

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD
Regular Meeting, September 20, 2018

The Gateway Technical College District Board met on Thursday, September 20, 2018 at the Kenosha Campus, Room S100A, 3520 30th Avenue, Kenosha, WI. The meeting was called to order at 8:00 a.m. by Bethany Ormseth, Chairperson.

I. Call to Order

A. Open Meeting Compliance

- K. Bartlett confirmed the meeting was duly noticed in accordance with state statutes for open meeting compliance.

II. Roll Call

Jesse Adams	Present
Ram Bhatia	Present
William Duncan	Present
Ronald J. Frederick	Present
Kimberly Payne	Present
Scott Pierce	Present
Roger Zacharias	Present
Pamela Zenner-Richards	Present
Bethany Ormseth	Present

Also in attendance were Bryan Albrecht, Kelly Bartlett, Mary Harpe and 30 citizens/reporters.

III. Approval of Agenda

- A. It was motioned by R. Bhatia and seconded by P. Zenner-Richards to amend the agenda to do the Oath of Office for Jesse Adams at the beginning of the meeting. It was then moved by R. Frederick and seconded by W. Duncan and carried to approve the amended agenda.

IV. Oath of Office

- A. W. Whyte administered the Oath of Office to Jesse Adams. Signed and notarized copies of the Oath of Office are on file in the President's Office at Gateway Technical College.

V. Approval of Minutes

- A. It was moved by S. Pierce, seconded by P. Zenner-Richards and carried to approve the minutes of the August 16, 2018 Regular Meeting.

VI. Citizen Comments

There were no citizen comments.

VII. Chairperson's Report

A. Dashboard Report items included updates on:

- Gateway received a \$100,000 Fast Forward Grant to support high school training.
- Gateway has been selected to receive a KABA Ovation Award for our Promise Program.
- Gateway Ellsworth Correctional Center training program was featured nationally on PBS.

B. Board Evaluation Summary

- 7 of 8 Trustee Responses to the Survey: Good meeting. College Ends Policy SEM report presentation by Stacy Riley was outstanding.

C. Review of Summer District Boards Annual Planning Meeting

- Ram Bhatia attended the annual planning meeting and reported out to the Trustees.
- D. President's Goals
- The Trustees received a copy of Bryan Albrecht's Goals.

VIII. President's Report

A. Announcements

- Bryan introduced and welcomed the following Gateway Journey members: Jennifer King, Geeta Betrabet, Laura Lois, Abbie Ford, Andrea Stern, and Elizabeth (Lisa) Guerrero.
- Bryan thanked Zina Haywood and Beth Ormseth for leading the August Board meeting while Bryan was out of town for an event.
- Bryan welcomed Jesse Adams to the Gateway Board of Trustees.

B. Campus Welcome

- Zina Haywood welcomed the Trustees to the Kenosha Campus and shared updates and events that have been happening on campus including Gateway Days to welcome students to campus, faculty professional week, new programs, and collaboration of classrooms, Surgical Tech week and SIM week celebrations.

C. Committee of the Whole Topics for 2018-2019

- The Committee of the Whole topics and tentative schedule was shared with the Trustees for their feedback.

IX. Operational Agenda

A. Action Agenda

The Oath of Office was administered after the approval of agenda during the beginning of the meeting.

B. Consent Agenda

It was moved by S. Pierce, seconded by R. Frederick and carried that the following items in the consent agenda be approved:

1. Finance

- a) **Financial Statement and Expenditures over \$2,500:** Approved the financial statement and expenditures as of August 31, 2018.
- b) **Cash and Investment Schedules:** Approved the monthly cash reconciliation, investment schedule and investment report.

2. Personnel Report:

Approved the personnel report of five (5) new hires; three (3) promotions; one (1) retirement; five (5) resignations; no employment approvals-casual, non-instructional; and no employment approvals-adjunct faculty.

3. Grants Awards:

Approved the grant awards for September 2018

4. Contracts for Instructional Delivery:

Approved the contracts for instructional delivery report for August 2018

5. Advisory Committee Activity Report:

Approved the advisory committee 2018-2019 meeting schedule and new members as of September 1, 2018

6. Bids for Approval:

Approved the following Bids

- a) Bid No. 1572 – Kenosha Paving Repairs Kenosha Campus

X. Policy Governance Monitoring Reports

A. Ends Statement Monitoring

1. College Ends Policy – The tri-county community benefits from affordable higher education that allows residents to develop knowledge and skills for family-supporting careers that contribute to the growth and sustainability of the local economy at a cost commensurate with the value of services provided. **2) Businesses benefit from a well-trained, educated workforce and access to customized business and workforce solutions that support a**

positive business climate.

Matt Janisin and Kate Walker presented on the Tri-County Workforce.

Following discussion, it was moved by W. Duncan, seconded by P. Zenner-Richards and carried that this report is evidence that the college is making progress on Ends Policy #2.

2. Policy Governance Review – Ends Policy #2

The Trustees reviewed Ends Policy #2 which is found under Policy Governance, Section 4 – Ends Policy 4.1, Statement #2.

Following discussion, it was moved by R. Zacharias, seconded by S. Pierce and carried to approve the wording of Ends Policy #2.

B. Executive Limitations

1. 3.5 Financial Condition – FY 2017-2018 Year-End Financial Review

Following discussion, it was moved by R. Bhatia, seconded by P. Zenner-Richards and carried to approve 3.5 Financial Condition – FY 2017-2018 Year-End Financial Review.

2. Policy Governance Review – 3.5 Financial Condition

The Trustees reviewed 3.5 Financial Condition which is found under Policy Governance, Section 3 – Executive Limitations Policy 3.5 Financial Condition.

Following discussion, it was moved by W. Duncan, seconded by R. Zacharias and carried to approve the wording of 3.5 Financial Condition.

XI. Board Member Community Reports

- Beth Ormseth, Scott Pierce, Ram Bhatia, Bill Duncan and Roger Zacharias plan to attend the Fall District Boards meeting in October.
- Ram Bhatia attended the Foundation Board meeting and spoke about the importance of giving to the Foundation. Ram encouraged all Trustees to donate towards to the Foundation.

XII. Next Meeting Date and Adjourn

A. Regular Meeting – Thursday, October 18, 2018, 8:00 am, Elkhorn Campus, Rooms 112/114

B. At approximately 9:38 a.m. it was moved by R. Zacharias, seconded by S. Pierce and carried that the meeting was adjourned.

Submitted by,



Kimberly Payne
Secretary