

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD
Regular Meeting, October 24, 2019

The Gateway Technical College District Board met on Thursday, October 24, 2019 at the Elkhorn Campus, Rooms 112/114, 400 County Road H, Elkhorn, WI. The meeting was called to order at 8:00 a.m. by Scott Pierce, Vice Chairperson.

I. Call to Order

A. Open Meeting Compliance

- K. Bartlett confirmed the meeting was duly noticed in accordance with state statutes for open meeting compliance.

II. Roll Call

Jesse Adams	Present
Ram Bhatia	Present
William Duncan	Present
Ronald J. Frederick	Present
Zaida Hernandez-Irisson	Excused
Scott Pierce	Present
Roger Zacharias	Excused
Pamela Zenner-Richards	Present
Bethany Ormseth	Excused

Also in attendance were Bryan Albrecht, Kelly Bartlett, Mary Harpe and 36 citizens/reporters.

III. Approval of Agenda

- A. It was moved by W. Duncan and seconded by P. Zenner-Richards and carried to approve the agenda.

IV. Approval of Minutes

- A. It was moved by P. Zenner-Richards, seconded by W. Duncan and carried to approve the minutes of the September 24, 2019 Regular Meeting.

V. Citizen Comments

There were no citizens comments.

VI. Chairperson's Report

A. Dashboard Report items included updates on:

- Foxconn has established the FELP with Gateway.
- Rockwell training partnership for advanced manufacturing.
- FANUC has committed to hosting robotics training at Gateway.

B. Board Evaluation Summary

- 6 of 6 Attending Trustees Responded to the Survey: Great meeting. Great update by Vicki on nursing program. Similarly, excellent presentations by Jeff Robshaw and Sharon Johnson on Ends Policy and Financial Condition respectively. Good meeting.

Z. Hernandez-Irisson arrived at 8:12 am.

VII. President's Report

A. Announcements

- Bryan introduced and welcomed the following Gateway Journey member: Jessica Johnson
- Bryan thanked Scott Pierce for chairing the meeting in place of Beth Ormseth.

- Z. Haywood spoke on the recent class of CNC graduates from Ellsworth Correctional Center. There were 9 graduates in this class.
 - S. Riley spoke about Student Services and Enrollment Management. They have two in-services per year for team building activities, training and break out department sessions.
 - J. Robshaw spoke about IT retreat, updates, training and employee engagement.
 - J. Thibodeau spoke about the WI Space Grant Consortium. Michael Smith brought the opportunity for grants from NASA, this would be a great benefit for Gateway.
 - J. Morris shared the excitement of the iMET Ribbon Cutting. Her cousin is a student and was at the event showcasing some of the equipment in the classrooms.
 - S. Sklba also spoke about the iMET Ribbon Cutting and thanked everyone for hard work and dedication towards getting the spaces ready and putting the event together.
 - M. Janisin mentioned that industry partners were thrilled with the iMET Center. Business partners mentioned wanting to bring many groups back for more tours of the center.
 - S. Johnson spoke about a recent Racine meeting that she attended. The focus was on TID Districts targeting areas to help build the community.
- B. Campus Welcome
- Mike O'Donnell welcomed the Trustees to the Elkhorn Campus and mentioned events that have been happening on campus including: hosting German students, system wide Student Government meeting on campus, manufacturing job fair, and the recent water damage that took place in the Vet Tech Building. Tom Cousino and Susan Guttschow gave an update on the Vet Tech Building and temporary space for students.
- C. Disability Awareness Month
- Tammi Summers, Dean of Learning Success and Josh Vollendorf, Director of Compliance presented on Disability Awareness Month. Tammi and Josh have been working on disability awareness and inclusion efforts. They are making sure facilities are accessible and that everyone feels included.
 - Dorothy Dean from Disability Justice out of Milwaukee attended the Board meeting to present Gateway Technical College with an award for the efforts made towards disability awareness. Dorothy presented the award and mentions that Gateway embodies the best of what education is.

VIII. Operational Agenda

A. Action Agenda

1. Resolution M-2019 A – Designation of Assistant, Associate and Deputy Directors

Wisconsin's Code of Ethics for Public Officials and Employees applies to a member of a technical college district board or district director of a technical college, or any position designated as assistant, associate, or deputy district director of a technical college – Wis. Statutes, Sec. 10.42(13)(f).

Following discussion, it was moved by W. Duncan, seconded by J. Adams and carried to approve Resolution M-2019 A – Designation of Assistant, Associate and Deputy Directors.

2. Resolution Numbers B-2019 E.1 & E.2 – Approval of Project for the Kenosha Campus Academic Building 2nd Floor, Area D, Classroom and Office Remodel

The administration is recommending approval by the Gateway Technical College District Board of Resolution Numbers B-2019 E.1 and E.2 for the Kenosha Campus Academic Building 2nd Floor, Area D, Classroom and Office Remodel project.

Following discussion, it was moved by R. Frederick, seconded by P. Zenner-Richards and carried to approve Resolution Numbers B-2019 E.1 & E.2 – Approval of Project for the Kenosha Campus Academic Building 2nd Floor, Area D, Classroom and Office Remodel.

