



## **PRESIDENT'S REPORT**

September 18, 2014

### **GATEWAY AS A LEADER**

October is manufacturing month. Activities throughout the month will provide career awareness opportunities for middle and high school students. In addition to tours of manufacturing facilities, students will visit the iMET Center to learn about career preparation for manufacturing jobs. On October 29<sup>th</sup> and 30<sup>th</sup>, a Manufacturing Expo will be held at the iMET Center. For more information, please contact Debbie Davidson at 262-564-3422 or [davidsond@gct.edu](mailto:davidsond@gct.edu)

### **COMMUNITY AND GOVERNMENT RELATIONS**

The Foundation's continuing student scholarship applications are now open and they will be able to complete the process until October 14, 2014.

Our staff has presented at the new student orientations and also we have participated in open houses.

The Foundation annual meeting was held on September 9th.

Working with the Boys and Girls Club of Kenosha, we have a new scholarship for those high school students that complete the new University of Excellence program at the club and graduated from high school.

The marketing department has been working on getting ready for the start of the school year and Gateway Days.

We have celebrated Rudy's one year birthday with cake and a great video of Rudy throughout the year.

The first week in September, we held an open house at the Center for Sustainable Living inviting middle and high school teachers and staff to look at the programs that are available at the CSL, for tours of the Center and to see how we can connect to their classroom activities. During the months of July and August, there were over 300 visitors to the Center for Sustainable Living.

We are beginning to look at our recycling processes at the college through the quality initiative. This will help us better understand what we currently do and how we can improve it along with getting the college better engaged in the recycling initiative.

We have developed a new partnership with the YMCA in Racine. This involves discounted memberships along with potential classes on campus.

We are continuing to work on having letters written on behalf of the technical college system regarding the role that we play in the communities and with our business partners. Senator Johnson held a meeting with all the technical colleges in Appleton to discuss how he can be engaged with our programs and how we can work with students (and parents) earlier.

We are starting an exciting new program for the women in administration and leadership roles at Gateway. This is a book club and an opportunity to meet with other women at the college to discuss all facets of leadership. We will be meeting five times throughout the school year during lunch with each meeting focused around a different leadership book.

## **ENROLLMENT**

Fall semester has begun with fall enrollment down -9.3%. Current year enrollment for FY15, beginning with summer are down -8.0%. Efforts to impact late start fall enrollment is underway.

## **FINANCE AND ADMINISTRATION**

Bane Thomey attended the Business Officers meeting held at Chippewa Valley Technical College. Jim Zylstra provided an update from the state office. Specific topics included performance based funding, the levy buy down and FAM updates. Discussion surrounded the potential for closer cash flow management due to the change in levy funding and the timing of the payment from the state. Additionally, DMI and the consortium Purchasing Director provided an overview of the services available and the benefit to the consortium wide services.

In collaboration with HR, the Business Office participated in a readout from Titus for both the Risk Assessment and Payroll process initiatives. As a result of the study, the Business Office will be focusing on identifying a process improvement initiative to further support the college's continuous improvement initiative.

Judy Braun, Beverly Hansen, Betty Dulak, Sherry Croce and Bane Thomey participated in Gateway Days on the Kenosha campus which welcomes students back to campus. Staff were very excited for an opportunity to have direct contact with our students and instructional staff to see the energy associated with the return to college!

Our external auditors, Schenck, S.C., were on site from September 8-12th to finalize the audit of our financial records, including an audit of Financial Aid and Grants accounting. Our Comprehensive Annual Financial Report (CAFR) will be presented at the November board meeting.

Sharon Johnson and Bane Thomey participated in the United Way's Day of Caring event. Our team was asked to assemble meals for local charities. As a result of the event, 35,000 meals were packaged that will directly benefit families in our

community. It was an amazing opportunity to volunteer on behalf of Gateway and give back to our community while impacting the lives of others.

In support of our continuous improvement initiative, Vicki Christensen led multiple training sessions regarding the updated travel policy. Highlights of the discussions included how to fill out the travel and expense reporting form; travel policy updates; and how to calculate mileage reimbursement. Participating departments include: BIT, Interior Design, Automotive, Engineering and Disability Support Services.

