

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD
Regular Meeting, October 21, 2021

The Gateway Technical College District Board met virtually on Thursday, October 21, 2021. The meeting was called to order at 8:00 a.m. by Scott Pierce, Chairperson.

I. Call to Order

A. Open Meeting Compliance

- K. Bartlett confirmed the meeting was duly noticed in accordance with state statutes for open meeting compliance.

II. Roll Call

Jesse Adams	Excused
Ram Bhatia	Excused
William Duncan	Present
Zaida Hernandez-Irisson	Present
Rebecca Matoska-Mentink	Excused
Bethany Ormseth	Present
Terra Ramos	Present
Jason Tadlock	Present
Pamela Zenner-Richards	Present
Scott Pierce	Present

Also in attendance were Bryan Albrecht, Kelly Bartlett, Liz Allen and 44 citizens/reporters. Jesse Adams arrived at 8:45 am.

III. Approval of Agenda

A. It was moved by W. Duncan and seconded by P. Zenner-Richards and carried to approve the agenda.

IV. Approval of Minutes

A. It was moved by P. Zenner-Richards and seconded by Zaida Hernandez-Irisson and carried to approve the minutes of the September 23, 2021 Regular Meeting.

V. Citizen Comments

There were no citizens comments.

VI. Chairperson's Report

A. Dashboard Report items included updates on:

- October is Manufacturing Month
- All school administrators meeting held
- AA/AS approved

B. Board Evaluation Summary

- 6 of 9 Attending Trustees Responded to the Survey: Very informative. Good presentations under President's Report and college ends policy.

C. President's Goals

- The Trustees discussed the plan for approving the President's Goals. They received the goals for review prior to the Board meeting.

D. ACCT Presentation on DEI

- Tammi Summers gave an overview on the presentation that took place at ACCT. Megan Bahr and Zaida Hernandez-Irisson shared their experiences.

VII. President's Report

- A. Announcements
 - Bryan announced that Megan Bahr was confirmed as a State Board Member.
 - Bryan shared a video on The Badger autonomous vehicle that will be located on the Racine Campus.
 - Jacqueline Morris spoke about the virtual Employee Learning Day.
 - Jeff Robshaw spoke about Cyber Security Month.
- B. Manufacturing Month
 - Matt Janisin spoke on manufacturing events that are taking place throughout the month. There will be tours, hands on events, career awareness and advisory committee meetings.
- C. HEERF Funding
 - Stacy Riley spoke about HEERF funding and incentive programs that are being offered.
- D. Campus Public Safety Announcement
 - Tom Cousino spoke about safety on Gateway campuses and centers. Training for all employees is taking place.

VIII. Student Trustee Report

- A. Terra Ramos reported on student activities that have been taking place over the past month.

IX. Operational Agenda

A. Action Agenda

1. Resolution Numbers B-2021 H.1 & H.2 – Approval of Project for the Kenosha Campus Refrigeration Lab and Classroom Remodel

The administration is recommending approval by the Gateway Technical College District Board of Resolution Numbers B-2021 H.1 and H.2 for the Kenosha Campus Refrigeration Lab and Classroom Remodel project.

Following discussion, it was moved by W. Duncan, seconded by P. Zenner-Richards and carried to approve Resolution Numbers B-2021 H.1 & H.2 – Approval of Project for the Kenosha Campus Refrigeration Lab and Classroom Remodel

2. FY 2020-21 Budget Revision #3

Administration is recommending approval to amend the fiscal year 2021 budget based on year-end results. The FY 2020-21 budget requires revisions in five separate funds. The General Fund, the Special Revenue – Operational Fund, Special Revenue Fund – Non-Aidable, Capital fund, and the Debt Service fund require year-end revisions to balance the fund by function.

Following discussion, it was moved by P. Zenner-Richards, seconded by Z. Hernandez-Irisson and carried by roll call vote to approve FY 2020-21 Budget Revision #3

Aye: 7

No: 0

Abstaining: 0

Absent: 2

3. FY 2021-22 Budget Revision #1

The FY 2021-22 budget requires a revision in the General Fund. The revision in the General Fund will reflect final Net New Construction, an adjustment for Refunded/Rescinded Taxes, and an adjustment in State Aid. These funds will be used mitigate budget effects of COVID-19. A transfer of funds from the

Special Revenue – Operational fund to the General fund reflects a transfer of lost revenue (HEERF funds).

