



# Vienna and Prague 2019

## Global Enrichment Program

### Eligibility and Application Information

**PLEASE READ ALL INFORMATION CAREFULLY**

**Tentative Travel Dates:** April 26 – May 5, 2019 (Dates are subject to change based on airfare)

**Description:**

Participants will travel to Vienna and Prague to experience local educational systems while enjoying a variety of cultural experiences and historical sites. Students will interact with local university students and participate in visits to the Czech Technical University (CTU) in Prague and the University of Applied Arts in Vienna. Students will also explore famous historical sites, take a boat tour on the Vltava River, visit the oldest European film studio, and attend a classical music concert. Open to all students and staff.

**To be eligible you must:**

- Be at least 18 years old
- Be in compliance with department and college policies and free of disciplinary action or progressive discipline action
- Have or be able to obtain a valid U.S. Passport by January 10, 2019

**Additional eligibility requirements for STUDENTS:**

- Be declared in a Gateway Associate Degree or Diploma
- Have completed 6 credits
- Have a minimum grade point average of 2.5 (on a 4-point scale) in declared program
- Be able to provide two (2 letters of recommendation from Gateway faculty)
- Be available for an interview in October/November 2018

**Additional eligibility requirements for STAFF:**

- Have been hired prior to December 31, 2017
- Submit an Activity Request Form approved by your Supervisor/Dean

Successful candidates will have the social maturity to represent the U.S. and Gateway abroad, work well in a team environment, and be able to handle uncertainty.

**If selected to participate you will be required to:**

- Register for and successfully complete course Cultural Elements of Study Abroad
- Meet all deadlines including payment deadlines
- Participate in MANDATORY pre-and post-departure activities including MANDATORY orientations
- Submit a signed Publicity Release Form

- Submit a completed Medical/Emergency Information form
- We reserve the right to request additional health information from you and/or a statement from your health care provider verifying your health prior to departure.
- Submit a copy of the front page of your passport
- Keep your student account current
- Meet program requirements and comply with any applicable rule, code of conduct, regulation, Instruction or law during the program. Noncompliance may result in expulsion from the program, Forfeiture of fees, and being immediately sent home at your expense.

**How much will it cost? (All fees are estimated)**

Estimated Program Fees ..... \$ 2,842.00

(This includes airfare, train fare, most site visits and cultural excursions, all lodging, all breakfast meals, Welcome & Farwell dinners, City Metro passes, 24/7 emergency support, and medical insurance)

Tuition for required course..... 148.00

Total Program Cost ..... 2,990.00

**Expected Out of Pocket Costs:**

Passport (proof of valid passport required) ..... 135.00

Meals & Spending Money (suggested minimum) ..... 265.00

**TOTAL ESTIMATED EXPENSES ..... \$3,390.00**

**Financial assistance for Program Fees:**

**Students**

- New, first time Global Scholars will receive \$750.00 in funds from Gateway
- Returning Global Scholars will receive \$500.00 in funds from Gateway
- If you are eligible for financial aid, you may use it to pay tuition for the required coursework

**Faculty and Staff-** are eligible to apply for \$500 in professional development funds and tuition reimbursement for the required course. (See Employee Handbook section 5.11 for tuition reimbursement policy)

**Fee payment schedule:**

- \$80.00 paid online via PayPal to Gateway Global Scholars when application is submitted
- Refundable if not approved for the program but otherwise non-refundable

**Course tuition and program fees**

- Paid to Gateway and subject to the same payment and refund policies as other Gateway courses. See your student handbook or Student Services Center for further information
- Student account must be current prior to departure

*Participants who drop from the program will be held responsible for any unrecoverable fees incurred by Gateway Technical College.*

**TO APPLY:**

- Complete online application and pay \$80 application fee by September 18, 2018. Send a copy of your invoice to Sherry Bubel, Bubels@gtc.edu
- Request 2 online recommendations from Gateway Staff (you will need their email address and let them know you are asking for a recommendation) by September 18, 2018

**Who do I contact if I have questions? Chinedu Obowu at (262) 619-6546 - Obowuc@gtc.edu**