## **INSTITUTIONAL EFFECTIVENESS**

Institutional Effectiveness welcomed Josh Vollendorf to our Gateway team as the new Employee Learning Manager who will be leading all our professional development efforts at Gateway.

Josh came to us from SaintA in Milwaukee, a private agency that partners with Milwaukee County to deliver child protective services. He was their training manager for several years and has great experience to share with us. Josh has a bachelor's degree in Criminal Justice and a Masters in Adult Education, both from UW-Platteville, and is also a licensed social worker.

## **OFFICE OF QUALITY SYSTEMS**

Sternke, Ed.D., Pewaukee School District Superintendent, (2013 Malcolm Baldrige Recipient), addressed Gateway leadership on August 28, 2014 on Pewaukee's journey to performance excellence and continuous quality improvement. During this session, the Gateway Green Belt cohorts had the opportunity to present a high-level overview of their projects. The feedback from the attendees has been very positive.

White Belt Training has been added to the Gateway Journey ensuring we are capturing new employees to provide the foundational elements of our quality journey.

We are pleased to share that the keynote addressee for the 2014 Gateway Employee Learning Day is Alexandra Valentin, Corporate Director, Culture Transformation The Ritz-Carlton, Leadership Center. Additionally, the theme will focus on quality and Green Belt Cohorts are scheduled to present their findings on their assigned projects.

We completed our second Kaizen in August. The week long event was focused on the Youth Options process. We made significant progress outlining the current process and produced a future-state model to meet customer requirements.

## **WORKFORCE AND ECONOMIC DEVELOPMENT DIVISION**

Gateway hosted an advanced diagnostic training session and equipment donation for area high school automotive instructors at the Horizon Center in Kenosha, WI on August 11<sup>th</sup>-14<sup>th</sup>. This opportunity is made possible by the strong partnership Gateway has created with Snap-on, Inc. through the National Coalition of Certification Centers (NC3). Each school received about \$6000 of equipment and training to help strengthen

their high school automotive program and make it easier to build transcribed credit agreements with Gateway.

Florence-Darlington Technical College in South Carolina and Virginia Community College System administrators visited Gateway in August. They toured iMET, Horizon, and the Trane Energy Labs. The colleges are interested in the NC3 partnerships Gateway has created and is looking to update their automotive and HVAC programs using a similar model.

Gateway coordinated and participated in NC3's national Train-the-Trainer event during the week of August 18th at Linn Benton Community College in Oregon. Linn Benton has emerged as a leading NC3 school and was one of the first schools to send instructors to Gateway for training when the certification program was just starting.

Gateways is continuing talks with Chrysler about piloting a new national partnership program. While Chrysler has their traditional CAP program schools they are looking for a way to better partner with a broader range of community and technical colleges. Gateway is hoping to be the place where this new model is further developed.

The 3rd Annual Racine/Kenosha FastPitch Competition held on August 20th at the iMET Center was a huge success. FastPitch allows local entrepreneurs the opportunity to pitch their business product or idea to a panel of local judges in 3 minutes. A total of 32 entrepreneurs pitched their ideas in the first round. The top 10 pitches moved onto the finals where the top three scoring entrepreneurs win cash prizes. \$5,000 First Place: Lynn Biese-Carroll Racine Petro Clinic; Second Place and City of Racine Mayor's Entrepreneurial Award and \$1,000: Kenya McRae ScanTributions, LLC. And Third Place: \$500 Stephen Olson Illumicase

Visit <http://eepurl.com/095HX> to read the latest version of the Workforce and Economic Development Division's e-newsletter: Gateway helps build skills and launch businesses. Coming in October: Marketing Made Lean, a 4-part, 16-hour workshop series focused on gaining and retaining customers while increasing sales and profits. For more information contact Kate Walker at 262-898-7410 or email: [walker@gtc.edu](mailto:walker@gtc.edu)

Fab Lab program coordinator Greg Herker was interviewed by Afinia, the makers of some of the 3D printers used in the lab for an article that appears on Afinia's website.

The United States Fab Lab Network (USFLN) has selected Gateway to be the host school for its 2015 National symposium, which is scheduled for March 24 & 25, 2015. Fab Lab managers, technicians, and administrators from around the U.S. will attend this event to work on furthering the Fab Lab movement and gain knowledge to help facilitate their programs.

