. Riley handed out SEM cards to the Trustees with quick access contact information for prospective students.
 - Bryan thanked Kimberly Payne for her time and commitment as a Gateway Trustee.
- B. Campus Welcome
 - Mike O'Donnell welcomed the Trustees to the Elkhorn Campus and shared updates and events that have been happening on campus including updating the nature walk behind the campus.
- C. iMET Expansion
 - Bill Whyte, Matt Janisin, and Ray Koukari spoke about the iMET Construction. They announced that construction should be starting this month.

IX. Operational Agenda

A. Action Agenda

1. Resolution No. F-2018-2019C.2 – Resolution Awarding the Sale of \$1,500,000 General Obligation Promissory Notes, Series F-2018-2019C

The administration is recommending Board approval of a resolution awarding the sale of \$1,500,000 of General Obligation Promissory Notes, Series 2018-2019C for the public purpose of financing a building addition and remodeling project.

Following discussion it was moved by R. Zacharias, seconded by W. Duncan and carried by roll call vote to approve Resolution No. F-2018-2019C.2 – Resolution Awarding the Sale of \$1,500,000 General Obligation Promissory Notes, Series F-2018-2019C

Aye: 9

Nay: 0

Abstaining: 0

Absent: 0

2. FY 2017-18 Budget Revision #3

Administration is recommending approval to amend the fiscal year 2018 budget based on year-end results. The FY 2017-18 budget requires revisions in three separate funds. The General Fund, the Special Revenue – Operational Fund and the Capital Fund require year-end revisions to balance the fund by function.

Following discussion it was moved by S. Pierce, seconded by R. Bhatia and carried by roll call vote to approve FY 2017-18 Budget Revision #3

Aye: 9

Nay: 0

Abstaining: 0

Absent: 0

3. FY 2018-19 Budget Revision #1

The FY 2018-19 budget requires a revision in the General Fund and Capital Fund. The revision in the General Fund will reflect final Net New Construction and an adjustment in state aid. This will be offset by adjusting vacant position savings within the General Fund. This revision also includes a reclassification of a position. The budget modification in the Capital Fund reflects an adjustment for unspent or ongoing purchases of capital equipment.

Following discussion it was moved by R. Zacharias, seconded by W. Duncan and carried by roll call vote to approve FY 2018-19 Budget Revision #1

Aye: 9

Nay: 0

Abstaining: 0

Absent: 0

4. M-2018 A – Designation of Assistant, Associate and Deputy Directors

Wisconsin's Code of Ethics for Public Officials and Employees applies to a member of a technical college district board or district director of a technical college, or any position designated as assistant, associate, or deputy district director of a technical college – Wis. Statutes, Sec. 19.42(13)(f).

Following discussion it was moved by R. Zacharias, seconded by P. Zenner-Richards and carried to approve M-2018 A – Designation of Assistant, Associate and Deputy Directors

B. Consent Agenda

It was moved by R. Zacharias, seconded by P. Zenner-Richards and carried that the following items in the consent agenda be approved:

1. **Finance**

- a) **Financial Statement and Expenditures over \$2,500:** Approved the financial statement and expenditures as of September 30, 2018.
- b) **Cash and Investment Schedules:** Approved the monthly cash reconciliation, investment schedule and investment report.

2. **Personnel Report:** Approved the personnel report of seven (7) new hires; two (2) promotions; no employment approvals-casual, non-instructional; and no employment approvals-adjunct faculty.

3. **Grants Awards:** There were no grants for approval

4. **Contracts for Instructional Delivery:** Approved the contracts for instructional delivery report for September 2018
5. **Advisory Committee Activity Report:** Approved the advisory committee 2018-2019 meeting schedule and new members as of October 1, 2018
6. **Bids for Approval:** Approved the following Bid
 - a) Bid No. 1555 – S.C. Johnson iMET Center Expansion Project:
 - Steel and Precast Concrete Package – Sturtevant, WI
 - General Construction Package – Sturtevant, WI
7. **Request for Program Approval:** Approved the following Program Requests
 - a) Industrial Cybersecurity Technician
 - b) Industrial Data Analyst
8. **Request for Program Title and AID Code Change Request:** Approved the following Program Title and AID Code Change Requests
 - a) 10-601-1 Air Conditioning, Heating, and Refrigeration Technology to 31-401-1 Refrigeration, Air Conditioning, and Heating Service Tech
 - b) 10-001-1 Horticulture to 10-001-6 Greenhouse Operations
9. **Annual Procurement Review:** Approved the Annual Procurement Review

X. Policy Governance Monitoring Reports

A. Ends Statement Monitoring

1. College Ends Policy – The tri-county community benefits from affordable higher education that allows residents to develop knowledge and skills for family-supporting careers that contribute to the growth and sustainability of the local economy at a cost commensurate with the value of services provided. **5) Educational partners, locally, nationally, and internationally, connect their students to Gateway’s well-developed career pathways courses, facilities, and educational resources.**

Jaime Spaciel presented on Pathways.

Following discussion, it was moved by R. Zacharias, seconded by P. Zenner-Richards and carried that this report is evidence that the college is making progress on Ends Policy #5.

B. Executive Limitations

Jason Nygard reported on 3.4 Budgeting/Forecasting – Tax Levy and Mill Rate Confirmation

The fiscal year 2019 budget, approved by the Board on May 17, 2018, included a total tax levy of \$34,856,919 and a rate of 0.85201. The approved budget was based on the assumption that property values would remain flat. The actual increase in values reported by the WI Department of Revenue is 5.70%.

Following discussion, it was moved by R. Frederick, seconded by R. Zacharias and carried by roll call vote to approve 3.4 Budgeting/Forecasting – Tax Levy and Mill Rate Confirmation

Aye: 9

Nay: 0

Abstaining: 0

Absent: 0

XI. Board Member Community Reports

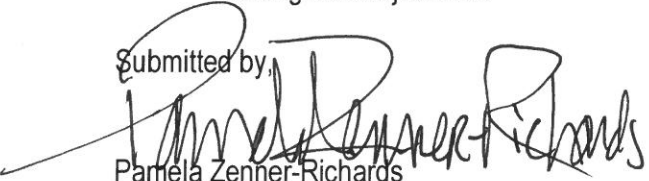
- Ram Bhatia, Scott Pierce, Bill Duncan, and Beth Ormseth reported on the District Board meeting.
- Ram Bhatia asked for donations from the Trustees towards Gateway's Foundation.

- Jesse Adams spoke about the Safe Families Gala and invited the Trustees to attend.
- Beth Ormseth introduced Gateway staff attending the Board meeting for their Gateway to Leadership Program.

XII. Next Meeting Date and Adjourn

- A. Regular Meeting – Thursday, November 15, 2018, 8:00 am, Racine Campus, Racine Building Quad Rooms R102/R104
- B. At approximately 10:40 a.m. it was moved by R. Zacharias, seconded by R. Frederick and carried that the meeting was adjourned.

Submitted by,


Pamela Zenner-Richards
Secretary