Following discussion, it was moved by W. Duncan, seconded by P. Zenner-Richards and carried by roll call vote to approve FY 2021-22 Budget Revision #1

Aye: 7

No: 0

Abstaining: 0

Absent: 2

4. Resolution M-2021 A – Designation of Assistant, Associate and Deputy Directors

Wisconsin's Code of Ethics for Public Officials and Employees applies to a member of a technical college district board or district director of a technical college, or any position designated as assistant, associate, or deputy district director of a technical college – Wis. Statutes, Sec. 19.42(13)(f).

Following discussion, it was moved by J. Adams, seconded by Z. Hernandez-Irison and carried to approve Resolution M-2021 A – Designation of Assistant, Associate and Deputy Directors

B. Consent Agenda

It was moved by W. Duncan, seconded by B. Ormseth and carried that the following items in the consent agenda be approved:

1. **Finance:**
 - a) **Summary of Revenue and Expenditures:** Approved the summary of revenue and expenditures as of September 30, 2021.
 - b) **Cash and Investment Schedules:** Approved the monthly cash reconciliation, investment schedule and investment report.
2. **Personnel Report:** Approved the personnel report of four (4) employment approvals-casual, non-instructional; one (1) transfer; two (2) retirements; one (1) separation; and no employment approvals-adjunct faculty.
3. **Grant Awards:** Approved the grant awards for October 2021.
4. **BWS Contracts for Instructional Delivery:** Approved the contracts for instructional delivery report for October 2021.
High School Contracts for Instructional Delivery: Approved the contracts for instructional delivery report for October 2021.
5. **Advisory Committee Activity Report:** Approved the advisory committee 2021-2022 meeting schedule and new members as of October 1, 2021
6. **Annual Procurement Review:** Approved the Annual Procurement Review.

X. Policy Governance Monitoring Reports

A. Ends Statement Monitoring

1. **College Ends Policy** – The tri-county community benefits from affordable higher education that allows residents to develop knowledge and skills for family-supporting careers that contribute to the growth and sustainability of the local economy at a cost commensurate with the value of services provided. **#4 Families are strengthened by the prosperity of their graduates, reduced unemployment or underemployment, and the availability of local jobs for family members.**

Stephanie Sklba and Jennifer Charpentier led a Foundation presentation along with Mark Molinaro, Foundation Board Chair.

Following discussion, it was moved by P. Zenner-Richards, seconded by W. Duncan and carried that this report is evidence that the college is making progress on Ends Policy #4.

2. Policy Governance Review – Ends Policy, Statement #4

Following discussion, it was moved by W. Duncan, seconded by P. Zenner-Richards and carried to approve the wording of Ends Policy 4.1, Statement 4.

B. Executive Limitations

1. 3.4 Budgeting/Forecasting – Tax Levy and Mill Rate Confirmation

Jason Nygard presented on the Tax Levy and Mill Rate Confirmation.

The fiscal year 2022 budget, approved by the Board on June 19, 2021, included a total tax levy of \$40,184,438 and a rate of 0.77920. The approved budget was based on the assumption that property values increase 5%. The actual increase in values reported by the WI Department of Revenue is 7.65%.

Following the discussion, it was moved by W. Duncan, seconded by J. Tadlock and carried by roll call vote to approve 3.4 Budgeting/Forecasting – Tax Levy and Mill Rate Confirmation.

Aye: 7

No: 0

Abstaining: 0

Absent: 2

2. Policy Governance Review – 3.4 Budgeting/Forecasting

Following discussion, it was moved by W. Duncan, seconded by P. Zenner-Richards and carried to approve the wording of 3.4 Budgeting/Forecasting.

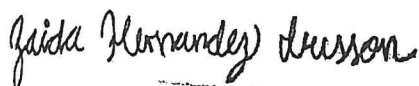
XI. Board Member Community Reports

- Bill Duncan spoke about the ACCT Conference in San Diego. Excellent speakers and great DEI presentations.
- Zaida Hernandez-Irison said this is the third ACCT Conference that she has attended. Also had positive comments about the conference.
- Jesse Adams spoke about the Safe Families for Children Gala that is taking place November 11, 2021. Bryan is the keynote speaker for the event.

XII. Next Meeting Date and Adjourn

- A. Regular Meeting – Thursday, November 18, 2021, 8:00 am Virtual & In-Person, Elkhorn Campus, Room 112/114
- B. At approximately 10:08 a.m. it was moved by Z. Hernandez-Irison, seconded by W. Duncan and carried that the meeting was adjourned.

Submitted by,



Zaida Hernandez-Irison
Secretary