Niagara Bottling, LLC, the nation's largest private label bottled water supplier, will hold a Hiring Event at the iMET Center on October 8<sup>th</sup>. Niagara will be located in Pleasant Prairie and plans to be open by early 2015.

On September 2<sup>nd</sup>, WEDD welcomed Gordy Kacala, retired Executive Director of the Racine County Economic Development Corporation (RCEDC). He will be serving as a consultant on a number of specific projects in WEDD including connections to the Milwaukee 7 Water Council and the Food and Beverage Council, the Racine Machinery Row project and assisting with Walworth County manufacturing linkages. To connect with Gordy please email him at: [kacalag@gtc.edu](mailto:kacalag@gtc.edu)

WEDD is currently working with five manufacturing companies in our district to submit State of Wisconsin Department of Workforce Development Fast Forward grants for the September 23 deadline. Training is in the areas of facilities maintenance, Lean Six Sigma, quality assurance, supervision, change management and strategic planning for small businesses in rapid growth, and employee accountability.

WEDD Workforce training is currently providing training for nine Workforce Advancement Training (WAT) grants for a total of \$146,783 grant funds - \$190,960 total revenue, a total of 1,232 training hours. Training must be completed by 08/31/2015.

The Apprenticeship department has been shining with success! The Apprenticeship department's growth is astonishing as our enrollment has grown to 265! We have more than tripled in one year! We have re-activated the Tool and Die program and have received grant money for the Waste Water Treatment Plant Operator and Medical Coding programs. After attending a meeting with the Waste Water Treatment Plant Operator Association in Bristol last month, we now have a prospective spring 2015 start date. We look forward to another exciting year with our Apprentices and their sponsors!

## **ACADEMIC AND CAMPUS AFFAIRS**

### **ACADEMIC OPERATIONS**

Infosilem will be on-site 9/16, 9/17, 9/18 for the kick-off of the course and room scheduling project. This software will help improve retention rate, increase classroom usage and efficiency, and provide conflict-free scheduling.

### **GENERAL STUDIES (Communications, Math, Pre-Tech and Pre-College Communications and Math, Natural Science, Social Science, Traffic Safety, and World Languages)**

Social Science instructors, led by chair Dr. Soheila Brouk, have discussed finding more effective ways to work with textbook publishers and Follett bookstore. Dr. Brouk worked with Associate Dean Teresa LaMacchia and our Follett managers to host a pilot publisher's forum for Social Science, during which all publishers will have an opportunity to share their titles and ancillary materials and all Social Science faculty have been invited to attend to ask questions and see samples. Faculty will use the information they glean from the forum to make textbook decisions in the spring. If successful, this pilot may serve as a model for similar gatherings in General Studies.

## HEALTH CAREERS

Gateway's Health Sciences division was asked by Aurora St. Luke's Medical Center in Milwaukee to participate in a stakeholder's session during a recent visit of the ANCC Magnet Recognition Program. Dean Mike O'Donnell joined several other schools of nursing leaders to give feedback to the site visit team about the quality of the student experiences at SLMC. The hospital has maintained Magnet status since 2002.

## ELKHORN CAMPUS

Construction in the South Building made significant progress during the summer months and we are now ready to move the IT staff into their new space. Faculty and staff located in the southeast corner of the building are in the process of moving out so that the next phase of remodeling may begin at the end of the month.

## LEARNING INNOVATION

The Learning Success Center on the Kenosha Campus is wrapping up. Staff began moving into their offices on August 26th and are excited to begin the fall term in this beautiful new space.

The LID division supports numerous college initiatives for remodeling, VDI deployment, computer hardware refresh cycles, VANguard, online learning, Colleague enhancements, etc. Our goal is to provide consulting expertise and services as well as implementation resources for college initiatives involving technology.

## DISTANCE LEARNING DEPARTMENT

The Distance Learning department is in a very busy phase supporting faculty and students as they come back for Fall term classes. We participated in discussions with colleagues to identify areas where we can improve accessibility for our diverse student population. Some of these areas will be enhanced through modifications and enhancements to currently-deployed technology. We are also in the final confirmation steps of our Mobile Application deployment. The additional apps being deployed include Maps, eFollet, Employment, Surveys, TechConnect, Photos, Library Resources and Wisconsin College Compact. The VANguard initiative has had a very successful opening of the semester. We are experiencing increased interest in services from schools outside the network.