3. FY 2018-19 Budget Revision #3

Administration is recommending approval to amend the fiscal year 2019 budget based on year-end results. The FY 2018-19 budget revisions in four separate funds. The General Fund, the Special Revenue – Operational Fund, Special Revenue Fund – Non-Aidable, and the Capital Fund require year-end revisions to balance the fund by function.

Following discussion, it was moved by R. Bhatia, seconded by Z. Hernandez-Irison and carried by roll call vote to approve FY 2018-19 Budget Revision #3.

Aye: 7

Nay: 0

Abstaining: 0

Absent: 2

4. FY 2019-20 Budget Revision #1

The FY 2019-20 budget requires a revision in the General Fund. The revision in the General Fund will reflect final Net New Construction, an adjustment for Refunded/Rescinded Taxes, and an adjustment in State Aid. This will be offset by adjusting vacant position savings within the General Fund as well as new positions.

Following discussion, it was moved by R. Frederick, seconded by P. Zenner-Richards and carried by roll call vote to approve FY 2019-20 Budget Revision #1.

Aye: 7

Nay: 0

Abstaining: 0

Absent: 2

5. Student Representative Policy Approval

Approve the policy for the Student Representative on Gateway's Board of Trustees.

Following discussion, it was moved by P. Zenner-Richards, seconded by W. Duncan and carried to approve the Student Representative Policy Approval.

B. Consent Agenda

It was moved by P. Zenner-Richards, seconded by W. Duncan and carried that the following items in the consent agenda be approved:

1. **Finance**

- a) **Summary of Revenue and Expenditures:** Approved the summary of revenue and expenditures as of September 30, 2019.
- b) **Cash and Investment Schedules:** Approved the monthly cash reconciliation, investment schedule and investment report.
2. **Personnel Report:** Approved the personnel report of seven (7) new hires; one (1) retirement; no employment approvals-casual, non-instructional; and no employment approvals-adjunct faculty.
3. **Grants Awards:** There were no grant awards for approval.
4. **Contracts for Instructional Delivery:** Approved the contracts for instructional delivery report for September 2019

5. **Advisory Committee Activity Report:** Approved the advisory committee 2019-2020 meeting schedule and new members as of October 1, 2019
6. **Annual Procurement Review:** Approved the Annual Procurement Review

IX. Policy Governance Monitoring Reports

A. Ends Statement Monitoring

- A. College Ends Policy** – The tri-county community benefits from affordable higher education that allows residents to develop knowledge and skills for family-supporting careers that contribute to the growth and sustainability of the local economy at a cost commensurate with the value of services provided. **2) Business benefit from a well-trained, educated workforce and access to customized business and workforce solutions that support a positive business climate.**

Matt Janisin, Steve McNaughton, Liz Oplatka and Katie Dembowski presented on customized training along with guests Mike Black and Scott Adams from Brunk Industries and Derek D'Auria from WCEDA.

Following discussion, it was moved by R. Bhatia, seconded by P. Zenner-Richards and carried that this report is evidence that the college is making progress on Ends Policy #2.

B. Policy Governance Review – Ends Policy #2

The Trustees reviewed Ends Policy #2 which is found under Policy Governance, Section 4 – Ends Policy 4.1, Statement #2.

Following discussion, it was moved by W. Duncan, seconded by J. Adams and carried to approve the wording of Ends Policy #2.

B. Executive Limitations

1. 3.4 Budgeting/Forecasting – Tax Levy and Mill Rate Confirmation

Sharon Johnson reported on 3.4 Budgeting/Forecasting – Tax Levy and Mill Rate Confirmation

The fiscal year 2020 budget, approved by the Board on May 16, 2019, included a total tax levy of \$36,488,642 and a rate of 0.803695. The approved budget was based on the assumption that property values increase 5%. The actual increase in values reported by the WI Department of Revenue is 6.53%.

Following discussion, it was moved by J. Adams, seconded by Z. Hernandez-Irison and carried by roll call vote to approve 3.4 Budgeting/Forecasting – Tax Levy and Mill Rate Confirmation

Aye: 7

Nay: 0

Abstaining: 0

Absent: 2

2. Policy Governance Review – 3.4 Budgeting/Forecasting

The Trustees reviewed 3.4 Budgeting/Forecasting which is found under Policy Governance, Section 3 – Executive Limitations, Policy 3.4.

Following discussion, it was moved by W. Duncan, seconded by R. Bhatia and carried to approve the wording of 3.4 Budgeting/Forecasting.

X. Board Member Community Reports

- W. Duncan, R. Bhatia and Z. Hernandez-Irisson reported on ACCT. Six Trustees from Gateway attended this conference in San Francisco, California.

XI. Next Meeting Date and Adjourn

- A. Regular Meeting – Thursday, November 21, 2019, 8:00 am, Racine Campus, Quad Rooms R102/R104
- B. At approximately 10:47 a.m. it was moved by J. Adams, seconded by W. Duncan and carried that the meeting was adjourned.

Submitted by,

A handwritten signature in black ink, appearing to read "Pamela Zenner-Richards". The signature is written in a cursive style with a large initial "P".

Pamela Zenner-Richards
Secretary