## INFORMATION TECHNOLOGY DEPARTMENT

The IT Department is busy supporting a variety of initiatives around the district. Computer Support Technicians are deploying hundreds of computers in support of remodeling efforts and helping to prepare the new LSC in Kenosha for full operations. Plans are in place for the Fall semester and performing software and hardware upgrades in our classrooms and labs across the district. Working in coordination with the Deans, we are adding (5) more VDI (virtual desktop) labs this year. The continued progress on deploying VDI allows us to improve our support now, and will open up new features to our students in the future. Our first "technology census" for faculty was a great success. Over 230 instructor computers were evaluated, updated, inventoried (as needed) and, in some cases, repaired. This was a huge

undertaking at the recent Professional Days event and we feel it was hugely successful. Plans are also coming together for upgrading or installing new multimedia equipment in (40) classrooms this year. This much-needed investment in a multimedia refresh will bring an improved instructional experience to our students. We have completed some changes to the Tech Central web ticketing system to improve workflow and efficiencies and are drafting changes to the Tech Central support call tree as well.

#### INFORMATION SYSTEMS DEPARTMENT

The IS Department has been involved in multiple efforts to enhance services to students and staff. Staff participated in the Youth Options Lean Six Sigma Kaizen event. The team has already implemented many of the recommended changes on the technology side. Other tasks remain, but staff appreciate the participation of our team so we can make immediate enhancements to the systems. This Kaizen also resulted in the initiation of the Third Party Authorizations and Follett Integration project to allow the Business Office to provide the high schools book purchase information. The team has completed the Sponsor Invoices/PlanetPress project and is evaluating user feedback to make enhancements. PlanetPress may be expanded in the future with conversations around the possibility of using this product for the printing of Purchase Orders and Non Sponsor Invoices. In October, we will be reviewing the check printing requirements for the Business Office and Payroll to determine if Planet Press may provide enhancements in this area as well. Supported the AlertMe Opt-Out project by creating an export file of users from Colleague and added Opt-Out functionality to WebAdvisor. Our CROA reporting project is progressing, with our vendor Ellucian assisting with the creation of several reports.

#### SERVER AND VIRTUALIZATION TECHNOLOGY DEPARTMENT

The SVT department is on-track to build out our infrastructure to provide the capacity to provide a VDI desktop for all full-time staff by the end of December. We will also be expanding VDI to AAOP (Administrative Assistant Office Professional) program labs during the coming semester.

This team is also assisting in the setup of the new Testing Center in Kenosha. There have been unavoidable delays caused by faulty materials used for the network drops, but the vendor is cooperating and we should have this area re-wired and fully operational by the time you are reading this report. Our AlertMe program that provides emergency alerts to staff and students has been converted to an Opt-Out program. This means that students will no longer need to register to receive AlertMe messages. Currently, we have over 12,000 users in this system. There is also an Opt-In service which enables family members and community members to sign up and receive the same AlertMe messages. The ID card system has been updated to provide newly-designed ID cards as well as extending the expiration of Gateway IDs from 2 years to 5 years.

## **HUMAN RESOURCES & FACILITIES**

All non-represented staff received their merit salary increases and performance reviews. The range of increases was 0 - 4.0% and the amount spent was 2.50%. Feedback has been positive and the only negative was from some of the employees in bargaining groups whose increases were 1.46%.

The second edition of the Employee Handbook has been issued with an on-line version and paper copies for all new employees.

Biometric wellness screening for all employees begin this week in Kenosha with all campuses covered by mid-October.

Changes were made to the Time Sheet system that have simplified usage by both employees completing the time sheet and managers approving it. We will continue roll out and expand usage.

The new Kenosha Learning Success Center has opened. It is a gorgeous facility that has been received very well. Student Services will move across the street by the end of September and demolition and construction will begin. They will occupy the new facility in May of 2015.

The Director of Safety and Security recruitment is wrapping up with an offer to be made this week.